



User Reference Guide

WebGrants 4 Students *How to Check Middle Class Scholarship (MCS)*

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USER GUIDE OVERVIEW

Program Description

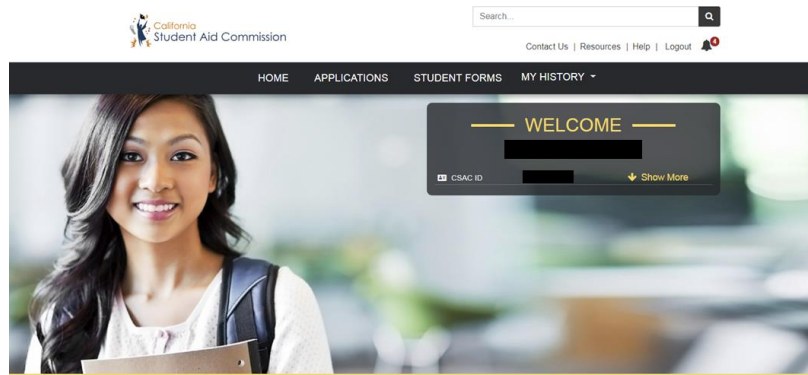
The Middle Class Scholarship (MCS) is a program that provides undergraduate students with family incomes up to \$177,000* and a maximum annual household asset amount of \$177,000,* a scholarship to attend University of California (UC) or California State University (CSU) campuses. All that is needed to apply is a completed FAFSA or California Dream Act Application.

1 HOW TO CHECK MIDDLE CLASS SCHOLARSHIP

Lesson Objectives:

- In this user guide the student will learn how to navigate WebGrants 4 Students to access their Middle Class Scholarship (MCS) panel. The student will also learn how to review the different information provided in the MCS panel.

1.1 Scroll to Award Panels



(Figure 1 – WebGrants 4 Students)

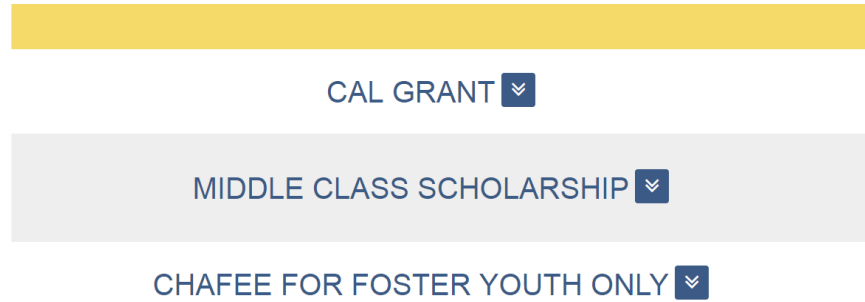
Step	Description	Action
1.	When a student logs into their 'WebGrants 4 Students' account they will be presented with the welcome screen (Figure 1) on the landing page. The student needs to scroll down to the Award panels.	Scroll down to the Awards panel

1.1.1 Key Points

- Students will need to scroll down to the Award panels.

1.2 Open MCS Panel

WebGrants 4 Students: How to Check Middle Class Scholarship (MCS)



(Figure 2 – WebGrants 4 Students)

Step	Description	Action
1.	Once a student scrolls down to the 'Award' panels (Figure 2) they will be presented with three different panels. If the MCS panel does not automatically expand the student simply needs to click the drop-down arrow icon next to the title, and the cards in the panel will display.	Click the drop down next to MCS.

1.2.1 Key Points

- You must click the drop-down option next to 'Middle Class Scholarship' to expand the panel if it does not automatically display.

1.3 Understanding the MCS Cards



(Figure 3 – WebGrants 4 Students)

WebGrants 4 Students: How to Check Middle Class Scholarship (MCS)

Step	Description	Action
1.	Once the student expands the MCS panel (Figure 3) they will see four different cards: Award Status, School of Attendance, Annual Award Amount, and Remaining Eligibility. The student should take a moment to review this information and ensure everything displayed makes sense to them.	Review cards and ensure information is correct.
2.	Note: The School of Attendance card reveals the school the student currently has listed on the enrollment file as being eligible for an MCS. If the student is planning to transfer to another school, they need to work with the financial aid offices at both the school they are transferring from and transferring to.	'NA'
3.	Note: The Remaining Eligibility card displays how many years of the award remain at full time enrollment status. If a student goes half or three-quarters time, then the eligibility will reflect that.	'NA'

1.3.1 Key Points

- Review the cards to ensure the information is correct.

1.4 MCS Panel: Award Status – ‘More Details’

Award Status (2018-2019)

Award Status

Status	Reason
Awarded	

Financial Aid Application Status

Application Type: FAFSA	Date of First Submission: 01/17/2018
Total Household Income: \$79,964	Enrollment Record: Yes
Total Net Worth/Assets: \$0	How to Update incorrect Information

Enrollment Status

For the Middle Class Scholarship the UC or CSU campus you are attending must have an enrollment record for this award

Received: CSU CHICO

(Figure 4 – WebGrants 4 Students)

WebGrants 4 Students: How to Check Middle Class Scholarship (MCS)

Step	Description	Action
1.	Students should review the MCS: Award Status – ‘More Details’ panel (Figure 4) for clarity on their award status. If a student is not awarded it is here that they will be able to see the reason why they were not awarded.	Review MCS: Award Status – ‘More Details’ panel

1.4.1 Key Points

- You should review the MCS Award Status – ‘More Details’ panel if you are not an ‘Awarded’ student and you’d like to know why.

1.5 MCS Panel: Annual Award Amount – ‘More Details’

Annual Award Amount (2018-2019) i

Please note that award amounts are subject to change based on your school's reporting

School of Attendance	Reported Total Income	Reported Total Assets	Reported Cal Grant Amount	Reported State Award	Reported Federal Grant	Reported Institutional Aid	Fall Award Amount	Winter Award Amount	Spring Award Amount
CSU CHICO	\$79,964	\$0	\$0	\$0	\$1,445	\$0	\$426	\$0	\$426

(Figure 5 – WebGrants 4 Students)

Step	Description	Action
1.	Students should review the MCS: Annual Award Amount – ‘More Details’ panel (Figure 5) to see how much they will be awarded per term.	Review MCS: Annual Award Amount – ‘More Details’ panel

1.5.1 Key Points

- You should review MCS: Annual Award Amount – ‘More Details’ panel to view payments broken down by terms.