



SPECIAL ALERT

STATE OF
CALIFORNIA



Update from the California Student Aid Commission

November 20, 2019

GSA 2019-37

TO: Financial Aid Administrators

FROM: Catalina G. Mistler 
Deputy Director, Program Administration & Services Division

SUBJECT: **2019-20 California Chafee Grant Program Updates**

The California Student Aid Commission (Commission) opened the AY 2019-20 Winter term for the Chafee Grant Program. Financial Aid Offices can certify students and request payments.

REMINDERS

Work Your Payment Roster

- The Commission is asking that you review your Payment Roster on [WebGrants](#) to certify and request payments for all awarded students.

Payment Request Page / Quick User Guide

- The Commission has updated the Payment Request page. An additional section called "Reminders/Resources" has been created and the Academic Year Data section has been revised.
- Under the section "Reminders/Resources", there is a link to download a copy of our new Quick User Guide, which provides details on how to manage your Payment Roster.

Non-Disbursed Chafee Checks

- All non-disbursed checks must be returned to the Commission within 30 business days of receipt. This will allow the Commission to maximize the funds.
- Complete the form attached to the check and do not void the check. Return both to:

California Student Aid Commission
PO BOX 419027
Rancho Cordova, CA 95741-9027

Need to contact us?

- The Commission's Chafee team is available if you need assistance or have questions: chafee@csac.ca.gov / 888-224-7268, option 3.

Working together to effectively promote education beyond high school!