



# SPECIAL ALERT

## Update from the California Student Aid Commission

October 2, 2019

GSA 2019-32

TO: Financial Aid Administrators

FROM: Catalina G. Mistler   
Deputy Director, Program Administration & Services Division

SUBJECT: **Data Reporting Requirements (Senate Bill 70)**

This Special Alert from the California Student Aid Commission (Commission) announces that the Data Reporting application in WebGrants is now open. The California Code of Regulations ([5 CCR §30040](#)) requires that 2018-19 enrollment, persistence and graduation data be submitted to the Commission by **December 31, 2019**.

The Cal Grant Program Institutional Participation Agreement [Article II Section K](#) and the California Education Code section [69433.2](#) require Cal Grant participating institutions to annually report to the Commission the following data for their undergraduate programs:

- Enrollment, persistence, and graduation data for all students, including aggregate information on Cal Grant recipients.
- Job placement rate, salary and wage information for each program that is either designed or advertised to lead to a particular type of job, or advertised or promoted with any claim regarding job placement.
- Institutions should continue to use the 2010 version of Classification of Instructional Programs (CIP) codes for their data reporting to the Commission.

### **Submission for enrollment, persistence, and graduation:**

- The file import specifications may be found on the Commission's [Data Reporting \(SB 70\) web page](#).

### **Submission for job placement and salary and wage information:**

- School Performance Fact Sheet or College Wage Tracker data may be submitted via email to [csacipa@csac.ca.gov](mailto:csacipa@csac.ca.gov) ([5 CCR § 30042.5](#))

### **Need to contact us?**

- Institutional Support phone number: (888) 294-0153
- E-mail: [csacipa@csac.ca.gov](mailto:csacipa@csac.ca.gov)

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