This Special Alert from the California Student Aid Commission (Commission) announces that the 2019-20 California license examination certification form is now being accepted. Institutions must certify compliance with this requirement by **August 31, 2019**.

As specified on page 18 of the **2017-21 Cal Grant Institutional Participation Agreement (IPA)** under California Education Code Section 69432.7(I)(2)(A), institutions must provide an access point for students to view the institution’s license examination passage rates, including California teaching credential programs.

- Passage rates that are provided must be for the most recent available year and for graduates of its undergraduate programs, leading to employment for which passage of a California licensing examination is required *(if that data is electronically available through the website of the licensing agency)*.

- To comply with the law, all institutions must submit the **California License Exam Certification** form to the Commission. Schools that do not offer programs requiring the passage of a California licensing examination, must select this option on the form.

- An institution that fails to submit the required certification form in a timely manner will be considered out of compliance with its IPA with the Commission.

- Noncompliance with this requirement may affect an institution’s status as a “qualifying” Cal Grant participating institution and its ability to receive Cal Grant funds.

- E-mail the California License Exam Certification to csacipa@csac.ca.gov.

Please direct any questions regarding this Special Alert to csacipa@csac.ca.gov.

**Need to contact us?**

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

**Working together to effectively promote education beyond high school!**