January 4, 2019   **GSA 2019-01**

TO: Financial Aid Administrators

FROM: Catalina G. Mistler
             Deputy Director, Program Administration & Services Division

SUBJECT: **2019 Cal Grant Regional Trainings (Revised)**

This Special Alert from the California Student Aid Commission (Commission) is pleased to announce the upcoming 2019 Cal Grant Regional Trainings for Financial Aid Administrators. Cal Grant Regional trainings are now offered over the course of the year, and the Commission anticipates offering a total of nine events.

- The Commission is initially offering a 2-day training at the following locations:

  - **MTI College**: February 12-13, 2019
  - **University of California Berkeley**: February 26-27, 2019
  - **San Diego Christian College**: May 20-21, 2019
  - **Ventura College**: May 30-31, 2019
  - **Asher College (Sacramento)**: June 11-12, 2019
  - **Los Angeles Mission College**: July 11-12, 2019
  - **Cañada College:** August 7-8, 2019
  - **Coast Community College District Office:** November 7-8, 2019
  - **CSU San Marcos:** November 13-14, 2019

- The 2-Day training is geared towards new and newer financial aid staff who need additional Cal Grant instruction and help to better navigate the WebGrants system. Experienced college financial aid administrators who want a Cal Grant refresher course and any recent updates are also welcome to attend. Participants are welcome to bring their laptops to participate in the interactive sessions. Topics will include:

  - Cal Grant Program Overview
  - Institutional Eligibility
  - Cal Grant Cycles and Types
  - Payments
  - Reconciliation
  - Navigating WebGrants
  - Reports and Tools
  - Chafee Grant
  - Middle Class Scholarship

Registration:

Space is limited, so it is recommended to register as soon as possible.

- Visit the [2019 Regional Training Registration Page](#).

- Select the plus (+) sign at the location you would like to attend.

- Choose "Register Now."
- Include your contact information.
- If you would like to register additional attendees, choose "Add Another Registration" and provide the attendee's contact information.
- Select "Submit Order" (green button).
- Registrants will receive a confirmation email. Please be sure to keep the confirmation for your records.

Change Event or Registration Information:

If you would like to change the location of the event at which you are registered, you must create a www.events.com account. Once your account is created, go to "My Events" and choose "Manage Events". The page will provide the option to manage your registration. You have the option to change your registration date or edit your registration information.

Cancel Registration:

To cancel your registration, please email schoolsupport@csac.ca.gov with the following information: last name, first name and registration date.

We look forward to a great 2019 Cal Grant Regional Training season.

Need to contact us?

➢ Institutional Support phone number: (888) 294-0153
➢ E-mail: schoolsupport@csac.ca.gov

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