



# SPECIAL ALERT

STATE OF  
CALIFORNIA



## Update from the California Student Aid Commission

March 27, 2017

GSA 2017-13

TO: High School District Superintendents  
High School Principals  
High School Counselors

FROM: Catalina G. Mistler   
Deputy Director, Program Administration & Services Division

SUBJECT: **Important Reminders**

This Special Alert from the California Student Aid Commission (Commission) reminds district and high school administrators of the requirements of California Education Code 69432.9 pertaining to important deadlines.

### **2018-19 Cal Grant GPA Upload Submission**

Education Code 69432.9 (c)(2) states that a GPA is to be submitted electronically to the Commission for all grade 12 pupils at public and charter high schools no later than October 1 of each academic year.

- GPAs for the class of 2018 can be electronically submitted starting May 2017.

### **Student Opt-Out Option**

Education Code 69432.9 (d)(1) states that the school district or charter school is to notify, in writing, each grade 11 pupil (for a pupil under 18 years of age, his or her parent or guardian) no later than January 1 of their grade 11 academic year, the option to not be included in the GPA submission. The students and parents must be given at least 30 days to reply to the opt-out option.

- The opt-out notification should be sent to the class of 2018 before the end of their junior year.

### **High School Graduation Verification**

Education Code 69432.92 (b) states that high schools and high school districts are to verify the graduation of their pupils as soon as possible upon their graduation and no later than August 31.

- The class of 2017 must have the graduation date verified in WebGrants by August 31, 2017. The capability to verify the high school graduation date will begin the first week of the students' reported month of graduation.

### **Need to contact us?**

- Institutional Support phone number: (888) 294-0153
- E-mail: [schoolsupport@csac.ca.gov](mailto:schoolsupport@csac.ca.gov)

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