March 26, 2015                     GSA 2015-16

TO:                   Financial Aid Administrators  High School Counselors

FROM:   Catalina G. Mistler  Chief, Program Administration & Services Division

SUBJECT: **Introducing On-Demand Mini-Trainings**

This Special Alert from the California Student Aid Commission (Commission) announces the availability of new, targeted on-demand mini-training modules.

- Mini-training modules, averaging five minutes in length, are now available from the Commission to aid in staff training.
- These recorded, on-demand mini-trainings provide instruction and information on single procedures or specific subjects.
- Mini-trainings are grouped into topical categories, including WebGrants, California Dream Act, Middle Class Scholarship, Cal Grant and Resources.
- Like the full-length recorded webinars that institutions may access from the Commission’s website, these new mini-trainings are also accessible from the Trainings page of the Commission’s website, http://www.csac.ca.gov.

If you would like to suggest additional topics for mini-modules, please email Commission staff at schoolsupport@csac.ca.gov to share your ideas.

**Need to contact us?**

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

*Working together to effectively promote education beyond high school!**