



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



March 13, 2019

GOM 2019-09

TO: Financial Aid Administrators
High School Counselors

FROM: Catalina G. Mistler 
Deputy Director, Program Administration & Services Division

SUBJECT: **Entitlement Cal Grant – Late GPA Appeal Process**

This Operations Memo from the California Student Aid Commission (Commission) explains the Late Cal Grant Grade Point Average (GPA) Appeal Process for students who missed the March 2 filing deadline.

- **Late Cal Grant GPA Appeal Deadline – Thursday, May 16, 2019.**
- State regulations allow Entitlement Cal Grant applicants to appeal the late submission of their Cal Grant GPA if circumstances beyond their control delayed or prevented them from submitting a verified GPA by the March 2, 2019, filing deadline.
- 2019-20 Entitlement Cal Grant applicants are:
 - Students that graduate high school or achieve the equivalent on or after July 1, 2017; or
 - Students who are planning to transfer from a California Community College (CCC) to a four-year college during the 2019-20 academic year.
- Entitlement Cal Grant applicants whose GPAs were not received, will be notified by the Commission about this appeal process.

To receive appeal consideration for the Entitlement Awards, applicants must:

- Have submitted a 2019-20 Free Application for Federal Student Aid (FAFSA) or 2019-20 CA Dream Act Application by the March 2, 2019 filing deadline.
- Complete the [Late Cal Grant GPA Appeal Form](#) located on the Commission's website, providing an explanation of the circumstances that prevented them from submitting an on-time Cal Grant GPA.
- Ensure the appeal is **received** by the Commission no later than the **May 16, 2019** deadline.

Appeal Processing

- If the appeal *is* accepted, the student will be processed for Entitlement Cal Grant award consideration and will receive correspondence from the Commission based on his/her application status.

- If the appeal is *not* accepted and the student is planning on attending a CCC, the GPA will be retained and considered for the September 2, 2019, Competitive Cal Grant award.
 - The GPA appeal for the September 2, 2019 deadline is September 22, 2019.

School Late GPA Appeals

- Schools must submit an appeal on school letterhead including the reason why the GPA submission deadline was missed.
- For multiple students, upload the GPA file through *Secure File Transfer*.
 - If you don't have access, you can send it through a password protected email.
- For individual students, complete the *Late Cal Grant GPA Verification Form* and submit via email to schoolsupport@csac.ca.gov along with the appeal on school letterhead.

Unmatched Non-SSN GPA Records

- For students whose Non-SSN GPAs were submitted on time but have not yet been matched, there is no need to submit a late GPA appeal. In some cases, the Non-SSN GPA matching process to the student's financial aid application occurs after the March deadline. These students will be considered on-time applicants.
- School officials can also match Non-SSN GPA data to the student's financial aid application by selecting the *NonSSN GPA to Fin App Match* link under the "Non-SSN GPA Menu."
- The *Non-SSN GPA Unmatched Report*, available from the "Data Transfer" screen in WebGrants, identifies students whose GPA and financial aid application have yet to be matched.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

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