



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



February 28, 2019

GOM 2019-07

TO: Financial Aid Administrators

FROM: Catalina G. Mistler 
Deputy Director, Program Administration & Services Division

SUBJECT: **2018-19 Enrollment File Match and School Changes**

This Operations Memo from the California Student Aid Commission (Commission) informs California Community Colleges of the school change process for unpaid Cal Grant students.

- Through an agreement with the California Community Colleges Chancellor's Office, the Commission processes enrollment files to determine if unpaid Cal Grant students are placed on the correct school roster.
- The 2018-19 community college enrollment files were used to process school changes for unpaid students on **Friday, February 22, 2019**.
- Placing unpaid Cal Grant awarded students on the correct roster:
 - Assists colleges in paying enrolled and eligible Cal Grant students.
 - Reduces the need for colleges to report students that are not in attendance at their campus.
- We encourage colleges to look for newly added Cal Grant awardees on their roster and process payments for eligible students as soon as possible.
- The Commission anticipates recycling unpaid 2018-19 Cal Grant Competitive awards to the next cohort of eligible applicants in the upcoming weeks. A communication with additional details will be sent shortly.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

Working together to effectively promote education beyond high school!