



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



June 18, 2018

GOM 2018-21

TO: High School District Superintendents
High School Principals
High School Counselors

FROM: Catalina G. Mistler 
Deputy Director, Program Administration & Services Division

SUBJECT: **2018-19 High School Graduation Verification Reminder**

This Operations Memo from the California Student Aid Commission (Commission) reminds district and high school administrators to verify the graduation of their pupils who have not self-certified no later than **August 31st**.

- A student's Cal Grant Entitlement award is placed on hold until the high school graduation requirement is satisfied.
- Verification of high school graduation will be done electronically, via [WebGrants](#) beginning the 1st of the month in which a student will graduate.
 - After logging in, click on WebGrants>GPA>High School Graduate Verification.
- Three options are available for high school graduation verification: "Graduated," "Not Graduated" and "Pending."
 - **Graduated**: student meets high school graduation requirements
 - **Not Graduated**: student is not expected to meet graduation requirements by December 31, 2018.
 - **Pending**: graduation cannot be determined due to transferring to another school/district **OR** if student will be working towards meeting graduation requirements through enrollment in summer school or adult school and is reasonably expected to complete graduation requirements by December 31, 2018.
- Please refer to [GOM 2018-13](#) for additional details.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

Working together to effectively promote education beyond high school!