



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



June 10, 2016

GOM 2016-15

TO: Financial Aid Administrators
High School Counselors

FROM: Catalina G. Mistler 
Chief, Program Administration & Services Division

SUBJECT: **2017-18 Electronic Grade Point Average Submission opens
June 10, 2016**

This Operations Memo from the California Student Aid Commission (Commission) provides an update regarding the 2017-18 electronic grade point average (GPA) submission window, opening on **June 10, 2016**. The Commission will be opening the GPA submission window early to align with the Early FAFSA/California Dream Act Application for the 2017-18 award year.

Early GPA submissions benefit students by providing earlier award notifications. Students and families will have financial aid information that will assist them in making informed decisions during the college application process. This allows for students to have more time to plan and prepare for college. High school counselors, financial aid and registrar staff can begin submitting GPA verifications on behalf of their students for the 2017-18 Cal Grant awards.

Electronic GPA Submission

- Begin uploading GPAs for your seniors as early as **June 10, 2016**. We encourage you to upload GPAs for students that graduated the prior year, as this may help those students qualify for a Cal Grant.
- GPAs submitted by **October 1, 2016** will yield Cal Grant award notifications as early as November 2016 to students who have completed their FAFSA or CA Dream Act application and qualify for the award.
- Submit GPAs for senior students before the **March 2, 2017** deadline.
- Use the [WebGrants](#) system to electronically submit GPAs. Access to this system is obtained by submitting a [WebGrants System Access Request Form](#). Schools and districts that do not have access should submit their forms as soon as possible.
- Districts and schools may submit Cal Grant GPAs with or without student social security numbers (SSN). When submitting GPAs without SSN, other student demographic data is provided with the uploaded GPA file and used to match GPAs with FAFSAs and California Dream Act applications. Schools are asked to submit Non-SSN Cal Grant GPAs for AB 540 eligible students.

- Districts and schools have the ability to submit SSN and Non-SSN GPAs using the batch upload process. When using the batch upload process, please select the appropriate academic year in the drop down menu.
- Parents and students may choose to opt out of the electronic GPA submission. School Districts or charter schools must notify parents of the opt-out option by October 15 of the student's grade 12 year.
- The individual "Add GPAs" and "Change/View GPAs" screen functionalities will not be available until a later date.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
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