January 19, 2016

TO: Financial Aid Administrators

FROM: Catalina G. Mistler
Chief, Program Administration & Services Division

SUBJECT: 2016-17 College Cost Estimate Reminder

This Operations Memo from the California Student Aid Commission (Commission) reminds financial aid administrators to submit 2016-17 College Cost Estimate (CCE) information by **Friday, January 29, 2016**. [GOM 2015-42](#) released on December 18, 2015 explains the process of electronically submitting CCE information using the Commission’s WebGrants System.

- The Commission uses the estimated college cost information to determine the financial need and award amounts for Cal Grant applicants. If updated CCE information is not received by the deadline, the Commission will use the prior year’s reported figures. Using outdated figures could disadvantage some students in the determination of financial need at your school.

- The Commission anticipates processing new 2016-17 Entitlement Cal Grant awards in early February 2016.

If you have any questions regarding the information in this memo, please contact Institutional Support for assistance.

**Need to contact us?**
- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

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