



California Military Department GI Bill Award Program (CMD GI Bill)

Formerly the California National Guard Education Assistance Award Program (CNG EAAP)

Hosted by: The California Student Aid Commission (Commission)
"Making Education Beyond High School Financially Accessible To All Californians"

Presented by: Katrina Beck, Program Coordinator





Update

California Education Code (CEC) Sections 69999.10 - 69999.28

California Code of Regulations (CCR) subsection 30730 - 30738

The California National Guard Education Assistance Award Program (CNG EAAP) is transitioning to the CMD GI Bill Award Program (CMD GI Bill) as of the 2020-21 AY

Renewal applicants who maintain eligibility for program will continue under the CNG EAAP rules they entered the program under





Changes

- Effective for the 2020-2021 academic year, the requirement for new applicants to have already served 2 years in the California National Guard, California State Guard, or California Naval Military prior to participation in the program has been removed.
- New participants who enter the program during or after the 2020-2021 academic year will be required to provide 2 years of service in the California National Guard, California State Guard, or the California Naval Militia upon completion of the last academic period the CMD GI Bill is utilized.
- New participants who enter the program during or after the 2020-2021 academic year, can only obtain one degree (baccalaureate, graduate, or doctoral) while participating in the program.
- New participants who enter the program during or after the 2020-2021 academic year must complete their course of study within 10 years of initial acceptance into the program.
- Only program participants who entered the program prior to the 2020-2021 academic year will be eligible for the \$500 stipend for books and supplies for graduate students.



Background

California Education Code (CEC) Sections 69999.10 - 69999.28

California Code of Regulations (CCR) subsection 30730 - 30738

The California Military Department GI Bill Award Program (CMD GI Bill) is a State-funded grant designed as an educational incentive to improve skills, competencies, and abilities for up to 1,000 service members (as the budget allows) who remain active in the California Military Department (California Army or Air National Guard, the California State Guard (formerly the State Military Reserve), or the California Naval Militia). This grant is not based on financial need. We do not use EFC to determine the award amount.

Through an Interagency Agreement, the California Military Department (CMD) gave the California Student Aid Commission (Commission) the authority to process and disburse the award checks.

Academic Year (AY) goes from July 1 to June 30 and includes any classes that start during that timeframe.



Purpose of Training

Today's training will provide instructions and procedures to successfully administer the program through the WebGrants System.

This includes instructions regarding

- Cost of Attendance
- Enrollment verification (number of units attending)
- Payment disbursement





School Eligibility Requirements

In order for an institution to be eligible for the CMD GI Bill, it must meet the requirement of a “qualifying institution” for the Cal Grant program and have an Institutional Participation Agreement with the California Student Aid Commission.

Only campuses/programs approved on the Institutional Participation Agreement are eligible for the CMD GI Bill.

Unfortunately, when a graduate campus is separate from the approved undergraduate campus, the graduate campus is not eligible.



Student Eligibility Requirements

The CMD GI Bill coordinator verifies that the service member meets certain eligibility requirements before we accept the service member into the CMD GI Bill.

You will need to verify that the student meets the following requirements:

- The CMD GI Bill cannot be used to obtain a certificate, degree, or diploma currently held.
- Participants must be California residents.
- Participants must maintain a minimum of a 2.0 cumulative grade point average (GPA).

The cumulative GPA is verified when the participants renew for the following academic year before enrollment information can be entered.

We do not require that a student maintain SAP to receive a CMD GI Bill award check. Renewal students do not have to complete a FAFSA.



Student Eligibility Requirements

- Participants must maintain enrollment in a minimum of three (3) academic units per term at a qualifying institution.
- Participants cannot receive a Cal Grant award check in the same academic year they receive a CMD GI Bill award check.
- The CMD GI Bill does not prohibit students from receiving other awards/grants/scholarships (other than the Cal Grant), but students are advised that those other awards/grants/scholarships may not allow the student to receive them and the CMD GI BILL.
For example, the Middle Class Scholarship (MCS) does not allow students to receive the CMD GI BILL and the MCS.
The institution must determine if the student can receive school grants (like the State University Grant) and the CMD GI BILL simultaneously based on the rules of the school grants.
If the student can receive both, the amount paid by the grant must be subtracted from the original Cost of Attendance.



Award Amounts

The maximum award amount at a California Community College is the equivalent of a Cal Grant B per academic year.

The award amount for the 2020-21 academic year is

- \$1,656 per academic year
- \$828 per semester
- \$552 per quarter

The maximum award amount for at a California State University is the equivalent of the Cal Grant A amount for the CSU per academic year.

The award amount for the 2020-21 academic year is

- \$5,742 per academic year
- \$2,871 per semester or \$1,914 per quarter

The maximum award amounts for the University of California and California private institutions are equal to the Cal Grant A award amounts for the UC per an academic year.

The award amount for the 2020-21 academic year is

- \$12,570 per academic year
- \$6,285 per semester or \$4,190 per quarter

These amounts are subject to change if budgetary revisions are made.



Award Amounts cont.

Graduate study students who entered the program prior to the 2020-21 AY can receive an additional stipend of up to \$500 per AY.

The \$500 for graduate studies does not come separately but is added on to the initial maximum award amount per year to create a higher maximum award amount.

For example, someone attending the University of La Verne would be eligible for up to \$13,070 per AY or a maximum of \$6,535 per semester or \$4,357 for fall and winter quarters and \$4,356 for the spring quarter.



Cost of Attendance

Cost of Attendance (COA) refers to the student budget at the qualifying institution for the participant to include tuition, fees, housing, food, books, transportation and personal expenses for the year. It may also include an allowance for the rental or purchase of a computer, child care or other dependent care costs and additional expenses for students with disabilities not already covered. COA is specific to each term (quarter or semester). *Cost of Attendance should be adjusted for any waiver of, or reduction in, tuition and fees (such as the BOG waiver, the UC Blue and Gold Opportunity plan, or, the State University Grant).*

VEB means any federal educational benefits for veterans. This includes, but is not limited to:

- Chapter 31, the Vocational Rehabilitation and Employment (VR&E) Program;
- Chapter 32, the Post-Vietnam Veterans Educational Assistance Program (VEAP);
- Chapter 1606, the Montgomery GI Bill for Selected Reserve (MG-SR);
- Chapter 30, the Montgomery GI Bill for Active Duty (MG-AD);
- Chapter 35, the Survivors' and Dependents' Educational Assistance Program (DEA);
- Chapter 33, the Post-9/11 GI Bill and the "Yellow Ribbon Program" (including the The Marine Gunnery Sergeant John David Fry Scholarship);
- ROTC Scholarship; and
- Federal Tuition Assistance (FTA)



Calculating Award Amounts

A participant's award amount equals the term-specific Cost of Attendance (COA) minus any federal educational benefits for veteran's (VEB) for the term, up to the maximum amount allowed by the State's Annual Budget Act for the term.

The CMD GI Bill is meant to pay after other benefits, including federal educational benefits for veterans (VEB).

There is some misunderstanding that all State benefits pay out before Post 9/11 benefits. United States Code, Title 38, Part III, Sec. 3313 (38 USC Sec.3313) states that a student receiving the Post-9/11 G.I. Bill (also known as Ch. 33) receives their Post-9/11 benefits only after subtracting "any scholarship, or other Federal, State, institutional, or employer-based aid or assistance ...that is provided directly to the institution and specifically designated for the sole purpose of defraying tuition and fees."

The CMD GI Bill payments are "to be used toward education related expenses" and the award checks are payable to the student, which allows the CMD GI Bill to pay out after VEB.



Other Financial Aid

The CMD GI Bill is not based on financial need.

CMD GI Bill participants are informed that, if they are receiving benefits based on financial need, receiving the CMD GI Bill could cause a reduction in their eligibility for those financial need-based awards. They are advised to check with their financial aid counselor to see if there will be a conflict.

Student loans are not to be taken into consideration when awarding or disbursing the CMD GI Bill. Loans should not be included in the COA. One of the purposes of the CMD GI Bill is to help students avoid having to take out loans or to repay loans they had to take out for the semester. The student has the option of applying any CMD GI Bill funds to student loans, but it can be used to cover other areas of the student's COA, such as books, housing, or transportation.

- *Cost of Attendance should be adjusted for any waiver of, or reduction in, tuition and fees (such as the BOG waiver, the UC Blue and Gold Opportunity plan, or, if the student is allowed by the institution to receive both, the State University Grant).*



Award Checks

Award checks are mailed to the institution for disbursement so that the institution can verify at the time of disbursement that:

- the student is still attending a minimum of 3 units,
- the student is not receiving any Cal Grant award checks,
- and the award amount is still accurate.

This also allows the institution to determine if receiving the CMD GI Bill impacts any financial-need based programs that would need to be adjusted or returned.



Getting Started with WebGrants

Log on to:

<http://webgrants.csac.ca.gov/common/logon.aspx>



CALIFORNIA
STUDENT AID
COMMISSION

California Student Aid Commission WebGrants System

Welcome!

[Help With Your Account](#)

Please sign in

Need to create an account?

Please enter your user name, password.

Authorized Use Only

User Name

Password

[Sign-in Here](#)

- ▶ **For a School Administrator Account:**
Please call 1-916-526-8989 or 1-888-294-0148
or [E-mail CSAC Support](#)
- ▶ **For a User Account:**
Contact your School Administrator
- ▶ **For Browser Versions or Monitor Screen Area Settings:**
[Help With Your Account](#)
- ▶ **Apple/Mac Computers:**
Results may be unpredictable

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Getting Started-Accessing EAAP

As illustrated below, the user will be directed to the Portal Menu Screen. Select the California National Guard link.

The screenshot shows a web browser window titled "Webgrants Main Menu - Mozilla Firefox". The address bar shows the URL "http://webtest/TEST2/WebGrants/Common/default.aspx?id=98". The page content includes the "California Student Aid Commission WebGrants System" header, a welcome message for "LWSCH", and a "Portal Menu" section with two columns: "Portal Menu" and "Account Information". The "Portal Menu" column contains links for "WebGrants" and "California National Guard". The "Account Information" column contains links for "View Your Account Details" and "Help With Your Account". A red arrow points to the "California National Guard" link. Below the menu, there is a "VeriSign Secured" logo and a copyright notice for 2000-2010.

Portal Menu

- [WebGrants](#)
- [California National Guard](#)

Account Information

- [View Your Account Details](#)
- [Help With Your Account](#)

Select California National Guard and then click on EAAP Roster

If you do not see California National Guard here, your institution's WebGrants System Administrator will need to assign you access

Please note WebGrants will continue to say EAAP



If you leave this blank, you will see all students listed at this School ID

[California National Guard](#) [EAAP Application](#) [EAAP Roster](#) [EAAP Maintenance](#) [EAAP Payment](#)

California National Guard Education Assistance Award Program

School Roster

School ID = Academic Year = Search ID =



school ID code automatically populates/displays here

Select current academic year

GO! Button

[California National Guard](#) [EAAP Application](#) [EAAP Roster](#) [EAAP Maintenance](#) [EAAP Payment](#)

California National Guard Education Assistance Award Program

School Roster

CSU Sacramento

School ID = 00115000

CSAC ID

2009 - 2010

Search ID = SSN



Roster Summary List

SSN	CSAC ID	Last Name	First Name	DOB	New / Renewal	Remaining Eligibility	Roster Status
123456789	10000000	Smith	John	01/01/1982	N	400.00%	Inactive
987654321	10000001	Williams	Shawn	01/05/1993	R	75.00%	Active
548796310	10000005	Andrews	William	01/02/1991	N	400.00%	Active

Active or Inactive in program

Select Participant

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Revision: 6 Date: 7/7/2010 10:56:28 AM

R for Renewal
N for New Participant

Remaining program eligibility

Notes for previous slide

This slide lists remaining eligibility for each participant. Each participant starts out with 4 full-time years worth of eligibility, or 400 percent. A person who has 400 percent eligibility has not been issued any award checks.

If a participant has less than 100 percent eligibility remaining, then they have less than one full-time year's worth of eligibility remaining.

If a participant is Inactive, they are either on a Hold for the academic year pending additional information or have been withdrawn from the program.

Education Assistance Award Program

School Roster

CSU Sacramento

School ID =
Academic Year =
Search ID =

Smith, John
CSAC ID: 10000000 Roster Status: Active

SSN	DOB	New / Renewal	Remaining Eligibility
123456789	01/01/1982	R ←	400.00%
Minimum of 2.0 Cumulative GPA <input type="radio"/> Yes <input type="radio"/> No			<input type="button" value="View Payment History"/>

GPA verification required at beginning of renewal academic year

Enrollment	Housing	Grad Studies	Cost of Attendance	Veteran Benefit + GI Bill	Eligibility Used	Action / Status
FALL		CSU Sacramento				Term Amount: 2736
<input type="text" value="Full Time"/>	<input type="text" value="On Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="8185"/>	5250	50.00%	Request Payment <input type="checkbox"/>
SPRING		CSU Sacramento				Term Amount: 2736
<input type="text"/>	<input type="text" value="On Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="8185"/>	5250	50.00%	



Notes for previous slide

Participants must submit renewal paperwork to indicate that they will continue in the program for the following academic year. These become available at <https://calguard.ca.gov/education/> on January 15 and must be submitted by June 1 to the CMD GI Bill Coordinator at the California National Guard Headquarters.

Before we can release any award checks for the new academic year, the renewal student's Cumulative Grade Point Average (GPA) must be verified to meet the requirement of being a 2.0 or greater as of the last term attended for the previous academic year.

If a student falls below the required 2.0 in the fall term but raises their grades during the spring term back up to the 2.0, they would be qualified to continue in the CMD GI Bill.



Enrollment Data

Each term, the institution will enter or update:

- the student's enrollment status
 - 12+ units
 - 9.0-11.99 units
 - 6.0-8.99 units
 - 3.0-5.99 units
 - Less than 3 units
 - Not enrolled
- the student's housing status
 - On Campus
 - Off Campus
 - With Parents
- the student's **term-specific** Cost of Attendance (COA) for the participant.



Education Assistance Award Program

School Roster

CUESTA COLLEGE

School ID = 00115000 Academic Year = 2010 - 2011 Search ID = SSN [] GO!

Smith, John CSAC ID: 10000000 Roster Status: Active

SSN	DOB	New / Renewal	Remaining Eligibility
123456789	01/01/1982	N	400.00%

Minimum of 2.0 Cumulative GPA Yes No View Payment History

Enrollment	Housing	On or Off Campus or live with parents	of	Veteran Benefit + GI Bill	Eligibility Used	Action / Status
FALL	3.0-5.99 units	On Campus	Grad Studies <input type="checkbox"/>	8185		Amount: 2736 Request Payment <input type="checkbox"/>
SPRING		On Campus	CSU Sacramento Grad Studies <input type="checkbox"/>	8185		Amount: 2736

On or Off Campus or live with parents

As of 2020-21, new participants cannot receive the additional \$500 stipend graduate students used to receive, so this is now an inactive field

Select enrollment status for the term

If participant is not at your institution, select not enrolled and save

SAVE EXIT

Education Assistance Award Program

School Roster

CSU Sacramento

School ID =
Academic Year =
Search ID

Smith, John **CSAC ID:**

SSN	DOB	New / Renewal
123456789	01/01/1982	N

Minimum of 2.0 Cumulative GPA Yes No

Enrollment	Housing	Grad Studies	Cost of Attendance	Veteran Benefit + GI Bill	Eligibility Used	Action / Status
FALL		CSU Sacramento				Term Amount: <input type="text" value="2115"/>
<input type="text" value="Full Time"/>	<input type="text" value="On Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="8185"/>	5250	50.00%	Request Payment <input type="checkbox"/>
SPRING		CSU Sacramento				Term Amount: <input type="text" value="2220"/>
<input type="text" value=""/>	<input type="text" value="On Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="8185"/>	5250	50.00%	

VEB is initially populated from student's application. CMD GI Bill Coordinators can update amount listed.
 \$0 means student reported no VEB.
 \$1 means student reported will receive VEB but unsure of amount –more information needed to calculate.



COA populated from Commission tables. Not likely to be student's actual COA.



Notes for previous slide

- VEB amounts can be complicated based on the type of VEB the student receives. Many fully (like the Montgomery GI Bill) or partially (like the Post 9/11 or VA Vocational Rehabilitation & Employment Program) pay directly to the student. Schools may only know the amount the VA paid for tuition and fees.
- If we know a student is receiving VEB, we will often mark the student on a military hold (which shows as an Inactive status) until we can determine the VEB amount received by obtaining information from the institution and/or the student.
- **If your records show a student is receiving VEB (such as a VA payment for tuition/fees), do not request payment and contact us to confirm we know the amounts (especially if a student shows \$0 VEB on WebGrants).**

Education Assistance Award Program

School Roster

CSU Sacramento

School ID = Academic Year = Search ID =

Smith, John		A	CSAC ID: 10000000			Roster Status: Active
SSN	DOB	New / Renewal				Remaining Eligibility
123456789	01/01/1982					400.00%
Minimum of 2.0 Cumulative GPA <input type="button" value="View Payment History"/>						
Enrollment	Housing	Attendance	Grad Benefit + GI Bill	Eligibility Used	Action / Status	
FALL	CSU Sacramento				Term Amount: 2736	
<input type="text" value="Full Time"/>	<input type="text" value="On Campus"/>	<input type="checkbox"/> Grad Studies	<input type="text" value="10185"/>	5250 50.00%	<input type="checkbox"/> Request Payment	
SPRING	CSU Sacramento				Term Amount: 2736	
<input type="text"/>	<input type="text" value="On Campus"/>	<input type="checkbox"/> Grad Studies	<input type="text" value="8185"/>	5250 50.00%		
		<input type="button" value="SAVE"/>		<input type="button" value="EXIT"/>		

Enter participant's specific COA for TERM enrolled (not annual amount)

Select Request Payment

Award payment auto-calculated COA - VEB

Select "SAVE" when required fields are correctly populated.



School Roster

CSU Sacramento

School ID = Academic Year = Search ID =

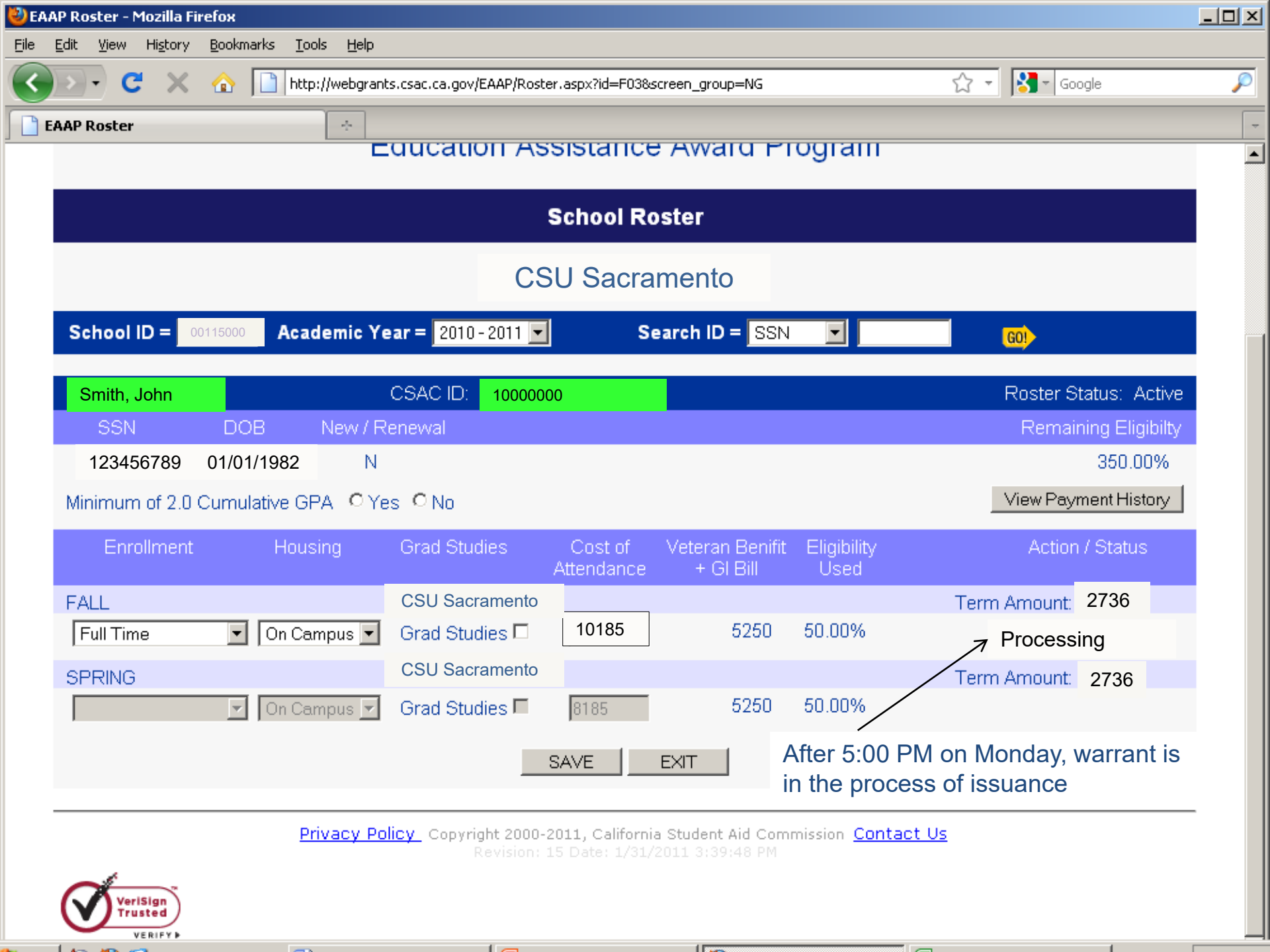
Message: **Database Updated**

Once data verified, click "OK"

Smith, John		CSAC ID: 10000000	Roster Status: Active			
SSN	DOB	New / Renewal	Remaining Eligibility			
123456789	01/01/1982	N	350.00%			
Minimum of 2.0 Cumulative GPA		<input type="radio"/> Yes <input type="radio"/> No	<input type="button" value="View Payment History"/>			
Enrollment	Housing	Grad Studies	Cost of Attendance	Veteran Benefit + GI Bill	Eligibility Used	Action / Status
FALL		CSU Sacramento				Term Amount: 2115
<input type="text" value="Full Time"/>	<input type="text" value="On Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="10185"/>	5250	50.00%	<input type="checkbox"/> Suspend Payment
SPRING		CSU Sacramento				Term Amount: 2220
<input type="text" value=""/>	<input type="text" value="On Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="8185"/>	5250	50.00%	

Notice all fields are grayed out

Payment can be suspended until processed at 5:00 PM on Monday evening.



Education Assistance Award Program

School Roster

CSU Sacramento

School ID = Academic Year = Search ID =

Smith, John CSAC ID: **10000000** Roster Status: Active

SSN	DOB	New / Renewal	Remaining Eligibility
123456789	01/01/1982	N	350.00%

Minimum of 2.0 Cumulative GPA Yes No

Enrollment	Housing	Grad Studies	Cost of Attendance	Veteran Benefit + GI Bill	Eligibility Used	Action / Status
FALL		CSU Sacramento				Term Amount: 2736
<input type="text" value="Full Time"/>	<input type="text" value="On Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="10185"/>	5250	50.00%	Processing
SPRING		CSU Sacramento				Term Amount: 2736
<input type="text" value=""/>	<input type="text" value="On Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="8185"/>	5250	50.00%	

After 5:00 PM on Monday, warrant is in the process of issuance





Disbursements

After the Commission receives the award checks from the State Controller's Office, the Commission will send the award checks to the institution along with a copy of the Disbursement Roster Guidelines and a Disbursement Roster.

Once the check is mailed, the student's Action/Status in Web Grants that previously read "**Processing**" will be changed to show the "**Payment Disbursed**" box. This box should not be checked until the award check has been received at the institution and disbursed to the student.

Before disbursing the payment to the participant, the institution must verify that the participant has not received a Cal Grant payment and is currently enrolled in a minimum of 3 units (or, if the term has finished, the participant must have completed the term with a minimum of 3 units).

If there is a change to VEB, contact us. If there are changes to just the Cost of Attendance but the change would not impact the award amount, the payment is ***released to the student.***



Disbursements, cont.

Once the institution has received the CMD GI Bill award checks, disburse the checks to the students. If your institution has a special processing policy, let the student know how long the processing time will take.

If you do not hear back from the participant after a month, e-mail me and I will contact the participant.

Once the payment has been disbursed, you will need to do 2 things:

1. Complete and return the disbursement roster that was attached to the check. The best way to do this is to scan and e-mail them to the e-mail address at the end of this presentation.
2. Go into the California National Guard section of WebGrants and mark the check as disbursed. See the next screen for more information.



Disbursing Payments (Quarter Term Displayed)

EAAP Roster - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://webgrants.csac.ca.gov/EAAP/Roster.aspx?id=F038&screen_group=NG

EAAP Roster EAAP Roster

School Roster

CSU Sacramento

School ID = 00115000 Academic Year = 2010 - 2011 Search ID = SSN

Smith, John CSAC ID: 10000000 Roster Status: Active

SSN: 123456789 DOB: 01/01/1982 New / Renewal: N Remaining Eligibility: 267.00%

Minimum of 2.0 Cumulative GPA Yes No

Enrollment	Housing	Grad Studies	Cost of Attendance	Veteran Benefit + GI Bill	Eligibility Used	Action / Status
FALL		CSU Sacramento				Term Amount: 1410
<input type="text" value="Full Time"/>	<input type="text" value="Off Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="7765"/>	992	33.33%	Student Paid
WINTER		CSU Sacramento				Term Amount: 1480
<input type="text" value="Full Time"/>	<input type="text" value="Off Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="7765"/>	992	33.33%	Payment Disbursed <input checked="" type="checkbox"/>
SPRING		CSU Sacramento				Term Amount: 1480
<input type="text" value=""/>	<input type="text" value="Off Campus"/>	Grad Studies <input type="checkbox"/>	<input type="text" value="9107"/>	992	33.33%	

Click Payment Disbursed then click "SAVE"





Disbursing Payments

la Firefox

File Edit View History Bookmarks Tools Help

http://webgrants.csac.ca.gov/EAAP/Roster.aspx?id=F038&screen_group=NG

EAAP Roster EAAP Roster

CSU Sacramento

School ID = 00115000 Academic Year = 2010 - 2011 Search ID = SSN [] GO!

Smith, John CSAC ID: 10000000 Roster Status: Active
SSN DOB New / Renewal Remaining Eligibility

123456789 01/01/1982 N 267.00%
Minimum of 2.0 Cumulative GPA Yes No [View Payment History](#)

Enrollment	Housing	Grad Studies	Cost of Attendance	Veteran Benefit + GI Bill	Eligibility Used	Action / Status
FALL		CSU Sacramento				Term Amount: 1410
<input type="text" value="Full Time"/>	<input type="text" value="Off Campus"/>	<input type="checkbox"/> Grad Studies	<input type="text" value="7765"/>	992	33.33%	Student Paid
WINTER		CSU Sacramento				Term Amount: 1480
<input type="text" value="Full Time"/>	<input type="text" value="Off Campus"/>	<input type="checkbox"/> Grad Studies	<input type="text" value="7765"/>	992	33.33%	Student Paid
SPRING		CSU Sacramento				Term Amount: 1480
<input type="text" value=""/>	<input type="text" value="Off Campus"/>	<input type="checkbox"/> Grad Studies	<input type="text" value="9107"/>	992	33.33%	Request Payment <input type="checkbox"/>

Payment disbursed and institution is ready to request next payment.

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Revision: 15 Date: 1/31/2011 3:39:48





Returning an Award Check

If the payment/check needs to be returned, follow the instructions on the disbursement guidelines and complete the disbursement roster.

Do not request the next term's payment until the prior term's payment has been disbursed to the student or enrollment status has been updated to show a leave of absence.

If a school requests the next payment while another payment for the same academic year is still processing, it creates system problems and delays future payments/checks. You should not be allowed to request the next term's award check until the open one has been closed, but WG sometimes allows this to happen.



Why do I need to return the disbursement roster and mark the check as disbursed in WebGrants? Isn't doing one enough?

- While these seem like the same step, they have two different purposes.
- We need the disbursement roster returned to us for auditing purposes. The form has space for you, the institution contact, to send us updated information regarding the Cost of Attendance, the VEB, and enrollment status. It lets us know if the student's enrollment status changed, which cannot be recorded in WebGrants.
- Marking the check as disbursed in WebGrants opens up the next term. Then, the enrollment information can be entered and that payment requested for that term.

Generally, I will contact you a month after the check has been mailed to verify it has been received and disbursed to the student. This is to ensure you are not having problems contacting the student and that the check has not been misdirected or lost. If it is lost, we are able to request a stop payment earlier rather than delaying payments further.



Contact Information

You send an e-mail to the
CMD GI Bill Coordinators at

ng.ca.caarng.list.cn6-eaap-mailbox-access@mail.mil

Or by phone

Katrina Beck

916-854-4255

Clarita Cortez

916-854-4446

