



User Reference Guide

WebGrants 4 Students
Cal Grant C Supplemental Form

Table of Contents

COURSE OVERVIEW.....	3
PROGRAM DESCRIPTION	3
1 CAL GRANT C SUPPLEMENTAL FORM	3
1.1 ACCESSING THE FORM	4
1.1.1 Key Points.....	4
1.2 COMPLETING THE FORM	4
1.2.1 Key Points.....	5
1.3 VERIFYING THE TO DO LIST IS COMPLETE	6
1.3.1 Key Points.....	6

COURSE OVERVIEW

Program Description

Cal Grant C

For students who are pursuing an Occupational or Technical Program

The Cal Grant C program provides FREE MONEY to students pursuing an occupational or technical program.

How to apply

- Complete a Free Application for Federal Student Aid (FAFSA) online at <https://fafsa.ed.gov/> or the California Dream Act Application at <https://dream.csac.ca.gov/> by the March 2 deadline.
- If the Commission determines that you are eligible for a Cal Grant C, complete the Cal Grant C Supplemental Form and return to the California Student Aid Commission by the requested deadline.
- Use up to \$2,462 for tuition and fees and \$547 for books, tools, and equipment at any Cal Grant eligible private for profit or private nonprofit institution.
- Use up to \$1,094 at any California Community College*
*Students with dependent children (children under the age of 18 to whom the student provides 50% or more support to) may be eligible for up to \$4,000 at a California Community College.

Cal Grant C: (7,761 awards offered during the March 2nd deadline)

- For low to middle income students
- No GPA requirement
- For Occupational or Technical training programs of least 4 months in length
- Offers an award amount to assist with tuition and fees, also includes an additional annual book and supplies amount

1 CAL GRANT C SUPPLEMENTAL FORM

In this course the student will learn how to navigate WebGrants for Students to access and complete the Cal Grant C Supplemental Form. ****IMPORTANT**** Once a student is notified of their Cal Grant C Supplemental 'To-Do' item, it is important for the student to complete it before September 2nd to maximize their eligibility.

Lesson Objectives:

- The student will learn how to access and complete the Cal Grant C Supplemental Form.

1.1 Accessing the Form



(Figure 1 – WebGrants 4 Students)

Step	Description	Action
1.	When a student logs into their 'WebGrants 4 Students' account they should scroll down to the Cal Grant Panel (Figure 1).	Scroll down to Cal Grants panel
2.	Within the 'Award Status' Card there should be a 'To Do' button. The student needs to click the 'To Do' button.	Click 'To Do' button

1.1.1 Key Points

- Click the 'To Do' button under 'Award Status' in the Cal Grant Panel.

1.2 Completing the Form

WebGrants 4 Students: Cal Grant C Supplemental Form

(Figure 2 – WebGrants 4 Students)

Step	Description	Action
1.	After clicking the 'To Do' button the Form will appear (Figure 2) in a modal (pop-up) window. The student needs to complete, certify and submit this form.	Complete, certify, and submit form
2.	Note: This form is used to score the student for priority consideration of the Cal Grant C. When a student selects a high need occupational goal, indicates they have experience/coursework, and indicates that they have been unemployed for 6 or more months, then they will receive a higher score.	'NA'

1.2.1 Key Points

- Complete, certify, and submit the form.

1.3 Verifying the 'To Do' list is complete



(Figure 3 – WebGrants 4 Students)

Step	Description	Action
1.	After the student completes the supplemental form, they should review their Cal Grant Panel (Figure 3) and verify that they no longer have a 'To Do' item.	Verify that 'To Do' button is gone
2.	Note: After the supplemental forms have been processed students will start receiving awards based on available funding.	'NA'

1.3.1 Key Points

- Verify that the 'To Do' button no longer displays under the 'Award Status' card.