

Cal Grant Regional Training

Navigating WebGrants

Training and Outreach Unit
California Student Aid Commission

Making education beyond high school financially accessible to all Californians

Throughout this presentation, you will notice these icons. They are there to let you know of additional resources that are available for you. These resources can be found on the Commission’s website or in your WebGrants portal.



Training Video Icon: There are additional training videos found on the Commission’s website.



User Guide Icon: There are detailed user guides to walk you through the different processes found on the Commission’s website and your WebGrants portal.



Resource Icon: There are additional resources found in the Resources Document for Regional Training.



Webinar Icon: There are additional live webinars that you can sign up for.

Disclaimer

All student data provided in the following reports are fictitious. Student names, date of births, GPAs and school information have been modified to protect all third parties. All material presented today is for training purposes only.

Award Summary

Student Award Summary

- All data columns can be sorted either ascending or descending order.
- Click on the blue column headings to change the sort order of the data.
- Additional information can be viewed by moving your mouse over certain data fields.

Search:

Home Phone:
Cell Phone:
E-Mail:

SSN:
CSAC ID:
Grant ID:
Date of Birth:
WGS Account: Active
Third Party Access: NONE
Selective Service Status:
School Confirmed: No

- Displays history of a Cal Grant application for individual students

Academic Year	Program Name	Application Status	Award Status	Award Status Date	Award Amount	Cycle ID	School ID	P/E Reason	C/E Reason	CC Reserve
2019-2020	A	P/E DISQ	P/E DISQ	04/12/2019		C1	00132900	4		N
2019-2020	B	P/E DISQ	P/E DISQ	04/12/2019		C1	00132900	4		N
2019-2020	C	P/E DISQ	P/E DISQ	04/12/2019		C1	00132900	11		N
2017-2018	A	F-E Cmpl	COMH WTH	09/08/2018	\$9,084	E1	00132900	69		N
2016-2017	A	F-E Cmpl	AUTO ACC	07/08/2016	\$9,084	E1	00132900			N
2016-2017	B	F-E Cmpl	COMH WTH	09/16/2016	\$1,670	E1	00132900	88		N

- Hover mouse over many of the fields to see more detail

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Student Information Screens

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School Info Menu

[Demographics](#)

[Contact Information](#)

[Cost Estimate](#)

[Search](#)



CSACSA

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Institution Demographics

School ID = 00124300 (60)

Address 1: MOUNT ST. MARYS UNIVERSITY
 Address 2: 12001 CHALON RD.
 City: LOS ANGELES
 State: CA Zip: 90049 -1599

Contract Date: 09/01/1978
 Phone: () - -
 Source of Change:
 Comments:

Segment 06 - PRIVATE FOUR YEAR AND PRIVATE GRADUATE

School Inactive Flag:
 Accredited Agency: WASC SR
 FAFSA Agreement Received:

Previous Data	Source of Change	Change Date	Comments
MOUNT ST. MARYS UNIVERSITY * 12001 CHALON RD. LOS ANGELES, CA 90049-1599 (310)954-4190	SA9LAH	01-APR-15	
MOUNT ST. MARYS UNIVERSITY * 12001 CHALON RD. LOS ANGELES, CA 90049-1599 (310)471-9509	SA9LAH	01-APR-15	

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Contact Information



CHAFEE PROGRAM COORDINATOR

First Name* Phone* 805 - 922 - 6966
Middle Initial E-Mail*
Last Name*
Title* CHAFEE PROGRAM COORDINATOR
Address 1* OFFICE OF FINANCIAL AID
Address 2* 800 S. COLLEGE DR.
City* SANTA MARIA
State* CA Zip Code* 93454 - 6399
Comments:
Maximum of 500 Characters allowed. Current count:

FINANCIAL AID OFFICER

CLAREMONT MCKENNA COLLEGE ASSIST DIR OF FINANCIAL AID
888 COLUMBIA AVENUE Phone:
CLAREMONT, CA 91711 E-Mail:
Comment:
Last Changed By: Change Date: **05/11/2016**

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Cost Estimate

Due October of each year.
 Deadline announced via
 List-Serv.

Submit by the due date
 every year to update your
 institution's Cost of
 Attendance.

School ID #	Acad Year = 2020-2021	Program/Course = 00	403
Title IV School ID#	2020-2021	2019-2020	
Program/Course Length			
# of Months/Clock Hours/Credit Hours	Months		
Required Attendance During Academic Year			
Number of Terms Per Year	2 Semesters	2 Semesters	
Term Start Dates			
Fall	09/26/2019	09/26/2019	
Winter			
Spring	02/24/2020	02/24/2020	
Summer	06/25/2020	06/25/2020	
Enter 9-Month Budgets for the Following Costs			
Tuition			
Amount	\$0	\$0	
Fees			
Fee Type/Amount	\$		
Total Amount	\$1,350	\$1,350	
Expense Amounts <small>Indicate below the cost of attendance minus tuition and fees already indicated above.</small>			
On Campus Amount	\$19,944	\$19,944	
Off Campus Amount	\$19,944	\$19,944	
With Parents Amount	\$11,700	\$11,700	

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Display Roster



When do we release rosters?

- 2019-20 Academic Year – February 2019
- 2021-22 Academic Year – February 2021



When do students appear on the roster? (by cycle)

- High School Entitlement – after students are claimed
- Transfer Entitlement – immediately after award processing
- Competitive – immediately after award processing
- Cal Grant C – after students are scored
- Renewal – immediately after award processing



What are the next steps?

- Identifying Cal Grant awardees at your campus
- Certify student eligibility
- Collect appropriate verification documents
- Verify any holds or flags
 - Education Level
 - AB 840

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Identifying Cal Grant Awardees

Utilize the Award Status Extract Process:

- Provides 2 reports
 - Awarded
 - Not Awarded

Create a batch School Change file for the awarded to 'claim' the student on your roster.

The Award Status Extract file specifications and record layout is provided in the 'Help' section of WebGrants.



Field Name	Length	Sample Values	Position
Social Security Number	9	123456789	1-9
Last Name	19	Potter	10-28
First Name	12	Harry	29-40
Middle Initial	1	J	41-41
Date of Birth	8	20021125	
		YYYYMMDD	42-49
New or Renewal	1	N, R	50-50
Grant ID Number	9	C01077491	51-59
Education Level	1	2	60-60
Remaining Eligibility	6	325	61-66
Program Type	1	A, B, C	67-67
Total Award Amount	5	12345	68-72
Tuition & Fees	5	T/F	73-77
Tuition and Fee Award Amounts	5	12345	78-82
Books/Supplies	5	B/S	83-87
Books/Supplies Award Amount	5	12345	88-92
Access	5	ACSS	93-97
Access Award Amount	5	12345	98-102

- Grant ID
- Cycle ID
- Housing
- Dependency Status
- New/Renewal
- Education Level
- CSAC Budget
- EFC
- Remaining Eligibility
- Roster Section
- Flags
- Terms
- Program Code
- Award Type
- Annual Award
- Term Award
- *TANF Eligibility*
- *Foster Youth (Cal Grant B)*
- *Students with Dependent Children*


