Institutional Eligibility

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Participation Requirements

Three types of colleges/universities

• California public postsecondary educational institution

• Nonprofit institution headquartered and operating in California

• California private or independent postsecondary education institutions
Participation Requirements

California private or independent postsecondary education institutions

Participating in Federal Pell Grant program, +2 of the following federal student aid programs:

- Federal Work Study Program (FWS)
- Federal Direct Loan Program
- Federal Supplemental Educational Opportunity Grant Program (FSEOG)
Participation Requirements

Federal student loan borrowers rate 40% or above

Three-Year Cohort Default Rate less than 15.5%
The cohort default rate measures the ratio of students who enter repayment during a cohort year and who later default on their loans.

Two-Year Graduation Rate greater than 30%
The grad rate is the percentage of full-time, first time degree seeking students who graduate in 150% or less of the expected time to complete degree requirements.

*Values certified by CSAC’s Research Department and are acquired from U.S. Department of Education

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Cal Grant Institutional Participation Agreement (IPA)

- Binding contract between the college and the Commission
- Cal Grant IPA is a 4-year term
- Current Cal Grant IPA 2017-2021
- Used for initial participation, renewal, or updates

*Eligible institutions with a valid Cal Grant IPA are placed on the Eligible Schools List

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The CSAC eligible Cal Grant schools list and Ineligible Cal Grant Schools list are created after we verify Cohort Default Rates and Graduation Rates for each school.

These lists can be found on our CSAC home page:

www.csac.ca.gov
Change in School Status

Contact the Commission within **10 days** if:

- Shift in control
- Change of school ownership
- School closure
- Addition/loss of additional locations in California
- Cessation of participation in federal programs or 10% rule
- Loss of accreditation
- Changes in personnel of the President/Chief Executive Officer/Chancellor

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Institutional Contacts

- Update or edit institutional contacts when there is a change
- Add new contacts by selecting contact type and clicking on ‘Add’
- Adding a contact on this screen will NOT create a user WebGrants account. The account will still have to be created through the User Admin screen

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Policies and Procedures

Institutions are required to create and maintain policies and procedures governing the administration and processing of Cal Grant funds.

Some Policies include:

- Payments & Disbursement Policies
- Refund Policies
- Reconciliation Policies
- Education Level Policy
- Satisfactory Academic Progress Policy (SAP)
Policies and Procedures

• Use references such as the Federal Student Aid Handbook, Cal Grant Handbook and the Cal Grant Institutional Participation Agreement to create policies.

• After development of any policy and procedure, it is important to implement controls for safeguarding the Cal Grant program.

• Train new staff and cross-train existing staff on Cal Grant programs and implementation.

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California License Exam Reporting

Per the IPA, all schools must certify compliance by submitting certification— even if they have no qualifying programs.

Schools that offer programs leading to employment for which passage of a state license exam is required:

- Must provide an access point for prospective and current students to view passage rates, if available
- Passage rates must be for the most recent available year
- Passage rates must include graduates of undergrad programs

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Data Reporting (SB 70)

- Enrollment, persistence, and graduation data including aggregate information on all undergraduate students

- Job placement rate and salary and wage information for each program that is either:
  - Designed or advertised to lead to a particular type of job
  - Advertised or promoted with a claim regarding job placement

- Deadline to submit is December 31st for the prior academic year

For more information, refer to the Grant Special Alert, GSA 2019-32, on the Commission website
Data Reporting (SB 70)

Data Reporting (SB 70) instructions and file specifications examples are available in the reference guide on the Commission website.

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Interest Remittance

- Cal Grant funds must be held in an interest-bearing account, an investment account, or an equivalent account.
- The financial institution must be in California whose accounts are insured by the Federal Deposit Insurance Corporation.
- ANY interest accrued on undisbursed Cal Grant funds must be returned to the Commission.
Interest Remittance

- Schools should utilize the same methodology used by its financial institution or investment pool to calculate interest
- Bank fees or negative interest cannot be deducted from interest
- Due March 1st for the prior calendar year

Example: 1/1/18 – 12/31/18 due March 1, 2019

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**Title IX and California Equity in Higher Education Act Exemption**

Federal Equal Opportunity in Education Act (Title IX) and CA Equity in Higher Education Act (EHE):
- Prohibits against discrimination
- Educational institutions of religious organizations with contrary religious tenets

Requires institutions that claim exemptions to submit to CSAC:
- Copies of all materials submitted to and received a state or federal agency concerning the granting of the exemption
- Provide a basis for having the exemption

*For more information, please see GSA 2018-40*
CA Education Code 67386

- To receive state funds for student financial aid:
  Requires the governing boards to adopt a policy concerning sexual assault, domestic violence, dating violence, and stalking

- CSAC has provided all institutions and their governing boards with a certification that must be completed

- Must be provided during the Cal Grant IPA renewal

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Test Your Knowledge!

What does an institution need to do if they have a new president?

1. Contact CSAC within 10 days
2. Make the appropriate changes in the IPA
3. Update the institution's contact page in WebGrants
Questions?

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