

## Item 10 (Action)

### Consideration of the Request For Application (RFA) for Cal-SOAP Los Angeles

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#### **SUMMARY:**

This item provides a staff recommendation on the Request for Application (RFA) process to provide California Student Opportunity and Access Program (Cal-SOAP) services in the Los Angeles area. The Los Angeles RFA will serve as a pilot process and will guide future RFAs with the expectation that all future Cal-SOAP grants will be competitive grants. Four organizations submitted applications in response to the RFA:

1. East Los Angeles College (ELAC)
2. Families in Schools (FIS)
3. The Los Angeles Unified School District (LAUSD)
4. The Youth Policy Institute (YPI).

The current Cal-SOAP consortium did not apply.

#### **RECOMMENDATION:**

Based on the applications received and utilizing the scoring rubric included in the RFA, staff recommends the Cal-SOAP Los Angeles two-year grant be awarded to the consortium led by Families in Schools. Families in Schools received the highest average score.

#### **BRIEF HISTORY OF KEY ISSUE(S):**

Cal-SOAP was created to increase the availability of information, improve students' access to higher education by raising their achievement levels, and to reduce the duplication of services by coordinating outreach efforts.

Prior to Fiscal Year 2015-16, the Los Angeles consortium worked with California State University, Los Angeles as its fiscal agent. A Commission audit revealed significant findings within the operation of the Los Angeles Cal-SOAP project. While the audit was pending, the Los Angeles Cal-SOAP consortium suspended Cal-SOAP services prior to the end of the 2015-16 contract period. Commission staff reallocated funding to the Long Beach Cal-SOAP consortium to provide services to the schools that were being served by the Los Angeles consortium for the remainder of the year.

The Los Angeles consortium transitioned to a new fiscal agent, Rio Hondo College, to provide services beginning in 2016-17. However, the consortium was unable to expend \$100,000 of their allocation in the 2016-17 Fiscal Year. Commission staff reallocated the unspent funds to other consortia to support summer programs. At the June 2017 Commission meeting, funds were allocated to the Los Angeles Cal-SOAP with Rio Hondo continuing as the fiscal agent. The Los Angeles Project Director resigned from the position in December 2017. The position remains unfilled and the project is currently being run by an interim project director from Rio Hondo College.

#### **ANALYSIS:**

The Commission is transitioning from an annual allocation process to administering Cal-SOAP as a competitive, multi-year grant process. The Los Angeles RFA will pilot the new process and will be used to inform future competitive RFAs. The Commission solicited applications through an open Request for Application (RFA) competition to replace the Los Angeles Cal-SOAP consortium with the

new consortium beginning July 1, 2018. Los Angeles was chosen as the pilot due to: 1) on-going issues between the existing governing board and the current fiscal agent, 2) the absence of a permanent Project Director, and 3) the inability of the consortium in recent years to adequately provide full services or to expend their full allocation.

Four applications were received in response to the RFA. Each submission demonstrated a commitment to serve a diverse set of students in areas of need within the Los Angeles region, have received commitments from strong community partners and have secured matching fund pledges from their partners. Each proposal includes the Los Angeles Unified School District as a partner, one or more LA colleges or universities, and various other non-profit organizations. Each lead agency would serve as their own fiscal agent and are listed below:

1. East Los Angeles College (ELAC)
2. Families in Schools (FIS)
3. The Los Angeles Unified School District (LAUSD)
4. The Youth Policy Institute (YPI).

Each application was independently scored by a five-member staff review committee using the scoring rubric included in the RFA. The staff committee was comprised of two second-level Staff Services Managers (SSM II), two first level Staff Service Managers (SSM I), and one Associate Government Program Analyst (AGPA).

As stated in the RFA, each application was scored based on seven factors: 1) background information; 2) governance, 3) program activities and services to students, 4) consortium operations, 5) outcome measures, 6) sustainability, and 7) budget. Consistent with the scoring rubric in the RFA, the maximum possible score for each application is 130 points. The maximum combined score for all five reviewers is 650. Table 1 shows the individual and combined scores as well as the average of the five reviewers' score for each applicant.

Table 1  
Los Angeles Cal-SOAP RFA Scores

	<b>AGPA</b>	<b>SSM I</b>	<b>SSM I</b>	<b>SSM II</b>	<b>SSM II</b>	<b>Total</b>	<b>Average</b>
<b>Families in Schools</b>	<b>127</b>	<b>101</b>	<b>114</b>	<b>122</b>	<b>100</b>	<b>564</b>	<b>112.8</b>
<b>Youth Policy Institute</b>	118	118	99	106	99	540	<b>108</b>
<b>Los Angeles USD</b>	78	80	80	100	81	419	<b>83.8</b>
<b>East Los Angeles College</b>	73	83	81	89	74	400	<b>80</b>

Each application received excellent scores on one or more of the seven scoring factors. FIS and LAUSD received high scores on background information since both organizations provided the most detailed program overview and identified the most diverse group of students to be served. Multiple members of the staff review committee awarded all four applicants strong scores in the consortium operations category. Each lead agency is well-established, currently administers other government funded grants and has long-standing relationships with community partners in education. These relationships are indicative of strong, long-term sustainability plans for continuing Cal-SOAP activities and services for each lead agency.

Based on the staff review, staff recommends the 2018-19 Cal-SOAP Los Angeles grant be awarded to the consortium led by Families in Schools. The application from Families in Schools was thorough and provided the most compelling overview of the governance, activities and services to students, operations, outcome measures, sustainability and budget, and received the highest, overall average score based on the scoring rubric.

## **Analysis by Scoring Sections: Families in Schools**

### Section 1: Background Information (Maximum 10 points)

Families in School is a non-profit organization that was created as a legacy organization to the Los Angeles Annenberg Metropolitan Project (LAAMP) to support Los Angeles public schools. The purpose of Families in Schools is to seek family engagement as a critical component of education reform. Families in Schools was created in 2000, deeply rooted in a history of school reform for increasing student outcomes, especially for low-income students and communities of color ([www.familiesinschools.org](http://www.familiesinschools.org)).

Families in Schools will serve 11 high schools and their feeder middle schools across three K-12 districts: Los Angeles Unified School District (Belmont HS, Crenshaw STEMM HS, Dorsey HS, Huntington Park HS, Jordan HS, Roybal Learning Center, South East HS), El Monte Union High School District (Mountain View HS and El Monte HS), and Pasadena Unified School District (Muir HS and Blair HS). Families in Schools intentionally included schools with large African American and foster youth populations and had the second-best rate of student diversity of all four applications.

The consortium plans to implement three main strategies: (1) individual student support for college and career planning; (2) family engagement workshops and trainings to raise awareness; and (3) larger scale events to broaden the reach of the consortium.

### Section 2: Governance (Maximum 20 points)

Families in Schools has secured partnerships that exceed the required number of partners and include: East Los Angeles College, Pasadena City College, UC Los Angeles, Campaign for College Opportunity, L.A. Trust for Children's Health, Partnership for Los Angeles Schools, Pasadena Tournament of Roses, Master Your Card, and Princeton Review. Each partner commits to providing direct college access supports and the specific roles are included in the signed partnerships agreements. All partners have extensive experience with grant administration, case management, and large collaborative partnerships.

Families in Schools has extensive experience managing large grants and provided strong evidence of leading collaborative projects. FIS successfully lead a \$5 million, three-year collaborative lead by The James Irvine Foundation to help increase the capacity of non-profit agencies to engage parents in local decision-making. Additionally, FIS manages the fiscal responsibilities of the \$2 million, three-year Southeast Los Angeles Collaborative.

### Section 3: Program Activities and Services (Maximum 35 points)

The Los Angeles area has a high level of need for college access services and could benefit from multiple Cal-SOAPs. Families in Schools surveyed the consortium partners to determine the exact needs of their students and identified three gaps as a focus of services and activities: limited college advising due to high student to counselor ratios, systems for coordinating existing college readiness supports, and ensuring that the highest need students are connected to resources and financial aid options. Page seven of the Families in Schools application details the academic, advisement and outreach planned activities with the approximate number of students served at each school site.

### Section 4: Consortium Operations (Maximum 10 points)

Families in Schools anticipates services to students will begin October 1, 2018 after a three-month planning period. Activities during the planning period will include recruitment and training of staff,

formalization of the governing board, and in-depth analysis of student-level data. Families in Schools plans to commit significant resources to recruiting and training students as tutors and peer advisors. Student employees will be required to attend full-day orientation and will receive monthly trainings to support them in areas identified by their assigned school administrators. Several consortium partners have offered professional development as part of their in-kind support.

To avoid duplication of services, FIS asked all partners to identify all programs and staff providing college access services and the students that receive those services. The Los Angeles Cal-SOAP will work strategically with their high school partners to maximize all services to reach the most underserved students. During the first quarter of operations, FIS will evaluate which students are receiving services and reallocate resources where needed.

#### Section 5: Outcome Measures (Maximum 20 points)

Families in Schools clearly identified the eight required and all four supplementary student outcome measures that will be the focus of the two-year grant. To help collect, track, analyze and report data, Families in Schools included a full-time program assistant in their budget. Additionally, data-sharing agreements with each school will be developed to facilitate the collection of student-level data needed to measure program success.

#### Section 6: Sustainability (Maximum 10 points)

Families in Schools expects the Los Angeles Cal-SOAP long-term sustainability to be ensured by their activities and services provided during the grant period. After the funding period, sustainability will be reflected in changes in practices that will result in a stronger regional infrastructure committed to making college accessible and viable for all students. FIS expects that the following sustainable changes will have occurred: relationships between consortium members will have been strengthened, laying the foundation for future collaborative efforts and joint funding opportunities, schools will have enhanced capacity to engage parents in creating a college-going culture, and parents will have increased their capacity to build a college-going culture at home.

#### Section 7: Budget (Maximum 25 points)

The Families in Schools Budget narrative provides details on how they intend to use the grant funds. The narrative shows thoughtful budget spending with most funds dedicated to staff that directly support students and student services.

FIS Grant Funding Amount Requested*:	\$1,430,555 (year 1: \$715,339, year 2: \$715,217)
Total Match from Partners:	\$2,167,620
Total Application Budget:	\$3,598,175

\*If the proposed Cal-SOAP funding allocation (including the \$12,242 COLA increase) is approved at the June Commission meeting, we will contact Families in Schools to determine if they want the allocated amount of \$728,515 (versus the grant amount requested) and if they can meet the 1.5 required match ratio resulting from the additional allocation.

#### **Youth Policy Institute:**

Youth Policy Institute was founded in 1983 and relocated to Los Angeles in 1996 to focus on direct education and comprehensive services including early childhood education, operating K-12 schools, and college preparation. YPI currently reaches more than 112,000 youths and adults in Los Angeles. The application from YPI received the second-highest overall score from the staff review committee. YPI currently has a successful system in place to provide services to underserved students in the Northeast San Fernando Valley and Central Los Angeles areas. YPI has existing partnerships with

LAUSD, Los Angeles City College, UCLA and CSU Northridge as well as multiple LAUSD schools and community-based organizations that all work collaboratively to increase student access and college readiness. Similar to Families in Schools, Youth Policy Institute addressed all required and supplementary student outcome measures in their application and through their current practices, demonstrate a strong ability to administer Cal-SOAP activities and services.

**RESPONSIBLE PERSON(S):**

Catalina Mistler, Deputy Director  
Program Administration and Services Division

Steve Caldwell, Assistant Deputy Director  
Customer Relations Branch

**ATTACHMENTS:**

Description

- ▣ Attachment 10.1 Cal-SOAP RFA
- ▣ Attachment 10.2 Cal-SOAP APP Families in Schools
- ▣ Attachment 10.3 Cal-SOAP APP Youth Policy Institute
- ▣ Attachment 10.4 Cal-SOAP APP LAUSD
- ▣ Attachment 10.5 Cal-SOAP APP East Los Angeles College

**CALIFORNIA STUDENT AID COMMISSION**



**California Student Opportunity and Access Program  
(Cal-SOAP)**

Grant for Los Angeles Cal-SOAP

**REQUEST FOR APPLICATIONS**

**Application Due Date:**

**Monday, April 30, 2018**

Administered by the California Student Aid Commission (CSAC)  
11040 White Rock Road  
Rancho Cordova, CA 95670

**REQUEST FOR APPLICATIONS**  
**Los Angeles Cal-SOAP Grant**

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## OVERVIEW

### Purpose & Background

#### Purpose

The California Student Aid Commission (CSAC) is accepting grant applications from California based public and not-for-profit universities, community colleges, school districts, county offices of education, community-based organizations (CBO) and nonprofit agencies or accredited private vocational or technical schools for the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. CSAC will provide one-time funding for a grant period beginning July 1, 2018 through June 30, 2020. Funds are available based on the application and proposed budget. The total grant budget for this Request for Application (RFA) is \$1,431,746.

The overarching goal of the grant is to build robust partnerships between elementary and secondary schools with institutions of higher education, and other partners to provide services to increase the academic and college preparation skills of eligible disadvantaged elementary, secondary, and community college students.

To accomplish this goal, successful applicants will demonstrate how they will:

- Establish or strengthen existing regional collaborative relationships and partnerships among K-12 school districts, postsecondary educational agencies, CBOs, local government entities, foundations, businesses, and at least one nonprofit agency or accredited private vocational/technical school.
- Develop a systematic approach to delivering services including tutoring, counseling, college preparation, Free Application for Federal Student Aid (FAFSA), California Dream Act Application (CADAA) completion, college visitation, and other related services. The system shall meet the needs of students in the region and avoid duplication of services provided by other programs.
- Develop formalized partnerships with educational agencies and other partners that provide matching funds, services and/or resources to expand the number of services to disadvantaged youth.
- Develop collaborative partnerships with postsecondary partners to track high school students' admission, enrollment, and progress during the first year of college.
- Build a culture within the regional Cal-SOAP consortium partnership that promotes equity of opportunity among eligible youth and supports continuous improvement through systematic monitoring, evaluation, and making related improvements to the programs offered to disadvantaged youth.

- Create a college going culture through a regional infrastructure.
- Encouraging parent participation and involvement is incorporated in all aspects of the Cal-SOAP program to facilitate student achievement and success.

### **Background**

#### California Student Aid Commission

The California Student Aid Commission, also known as CSAC, is an independent body established in 1955 with the primary role to administer state-authorized student financial aid programs available to students attending all segments of postsecondary education in California. These programs include grant, scholarship, and loan assumption programs supported by the state and the federal government.

Consistent with this responsibility, CSAC provides policy leadership on student financial aid issues; evaluates the effectiveness of its programs; conducts research and long-range planning as a foundation for program improvement; reports on state financial aid needs; and disseminates information to state and federal administrative agencies, participating schools, students, and their families.

The California Student Aid Commission operates according to the following Mission and Vision statements:

***Mission:*** *Making Education Beyond High School Financially Accessible to All Californians.*

***Vision:*** *A California that invests in educational opportunity, fosters an active, effective citizenry, and provides a higher quality of social and economic life for its people.*

#### California Student Opportunity and Access Program (Cal-SOAP)

Cal-SOAP, one of CSAC's outreach programs, was created to increase the availability of information, improve students' access to higher education by raising their achievement levels, and to reduce the duplication of services by coordinating outreach efforts. Established in 1978, the program is intended to serve students from schools and geographic areas with low college-going rates, students who would be the first in their family to attend college, and students from low income families.

Assumptions

The Cal-SOAP Grant was built on the following core principles:

1. Barriers to college education include lack of information about opportunities and low achievement levels from schools that have low college participation rates.
2. The consortium-style approach to the program is highly effective for coordinating services and outreach among various education segments.
3. State funding is necessary for the sustainability of this program.
4. Anticipated growth in the student population points to an increased demand for program services.
5. Paying low-income college students to provide information/tutoring services to recipients of this program is a cost-effective mechanism by which to fund the program.

The chart below represents the current consortia that serve 15 geographic areas in California. The fiscal agents are listed for each consortium. While the role of fiscal agents is not addressed in current law, each Cal-SOAP consortium works with a fiscal agent through an agreement that is separate from CSAC contract with each consortium.

<b>Consortia</b>	<b>Fiscal Agent</b>
Central Coast	Alan Hancock Community College
Central Valley	CSU Fresno
East Bay	East Bay Consortium
Solano	<i>Currently Operating with East Bay</i>
Long Beach	CSU Long Beach
Los Angeles	Rio Hondo Community College
Merced	Merced County Office of Education
Northcoast	Humboldt County Office of Education
Sacramento	Sacramento County Office of Education
San Diego/Imperial County	UC San Diego
San Francisco	Japanese Community Youth Council

San Jose	UC Santa Cruz
Santa Barbara	Community Action Commission
South County Gilroy	Gilroy Unified School District
Southern San Joaquin	Bakersfield Community College

### Statutory Requirements

Cal-SOAP is guided by the following statutory requirements.

The Student Opportunity and Access Program is administered by the Student Aid Commission, Education Code Section 69561(a).

- The Student Aid Commission (Commission) may apportion funds on a progress payment schedule for the support of projects designed to increase the accessibility of postsecondary educational opportunities for any of the following elementary and secondary school pupils:
  1. Pupils who are from low-income families.
  2. Pupils who would be the first in their families to attend college.
  3. Pupils who are from schools or geographic regions with documented low-eligibility or college participation rates.
  4. Pupils who are homeless youth, as defined in subdivision (b) of Section 66025.9.
- CSAC, in awarding initial project grants, shall give priority to proposals developed by more than four eligible agencies. Projects shall be located throughout the State in order to provide access to program services in rural, urban, and suburban areas.
- The governing board of each project, comprising at least one representative from each entity in the consortium, shall establish management policy, provide direction to the project director, set priorities for budgetary decisions that reflect the specific needs of the project, and assume responsibility for maintaining the required level of matching funds, including solicitations from the private sector and corporate sources.
- Each project shall maintain within the project headquarters a comprehensive pupil-specific information system on pupils receiving services through the program in grades 11 and 12 at secondary schools within the participating districts. This information shall be maintained in a manner consistent with the law relating to pupil records.

- CSAC shall establish a 12-member project grant advisory committee (currently 9 members) to advise project directors and CSAC on the development and operation of the projects, and consisting of the following (as specified in Section 69562).
  - The initial grant for a proposed new project in an area that has demonstrated need for services provided by the Student Opportunity and Access Program may be utilized for planning and development. Full project grant funding shall be allocated when the consortium meets the criteria established in Section 69561.

### **PROGRAM DESCRIPTION**

#### **Grant Information**

CSAC will provide one-time funding for a Cal-SOAP grant in the Los Angeles region for the period beginning July 2018 through June 30, 2020. Funds are available based on the funding requested in the application and the proposed budget. The total grant budget available for this Request for Application (RFA) is \$1,431,746. The intent of CSAC is that the majority of funds be used for Cal-SOAP appropriate services to students.

#### **Funding Levels**

- The grant period is 2 years, 2018-19 and 2019-20. Funding is budgeted at \$715,873 annually, subject to funding from the annual State Budget Act.
- CSAC will fund successful grant applications at the level requested, if the program application is well-justified and the budget is realistic and well-supported. CSAC reserves the right to award multiple grants within the Los Angeles region.
- The successful grantee will provide services beginning in July 2018.
- CSAC also reserves the right to extend the grant period annually for a Cal-SOAP grantee after the initial 2 years of the grant, up to an additional 5 years to align with the next cycle of Cal-SOAP grant awards. The extension of the grant will be based on the cumulative performance of the grantee, the projected additional services to be provided to disadvantaged youth, and the availability of funding match resources from the partner organizations.

#### **Funding Distribution**

- The grant funding will be distributed during the 2018-19 and 2019-20 academic years.

- Annually, beginning in the second year of the grant period, the grantee will be required to submit a consortium program plan for the school year. Guidance from CSAC will be provided on the format and contents of the annual plan. CSAC may require changes before approving the annual plan. CSAC will work collaboratively with the grantee to negotiate any changes to the annual plan.
- Funds will be dispersed semi-annually, 50 percent, pending achievement of required program outcomes for previous 6-month performance period.
- The first 25 percent for the first academic year will be dispersed in the month of July 2018. At the end of the first 6-month period, the remaining 25 percent for the initial 6-month period will be dispersed.
- The grant funds may be used during the first 6 months for planning and preparation to implement services.
- Approval for each 6-month period shall be based on the approved performance report submitted of the grantee. CSAC will evaluate the report compared to the consortium's program plan, and demonstrated compliance with the rules and requirements set forth by CSAC, including matching funds and general program requirements.
- Funding is contingent upon allocation in the annual State Budget Act.

### **Eligibility Requirements**

Applicants will apply as a regional Cal-SOAP consortium consisting of local K-12 educational agencies (LEAs), postsecondary educational agencies, CBOs, local government entities, foundations, businesses, and at least one nonprofit agency or accredited private vocational/technical school, formed to address the academic and college preparation of disadvantaged students within the Los Angeles region.

Applicants will be expected to describe who will serve as the fiscal agent for the Los Angeles Cal-SOAP consortium grant and how the board will work collaboratively with the fiscal agent to ensure the grant funds are expended properly, and that all fiscal and data reports will be submitted on time and complete.

In addition to the Cal-SOAP consortium partnership requirement, applicants must meet the following requirements:

- Identify a fiscal agent. An applicant's fiscal agent can be a school district, a county office of education, a public or private non-profit university, community college, or CBO.

- The fiscal agent and consortium partners must set aside match funding within their own budget including funding commitments from program partners sufficient to support the ongoing costs of the program.
- Prepare the application in the name of the applicant agency/fiscal agent, not the partnership/consortium, unless the consortium is an established legal entity.
- Confirm that all partners meet the following requirements:
  - a. Agree to participate as an active partner in the consortium committed to providing services and resources to support the Cal-SOAP project.
  - b. Sign a partnership agreement that specifically outlines the responsibilities of the partners and the services each consortium member agrees to provide. The agreement should also indicate the period of time those services will be provided (submit signed partnership agreements as an attachment to the application).
- Confirm that the applicant agency/fiscal agent will:
  - a. Receive and administer the grant funds and submit the reports required by CSAC to account for the use of grant funds.
  - b. Be responsible for the performance of any services provided through funds awarded under this grant by the partners, consultants, or other organizations.

Eligible applicants must provide evidence in their application stating:

- The number of participating consortium agencies. The minimum number of partners specified Education Code 69561 is four agencies:
  - at least one secondary school district office
  - at least one 4-year college/university
  - at least one community college
  - at least one nonprofit agency or accredited private vocational/technical school

Applications that include more than four eligible agency partners will receive priority in the scoring of the application.

- The establishment of a consortium governing board with at least one representative from each entity in the consortium. The governing board is responsible for:
  - Establishing management policy.
  - Selecting, appointing, and providing direction to the Los Angeles Cal-SOAP project director.

- Budget decisions.
- Maintaining the required level of matching funds (soliciting private/corporate funds).
- Establishing a goal for the number of students expected to be served in each year of the grant, and the services that the consortium will provide.
- The consortium member commits to contribute toward the minimum matching requirement of 1.5 of matching dollars to every state grant dollar requested.
- Strategies to avoid duplication of services to eligible youth and to maximize the use of the Cal-SOAP grant funding. Examples of other programs include that may serve these students; GEAR UP, AVID, College OPTIONS, COSMOS, EAOP, EOP, ETS, MESA, Upward Bound, and many others.
- At least half of the student population served must represent a diversity of traditionally underserved/underrepresented groups. The Los Angeles Cal-SOAP consortium shall reflect the diversity of the students in the region served by the consortium.
- Plans for serving disadvantaged youth including students who are:
  - From low-income families
  - First generation college going
  - From geographic areas with documented low numbers of students prepared academically for college and/or low college participation rates
  - Homeless
  - From schools with low FAFSA and/or CADAA completion rates
  - Eligible for the Federal Free and Reduced-Price Meals Program (FARPM), <https://www.fns.usda.gov/school-meals/income-eligibility-guidelines>
- The extent to which the consortium will provide services to:
  - Help community college students with transferring to 4-year colleges
  - Provide assistance to low-income 5<sup>th</sup> and 6<sup>th</sup> grade students and their parents to incentivize students to stay in school and complete college prep courses
  - Provide assistance to low-income middle and high school pupils and their parents in order to implement outreach efforts designed to use the future availability of financial assistance as a means of motivating pupils to stay in school by promoting career technical education public awareness.
  - Promote the value of career technical education, available career programs in public schools and postsecondary segments with sequenced courses beginning in high school and continuing into postsecondary education, and the resulting career opportunities.

- Applicants must demonstrate how the Los Angeles Cal-SOAP will include direct involvement from the school staffs in daily operations, demonstrating effective integration of Cal-SOAP objectives and school district services. The collaboration within the consortium shall provide a regional infrastructure to sustain a college going culture.
- Demonstrate how 30 percent of the Cal-SOAP grant funds from CSAC are spent annually on peer advisers' and/or tutors' stipends who:
  - Will work directly with middle and high school students.
  - Are enrolled in college as undergraduate or graduate student.
  - Can demonstrate they have financial need.
- Host or partner to provide a minimum of two Cash for College workshops at each participating high school, one during the fall and one during the spring semester, or implement a program to complete the FAFSA or CADAA within the students' school day.
- Identify how the consortium will annually measure the impact of the Cal-SOAP activities including:
  - The frequency and level of student participation in consortium tutoring and other activities.
  - The increase in student achievement and college preparedness resulting from the tutoring and other activities, as measured by the rates of completion of the a-g course requirements, graduation, PSAT/ACT/SAT tests, Advanced Placement exams, and other relevant college readiness indicators.
  - The number of students completing the FAFSA or CADAA application.
  - The number of students applying, enrolling and persisting during their first year in a university, community college, or other postsecondary education and training.
  - Parent participation and satisfaction with the Cal-SOAP activities.
  - Other measures developed by the consortium to determine the effectiveness of the Cal-SOAP activities.
- A commitment from the Los Angeles Cal-SOAP applicant to work with CSAC and other Cal-SOAP consortia and to ensure coordination on student services, consistent administrative procedures, and effective project activities.
- Collect and submit data to CSAC:
  - Entry of student data into Cal-SOAP Database.
  - Demographic data including gender, ethnicity, grade level, and low-income eligibility (FARPM).

- FAFSA and CADAA completion rates.
  - Race to Submit Campaign outcomes.
  - Other data as specified by CSAC, including but not limited to the program and student outcome data specified in this RFA on pages 21-23.
- A commitment to use the California Student Aid Commission's logo and branding on all Cal-SOAP related materials, in addition to the local consortium brand and logo.
  - The number of students who received direct services and the number of students who received general services.
  - Accommodate CSAC requests for participation in local events.
  - The project director and consortium chair will attend up to two in-person CSAC meetings per year.

### **PROGRAMS, ACTIVITIES, AND SERVICES**

#### **Overview**

Cal-SOAP is described in education Code 69560 - 69564. The statute defines what programs, activities, and services Cal-SOAP consortia are required to offer. The legislation is also clear that consortia have the flexibility to offer additional services and activities designed to meet the needs of local students, schools and communities. Therefore, there are required activities and allowable activities in the education Code:

#### *Cal-SOAP projects must:*

- Increase the availability of information on college and work opportunities.
- Raise achievement levels to increase the total number of college ready and college-eligible high school graduates.
- Use a minimum of 30 percent of the annual grant funding for direct tutoring or peer advising.

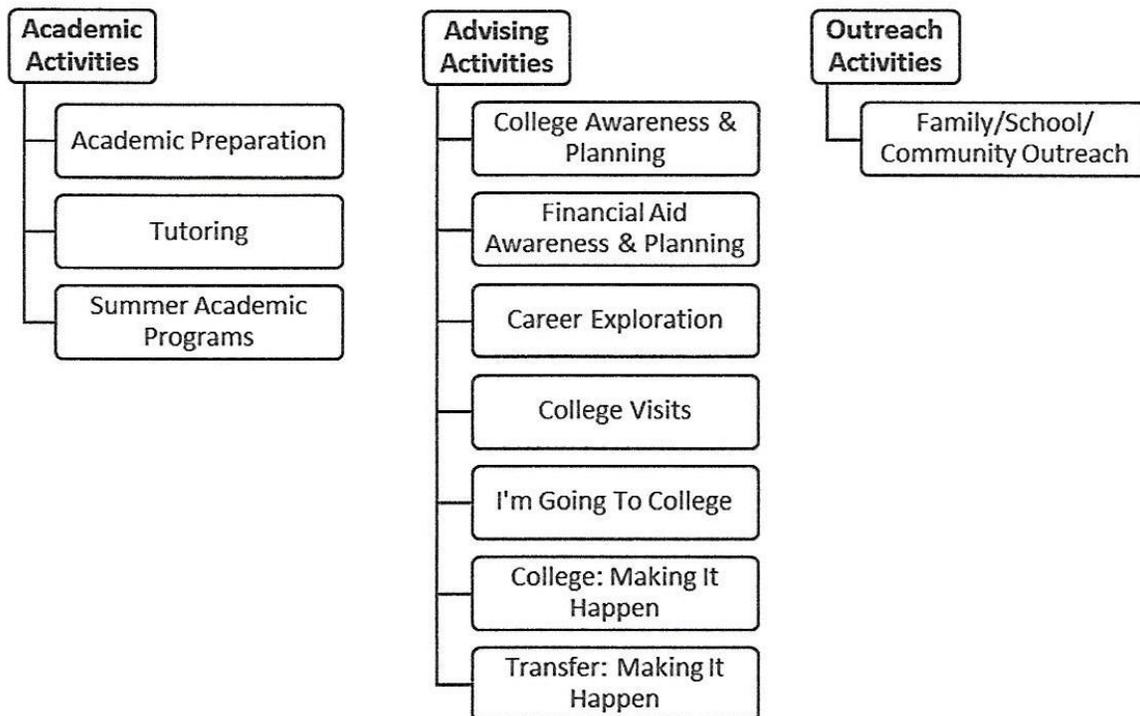
#### *Cal-SOAP projects can:*

- Help community college students with transferring to 4-year colleges.
- Provide assistance to low-income 5<sup>th</sup> and 6<sup>th</sup> grade students and their parents to incentivize students to stay in school and complete college prep courses.

- Provide assistance to low-income middle/high school students and their parents to incentivize students to stay in school and pursue career technical education. Projects should promote career technical education and resulting career opportunities.
- Provide assistance and support services during the summer between graduation and the beginning of postsecondary education and training.

While the statute describes suggested allowable activities, Cal-SOAP consortia are free to innovate and design programs, activities, and services that meet the needs of the local communities. These components are described as three types of activities in the Cal-SOAP Policies and Requirements Manual (April 2016). In addition, specific examples of the types of the Activities offered by Cal-SOAP consortia are included in the Cal-SOAP Activities List. Both of those lists are included below:

Figure 3: Cal-SOAP Service Offerings



**Cal-SOAP Activities**

Activity Name	Category & Detailed Service Descriptions
<b>ACADEMIC</b>	
<i>Academic Preparation</i>	Study Skills Workshops / Classes / Presentations
	Academic Prep Courses
	College Entrance Exam Prep
	College Assessment Tests
	4 YR HS Plan/Education Plan/A-G
	Transcript Review
	Academic Mentoring
<i>Tutoring</i>	In Classroom Tutoring
	Pull-out Tutoring
	Before-School / Lunchtime / After-School Homework Help and Tutoring
<i>Summer Academic Programs</i>	Summer Academies
	Summer Bridge Programs
	Summer Residential Camps
<b>ADVISEMENT</b>	
<i>College Awareness &amp; Planning</i>	College Workshops and/or Advisement
	College Fairs
	College Searches/Post-Secondary Options
	ACT/SAT Registration Drives
	College Admission Requirements
	College Application Completion Assistance
	Writing the UC Personal Essay
	Selecting a College Major

<i>Financial Aid Awareness &amp; Planning</i>	Financial Aid and Scholarship Workshops and/or Advisement
	Financial Literacy / Loan Counseling / Financial Aid / Scholarships
	Cash for College
	FAFSA, CADAA and Chafee Grant Application Completion
	Cal-Grant and/or Middle-Class Scholarship Promotion
	Student Aid Report (SAR) / WebGrants
<i>Career Exploration</i>	Career Assessment Tools
	Career Planning/Developing Career Plans
	Career Presentations/Workshops/Camps/Fairs
<i>College Visits</i>	College Tours
	Conferences / Panel / Presentations on a College Campus
<i>I'm Going to College</i>	I'm Going to College Program (4 <sup>th</sup> or 5 <sup>th</sup> Grade)
<i>College: Making It Happen</i>	College: Making It Happen Program (Middle School)
<i>Transfer: Making It Happen</i>	Transfer: Making It Happen Program
<b>OUTREACH</b>	
<i>Outreach</i>	Program Orientation Meetings / Open Houses
	Year End Award / Recognition Ceremonies
	Newsletters / Publications / Mailings / Emails / Websites / Social Media
	Community Events / Workshops Serving Students and Parents
	Community Events Promoting Cal-SOAP and College / FA Awareness to the Greater Public
	ELAC/Migrant Parent Meetings/African American Outreach

It is the intent of CSAC that the Cal-SOAP services and activities offered by the consortia, whether provided through the grant or the required match funding, be integrated into a system or continuum of services, to optimally serve disadvantaged students. A systematic approach is designed to respond to a variety of student needs, and is developmental, helping students to build their skills and abilities progressively over time to increase their college and career readiness. A systematic approach also assumes that Cal-SOAP students will engage in academic and career planning, and will be supported by the Cal-SOAP staff using a case management approach.

A systematic approach is not a collection of one-time activities or short instances of tutoring. Rather, activities are part of a planned set of students experiences to increase their knowledge, abilities, and self-confidence. Similarly, a systematic approach to tutoring requires that the tutor communicate with the student, parents and school staff to ensure that the tutoring sessions are targeted on specific skill development. A systematic approach also requires a commitment to developing an infrastructure to sustain a college-going culture, and help students develop a college going mind-set.

A systematic approach further requires a K to Postsecondary design. The Cal-SOAP statute emphasizes the concepts of communication and integration of services among the segments. Planning and working collaboratively not only maximizes the use of resources, it builds on the knowledge and expertise of the partners to increase the opportunities for success among the Cal-SOAP students. It is expected that the partners will identify the components that will be included in a K-16 system of services, but will also identify missing components or desired improvements that can be developed and implemented over the grant period and beyond.

### **Matching Fund Requirements**

Matching funds are a required component of the Cal-SOAP program. Education Code 69564 requires a funding match with a ratio of 1.5 dollars of match to every 1 dollar of grant funding. Applicants who exceed the required match will receive higher priority in the scoring of the application.

- The funding provided by CSAC to a consortium for the operation of a Cal-SOAP project shall be matched by other sources of funds. No funding awarded by CSAC for other grants may be used as match for the Cal-SOAP grant.
- Matching funds are contributions either in cash or in-kind which are used to match the funds provided through the Cal-SOAP agreement. Matching contributions may come from federal, state, local, or private resources, members of the sponsoring consortium, or education related institutions. Funds provided by CSAC directly or indirectly may not be used as matching funds.

- The contributions used for matching shall:
  - Be directed to Cal-SOAP eligible students as defined by the Cal-SOAP law.
  - Be related to the goals and objectives of the Cal-SOAP project.
- Requirements for cash contributions used as matching:
  - Cash contributions are actual cash that is contributed towards general project operations or specific project activities can be considered for the match.
  - Cash contributions are required to be deposited into the Cal-SOAP checking or fund account in order to be considered a cash contribution for the match.
- Requirements of in-kind contributions:
  - The value of services (such as facilities, equipment etc.,) provided by an institution, a group of individuals, or an individual for which the consortium would otherwise be required to pay. The value of the contribution is the fair market value of the item or service on the date of the contribution. The fair market value is the price that an item would sell for or services would cost on the open market.
  - The value of a volunteer's time for providing services. The value of the contribution is to be based on the most recently reported National Value of Volunteer Time by the Independent Sector's Value of Volunteer Time at the time of service. The National Value of Volunteer time can be found at [http://www.independentsector.org/volunteer\\_time](http://www.independentsector.org/volunteer_time).
- Funds considered for matching include:
  - Salaries and benefits for student employees to provide services through the Cal-SOAP project (i.e., guidance-aides working in schools or colleges under the auspices of the Cal-SOAP project).
  - Salaries and benefits for institutional employees who are assigned to the Cal-SOAP project.
  - Cost of supplies of Cal-SOAP related activities (i.e., duplication, printing, office supplies, etc. for utilization by the Cal-SOAP project).
  - Mileage for student and institutional employees to provide services through the Cal-SOAP project.
  - Cost of institutional space donated to the project for full-time, part-time, and/or one-time event use.
  - Cost of institutional furniture and equipment donated to the project for full-time, part-time, and/or one-time event use.

- Funds Not Considered Matching:
  - Salaries and fringe benefits for student employees to provide services which are institutional-specific (i.e., students who are recruiting for a specific institution).
  - Salaries for institutional employees to provide institutional-specific outreach activities (i.e., as outreach officer's time spent on recruiting students for his/her institution and participating in college fairs).
  - Costs of supplies which are institutional-specific (i.e., institutional recruitment materials).
  - Mileage for student and institutional employees for institutional-specific outreach activities.

### **Allowable Activities and Costs**

Budgets for the use of Cal-SOAP grant funds from CSAC will be reviewed and scored as part of the application process. Items deemed non-allowable, excessive, or inappropriate will be eliminated and the budget adjusted accordingly. Budgets that include non-allowable, excessive, or inappropriate items will receive a lower score. Generally, all expenditures must contribute to student success in the Cal-SOAP program(s). Allowable expenditures may include, but are not limited to, the following:

- Providing tutoring or peer advising amounting to a minimum of 30 percent or more of the grant funding award.
- Planning and preparation during the first 6 months of the grant period, in addition to delivering services to students.
- Service contracts between members of the consortium or external service providers and technical assistance.
- Funding for career specialists or counselors to assist students in planning and preparing for careers.
- Purchase of supplies and equipment necessary to support the mission and services of the consortium.
- Professional development to prepare tutors and peer advisors to effectively support middle, high school, and community college students.
- Provide training and planning meetings between consortium personnel, including school administrators, counselors, teachers, parents, college representatives, and business leaders, to support student achievement, college preparation and career preparation, and to build awareness in the region on the opportunities and benefits related to Cal-SOAP.

- Provide promotional materials and advertising capacity to recruit students for the program.
- Funding for Cash for College, college visitations, and other college and career related activities.
- Develop and maintain a dynamic website for the Cal-SOAP Los Angeles Consortium and its services.
- Develop electronic networks to link Cal-SOAP students and staff within the region.
- Provide online conferencing capability to link students with tutors and peer advisors for providing services when distance, scheduling, or other factors inhibit face-to face contact.
- Collect, analyze and report student and program data.

### **Non-allowable Activities and Costs**

While matching funds and donations may be used, funds provided by CSAC under this grant may not be used to:

- Provide funding that duplicates activities already available on the K-12 or community college campuses.
- Supplant existing funding, efforts, or programs, including costs otherwise necessary to operate a school or program without this grant.
- Provide sub-grants to members of the partnership or other agencies. This includes mini-grants, which are different than purchase service contracts.
- Acquire equipment for non-Cal-SOAP administrative or personal use.
- Purchase furniture (e.g., bookcases, chairs, desks, file cabinets, tables) unless it is necessary to provide reasonable accommodations for students with disabilities.
- Purchase food services/refreshments/snacks/banquets/meals. (These may be provided as a match from another funding source)
- Purchase, lease, or remodel facilities.
- Purchase promotional favors, such as bumper stickers, pencils, pens, or T-shirts.

- Purchase subscriptions to journals, magazines, or other periodicals.
- Travel outside of California.

### **Administrative Indirect Cost Rate**

The indirect cost rate is set at a maximum of 8 percent of the total grant funds expended.

### **ACCOUNTABILITY**

To ensure the successful implementation of the Los Angeles Cal-SOAP program, grantees are required to submit expenditure and performance reports every 6 months for the grant period. At the end of the first year, the applicant will submit the expenditure and performance report, and a narrative describing the degree to which the consortium met its financial and performance goals. The narrative will also describe any changes to the projected activities and outcomes for the second year of the grant. A summative end-of-grant report describing the cumulative programmatic and student outcomes, as well as any required deliverables will be due on July 31, 2020. The fiscal agent/applicant for the partnership/consortium is responsible for submitting all data required by CSAC. Grantees are required to set aside budget funds to be used for data collection, data reporting, and data training activities for program staff.

Failure to submit required reports or evidence that deliverables have been met, or failure to show student progression could result in the loss and/or remittance of all awarded funds. Continued funding of a project is dependent upon the Cal-SOAP consortium employing a systematic approach designed to respond to a variety of student needs, that is developmental, and is focused on helping students build their skills and abilities progressively over time to increase their college and career readiness.

### **Outcome Measures**

The long-term measures of success for the Los Angeles Cal-SOAP program is the number and rates of participating students who complete high school, complete the a-g course requirements, apply for college, complete and submit the FAFSA or CADAA, enroll and begin postsecondary education or training, and persist through the first year of their postsecondary education.

Program outcome data provides a context to understanding the student outcome data required of the recipient. A portion of the student and program data will be collected through a state-wide system implemented by CSAC to document progress in serving students. The remaining program data will be collected at each of the 6-month progress reports and year-end report. The Cal-SOAP consortium must present evidence that they are supporting the development of a regional infrastructure to create and sustain a college going culture.

The scoring rubric includes additional consideration for applications that identify the ability to compare Cal-SOAP students to other unserved Cal-SOAP eligible students.

The data provided for each of the program and student outcome measure is expected to support the goals stated in the application for the students proposed to be served under this grant.

### **Program Measures:**

- Development of policies and articulation agreements developed by the consortium or its members to foster and sustain Cal-SOAP success, and maximize a college going culture.
- The number and type of the Los Angeles Cal-SOAP activities and services.
- The number and types of Cal-SOAP grant funded activities/services, and the number and types of activities/services provided through partner agency matching funds.
- Total student participation in Cal-SOAP activities and services.
- Number of Cal-SOAP students participating in Cal-SOAP related activities.
- Number of non-Cal-SOAP students participating in Cal-SOAP events.
- The number of hours staff participated in providing tutoring and peer assistance services.
- The change in the number of partners actively participating in the Cal-SOAP from the beginning to the end of the fiscal year.
- The Los Angeles Cal-SOAP consortium members are required to attend quarterly governance meetings.
- Numbers of parents participating. The term parent also includes custodial relatives, guardians, mentors, or adult advocates supporting the Cal-SOAP students.
- The rate of increases or decreases in resources committed to the success of the Cal-SOAP program.

### **Required Student Outcome Measures:**

- Academic performance improvement as evidenced on the state Smarter Balanced Assessment Consortium (SBAC) indicators in English Language Arts, and

Mathematics, for students enrolled in the Cal-SOAP tutoring, peer assistance, or other academic assistance programs.

- The rate of Cal-SOAP students completing a college and career plan.
- The rate of Cal-SOAP students participating in tutoring and peer counseling.
- The rate of increase or decrease of high school Cal-SOAP students completing the a-g or career technical education course work and their Grade Point Averages (GPA) at the end of the year.
- The rate of Cal-SOAP students enrolling at a community college, technical school, or university.
- The rates of Cal-SOAP students who graduate and those who drop out from high school.
- The rate of Cal-SOAP students who take the PSAT, SAT, and/or ACT.
- The rate of students completing and submitting the FAFSA and CADAA applications.

### **Supplementary Student Outcome Measures:**

- The rate of Cal-SOAP students participating in and completing dual enrollment or articulated courses.
- The rate of Cal-SOAP students who take and pass Advanced Placement (AP) or International Baccalaureate (IB) exams.
- The rate of Cal-SOAP community college students who complete a UC/CSU transfer program, Associate of Arts degree (AA) or Associate of Science (AS) degree, or vocational certification at the community college.
- The rate of Cal-SOAP students who successfully complete the first year of their postsecondary education.

### **Program Deliverables:**

Grantees must meet program deliverables on an annual basis to qualify for scheduled payments. Listed below are deliverables by program year (PY):

- Identify staff member responsible for data submission.
- Meet data collection requirements.
- Input student data into the CSAC data system.

- Track student progress and activities.
- Process student outcome data.
- Six Month and Year End Performance Reports.
- Six Month and Year End Expense Reports.
- Communicate with CSAC regarding any significant issues regarding the design or fiscal status of the consortium partnership.
- Produce end of grant report by July 31, 2020.

**Reporting Requirements**

<b>Due Date</b>	<b>Item</b>
July, 2018	Grant Award Notification Signed by Grantees
January 31, 2019	6-month Expenditure Report and Performance Report
July 31, 2019	Year-end Expenditure Report and Performance Report
January 31, 2020	6-month Expenditure Report and Progress Report
July 31, 2020	Final Expenditure and End of Project Report

<b>Fiscal Year 2018-19</b>	
Performance Period 1, December 2018	Performance Period 2, June 2019
<ul style="list-style-type: none"> <li>• Cal-SOAP database entry</li> <li>• Expenditure Report and Performance Report Due January 31, 2019</li> </ul>	<ul style="list-style-type: none"> <li>• Cal-SOAP database entry</li> <li>• Expenditure Report and Performance Report Due July 31, 2019</li> </ul>
<b>Fiscal Year 2019-20</b>	
Performance Period 3 (December 2019)	Performance Period 4 (June 2020)
<ul style="list-style-type: none"> <li>• Cal-SOAP database entry</li> <li>• Expenditure Report and Performance Report Due January 31, 2020</li> </ul>	<ul style="list-style-type: none"> <li>• Cal-SOAP database entry</li> <li>• Expenditure Report and Performance Report Due July 31, 2020</li> </ul>

## APPLICATION PROCEDURES AND PROCESSES

### Program Timeline, Year 1

March 20, 2018	RFA release date
April 30, 2018	All applications must be RECEIVED at CSAC
May – June, 2018	Application scoring process conducted
June 11, 2018	Proposed grantees announced
June 29, 2018	Appeals must be RECEIVED at CSAC
July, 2018	Grant Award Notification letters released
July, 2018	Project term begins
July, 2018	First disbursement of 25% of fund
January, 2019	Second disbursement of 25% of funds
July, 2019	Third disbursement of 50% of funds

### Application Due Date

The Los Angeles Cal-SOAP application, required forms, and all supporting documents must be received at CSAC on or before **Monday, April 30, 2018**, by 3:00 p.m. PST.

Applicants are required to submit 5 printed copies to:

Steve Caldwell  
California Student Aid Commission  
11040 White Rock Road  
Rancho Cordova, CA 95670

Applicants will also submit an electronic copy of the grant application to:  
[CalSOAPRFA@csac.ca.gov](mailto:CalSOAPRFA@csac.ca.gov).

Faxed copies of the application will **not** be accepted.

### Incomplete and Late Applications

Incomplete or late applications will not be considered.

### Technical Assistance

CSAC staff will conduct an application workshop in Los Angeles:

**Date:** March 28, 2018  
**Time:** 11:00 a.m. to 1:00 p.m.  
**Location:** The Ronald Regan State Building  
300 South Spring Street, 2<sup>nd</sup> Floor, Private Dining Room  
Los Angeles, CA 90013

Please refer to the Cal-SOAP Los Angeles RFA information page at the following link for the date and time of the an on-line workshop:

<http://www.csac.ca.gov/doc.asp?id=38>

Both the Los Angeles and online workshops will provide an overview of the RFA and offer potential applicants an opportunity to ask clarifying questions. The online workshop will be recorded and available on the grant webpage referenced above.

Please note that technical assistance is also available from 8:30 a.m. to 4:30 p.m. daily during the application period. Questions can be directed by email to:

Steve Caldwell  
California Student Aid Commission  
11040 White Rock Road  
Rancho Cordova, CA 95670  
[CalSOAPRFA@csac.ca.gov](mailto:CalSOAPRFA@csac.ca.gov)

All written questions must be submitted by April 20, 2018. This will allow time to develop and provide responses in advance of the grant submission deadline. All questions and responses will be posted at <http://www.csac.ca.gov/doc.asp?id=38>. Applicants are encouraged to regularly check the website, especially before sending a written question that may already have an answer posted. No technical assistance will be available after 5:00 p.m. Monday through Friday, or on the weekends and holidays.

### **Application Review**

Each application will be read and scored by a minimum of five reviewers. Application review will occur during May and June 2018. Reviewers will be selected by CSAC to ensure they have the knowledge and background to make objective judgements in scoring the applications. The average score of the 5 reviewers will become the final score for each application. Applicants meeting the qualified or highly qualified scoring threshold may also be required to participate in an evaluation interview prior to awards being made.

### **Evaluation Criteria**

Applications will be evaluated using the Cal-SOAP Scoring Rubric (See Appendix A).

**Appeals Process:**

Applicants who wish to appeal a grant award decision must submit a letter of appeal to:

Virginia Jo Dunlap, General Counsel  
Cal-SOAP Grant Appeal  
California Student Aid Commission  
11040 White Rock Road  
Rancho Cordova, CA 95670

CSAC must **receive** the letter of appeal, with an original signature by the authorized applicant, no later than the close of business June 29, 2018.

Appeals shall be limited to the grounds that CSAC failed to correctly apply the standards for reviewing the application as specified in this RFA. The appellant must file a full and complete written appeal, including the issue(s) in dispute, the legal authority or other basis for the appeal position, and the remedy sought. CSAC will not consider incomplete or late appeals. The appellant may not supply any new information that was not originally contained in the original application.

The Executive Director will make the final decision in writing within two weeks from the date that appeals are due to CSAC. That decision shall be the final administrative action afforded the appeal. All appeal decisions will be made prior to the issuance of the Grant Award Notification letters.

**GRANT AWARDS**

Grant awards for the Los Angeles Cal-SOAP project will be made to the highest scoring application(s) based on the amounts of funding requested by the applicants and the availability of grant funds. Total possible score is 130 points. Applicants scoring in the top 15 percent, above 110 points, will be considered highly qualified. Applications scoring in the top 40 percent, above 78 points, will be considered qualified. CSAC reserves the right to distribute additional grant funds to qualified and highly qualified applicants to establish additional Los Angeles area Cal-SOAP consortia, should additional state grant funds become available. Any additional distribution of funds will be made based on the availability of funds, highest ranking scores, geographic distribution of Cal-SOAP projects within the region, and the capacity to serve students in areas not served by existing Cal-SOAP consortia.

**Grant Award Notification**

Projects selected for funding will receive a CSAC Grant Award Notification form. Each grantee must sign and return the notification to CSAC before project work may begin and disbursement of funds can be made.

## **ASSURANCES, CERTIFICATIONS, TERMS, AND CONDITIONS**

Assurances, certifications, terms, and conditions are requirements of the grantee as a condition of receiving funds. The signed grant application Form A submitted to CSAC by the applicant indicates a commitment from the consortium to comply with the assurances, certifications, terms, and conditions associated with the grant.

### **Assurances and Certifications**

Applicants must read and understand the General Assurances 2018-2020 form (Appendix B). Applicants who sign Form A, the Los Angeles Cal-SOAP RFA Consortium Information, agree to fully abide by the assurances and certifications related to the grant.

### **Terms and Conditions**

The grant award will be processed upon receipt of the signed Grant Award Notification form sent to the Cal-SOAP grant awardee. The Grant Award Notification form must be signed by the authorized agent and returned to CSAC within 10 working days.

All funds must be expended within the dates designated and for not more than the maximum amount indicated on the Grant Award Notification. Encumbrances may be made at any time after the beginning date of the grant stated on the Grant Award Notification. All first-year grant funds must be expended or legally obligated by June 30, 2019. For the second year, all funds must also be expended or legally obligated by June 30, 2020.

A budget revision is required if expenditures for any budget category exceeds 10 percent of the authorized budget item total in the approved budget. The budget revision must be approved by CSAC before expenditures are made.

The budgets are required for the two years of the grant implementation showing how the grant will be used to develop, implement, and sustain the proposed Cal-SOAP programs and services. Proposed expenditures must demonstrate appropriate use of the state and matching funds.

## **APPLICATION SUBMISSION**

### **Application Instructions**

A complete application consists of the following components:

1. Form A: Consortium Information
2. Summary Overview, not to exceed 1 page

3. Grant Narrative, not to exceed 12 pages
4. Form B: Partner Roles, Responsibilities and Match
5. Form C: Grant Budget Page, one for each year of the grant
6. Form D: Budget Narrative, no limit

The Summary Overview and the Grant Narrative are to be completed in either **Times New Roman** or **Arial** 12-point fonts. All Margins shall be at least one inch.

The formatting of the tables is set to make it easy for the applicants to complete. The font size in the tables should be a minimum of 10-point **Times New Roman** or **Arial** fonts.

**Application Narrative**

**Section 1: Background Information (10 points)**

1.1 Provide a summary overview of the proposed Los Angeles Cal-SOAP project. Describe the geographic area to be served, the demographics of the area, the specific middle, high school, and community colleges where disadvantaged students will be served. Describe the major components of the proposed program, identifying the major activities and services that will be provided. Describe the major partners and other features of the proposal. The overview shall not exceed one page.

**Section 2: Governance (20 points)**

2.1 Describe if this is a new Cal-SOAP consortium or an existing consortium. Discuss its composition and how the partners formally commit to become a participating member of the consortium. Attach copies of the signed consortium partnership agreements indicating each partner's commitment to participate and provide matching funds. Provide the overall amount of the match amount for years one and two of the grant, and summarize the partners commitment to support the Los Angeles Cal-SOAP consortium. (Attach Form B: Partnership Roles, Responsibilities and Match)

2.2 Describe how the consortium has the minimum number of partners specified in Education Code 69561:

- at least one secondary school district office,
- at least one 4-year college/university,
- at least one community college, and
- at least one nonprofit agency or accredited private vocational/technical school.

2.3 Describe the other partners in the consortium and how they will participate and contribute to the consortium. Partners can include K-12 educational agencies, public and non-profit universities, community colleges, CBOs, local government entities, foundations, and businesses.

2.4 Explain how the consortium board is prepared to administer the consortium, and what institutional capacities and personnel can be used to support the success of the CAL-SOAP project. Describe the board's capabilities and knowledge in conducting and administering state-funded projects, partnerships, and grants.

2.5 Describe who will serve as the fiscal agent for the Los Angeles Cal-SOAP consortium grant and how the board will work collaboratively with the fiscal agent to ensure the grant funds are expended properly, and that all fiscal and data reports will be submitted on time and complete.

2.6 Describe who will serve on the Los Angeles Cal-SOAP governing board, the structure of the board, their responsibilities, frequency of governance meetings, and an overview of the operational policies and procedures. Describe how the members represent and are committed to creating a college going culture through a regional infrastructure (Additional points will be awarded for consortia that go beyond the legal minimum size of a consortium to include additional partners that expand the service capacity and scope of the Los Angeles Cal-SOAP consortium).

**Section 3: Program Activities and Services (35 points)**

3.1 Describe the needs of students and schools within the region.

- What are the demographic and socio-economic characteristics of the students within the region?
- What current activities and services exist to assist disadvantaged students in the region to prepare for postsecondary education and training?
- What gaps exist within the region’s educational infrastructure for preparing students to be ready and eligible for postsecondary education and training?

3.2 Describe the proposed system or continuum of services, that will be established to optimally serve disadvantaged students that is:

- Designed to respond to a variety of student needs.
- Reflective of the diversity of students within the region.
- Developmental, helping students to build their skills and abilities progressively over time to increase their college and career readiness.
- Engages the Cal-SOAP students in academic and career planning.
- Employs a case management approach to assist the Cal-SOAP students.
- Progresses sequentially from middle school, to high school, and then to postsecondary education.

3.3 Describe how the consortium plans to address the required activities specified in Education Code Section 69561.

- Increase the availability of information on college and work opportunities.
- Raise achievement levels to increase the total number of college-ready and college-eligible high school graduates.

- Use a minimum of 30 percent of the annual grant funding for direct tutoring or peer advising.

3.4 Describe the allowable activities and services to be provided through the consortium, including both grant funded and match funded activities and services. Activities and services incorporate the 3 domains of Academic, Advising, and Outreach (See pages 13-16). Explain how the consortium will leverage existing structures and resources from the consortium partners to provide allowable activities and services. Allowable activities and services include but are not limited to:

- Helping community college students with transferring to 4-year colleges.
- Providing assistance to low-income 5<sup>th</sup> and 6<sup>th</sup> grade students and their parents to encourage students to stay in school and complete college prep courses.
- Providing assistance to low-income middle/high school students and their parents to encourage students to stay in school and pursue career technical education and postsecondary opportunities.
- Providing at least two Cash for College events in the Fall and Spring semesters at each participating high school.
- Organizing FAFSA/CADAA completion programs and events, and/or completion of the FAFSA/CADAA application during the school day.
- Promoting career technical education and resulting career opportunities.

3.5 Outline how the consortium will use a systematic approach to providing tutoring and peer assistance.

- Explain the commitment to provide at least 30 percent of the grant for tutoring or peer advising.
- Describe how the consortium will determine the academic needs of the Cal-SOAP students.
- How will communication with the student, parents and school staff ensure that the tutoring sessions are targeted on specific skill development?
- Provide the target number of hours planned for tutoring at each school site and consortium-wide.

- Describe any electronic or web-based conferencing capacity, online courses, or materials that will be used to assist in tutoring and skill building.

3.6 Describe how the Cal-SOAP consortium will identify and recruit students to participate in the Cal-SOAP activities and services, who are:

- Low-income
- First generation college-going
- From geographic areas with documented low-eligibility or college participation rates
- Homeless

3.7 What future Cal-SOAP related activities and services will the consortium seek to add in the future that will not be offered during the 2018-19 school year? Future activities or services can be either grant funded or match funded.

3.8 Describe how the Los Angeles Cal-SOAP consortium will support the creation of a college going culture through a regional infrastructure in all aspects of the programs, activities and services offered through the grant or match funds.

#### **Section 4: Consortium Operations (10 points)**

4.1 Describe the location and main functions of the Los Angeles Cal-SOAP consortium headquarters. How does this location enhance the work of the consortium?

4.2 Describe the process for recruiting training and deploying tutors and peer advisors. The tutors and peer advisors who will work directly with middle and high school students must be enrolled in college as undergraduate or graduate student and demonstrate they have financial need.

- Describe the training of tutors and peer advisors.
- Explain the system for deploying tutors and peer advisors to meet the needs of students.
- Describe the system for supervising and tracking tutor and peer advisory work.

4.3 Describe other types of training the consortium plans to offer to strengthen the college going infrastructure of the Los Angeles Cal-SOAP delivery system. Describe how the proposal reflects the efficiency of the fiscal agent. While indirect cost recovery rates are capped at 8 percent, lower rates will be favorable.

- 4.4 Outline the strategies the Los Angeles Cal-SOAP consortium will use to avoid duplication of services to eligible youth and to maximize the use of the Cal-SOAP grant funding. At least half of the student population served must represent traditionally underserved/underrepresented groups.
- 4.5 Describe how the Los Angeles Cal-SOAP project includes direct involvement from the school staffs in daily operations, demonstrating effective integration of Cal-SOAP objectives and school district services.
- 4.6 Describe how the Cal-SOAP Los Angeles consortium will work with CSAC and other Cal-SOAP consortia and to ensure coordination on student services, consistent administrative procedures, and effective project activities.
- 4.7 Describe how the consortium will build and maintain a dynamic website and presence on appropriate social media.
- 4.8 Describe the consortium's plan for using any of the grant funding for the first 6-month period for consortium planning and preparation. How will services to students begin at the earliest date possible during the planning and preparation process?

### **Section 5: Outcome Measures (20 points)**

- 5.1 Address required Student Outcomes and identify supplementary priority outcomes from the Student Outcomes section, on which the consortium will focus and be held accountable for during the 2018-19 program year. (Refer to Student Outcome Measures on pages 21-23).
- 5.2. Explain the decision-making process that determined the priority outcomes and how the consortium will continue to establish annual performance goals and priorities.
- 5.3 Describe the consortium's ability and commitment to collect, track, analyze student and program level data and report to CSAC by the established reporting deadlines.
- 5.4 Describe how the consortium will utilize statewide, regional, or multi-region systems for data collection and data exchange to determine the number of students who enroll in postsecondary education/training and persist through the first year.

### **Section 6: Cal-SOAP Sustainability (10 points)**

- 6.1 Explain the consortium's long-term sustainability plan for continuing the Cal-SOAP activities and services. Include types of programs, partnerships, resources, and funding that will help sustain the Cal-SOAP program after the grant period has ended.

**Section 7: Budget and Budget Narrative (25 points)**

7.1 The Budget Page, Form C, is required for each academic year, 2018-19 and 2019-20, listing the planned amounts in each budget category. Matching amounts from the partners should also be displayed on the proposed budget forms.

7.2 For each Budget Page, please provide a narrative, Form D, that details the proposed expenditures in each budget line item. For example, under the budget line item, *Salaries*, the narrative should describe/list the positions that will be paid from the grant and from the matching funds. If the consortium is proposing using the full budgeted grant amount, then 30 percent of the annual grant amounts to \$214,762 for tutoring and peer counseling. The budget narrative should explain how many tutors/peer counselors are planned to be employed, the average hourly pay of the tutors, and the total number of tutoring hours needed. Further, it is also beneficial to understand how those hours will be targeted to the various school sites within the consortium.

If matching funds are also providing tutoring or peer counseling, then those funding commitments should also be described on Form D. In every budget category, it is important to describe how the proposed costs are necessary and reasonable in terms of providing activities and services that benefit Cal-SOAP students.

While concise descriptions are appreciated on the budget narrative, there is no limit on the number of pages for the budget narrative.

**Form A: Los Angeles Cal-SOAP RFA  
Consortium Information**

Grant Period: Fiscal Years 2018-20

Applicants for the Los Angeles Region Cal-SOAP RFA must complete the sections below and submit Form A as the cover sheet with their application.

Date Submitted:

Consortium Name			
Name of Lead Agency			
Mailing Address:			
City:		Zip Code:	
Primary Contact:		Title:	
Phone:		Fax:	
E-Mail Address:			
Secondary Contact:		Title:	
Phone:		Fax:	
E-Mail Address:			

Grant Funding Amount Requested	
Total Match from Partners	
Total Proposed Budget	

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

The Los Angeles Cal-SOAP application, required forms, and all supporting documents must be received at CSAC on or before **Monday, April 30, 2018**, by 3:00 PM p.m. PST.

Applicants are required to submit 5 printed copies to the:

Steve Caldwell  
California Student Aid Commission  
11040 White Rock Road  
Rancho Cordova, CA 95670

Applicants will also submit an electronic copy of the grant application to:

[CalSOAPRFA@csac.ca.gov](mailto:CalSOAPRFA@csac.ca.gov)



**Form C: Los Angeles Cal-SOAP RFA  
2018-19 Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name:

Project Director:

Phone Number:

Fiscal Agent Contact:

Phone Number:

**Amount Requested:**

<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total Cal-SOAP</b>
Administrative Staff Salaries and Benefits			
Student Staff Salaries and Benefits			
Student Mileage			
Operating Expenses			
Supplies			
Equipment Purchases			
Program Services			
Other (explain)			
Administrative Indirect Charges (8% maximum of total grant funding)			
<b>Total</b>			

**Match Ratio:**

**Peer Advisors & Tutors:**

**Indirect Charges:**

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Applicant Signature

Date

**Form C: Los Angeles Cal-SOAP RFA  
2019-20 Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name:

Project Director:

Phone Number:

Fiscal Agent Contact:

Phone Number:

**Amount Requested:**

<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total Cal-SOAP</b>
Administrative Staff Salaries and Benefits			
Student Staff Salaries and Benefits			
Student Mileage			
Operating Expenses			
Supplies			
Equipment Purchases			
Program Services			
Other (explain)			
Administrative Indirect Charges (8% maximum of total grant funding)			
Total			

**Match Ratio:**

**Peer Advisors & Tutors:**

**Indirect Charges:**

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Applicant Signature

Date

**Form C: Los Angeles Cal-SOAP RFA  
2018-19 Budget Narrative**

Consortium Name:

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative
Administrative Staff Salaries and Benefits	\$ -	
Student Staff Salaries and Benefits	\$ -	
Student Mileage	\$ -	
Operating Expenses	\$ -	
Supplies	\$ -	
Equipment Purchases	\$ -	
Program Services	\$ -	
Other	\$ -	
Administrative Indirect Charges (8% maximum of total grant funding)	\$ -	

Applicant Signature

Date

**Form C: Los Angeles Cal-SOAP RFA  
2019-20 Budget Narrative**

Consortium Name:

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative
Administrative Staff Salaries and Benefits	\$ -	
Student Staff Salaries and Benefits	\$ -	
Student Mileage	\$ -	
Operating Expenses	\$ -	
Supplies	\$ -	
Equipment Purchases	\$ -	
Program Services	\$ -	
Other	\$ -	
Administrative Indirect Charges (8% maximum of total grant funding)	\$ -	

Applicant Signature

Date

## APPENDICES

**Appendix A: Cal-SOAP  
Scoring Rubric**

**Section I: Background Information****Rubric for 1.1 (10 points)**

1.1 Provide a summary overview of the proposed Los Angeles Cal-SOAP project. Describe the geographic area to be served, the demographics of the area, the specific middle, high school, and community colleges where disadvantaged students will be served. Describe the major components of the proposed program, identifying the major activities and services that will be provided. Describe the major partners and other features of the proposal.

<b>Excellent (10-8 points)</b>	<b>Strong (7-6 points)</b>	<b>Good (5-4 points)</b>	<b>Minimal (3–0 points)</b>
Provides a thorough and compelling overview of the project that clearly summarizes the aims of the consortium. Accurately describes the area to be served, the demographics of the region, and the participating schools and colleges within the consortium's region. Partners are clearly identified and linked to the success of the project. Includes a clear overview of the system of activities and services that will be used to assist disadvantaged students.	Provides a strong overview of the project that summarizes and describes the area to be served, the demographics of the region, and the participating schools and colleges within the consortium's region. The partners are identified within the proposed project. Includes an overview of the activities and services that will be available to assist disadvantaged students.	Describes the proposed project. Reader has a vague picture of current outreach efforts other than Cal-SOAP that exist in the region. Provides some information on the area to be served, the demographics of the region, and the participating schools and colleges within the consortium's region. Some partners are identified as associated with proposed project. Lists some of the activities and services that will be available to assist disadvantaged students.	Minimally summarizes the proposed project. Is missing key information about the region, demographics or participating schools and colleges. Information on the partners is incomplete or missing. Minimally addresses the activities and services available to assist disadvantaged students.

**2. Section 2: Governance (20 points)****Rubric for 2.1 – 2-6**

2.1 Describe if this is a new Cal-SOAP consortium or an existing consortium. Discuss its composition and how the partners formally commit to become a participating member of the consortium. Attach copies of the signed consortium partnership agreements indicating each partner's commitment to participate and provide matching funds. Provide the overall amount of the match amount for years one and two of the grant, and summarize the partners commitment to support the Los Angeles Cal-SOAP consortium. **Attach Form B:** Partnership Roles, Responsibilities, and Match.

2.2 Describe how the consortium has the minimum number of partners specified in Education Code 69561.

2.3 Describe the other partners in the consortium and how they will participate and contribute to the consortium. Partners can include K-12 educational agencies, public and non-profit universities, community colleges, CBOs, local government entities, foundations, and businesses.

2.4 Explain how the consortium board is prepared to administer the consortium, and what institutional capacities and personnel can be used to support the success of the CAL-SOAP project. Describe the board's capabilities and knowledge in conducting and administering state-funded projects, partnerships, and grants.

2.5 Describe who will serve as the fiscal agent for the Los Angeles Cal-SOAP consortium grant and how the board will work collaboratively with the fiscal agent to ensure the grant funds are expended properly, and that all fiscal and data reports will be submitted on time and complete.

2.6 Describe who will serve on the Los Angeles Cal-SOAP governing board, the structure of the board, their responsibilities, frequency of governance meetings, and an overview of the operational policies and procedures. Describe how the members represent and are committed to creating a college going culture through a regional infrastructure.

Excellent (20-15 points)	Strong (14-10 points)	Good (9-5 points)	Minimal (4–0 points)
<p>Indicates whether the consortium is existing or new. Clearly describes the membership of the consortium board and the fiscal agent, providing details on the partners’ specific roles and responsibilities. Demonstrates that the consortium has membership exceeding the minimum number of required partners, totaling 8 or more committed partners. Demonstrates the board is committed to meeting quarterly, and clearly supports the process for developing operational policies and procedures that promotes a regional infrastructure of sustainable student support. The board is committed to work collaboratively with the fiscal agent to ensure a seamless operation. Match amounts on Form B indicate strong buy-in from the partners.</p>	<p>Indicates whether the consortium is existing or new. Describes the membership of the consortium board and the fiscal agent, and gives a strong overview of the partners’ roles and responsibilities. Describes that the consortium has membership exceeding the minimum number of required partners, totaling 5 or more committed partners. Indicates the board is willing to meet quarterly. Has plans to discuss the process for developing operational policies and procedures that promotes a regional infrastructure of sustainable student support. The consortium board indicates it will work with the fiscal agent as necessary to support operations. Match amounts on Form B indicates buy-in from the partners.</p>	<p>Indicates whether the consortium is existing or new. Describes the membership of the consortium board and the fiscal agent, and provides some information on the partners’ roles and responsibilities. Describes that the consortium has membership equal to the minimum number of 4 required partners. Indicates the board’s willingness to meet as needed. Has vague plans to discuss developing operational policies and procedures. The consortium board acknowledges the need to work with the fiscal agent. Match amounts indicated from the partners on Form B leave questions as to the level of commitment.</p>	<p>Is not clear the consortium is existing or new. Describes the board membership, but the description lack details on the roles and responsibilities. Does not mention the frequency of meetings, or the need to develop policies and procedures. The narrative lacks clarity of the consortium and its ability to govern effectively. There is a lack of information regarding the fiscal agent or confusion about the fiscal agent’s role in the consortium operations. Match amounts are missing or not supported on Form B.</p>

**Section 3: Program Activities and Services (35 points)****Rubric for 3.1 (10 POINTS)**

3.1 Describe the needs of students and schools within the region.

- The demographic and socio-economic characteristics of the students within the region.
- Current activities and services that exist to assist disadvantaged students in the region to prepare for postsecondary education and training.
- Identify gaps within the region’s educational infrastructure for preparing students to be ready and eligible for postsecondary education and training.

<b>Excellent (10–9 points)</b>	<b>Strong (8–6 points)</b>	<b>Good (5–3 points)</b>	<b>Minimal (2–0 points)</b>
Provides a detailed analysis of the demographic and socio-economic characteristics of the students in the region and provides data on trends and anticipated changes in the region. Thoroughly articulates what activities and services are available through the schools and other partners who serve disadvantaged youth. Identifies the gaps in the regional infrastructure and student needs that the Cal-SOAP funding and match funding will be used to address.	Provides a strong analysis of the demographic and socio-economic characteristics of the students in the region and provides data on current and future needs. Articulates what activities and services are available through the schools and other partners who serve disadvantaged youth. Identifies gaps in the regional infrastructure that the Cal-SOAP funding and match funding can be used to address.	Provides data on the demographic and socio-economic characteristics of the students in the region. Articulates examples of activities and services available for disadvantaged youth. Identifies gaps in the services offered by the partners that the Cal-SOAP funding and match funding may address.	Provides minimal data on the demographic and socio-economic characteristics of the students in the region. Fails to articulate what activities and services are available through the schools and other partners who serve disadvantaged youth. Is vague regarding the gaps in services within the region and the needs of students.

**Rubric for 3.2 – 3.5 (15 Points)**

3.2 Describe the proposed system or continuum of services, that will be established to optimally serve disadvantaged students.

3.3 Describe how the consortium plans to address the required activities specified in Education Code Section 69561.

3.4 Describe the allowable activities and services to be provided through the consortium, including both grant funded and match funded activities and services. Activities and services incorporate the 3 domains of Academic, Advising, and Outreach. Explain how the consortium will leverage existing structures and resources from the consortium partners to provide allowable activities and services.

3.5 Outline how the consortium will use a systematic approach to providing tutoring and peer assistance.

Excellent (15–13 points)	Strong (12–9 points)	Good (8–3 points)	Minimal (2–0 points)
<p>Thoroughly describes the system of services that will be provided by the consortium to address student needs and prepare students to be college ready and eligible. Provides details on the activities and services that are offered in each of the 3 domains, Academic, Advising, and Outreach, and how the services are matched to student needs. Provides a thorough explanation of the case management approach to ensure student achievement is supported. All students served by the consortium are provided information, receive</p>	<p>Describes the system of services that will be provided by the consortium to address student needs and prepare students to be college ready and eligible. Provides details of the types of activities and services that may be offered in the 3 domains, Academic, Advising, and Outreach, and how the services can meet student needs. Provides a strong explanation of the case management approach to boost student achievement. A majority of the students served by the consortium are provided information, receive counseling or coaching</p>	<p>Describes the system of services that the consortium will offer to address student needs and prepare students to be college ready and eligible. Provides an overview of the types of activities and services that can be offered in the 3 domains, Academic, Advising, and Outreach, and how the services can meet student needs. Provides an overview of the case management approach. Cal-SOAP students served by the consortium are provided information, receive counseling or coaching support, and produce a college- career plan. Provides</p>	<p>Does not adequately describe a system of services. Is lacking on specifics regarding how the program will prepare students to be college ready and eligible. There is a lack of a coherent support system of counseling or coaching support and a demonstrated lack of case information/knowledge on using a case management system. College and career plans are done as determined by the individuals school and staff. College and FAFSA-CADAA events are not adequately described.</p>

<p>counseling/coaching support, and produce a college career plan. Provides a thorough description of tutoring services, and how they are designed to foster student skill development. At least 10 Cash for College and FAFSA-CADAA events are sponsored to ensure all students in the region have an opportunity for college support funding.</p>	<p>support, and produce a college- career plan. Provides a description of tutoring services, and how they are designed to promote student skill development. At least 6 Cash for College and FAFSA-CADAA events are sponsored to ensure students in the region have access to college support funding.</p>	<p>a description of tutoring services. At least 4 Cash for College and FAFSA-CADAA events are sponsored in the fall and spring to ensure students in selected schools have access to college support funding.</p>	
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**Rubric for 3.6 – 3.8 (10 Points)**

- 3.6 Describe how the Cal-SOAP consortium will identify and recruit students to participate in the Cal-SOAP activities and Services.
- 3.7 What Cal-SOAP related activities and services will the consortium seek to add in the future that will not be offered during the 2018-19 school year? Future activities or services can be either grant funded or match funded.
- 3.8 Describe how the Los Angeles Cal-SOAP consortium will support the creation of a college going culture through a regional infrastructure in all aspects of the programs, activities and services offered through the grant or in-kind match.

Excellent (10-9 points)	Strong (8-6 points)	Good (5-3 points)	Minimal (2–0 points)
<p>Thoroughly and convincingly describes a systematic approach for identifying, recruiting and retaining students. The consortium has identified specific activities and services that will be added in the future based on the gaps in the needs assessment. Future activities and services are designed to maximize the use of grant and match funding and prepare the consortium to sustain the program into the future. Provides convincing understanding and outline of the components of a regional infrastructure for systematically providing effective services.</p>	<p>Strongly describes a systematic approach for identifying, recruiting and retaining students. The consortium has identified activities and services that will be added in the future based on the gaps in the needs assessment. Future activities and services are designed to increase the use of match funding and prepare the consortium to sustain the program into the future. Provides understanding and outline of the components of a regional infrastructure for systematically providing effective services.</p>	<p>Describes a systematic approach for identifying, recruiting and retaining students. The consortium has identified examples of activities and services that will be added in the future based on the gaps in the needs assessment. Future activities and services will be considered for future match commitments to sustain the program into the future. Provides some understanding of the components of a regional infrastructure for systematically providing effective services.</p>	<p>Lacks a description of a systematic approach for identifying, recruiting and retaining students. The consortium has no firm plans for sustaining the program. Lacks depth in the understanding of the components of a regional infrastructure for systematically providing effective services.</p>

**Section 4: Consortium Operations (10 points)**

**Rubric for 4.1-4.8 (10 points)**

- 4.1 Describe the location and main functions of the Los Angeles Cal-SOAP consortium headquarters. How does this location enhance the work of the consortium?
- 4.2 Describe the process for recruiting, training, and deploying tutors and peer advisors. The tutors and peer advisors who will work directly with middle and high school students must be enrolled in college as undergraduate or graduate students and demonstrate they have financial need.
- 4.3 Describe other types of training the consortium plans to offer to strengthen the college going infrastructure of the Los Angeles Cal-SOAP delivery system.
- 4.4 Outline the strategies the Los Angeles Cal-SOAP consortium will use to avoid duplication of services to eligible youth and to maximize the use of the Cal-SOAP grant funding with the least indirect cost rate. At least half of the student population served must represent traditionally underserved/underrepresented groups.
- 4.5 Describe how the Los Angeles Cal-SOAP project includes direct involvement from the school staffs in daily operations, demonstrating effective integration of Cal-SOAP objectives and school district services.
- 4.6 Describe how the Los Angeles Cal-SOAP consortium will work with CSAC and other Cal-SOAP consortia and to ensure coordination on student services, consistent administrative procedures, and effective project activities.
- 4.7 Describe how the consortium will build and maintain a dynamic website and presence on appropriate social media.
- 4.8 Describe the consortium's plan for using any of the grant funding for the first 6-month period for consortium planning and preparation. How will services to students begin at the earliest date possible during the planning and preparation process?

Excellent (10–9 points)	Strong (8–6 points)	Good (5–3 points)	Minimal (2–0 points)
<p>Provides thorough and convincing evidence that the operations of the consortium are designed to efficiently support the mission and vision of the consortium with the least indirect cost rate. Compelling evidence is presented on how the location of the Los Angeles Cal-SOAP consortium enhances the work of the consortium. A thorough description is provided on the recruitment and training of tutors and other staff to support the students in the consortium. Further compelling explanations are given on the direct involvement from the school staffs in daily operations and efforts to avoid duplication of services to eligible youth. A convincing rationale is presented to support the need for consortium planning and preparation during the first 6 months of operation, while maintaining a base of services for Cal-SOAP students. A thorough description of plans to coordinate services with</p>	<p>Provides strong explanation of the consortium operations designed to support the goals and mission of the consortium with the least indirect cost rate. A strong rationale is presented on how the location of the Los Angeles Cal-SOAP consortium supports the work of the consortium. A strong description is provided on the recruitment and training of tutors and other staff to support the students in the consortium. Evidence is provided on the direct involvement from the school staffs in daily operations and efforts to avoid duplication of services to eligible youth. A strong explanation is presented to support the need for consortium planning and preparation during the first 6 months of operation, while maintaining a base of services for Cal-SOAP students. A description of plans to coordinate services with CSAC and other Cal-SOAP consortia is provided, as well as explaining efforts to build</p>	<p>Provides a description of the consortium operations designed to support the consortium with the least indirect cost rate. An explanation is provided on the location of the Los Angeles Cal-SOAP. A description is provided on the recruitment and training of tutors and other staff to support the students in the consortium. An explanation is provided on the involvement of the school staffs in consortium operations and efforts to avoid duplication of services to eligible youth. A limited explanation is presented to support the need for consortium planning and preparation during the first 6 months of operation, while maintaining some services for Cal-SOAP students. A description of plans to coordinate services with CSAC and other Cal-SOAP consortia is addressed. Plans are described for building and maintaining a consortium website.</p>	<p>The explanation of the consortium operations lacks detail or is vague. A weak rationale is provided on the location of the Los Angeles Cal-SOAP. The training or tutors and other staff lacks detail and coherence. Coordination with school staffs in daily operations is not explained or vague. Little consideration is given to avoiding duplication of services to eligible youth. Consortium planning and preparation during the first 6 months is not provided in detail, nor is providing a base of services to Cal-SOAP students during that time period. Service coordination with CSAC and other consortia are vague or not included, as well not explaining efforts to build and maintain an effective consortium website or presence on appropriate social media.</p>

CSAC and other Cal-SOAP consortia is outlined, as well as effective strategies to build and maintain a dynamic website and presence on appropriate social media.	and maintain an effective consortium website and presence on appropriate social media.		
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**Section 5: Outcome Measures (20 points)****Rubric for 5.1 to 5.4 (20 points)**

- 5.1 Address required and identify supplementary priority outcomes from the Student Outcomes section, on which the consortium will focus and be held accountable for during the 2018–19 program year (refer to Student Outcome Measures on pages 21-22). Applicants who provide not only data on Cal-SOAP students served, but who also provide data on comparable populations that remain unserved to demonstrate the value of Cal-SOAP programs and services will receive additional consideration.
- 5.2. Explain the decision-making process that determined the priority outcomes and how the consortium will continue to establish annual performance goals and priorities.
- 5.3 Describe the consortium’s ability and commitment to collect, track, analyze student and program level data and report to CSAC by the established reporting deadlines.
- 5.4 Describe how the consortium will utilize statewide, regional, or multi-region systems for data collection and data exchange to determine the number of students who enroll in postsecondary education/training and persist through the first year.

<b>Excellent (20-15 points)</b>	<b>Strong (14–10 points)</b>	<b>Good (9–5 points)</b>	<b>Minimal (4–0 points)</b>
Provides a compelling rationale for addressing the required and all 4 of the supplementary student priority outcomes the consortium will focus on during the first year of operation. A convincing explanation is provided on how these priority outcomes serve to shape and support the work of the Cal-SOAP project and school staffs to	Provides a strong rationale for addressing the required and at least 3 supplementary student outcomes the consortium will focus on during the first year of operation. An explanation is provided on how these priority outcomes serve to shape and support the work of the Cal-SOAP project and school staffs to improve student college and career readiness.	Provides a rationale for addressing the required and at least 2 supplementary outcomes for the first year of operation. An overview is provided on how these priority outcomes will improve student college and career readiness. The consortium describes their anticipated system of collecting, monitoring and using data to support students’	A weak explanation is provided on how the RFA will address the required student outcomes. It is not clear how the priority outcomes will affect student outcomes or the operation of the Cal-SOAP consortium. The consortium has limited capability to collect and report the required data. The narrative lacks an understanding on how to

<p>improve student college and career readiness. The consortium describes a robust system of collecting, monitoring and using data to assist individual student's academic and career development, and to improve the consortium's system of services and activities. The consortium has signed agreements among the partners to share data to track student progress from middle to high school, and then through the first year of college/training. Consortium has clear systems in place to ensure all data reporting to CSAC is completed thoroughly and on time. Demonstrates the ability to provide not only data on Cal-SOAP students served, but who also provide data on comparable populations that remain unserved to demonstrate the value of Cal-SOAP programs and services.</p>	<p>The consortium describes their planned system of collecting, monitoring and using data to assist individual student's academic and career development and to improve the consortium's system of services and activities. The consortium has signed agreements among some partners to share data to track student progress from middle to high school, and then through the first year of college/training. Further, the consortium is developing systems to complete required data reporting to CSAC. Demonstrates the ability to provide not only data on Cal-SOAP students served, but who also provide data on comparable populations that remain unserved to demonstrate the value of Cal-SOAP programs and services.</p>	<p>academic and career development and to improve the consortium's services and activities. The consortium is developing signed agreements among partners to allow the sharing of data to track student progress from form secondary to postsecondary education/training. Further, the consortium is developing systems to complete required data reporting to CSAC.</p>	<p>effectively use data to improve services or track students between the educational segments.</p>
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**Section 6: Cal-SOAP Sustainability (10 points)****Rubric for 6.1 (10 points)**

6.1 Explain the consortium's long-term sustainability plan for continuing the Cal-SOAP activities and services. Include types of programs, partnerships, resources, and funding that will help sustain the Cal-SOAP program after the grant period has ended.

<b>Excellent (10–9 points)</b>	<b>Strong (8–6 points)</b>	<b>Good (5–3 points)</b>	<b>Minimal (2–0 points)</b>
<p>The consortium partners and fiscal agent have collaboratively developed comprehensive strategies for sustaining the Cal-SOAP project following the end of the grant. The partners have designated funding streams and staff to continue assisting and supporting disadvantaged youth. Written plans and budgets have been developed outlining commitments for 2 years following the end of the grant from July 2020 to June 2022. Consortium policies and agreements have been developed to facilitate long term commitments to continue to support a system of integrated services.</p>	<p>The consortium partners and fiscal agent outlined strong steps for developing strategies to sustain the Cal-SOAP project following the end of the grant. The partners have identified potential funding streams and staff to support and assist disadvantaged youth. Written plans and budgets will be developed outlining commitments following the end of the grant. Consortium policies and agreements will be discussed and developed to continue to support integrated Cal-SOAP services.</p>	<p>The consortium partners have discussed steps for how to sustain the Cal-SOAP project following the end of the grant. The partners are aware of the need to identify potential funding streams and staff to support and assist disadvantaged youth. Written plans and budgets for future years will be discussed over the initial 2 years of the grant. Consortium policies and agreements will be developed as necessary to sustain support for the Cal-SOAP services.</p>	<p>There is little or no evidence that the consortium partners have considered sustaining the grant following the two-year grant period. Further, little discussion has occurred for developing a sustainability plan. The consortium partners and staff have not developed potential plans or strategies that could influence on-going support for the Cal-SOAP project.</p>

**Section 7: Budget and Budget Narrative (25 points)**

An annual budget is required for the 2018–19 and 2019-20 academic years listing the program expenses that will be identified using grant funds in the school year. Matching amounts from partners should also be displayed in the proposed budgets. Provide a detailed budget narrative for each academic year justifying each line item cost contained in the Grant Budget Page. The narrative should include how the proposed costs are necessary and reasonable in terms of benefits to students within the Cal-SOAP program. Attach Forms C and D.

**Rubric for 7.1 and 7.2 (25 points)**

7.1 The Budget Page, Form C, is required for each program year listing the planned amounts in each budget category. Matching amounts from the partners should also be displayed on the proposed budget forms.

7.2 For each Budget Page, please provide a narrative, Form D, that details the proposed expenditures in each budget line item.

<b>Excellent (25-21 points)</b>	<b>Strong (20-16 points)</b>	<b>Good (15-6 points)</b>	<b>Minimal (5-0 points)</b>
<p><u>Grant Budget Pages:</u></p> <p>Program expenses for the Los Angeles Cal-SOAP grant for the 2018-19 and 2019-20 academic years are indicated and complete.</p>	<p><u>Grant Budget Pages:</u></p> <p>Program expenses for the Los Angeles Cal-SOAP grant for the 2018-19 and 2019-20 academic years are indicated and complete.</p>	<p><u>Grant Budget Pages:</u></p> <p>Program expenses for the Los Angeles Cal-SOAP grant for the 2018-19 and 2019-20 academic years are indicated and complete.</p>	<p><u>Grant Budget Pages:</u></p> <p>Program expenses for the Los Angeles Cal-SOAP grant for the 2018-19 and 2019-20 academic years are indicated and incomplete.</p>

<p><u>Grant Budget Narrative:</u></p> <p>Includes convincing evidence of matching funds or in-kind contributions of more than 1.5:1. The budget narrative clearly identifies program expenses for each year of the grant period. Budget narrative also describes the need for such expense and clearly shows the benefits to students. Expenditures clearly align to the activities and services described in the application narrative.</p>	<p><u>Grant Budget Narrative:</u></p> <p>Includes evidence of matching funds or in-kind contributions of more than 1.5:1. The budget narrative identifies program expenses for each year of the grant period. Budget narrative also describes the need for such expense and implies the benefits to students. Expenditures align to the activities and services described in the application narrative.</p>	<p><u>Grant Budget Narrative:</u></p> <p>Includes some evidence of matching funds or in-kind contributions. The budget narrative identifies program expenses for each year of the grant period. Mentions the benefits to students. Some alignment between the expenditures for activities and services described in the application narrative.</p>	<p><u>Grant Budget Narrative:</u></p> <p>Contains little or no evidence of matching funds or in-kind contributions. The budget narrative minimally identifies program expenses for each year of the grant period. Does not discuss benefits to students. Lacks alignment between the expenditures and the activities and services described in the application narrative.</p>
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## Appendix B:

# General Assurances 2018-2020

General Assurances and Certifications required for grants supported by state funds in 2018-2020

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1. Programs and services are and will be in compliance with Title VI and Title VII of the Civil Rights Act of 1964; the California Fair Employment Practices Act, Government Code §11135; and Chapter 1, Subchapter 4 (commencing with §30) of Division I of Title 5, California Code of Regulations (5 CCR)
2. Programs and services are and will be in compliance with Title IX (nondiscrimination on the basis of sex) of the Education Amendments of 1972. Each program or activity conducted by the local educational agency (LEA) will be conducted in compliance with the provisions of Chapter 2, (commencing with §200), Prohibition of Discrimination on the Basis of Sex, of Part 1 of Division 1 of Title I of the California Education Code (EC), as well as all other applicable provisions of state law prohibiting discrimination on the basis of sex.
3. Programs and services are and will be in compliance with the affirmative action provisions of the Education Amendments of 1972.
4. Programs and services are and will be in compliance with the Age Discrimination Act of 1975.
5. Programs and services for individuals with disabilities are in compliance with the Americans with Disability Act of 1990.
6. All state and federal statutes, regulations, program plans, and applications appropriate to each program under which funds are made available through this application will be met by the applicant agency in its administration of each program.
7. The fiscal agent will use fiscal control and fund accounting procedures that will ensure proper disbursement for state funds paid to that agency under each program. (5 CCR, §4202)
8. The Consortium through its project director and/or fiscal agent will make reports to the California Student Aid Commission as may reasonably be necessary to enable the California Student Aid Commission to perform its duties and will maintain such records and provide access to those records as CSAC deems necessary. Such records will include, but will not be limited to, records which fully disclose the amount and disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for three years after the completion of the activities for which the funds are used.
9. The local governing board has adopted written procedures to ensure prompt response to complaints within 60 days, and has disseminated these procedures to students, employees, parents or guardians, district/school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR, §4600 et seq.)
10. Programs and services are and will be in compliance with Section 8355 of the California Government Code and the Drug-Free Workplace Act of 1988, and implemented at CFR Part 84, Subpart F, for grantees, as defined at 34 CFR Part 84, Sections 84.105 and 84.110.
11. The California Student Aid Commission and its authorized representatives shall be granted the right to audit, to examine, and to make copies of or extracts from the disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract or employment files, and documents supporting outcome measures as identified in the RFA.

**Form A: Los Angeles Cal-SOAP RFA  
Consortium Information**

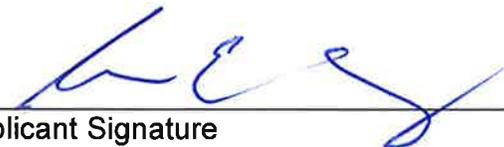
Grant Period: Fiscal Years 2018-20

Applicants for the Los Angeles Region Cal-SOAP RFA must complete the sections below and submit Form A as the cover sheet with their application.

Date Submitted:

Consortium Name	L.A. Cal-SOAP Consortium		
Name of Lead Agency	Families In Schools		
Mailing Address:	1545 Wilshire Blvd. Suite 700		
City:	Los Angeles	Zip Code:	90017
Primary Contact:	Yicel Paez	Title:	Director of School Partnerships
Phone:	213-201-3926	Fax:	213-484-3845
E-Mail Address:	ypaez@familiesinschools.org		
Secondary Contact:	Oscar E. Cruz	Title:	President and CEO
Phone:	213-201-3912	Fax:	213-484-3845
E-Mail Address:	ocruz@familiesinschools.org		

Grant Funding Amount Requested	\$1,430,555
Total Match from Partners	\$2,167,620
Total Proposed Budget	\$3,598,175

  
Applicant Signature

4/27/2018

Date

The Los Angeles Cal-SOAP application, required forms, and all supporting documents must be received at CSAC on or before **Monday, April 30, 2018**, by 3:00 PM p.m. PST.

Applicants are required to submit 5 printed copies to the:

Steve Caldwell  
California Student Aid Commission  
11040 White Rock Road  
Rancho Cordova, CA 95670

Applicants will also submit an electronic copy of the grant application to:

[CalSOAPRFA@csac.ca.gov](mailto:CalSOAPRFA@csac.ca.gov)

## 1. BACKGROUND INFORMATION (Overview)

Families In Schools (FIS) will serve as fiscal agent for the L.A. Cal-SOAP Consortium, which will serve 11 high schools and their feeder middle schools across three K-12 districts: Los Angeles Unified School District (Belmont High School, Crenshaw STEMM High School, Dorsey High School, Huntington Park HS, Jordan High School, Roybal Learning Center, South East High School) El Monte Union High School District (Mountain View High School, El Monte High School) and Pasadena Unified School District (Muir HS, Blair HS). Because there are so many sub-regions in Los Angeles that are in need, we tried to target districts and schools that represent a cross-section of Los Angeles County’s high-need communities and intentionally included schools with large African American and foster youth populations to reach these particularly underserved groups. The target schools all have majority low-income Latinx and African American populations and we anticipate that almost all students served will represent traditionally underserved groups, greatly exceeding the 50% threshold.

In addition to FIS and the K-12 district partners, the L.A. Cal-SOAP Consortium will be comprised of the following partners: 1) **Community Colleges**: East Los Angeles College (ELAC), Pasadena City College (PCC); 2) **4-Year University**: University of California Los Angeles; 3) **Other Nonprofit Organizations**: Campaign for College Opportunity, L.A. Trust for Children’s Health, Partnership for Los Angeles Schools (PLAS), Pasadena Tournament of Roses Foundation; and 4) **Businesses**: Master Your Card, Princeton Review. The 13 partners exceed the minimum partnership requirement and qualifies the consortium for priority consideration.

The specific roles and contributions of each partner are detailed on the attached partner agreement letters. Their roles include providing direct college access supports (UCLA, ELAC, PCC, EMUHSD, LAUSD, PUSD, FIS, Pasadena Tournament of Roses Foundation) and coordinating and aligning existing resources to prevent duplication and enhance the college going regional infrastructure (EMUHSD, LAUSD, PUSD, PCC, ELAC, L.A. Trust for Children’s Health). Policy organization Campaign for College Opportunity will help inform the consortium on college access policy issues and keep members apprised of latest research.

The consortium seeks to **increase the academic and college preparation skills of eligible disadvantaged students** and the propose work is guided by the philosophy that creating a college going culture requires changing the environments of students’ two primary spheres of influence: their home and school. The continuum of services will begin middle school, where FIS will offer several college awareness programs directed both to parents and students together, that will lay the foundation for more direct college access support for students when they reach high school. At the target high schools, Cal-SOAP tutoring and peer advising supports will target and case manage 9<sup>th</sup> and 10<sup>th</sup> graders primarily, helping students to begin planning their post-secondary path from the outset of high school by developing individual college and career plans based on students’ individual interests and needs. In addition, FIS will cultivate a group of Parent and Student “Ambassadors” that will represent the needs of the schools and help secure additional supports for college access and success.

The consortium will implement three main strategies: 1) individual student support for college and career planning through half-time Student Success Coaches assigned to each site, many of whom will be first-generation college goers themselves, who will provide peer support and advice to develop post-secondary plans; 2) family engagement workshops and trainings to raise awareness and build the capacity of families to build and support their children’s post-secondary aspirations; and 3) larger scale events such as the region-wide family college summit, Cash for College events and college field trips that broaden the reach of the consortium.

## 2. GOVERNANCE

**2.1 New or Existing Consortium.** The proposed consortium is a new Cal-SOAP consortium, but will benefit from the extensive experience of FIS Project Director Yicel Paez, who served as Director of the Los Angeles Cal-SOAP Consortium while employed by Rio Hondo College. The roles and commitments of each Cal-SOAP consortium member are delineated on the attached Consortium Partnership Agreement letters. The Year 1 match total is \$1,083,810 and Year 2 is \$1,083,810, with commitments including professional development for staff around creating a college going culture, school staff Cal-SOAP liaisons, office space for Student Success Coaches and college visits.

**2.2 Minimum # of Consortium Partners.** As demonstrated below, the configuration of the proposed Los Angeles Cal-SOAP Consortium exceeds the minimum partnership requirement and qualifies for priority consideration since it consists of more than four eligible partners. Partners are as follows:

- **Fiscal Agent/Nonprofit Organization:** FIS
- **K-12 School Districts:** El Monte Union High School District (EMUHSD), Los Angeles Unified School District (LAUSD), Pasadena Unified School District
- **Community Colleges:** East Los Angeles College (ELAC), Pasadena City College (PCC)
- **4-Year University:** University of California Los Angeles
- **Other Nonprofit Organizations:** Campaign for College Opportunity, L.A. Trust for Children’s Health, Partnership for Los Angeles Schools (PLAS), Pasadena Tournament of Roses Foundation
- **Businesses:** Master Your Card, Princeton Review

**2.3 Consortium Partners.** The specific roles and contributions of each partner are detailed on the attached partner agreement letters. All of the partners identified above have agreed to serve on the Governing Board. Their roles include providing direct college access supports (UCLA, ELAC, PCC, EMUHSD, LAUSD, PUSD, FIS, Pasadena Tournament of Roses Foundation) and coordinating and aligning existing resources to prevent duplication and enhance the college going regional infrastructure (EMUHSD, LAUSD, PUSD, PCC, ELAC, L.A. Trust for Children’s Health). Campaign for College Opportunity, a policy organization that has produced two key reports on the state of higher education for African American and Latinos, will help inform and educate the consortium to support collective learning and provide data and research to inform our parent and student leaders on key college access issues. Master Your Card will serve as a corporate sponsor, providing a cash contribution to support the consortium’s work and volunteers to support students’ college and career aspirations.

**2.4 Consortium Board Consortium Administration.** Consortium bylaws will be developed during the 3-month planning phase. All consortium partners have extensive experience participating in, and in many cases managing, large collaborative projects, including state-funded programs through the California Community Colleges Chancellor’s Office and the California Department of Education. All partner representatives sitting on the Governing Board will have direct experience participating on similar bodies and fully understand the individual and collective responsibilities of consortium participation, including shared decision-making and joint responsibility for achieving outcomes.

**2.5 Fiscal Agent.** FIS will serve as the fiscal agent for the Los Angeles Cal-SOAP Collaborative. For over 18 years, FIS has worked to ensure that children in all communities have access to a high-quality education, preparing them for lifelong learning and active engagement in the civic life of our society. FIS offers parent engagement programs across the Pre-K-12th Grade

span, ensuring that parents have the skills to support their children's success throughout their educational journey. The consortium believes that FIS is uniquely positioned to effectively implement Cal-SOAP in Los Angeles, bringing a combination of direct experience in successful Cal-SOAP implementation through Project Director Yicel Paez, a history of strong collaboration with multiple school districts and other key partners, and the flexibility as a community-based organization to develop innovative strategies to increase college attendance and persistence by traditionally underserved populations, not constrained by bureaucratic barriers imposed on K-12 or community college lead agencies.

FIS is California's standard-bearer for culturally relevant, high-quality parent engagement and a recognized thought leader in the family engagement arena. The organization's work has been recognized with more than 30 local, state and national recognitions/awards, including being named as a "Bright Spot" in Hispanic Education by the White House Initiative on Educational Excellence for Hispanics. FIS have particular expertise in promoting family engagement within low-income communities of color, especially immigrant communities, and is categorized as a minority-led and run organization, with more than 84% of the Board of Directors and staff coming from underrepresented communities and more than 75% being the first of their families to graduate from college. As such, FIS is an institution that understands and reflects the communities it serves.

The agency also has extensive experience leading collaboratives. Most notably:

- FIS led a 5-million, 3-year collaborative funded by The James Irvine Foundation between 2013-16 to help increase the capacity of nonprofits in the Inland Empire and Central Valley to engage parents in local decision-making. The initiative brought together 10 organizations in the targeted areas to work together to elevate the voices of parents in education decision-making. FIS played the role of "backbone" by managing the funds, re-granting funds to collaborative members and providing training and workshops to increase the capacity of the collaborative members.
- FIS is currently the "backbone" organization of the SouthEast Los Angeles Collaborative (SELA Collaborative). The 3-year, \$2,000,000 initiative brings together a group of stakeholders who have joined together to strengthen the Southeast Los Angeles Community. As the "backbone" organization, FIS manages the finances and staffing of the collaborative and responsible for running monthly board meetings and committees.

FIS also has extensive experience managing large grants, including federal grants, and a strong history of completing fiscal and data reports in a timely manner. As the attached budget reflects, FIS has allocated funds for a part-time Accountant to ensure that all fiscal systems are managed effectively and that fiscal reports are submitted by established deadlines and also has set aside funds to contract with an external evaluator to assist with data collection and reporting. In addition, the Project Director has successfully met Cal-SOAP data and fiscal reporting requirements in her prior Cal-SOAP Director role and will bring that knowledge and experience to this collaborative effort.

**2.6 Governing Board.** As noted above, the governing board will be comprised of representatives from each of the consortium partners, to be selected by the partner agencies during the planning period. The governing board will be comprised of members representing institutions with a shared commitment to enhancing the college going culture at schools selected based on a set of factors including low SBAC scores, lower than average FAFSA completion rates. The partners bring a breadth and depth of expertise in developing and implementing college access programming, family engagement, academic support and college advising and

supporting key transitions (e.g., middle school to high school, high school to college); all entities have prior experience serving in similar partnership capacities and will assign representatives to the governing board who bring both relevant college access content expertise and experience serving on collaboratives.

Since this is a new consortium, the partners will meet monthly for the first 3 months of the grant period to solidify roles and responsibilities and refine operational policies and procedures, with quarterly meetings held for the duration of the grant period. If any issues arise requiring immediate board attention between quarterly meetings, an emergency meeting or conference call will be scheduled. Although the Project Director and Program Manager will be employees of the fiscal agent, in their Cal-SOAP capacities they will report to the governing board.

### 3. PROGRAM ACTIVITIES AND SERVICES

**3.1 Needs of Students.** Recognizing that there is an abundance of need for college access supports throughout Los Angeles County that greatly exceeds the supports that can be provided with Cal-SOAP resources, identifying the districts and schools to target was a key challenge. To determine the partner districts and school sites, FIS undertook a systematic assessment process to identify partner K-12 districts and schools. Several key factors were taken into consideration:

- *Student demographics:* Identified schools with large African American and foster youth populations to reach these particularly underserved groups.
- *FAFSA Completion Rates:* Calculated FAFSA completion rates by school based on senior enrollment figures for all schools under consideration
- *Academic outcomes:* Collected SBAC scores and CSU/UC eligibility of graduates
- *Existing college access programs:* Districts currently served by the Cal-SOAP Long Beach Consortium and schools with GEAR-UP programs were automatically eliminated to avoid duplication of services. Requested that potential partner districts provide inventory of other college access programs (e.g., Upward Bound, Talent Search).
- *Geographic spread:* Because there are so many sub-regions within Los Angeles County that are in need, we made an effort to target districts and schools that represent a cross-section of Los Angeles County's high-need communities.

In addition to the above, FIS staff also held numerous conversations with district officials, including LAUSD school board members, to elicit their input into which schools would most benefit from being included in the Cal-SOAP consortium.

Consortium partners were surveyed to glean their insights into gaps in the regional infrastructure for preparing students for college and post-secondary training. Out of a list of ten potential gaps, the availability of tutoring resources was identified by the fewest number of respondents; limited college advising due to high student to counselor ratios, systems for coordinating existing college readiness supports and ensuring that highest need students are connected to resources and activities and student awareness of financial aid options were identified as the three top gaps.

Ultimately, eleven high schools in three districts were selected as targets after analyzing all data collected. Combined, these schools serve over 13,000 students. The table on the following page provides key data on each of the target schools. (Unless otherwise noted, all data are for 2016-17.) Existing college access programs vary across districts and schools. All three districts

	Mountain View HS	El Monte HS	Dorsey HS	Crenshaw STEMM HS	Jordan HS	Huntington Park HS	Belmont HS	Roybal LC	South-east HS	Muir HS	Blair HS
	EL MONTE		LAUSD							PASADENA	
<b>Enrollment</b>	1,355	1,866	1,023	846	501	1,595	994	1,200	2,121	897	1,087
<b>% Latino</b>	94%	86%	45%	28%	81%	98%	85%	88%	97%	70%	64%
<b>% African American</b>	0%	0%	52%	69%	15%	1%	3%	3%	2%	24%	13%
<b># Foster Youth (2015-16)</b>	16	15	67	97	38	34	16	15	24	66	53
<b>Free/ Reduced Meals Eligibility</b>	94%	94%	86%	96%	85%	87%	79%	97%	90%	76%	60%
<b>FAFSA % Completed</b>	71%	64%	51%	61%	46%	80%	60%	55%	71%	53%	51%
<b>Cohort Gradua. Rate (2015-16)</b>	94%	87%	76%	79%	66%	87%	85%	74%	85%	89%	69%
<b>% CSU/UC Eligible</b>	32%	39%	46%	36%	35%	41%	59%	56%	60%	46%	38%
<b>SBAC Math Level 3+4</b>	13%	29%	2%	2%	7%	11%	11%	15%	19%	17%	21%
<b>SBAC ELA Level 3+4</b>	55%	52%	16%	32%	31%	46%	39%	43%	70%	47%	43%

selected have large pockets of unmet need. We intentionally included several LAUSD schools with large African American populations to ensure that this population's needs did not continue to go unmet and chose Pasadena Unified because of the level of need coupled with the substantial African American population. El Monte Union was selected as a legacy district SOAP Project Director Yicel Paez, who now works for FIS, reported that EMUHSD was an excellent district partner and would be a strong consortium partner not only because of the ongoing need for support, but because staff can model effective Cal-SOAP practices for the other two districts.

Current college access programs also were factored into the decision-making when selecting schools. As noted above, any school with GEAR-UP was removed from consideration, and we discussed current college access programs with each of the district partners. PUSD high schools, for example, all have Upward Bound, Upward Bound Math/Science and Talent Search programs through consortium partner PCC; however, these programs only serve a very small number of students. Both EMUHSD schools and some LAUSD schools also have Upward Bound and similar programs, but again, the numbers served don't come close to meeting the need and student outcome demonstrate that additional supports are clearly needed.

The consortium will use the first three months of the grant period as a planning period to delve more deeply into how to best serve each partner school and align with their existing college access supports.

**3.2 Continuum of Services.** The proposed continuum of services is guided by the philosophy that creating a college going culture requires changing the environments of students' two primary spheres of influence: their home and school. The continuum of services will begin middle school, where consortium fiscal agent FIS will offer several college awareness, family engagement and parent leadership curricula, directed both to parents and to parents and students together, that will lay the foundation for more direct college access support for students when they reach high school. Additional family engagement workshops will be offered to high school

parents to align with their children’s developmental trajectory, but the core parent capacity building will take place during their children’s middle school years. Understanding that African American students are disproportionately underrepresented in post-secondary education, the consortium has allocated funds to hire an African American Outreach Consultant to ensure that the African American population is reached and effectively served.

At the target high schools, Cal-SOAP tutoring and peer advising supports will target and case manage 9<sup>th</sup> and 10<sup>th</sup> graders primarily, helping students to begin planning their post-secondary path from the outset of high school by developing individual college and career plans based on students’ individual interests and needs. Students will continue to receive tutoring and peer advising support during the latter high school years to ensure that they maintain on track to graduate and enroll in a community college, 4-year college of career technical education, but more intensive case management support will be offered in 9<sup>th</sup> and 10<sup>th</sup> grade. The consortium also will place the two Program Coordinators at ELAC and PCC for 20 hours per week to assist students with the transition to community college and help ensure that they persist through their first year.

FIS will also cultivate a group of 20 Parent and 20 Student “Ambassadors” representing the targeted schools who will receive leadership training, including training on current data/research on college access/success, and the LCAP process. The “Ambassadors” will represent the needs of the schools, help engage others in their schools in Consortium activities, and help secure additional supports for college access and success.

**3.3 Required Activities.** The consortium will increase the availability of information on college and work opportunities using three main strategies: 1) individual student support for college and career planning through half-time Student Success Coaches assigned to each site, many of whom will be first-generation college goers themselves, who will provide near peer support and advice to students as they develop post-secondary plans; 2) family engagement workshops and trainings to raise awareness and build the capacity of families to build and support their children’s post-secondary aspirations; and 3) larger scale events such as the annual region-wide family college summit, Cash for College events and college field trips that broaden the reach of the Cal-SOAP consortium.

To raise achievement levels to increase the total number of college-ready and college-eligible high school graduates, the consortium will prioritize tutoring and peer advising supports for 9<sup>th</sup> and 10<sup>th</sup> graders, helping students plan their high school program carefully to ensure that they are on track to graduate with the required a-g course sequence needed to be eligible for CSU/UC admission. The primary gap in college readiness supports identified by consortium partners is the lack of high school advising; in LAUSD, for example, the counselor to student ratio often exceeds 1:500. There is a wealth of research attesting to the fact that a large percentage of high school dropout occurs in 9<sup>th</sup> grade, so it is crucial that 9<sup>th</sup> grade students, particularly those from marginalized populations, have a support structure in place early in their high school careers.

As discussed in more detail in 3.5., below, the consortium will meet the statutory requirement to allocate at least 30% of grant funding to peer advising and direct tutoring by hiring low-income college student to serve as Student Success Coaches and tutors. Each of the 11 high school sites will have a Student Success Coach assigned for 20 hours per week to work directly with students.

**3.4 Activities and Services.** The chart below delineates services and activities that will be provided, indicating whether the service is existing or will be new through Cal-SOAP.

## Consortium Services and Activities

Activity	Provider	Districts	Annual Outputs
<b>Activity Domain: Academic</b>			
Tutoring	Consortium	All	200 case-managed high school freshmen and sophomores
Educational Advising (N <sup>1</sup> )	Consortium	All	1,650 students (150 per high school)
Transcript Review (N)	Consortium	All	1,650 students (duplicate from above)
Academic/ College Mentoring (N)	Consortium	All	1,650 students (duplicate from above)
Educational Plan (N)	Consortium	All	1,650 high school students (duplicate from above) 150-200 new 1st year community college students
Upward Bound (E)	District Partner	EMUHSD	30 students
Upward Bound (E)	PCC and district partner	PUSD	30 students
Upward Bound Math/Science (E)	PCC and district partner	PUSD	30 students
<b>Activity Domain: Advisement</b>			
College Visits (E)	Districts	All	550 students (50/school)
College Knowledge Academy (6 sessions) & College Knowledge Academy-Money Smarts (6 sess.) (N)	FIS	All	Year 1: 150 middle school parents and their children Year 2: 40 staff train-the-trainer
Transition to College 6-session Curriculum, first-generation college goers focus (N)	FIS	All	Year 1: 75 parents Year 2: 40 staff train-the-trainer
Middle & High School Parent 2-hour Workshops on key issues of college access, as requested by schools (N)	FIS	All	300 parents (Year 1) 450 parents (Year 2)
High School parent leadership 6-week training on becoming CalSoap Ambassadors	FIS	All	20 parents
High School student leadership training on becoming CalSoap Ambassadors	FIS	ALL	20 student
Cash for College/twice per year per school (N)	Districts	All	1,100 students (100 per school)
UC Personal Insight Questions Writing/Review (N)	Consortium	All	220 seniors; 50 transfer students
College/Career Plan (N)	Consortium	All	1,650 students
CTE Workshops/Career Assessm (E)	Districts, ELAC, PCC	All	400 seniors
College Application Workshops (EN)	Consortium	All	1,100 students
Summer Melt/Summer Bridge Programs (E)	ELAC PCC	All	100 students
College Summit (EN)	Consortium & UCLA	All	550 students and parents

<sup>1</sup> N=New, E=Existing, EN=Enhanced

Financial Aid App. Workshops (E)	Districts	All	1,100 high school students (100/site)
Talent Search (E)	PCC	EMUHSD & PUSD	30 students
Early Academic Outreach Prog. (E)	UCLA	PUSD	30 students
VIP Scholars (E)	UCLA	PUSD	30 students
<b>Activity Domain: Outreach and Recruitment</b>			
Outreach & Recruitment (N)	Consortium Districts	All	5000 (combination of parents and students)
Social Media	Consortium	All	All students

**3.5 Tutoring and Peer Assistance.** As detailed in the budget and budget narrative, the consortium will meet the requirement to allocate 30% of grant funding for tutoring or peer advising by placing a half-time Student Success Coach at each of the high school sites. In addition, funds have been allocated for three rotating tutors to provide supplemental tutoring support and consortium partner Princeton Review will be contracted to provide 400 hours of online tutoring support for students customized to their individual needs. During the three-month planning period, described in more detail in 4.8, below, consortium staff will conduct an in-depth assessment of the tutoring needs of each site. On the survey conducted in preparing this application, tutoring was selected as a gap the fewest number of times and limited college advising was identified as the biggest gap. Given that, we anticipate that the Student Success Coaches will devote more time to peer assistance than to tutoring, but the balance between the two will vary based on each school's need and existing resources. For example, the consortium is aware that the LAUSD and Pasadena sites have tutoring available after school through CDE 21<sup>st</sup> Century ASSETs grants. Given those existing resources, the consortium believes that it makes the most sense to enhance existing tutoring supports to improve their effectiveness by using Cal-SOAP staff to reduce the student to staff ratios and ensuring that a solid process is in place for identifying Cal-SOAP students most in need of tutoring.

Once data sharing agreements are in place, consortium staff will have access to student-level data that will help determine the academic needs of students, including grades and test scores. Since one of the Cal-SOAP required outcomes is improvement in SBAC scores, the consortium plans to target freshmen and sophomores for tutoring support, believing that early support will help prepare students to take the SBAC in 11<sup>th</sup> grade. The Student Success Coaches and tutors will develop an individualized tutoring plan after reviewing available student-level data, reaching out to teachers via the Cal-SOAP school liaison to glean additional insights into the student's needs, and meeting with the student and parent.

The consortium anticipates providing just over 4,000 hours of tutoring consortium-wide, averaging approximately 375 hours per school. The total number of tutoring hours was calculated based on Student Success Coaches spending 25% of their time on tutoring, plus the two rotating Student Success Tutors and the Princeton Review tutoring hours.

**3.6 Recruitment and Identification of Students.** The consortium has selected schools in which the vast majority of students qualify as low-income and with low CSU/UC eligibility. In addition, many of the schools are located in largely immigrant communities in which adults have limited formal education, so most students will be first generation college goers. During the planning period, consortium staff will work with the assigned Cal-SOAP liaisons to determine the best method for identifying and recruiting students. LAUSD, for example, has a Post-Secondary Leadership Team in each high school and the administrator overseeing

implementation of those teams has given FIS permission to have consortium staff sit on those teams. That is the vehicle through which we will identify the best strategy for recruiting and identifying students most in need of Cal-SOAP supports, including homeless students.

**3.7 Future Activities.** The consortium plans to shift some resources from direct training for parents in Year 1 to professional development for school staff and staff of existing college access programs (e.g., Upward Bound) around family engagement so that we are building institutional capacity that will sustain the model post-funding. FIS' experience is that it is important to build strong partnerships with the school sites before they are willing to invest their time in staff professional development, so those relationships will be cultivated in Year 1, laying the foundation for capacity-building in Year 2. At the consortium retreat to be held annually in May, the partners will review the year's successes and challenges and decide at that point if any further adjustments to activities need to be made.

**3.8. College Going Culture.** The consortium's approach to building a college going culture is to infuse family engagement resources at the middle school level so that by the time students reach high school, where the vast majority of college access supports will be provided, the belief that college is a viable option will already have been instilled in them and their parents and family members will have the confidence, capacity and awareness to support their children's path to post-secondary education or training. At the high schools, the consortium will continue to build that college going culture across the regions served, balancing individual supports to a subset of targeted students with broader outreach efforts and large-scale events such as Cash for College and a region-wide family college summit that will continuously reinforce that post-secondary education is accessible to all, not limited to a privileged few.

#### 4. CONSORTIUM OPERATIONS

**4.1 Location and Main Functions of Headquarters.** The Los Angeles Cal-SOAP consortium will be headquartered at FIS, where the Project Director, Project Manager and Project Coordinators, as well as fiscal and administrative staff, will be housed. FIS is centrally located, with easy access to the schools geographically dispersed in regions across Los Angeles County. Housing key staff in one central location will facilitate ongoing communication and coordination. However, the bulk of the ongoing work of the consortium will take place at the partner sites. In addition to the half-time Student Success Coaches working at the high schools, the two full-time Program Coordinators will each spend 20 hours per week at one of the community college sites to help with the transition from high school to community college and ensure that students persist through their first year of college.

**4.2 Recruiting, Training and Deploying Tutors and Peer Advisors.** Each K-12 site will be assigned a 20-hour Student Success Coach who will provide coaching and peer advising. In addition, three tutors will be hired to rotate among schools, providing tutoring support to students with the greatest need. Depending on existing tutoring supports at a given school, a tutor might be added to an existing program to reduce the staff: student ratio or provide individual support to struggling students. For example, the LAUSD schools all have after school tutoring available through the Beyond the Bell Division's 21<sup>st</sup> Century ASSETs grants, so the tutor might be woven into that existing support framework. Finally, a Student Leadership Success Coach will be hired for 20 hours per week to train and oversee a cadre of students who will be the Cal-SOAP "Ambassadors".

The Student Success Coaches and tutors will each report to a Program Coordinator, who will track hours and work assignments, and manage the caseloads. The Student Success

Coaches and tutors will be recruited by leveraging outreach opportunities through our community college and university partners. A pre-service full-day orientation will be held in summer to introduce the program (Year 1) and provide updates (Year 2), discuss job requirements, and discuss their roles relative to the overall goals and objectives of the program. In addition to the initial training, Program Coordinators will provide monthly trainings to tutors and Student Success Coaches, identifying areas for additional training support based on regular observations at each school site, weaknesses identified by school staff liaisons and requests for support from the tutors and Coaches themselves. July orientation will be a full-day training session to introduce updates, changes, requirements, etc.

**4.3 Other Training to Strengthen the College Going Infrastructure.** During the planning period, a cross-consortium training schedule will be developed to build the capacity of all consortium partners. Several consortium partners have offered professional development as in-kind support, so the first step will be to inventory partner training opportunities and determine which might benefit consortium and/or school staff. For example, LAUSD has instituted Post-Secondary Leadership Teams at every high school and staff from PUSD and EMUHSD will be invited to observe these team meetings and potentially replicate the model in their own districts. Campaign for College Opportunity will provide training for consortium members around college access policy issues and the latest data and research.

**4.4 Avoiding Duplication of Services.** The schools that will be targeted all have majority low-income Latinx and African American populations and most serve large numbers of foster youth. We anticipate that almost all students served will represent traditionally underserved/underrepresented groups, greatly exceeding the 50% threshold. As part of the planning process for the submission of this application, partners were asked to identify all programs and staff providing college access services, and the number of students reached through each. Our intent is to align Cal-SOAP strategically with those existing resources by both filling gaps and strengthening existing services. For example, we know that Pasadena Unified School District sites have a number of college access programs, including Upward Bound, Upward Bound Math/Science and Early Academic Outreach Program, but those programs only serve a small percentage of students and despite their existence, PUSD still has lower than average FAFSA completion rates and exceptionally low Math SBAC scores.

During the first quarter of project implementation, we will take a deeper dive into the data to determine whether students served by existing programs are struggling in these outcome areas, pointing to a need to allocate Cal-SOAP resources to help strengthen those programs, or whether students in those programs are on a solid college track so we should focus on reaching different students through Cal-SOAP activities. While we have an initial idea of the needs of each school based on our assessment of key indicators and discussions with partner staff, we anticipate customizing supports once we have more knowledge of the strengths/needs of school sites.

**4.5 School Staff Involvement.** Each district has agreed to assign a liaison to work with Cal-SOAP program staff at each school site, ensuring that Cal-SOAP services are integrated with related efforts, do not duplicate existing services and contribute to systemic improvements. The consortium will use a 3-month planning period to gain a more in-depth understanding of the unique needs and context of each school site to determine the most appropriate liaison. In LAUSD, for example, each school has a Post-Secondary Leadership Team that will be the natural vehicle through which to identify the Cal-SOAP liaison.

**4.6 Coordination with CSAC and other Cal-SOAP Consortia.** The Project Director will be the primary liaisons to CSAC and other Cal-SOAP consortia, actively participating in the

semi-annual meetings to share ideas with CSAC and network with other consortia. The consortium will benefit from the existing strong relationships Ms. Paez has with other Cal-SOAP directors through her prior Cal-SOAP role; much of her success as a new Project Director resulted from the help that she received from other Cal-SOAP Directors and she will help build a support network for the full-time Program Manager the consortium will hire.

**4.7 Website and Social Media Presence.** Funds have been allocated to build and maintain a Cal-SOAP website. The Program Manager will be responsible for the consortium's ongoing social media presence, with student leaders trained to support that effort.

**4.8 Planning Period.** With an anticipated start date of July 2018, we expect that the first quarter of the project period will be devoted primarily to planning, with service delivery beginning October 1<sup>st</sup>, just after the start of the school year. The planning period will be devoted to five key activities: 1) recruitment and training of staff; 2) formalization of the Governing Board, including policies, procedures and by-laws; 3) regular meetings with school staff liaisons to build relationships and gain a more in-depth understanding of existing systems and opportunities for systemic change; and 4) establishment of data sharing agreements; and 5) in-depth analyses of student-level data and related college access services at each school site to determine how to best utilize Cal-SOAP resources at a given site.

## 5. OUTCOME MEASURES

**5.1 Student Outcomes.** As stipulated in the Request for Applications, the consortium will focus on each of the required student outcomes: 1) academic performance improvement as evidenced on the state Smarter Balanced Assessment Consortium (SBAC) indicators in English Language Arts, and Mathematics, for students enrolled in the Cal-SOAP tutoring, peer assistance, or other academic assistance program; 2) rate of Cal-SOAP students completing a college and career plan; 3) rate of Cal-SOAP students participating in tutoring and peer counseling; 4) rate of increase or decrease of high school Cal-SOAP students completing the a-g or career technical education course work and their Grade Point Averages (GPA) at the end of the year; 5) rate of Cal-SOAP students enrolling at a community college, technical school, or university; 6) rates of Cal-SOAP students who graduate and those who drop out from high school; 7) rate of Cal-SOAP students who take the PSAT, SAT, and/or ACT; and 8) rate of students completing and submitting the FAFSA and CADAA applications. To ensure that all required outcomes are being addressed through the consortium's continuum of activities and supports, we developed a logic model that mapped existing services and activities, as well as services and activities to be added or enhanced through Cal-SOAP, and tied each to one or more of the Cal-SOAP required and/or supplementary outcome measures. That process enabled us to identify any gaps in the service continuum and outreach to additional potential partners.

**5.2 Determining Priority Outcomes.** To prioritize the supplementary outcomes, consortium partners were surveyed and asked to rank the four options based on the needs of the students whom they serve. The rate of AA degree/CTE completion or transfer to a 4-year university was ranked as the highest priority supplementary outcome and the rate of completing/passing AP or IB courses as the lowest priority. The consortium intends to address each of the supplementary outcomes, but aligned with those results, Cal-SOAP funds will be used to place a staff person on-site half-time at each of the community colleges to support persistence, transfer and completion of post-secondary goals. Moving forward, the full consortium will hold a retreat in June of each year to review outcomes and implementation challenges for the prior school year, refine the model accordingly, and to plan goals and priorities for the upcoming school year.

**5.3 Collect, Track, Analyze and Report Data.** The consortium has budgeted for a full-time Program Assistant whose primary responsibility will revolve around data collection and tracking, including tracking of expenditures, and FIS has committed to identifying in-kind support during the planning phase for the services of an evaluator to assist with evaluation systems development, data analysis and reporting. As indicated in the signed partnership letters, the consortium will be working with each of the school districts to develop data sharing agreements that will facilitate the collection of student-level data needed to measure progress in meeting required and supplementary outcomes. These data sharing agreements will not only facilitate collection of data on Cal-SOAP participants, but will enable the consortium to secure data on comparable populations not served through Cal-SOAP so that the added value of Cal-SOAP can be assessed through analyses of differences in SBAC scores, high school graduation rates, and other measures. The evaluator will develop the protocols for comparison group selection.

**5.4 Utilizing Statewide, Regional or multi-region systems for data collection and exchange.** As part of its role as the fiscal agent, FIS will train the Program Assistant to use the CSAC database and that individual will be responsible for inputting student information, project activities and outcome data into the database on a weekly basis. The Program Manager will review the data input twice per month to verify that data entry is being completed in a timely and accurate manner and generate reports, as needed.

## 6. CAL-SOAP SUSTAINABILITY

**6.1 Sustainability Plan.** During the planning period, the governing board will develop a post-grant sustainability plan that will delineate partner commitments of resources and supports beyond the grant period, potential funding sources for the Project Director to further explore, and a strategy for securing college access resources for underserved populations through each district's Local Control and Accountability Plan (LCAP) process. The consortium will build a cadre of Cal-SOAP "Ambassadors" of parents and students and train them on the LCAP decision-making process, positioning them to be the voice for Cal-SOAP in their respective districts. In addition, as the "fiscal" of the consortium, FIS will help secure added resources from corporate and foundation partners. FIS has extensive partnerships with corporate and philanthropic partners and extensive experience in securing resources for collaborative work. For example, as the "Fiscal/Backbone" of the SELA Collaborative, FIS has already secured more than \$300,000 over 2 years from corporate/philanthropic partners.

Beyond funding, the sustainability of Cal-SOAP will be reflected in changes in practices that result in a stronger regional infrastructure committed to making college accessible and viable for all students, particularly those who currently are underrepresented in post-secondary education. At the end of the grant period, we expect that the following sustainable changes will have occurred:

- Relationships between consortium members will have been strengthened, laying the foundation for future collaborative efforts and joint funding opportunities
- Schools will have enhanced capacity to engage parents in creating a college going culture at home
- Parents will have increased their capacity to build a college going culture at home

## 7. BUDGET AND BUDGET NARRATIVE

Please see Forms C and D, attached.



Oscar E. Cruz  
President & CEO

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1<sup>st</sup> Vice President, RBC Capital Markets

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Sylvia Ferullo  
Journalist & News Anchor, KCAL 9

Darline Robles  
Professor, USC School of Education

## Los Angeles Cal-SOAP Consortium Partnership Agreement

**Families In Schools** is committed to ensuring students are ready for college and career. FIS is celebrating its 18th year anniversary and remains committed to a vision of public education system where students have all the opportunities and resources necessary to succeed in school and in life. We seek a residency prepared for lifelong learning, and active engagement in the civic life of our society. Our Theory of Change (rationale for our mission) is based on the conviction that families play a significant role in their children's learning and that when schools authentically engage families, families get involved and student achievement increases. FIS believes that students are more likely to succeed when schools, families and communities work together in partnership to maximize and support student learning.

**Families In Schools** open to forging strategic partnerships that secure added resources for high-need schools in our community. **Families In Schools** looks forward to partnering with Families In Schools (fiscal agent) and consortium partners including the Los Angeles Unified School District, Pasadena Unified School District, El Monte Union High School District, in the development and implementation of the Los Angeles Cal-SOAP Consortium, if funding is awarded.

**Families In Schools** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for highest need students.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting student outcome measures.
- Provide in-kind match in the approximate amount of **\$101,310** per year for services aligned to goals of the consortium. In-kind services will include:
  - Office space for Program Manager, (3) Program Coordinators, Parent Coordinator, and other L.A Cal-SOAP as necessary;
  - Make conference space available for monthly staff trainings, meetings, and quarterly governing board meeting;
  - Internet and telephone usage by Cal-SOAP office staff;
  - Support of the L.A Cal-SOAP student coaches by providing training on parent engagement strategies;

The mission of Families In Schools is to involve parents and communities in their children's education to achieve lifelong success.

- Support college awareness events (e.g. Cash for College) by recruiting volunteers;
- Help market L.A Cal-SOAP events in through our social media platforms;
- Make leadership staff available for advice and support to the L.A Cal-SOAP Director & Manager (President, VP, Director of Capacity Building, Director of Strategic Partnerships);
- Fund development to help L.A Cal-SOAP secure in-kind and cash match support to sustain program services.

In-kind services will be delivered at the following schools:

1. El Monte High School
2. Mountain View High School
3. Blair High School
4. John Muir High School
5. Belmont High School
6. Roybal Learning Center
7. Dorsey High School
8. Crenshaw STEMM
9. Jordan High School
10. Huntington Park High School
11. South East LA High School

*If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.*

**For Families In Schools:**



**Oscar E. Cruz**

**President & CEO**

Date: 4/27/2018

INTEROFFICE CORRESPONDENCE  
 : Los Angeles Unified School District  
 Division of Instruction

**TO:** Vivian Ekchian  
 Interim Superintendent

**DATE:** April 19, 2018

**FROM:** Alison Tower   
 Director, Instructional Operations

**SUBJECT: REQUEST FOR APPROVAL TO APPLY FOR THE LOS ANGELES  
 CAL-SOAP CONSORTIUM**

Families In Schools (FIS) requests approval to apply for a grant opportunity that exceeds \$1,000,000 and names the Los Angeles Unified School District as a partnering agency. In accordance with Board policy (as of December 2016), the grant, if awarded, will go before the Board for ratification.

**Action Proposed (Purpose of Grant):**

Through the California Student Aid Commission, the purpose of the grant is to build strong partnerships between elementary and secondary schools, community colleges, 4-year universities and other partners to provide services to increase the academic and college preparation skills of eligible disadvantaged elementary, secondary, and community college students. FIS is looking to apply for the grant as the fiscal agent of the consortium. The consortium created would need to represent the school districts, schools, and nonprofit partners working together to implement the work. The consortium would guide the vision and implementation of the work (FIS would be a member of the consortium). FIS proposed vision is to provide both student support services and family engagement support to ensure students are ready for a post-secondary education. At the core of the initiative is placing a college advisor (.5 FTE) at each of the seven (7) schools identified in the Partnership Agreement and supplement with tutoring, college visits, parent trainings, test prep, etc. Some activities will be open to all students, while other more intense support will target about 100 students per school. Overall, we seek to target Latino and African American populations that demonstrate low college readiness (FAFSA completion, Smarter Balanced Summative Assessment (SBAC) scores, A-G completion).

**Background (Need for Action):**

The California Student Aid Commission (CSAC) is accepting grant applications for the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. CSAC will provide one-time funding for a grant period beginning July 1, 2018 through June 30, 2020. The overarching goal of the grant is to build a consortium of robust partnerships between elementary and secondary schools with institutions of higher education, and other partners to provide services to increase the academic and college preparation skills of eligible disadvantaged elementary, secondary, and community college students. This grant will provide college access and persistence resources and supports to students at high-need schools offered at seven (7) identified schools in the Partnership Agreement, with relatively low FAFSA completion rates, low SBAC scores and below average CSU/UC eligibility.

**Expected Outcomes (Goals):**

We expect that the grant will increase the number and rates of participating students who complete high school, complete the A-G course requirements, apply for college, complete and submit the FAFSA or CADAA, enroll and begin postsecondary education or training, and persist through the first year of their postsecondary education.

Attachment A provides additional details.  
Attachment B provides list of schools.

Approved:  Date: 4/26/18  
Vivian Ekchian, Interim Superintendent

c: Alma Peña-Sanchez  
Nicole Elam-Ellis  
Frances Gipson

**1. Grant Name:** Los Angeles Cal-SOAP Consortium  
**Grant Type:** Competitive  
**What is the total grant award?** \$1,431,746  
**Grantor:** California Student Aid Commission

**2. Will LAUSD be the grantee/fiscal agent? (or is an outside organization applying and naming us a party to the grant, or...?)**  
Families In Schools will be the fiscal agent, with LAUSD named as a party to the Grant.

**3. From when to when?**  
July 1, 2018-June 30, 2020

**4. Are there any matching requirements, either in-kind or cash match? Ratio change over years?**  
1.5:1 matching requirement that can be 100% in-kind. LAUSD will be named as one of three K-12 district partners. We anticipate that LAUSD will need to provide about \$455,000 in in-kind match (about \$65,000 per school). In-kind match may include: staff time of liaison, office space & supplies for college advisor, hosting of parent trainings, etc. Other services aligned to supporting college access and awareness at the targeted schools can also be listed as in-kind match.

**5. Will there be any "maintenance of effort" requirements?**  
N/A

**6. What will be the sustainability plan after the grant expires?**  
The Cal-Soap Consortiums are annually supported by the Student Aid Commission and their creation is by statute with funding required annually through the CA Budget Act. As such, if the Los Angeles Cal-Soap Consortium can demonstrate impact during its first 2 years of operation, there is a high possibility for renewal (barring any CA Budget reductions). In addition, one of the roles of the fiscal agent is to secure added resources from partners to strengthen and/or expand the program. As such, over time the consortium will aim to expand its reach to other schools.

**7. Is this aligned to one of the District goals?**  
The grant aligns with three of the District goals: 100 percent graduation; Proficiency for all; and Parent and community engagement.

**8. Will contracts or positions be purchased with this grant?**  
No.

**9. Does this grant require a signed letter of support from the superintendent or others (e.g. external organizations, local government, division leads)?**

Yes. (Draft letter attached.)

**10. Will this grant require a study (research proposal) and/or release of student data? If yes, please explain.**

Yes.

**11. Will this grant require amendment to any facilities (e.g. construction, alteration, improvements)? If yes, please explain.**

No.

**12. Is there a technology component of this grant?**

No.

**List Of Schools Supported by this Grant:**

- Belmont High School
- Crenshaw Science, Technology, Engineering, Math, and Medicine Academy
- David Starr Jordan High School
- Huntington Park High School
- Roybal Learning Center
- South East High School
- Susan Miller Dorsey High School

## Los Angeles Cal-SOAP Consortium Partnership Agreement

The **PASADENA UNIFIED SCHOOL DISTRICT** is committed to ensuring all students are ready for college and career. As such, **PASADENA UNIFIED SCHOOL DISTRICT** is open to forging strategic partnerships that secure added resources for high-need schools. **PASADENA UNIFIED SCHOOL DISTRICT** looks forward to partnering with the Los Angeles Cal-SOAP Consortium (Families In Schools serving as fiscal agent) in the development and implementation of the Los Angeles Cal-SOAP Consortium. If awarded funding from the California Student Aid Commission, **PASADENA UNIFIED SCHOOL DISTRICT** will partner with the consortium to plan and implement Los Angeles Cal-SOAP Consortium services.

Cal-SOAP services will be offered at the following PUSD schools:

1. Blair High School
2. John Muir High School

PUSD will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for Los Angeles' highest need students
- Assign a liaison to work with Cal-SOAP program staff at each school site, ensuring that Cal-SOAP services are integrated with related efforts, do not duplicate existing services and contribute to systemic improvements
- Provide a minimum of \$130,000 in in-kind match (about \$65,000 per school, times 2 schools). In-kind match may include: staff time of school/district liaison, office space & supplies for college advisor, hosting of parent trainings, and any in or out of school programs that support the shared goal of college readiness.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

**If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.**

For the Pasadena Unified School District:

  
\_\_\_\_\_

Date: 2/27/18

For the Los Angeles Cal-SOAP Consortium:

  
\_\_\_\_\_

Oscar E. Cruz, President/CEO  
Families In Schools (Fiscal Agent)

Date: 4/28/18

## Los Angeles Cal-SOAP Consortium Partnership Agreement

The **LOS ANGELES UNIFIED SCHOOL DISTRICT** is committed to ensuring all students are ready for college and career. As such, **LOS ANGELES UNIFIED SCHOOL DISTRICT** is open to forging strategic partnerships that secure added resources for high-need schools. **LOS ANGELES UNIFIED SCHOOL DISTRICT** looks forward to partnering with Families In Schools (fiscal agent) in the development and implementation of the Los Angeles Cal-SOAP Consortium. If awarded funding from the California Student Aid Commission, **LOS ANGELES UNIFIED SCHOOL DISTRICT** will partner with Families In Schools to plan and implement Los Angeles Cal-SOAP Consortium services.

Cal-SOAP services will be offered at the following LAUSD schools:

1. Belmont High School
2. Crenshaw Science, Technology, Engineering, Math, and Medicine Academy
3. David Starr Jordan High School
4. Huntington Park High School
5. Roybal Learning Center
6. South East High School
7. Susan Miller Dorsey High School

LAUSD will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for Los Angeles' highest need students
- Assign a liaison to work with Cal-SOAP program staff at each school site, ensuring that Cal-SOAP services are integrated with related efforts, do not duplicate existing services and contribute to systemic improvements
- Provide a minimum of \$455,000 in in-kind match (about \$65,000 per school). In-kind match may include: staff time of school/district liaison, office space & supplies for college advisor, hosting of parent trainings, and any in or out of school programs that support the shared goal of college readiness.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.

For the Los Angeles Unified School District:



Vivian Ekchian  
Interim Superintendent

For Families In Schools:



Oscar E. Cruz  
President and C.E.O.

Date:

Date: 4/27/18

## Los Angeles Cal-SOAP Consortium Partnership Agreement

The **EL MONTE UNION HIGH SCHOOL DISTRICT** is committed to ensuring all students are ready for college and career. As such, **EL MONTE UNION HIGH SCHOOL DISTRICT** is open to forging strategic partnerships that secure added resources for high-need schools. **EL MONTE UNION HIGH SCHOOL DISTRICT** looks forward to partnering with the Los Angeles Cal-SOAP Consortium (Families In Schools serving as fiscal agent) in the development and implementation of the Los Angeles Cal-SOAP Consortium. If awarded funding from the California Student Aid Commission, **EL MONTE UNION HIGH SCHOOL DISTRICT** will partner with the consortium to plan and implement Los Angeles Cal-SOAP Consortium services.

Cal-SOAP services will be offered at the following EMUHSD schools:

1. El Monte High School
2. Mountain View High School

EMUHSD will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for Los Angeles' highest need students
- Assign a liaison to work with Cal-SOAP program staff at each school site, ensuring that Cal-SOAP services are integrated with related efforts, do not duplicate existing services and contribute to systemic improvements
- Provide a minimum of \$130,000 in in-kind match (about \$65,000 per school, times 2 schools). In-kind match may include: staff time of school/district liaison, office space & supplies for college advisor, hosting of parent trainings, and any in or out of school programs that support the shared goal of college readiness.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.

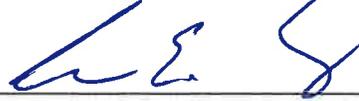
For the El Monte Union High School District:



Edward Zuniga  
Superintendent

Date: 4/23/18

For the Los Angeles Cal-SOAP Consortium:



Oscar E. Cruz, President/CEO  
Families In Schools (Fiscal Agent)

Date: 4/27/18

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# EAST LOS ANGELES COLLEGE

MARVIN MARTINEZ, *President*

1301 Avenida Cesar Chavez  
Monterey Park, California 91754  
323 265 8650



## Los Angeles Cal-SOAP Consortium Partnership Agreement

### Background

The California Student Aid Commission (CSAC) is accepting grant applications for the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. CSAC will provide one-time funding for a grant period beginning July 1, 2018 through June 30, 2020. The overarching goal of the grant is to build a consortium of robust partnerships between elementary and secondary schools with institutions of higher education, and other partners to provide services to increase the academic and college preparation skills of eligible disadvantaged elementary, secondary, and community college students.

Families In Schools (FIS) is looking to apply for the grant as the fiscal agent of the consortium (Los Angeles Cal-SOAP Consortium). The consortium created would need to represent the school districts, schools, and other partners working together to implement the work. FIS' proposed vision is to provide both student support services and family engagement support to ensure students are ready for a post-secondary education. The initiative seeks to bring services to more than 13,000 students at 11 low-income high schools (Title I) in 3 major school districts, and two community colleges in Los Angeles County.

Cal-SOAP High Schools	Cal-SOAP Community Colleges	Cal-SOAP Universities
El Monte H.S (El Monte) Mountain View H.S (El Monte) Susan Miller Dorsey (LAUSD) Crenshaw Stemm (LAUSD) David Starr Jordan H.S (LAUSD) Belmont H.S (LAUSD) Huntington Park H.S (LAUSD) Roybal Learning Center (LAUSD) South East H.S (LAUSD) Blair H.S (Pasadena) John Muir H.S (Pasadena)	Pasadena City College (PCC) East Los Angeles College (ELAC)	UCLA

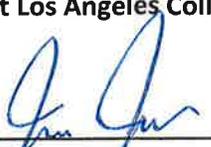
**Los Angeles Cal-SOAP will:**

- Identify a student success coordinator to be placed at the community college site for 20 hours per week, will be available to work with first year students to help them persist through their first year of college
- Provide a yearly parent workshops/presentation on the FIS Transition to College curriculum
- Provide training and support to all Cal-SOAP program staff working with community college students
- Stay abreast of changes in information as it relates to transfer services that affect Cal-SOAP students

**East Los Angeles College** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for Los Angeles' highest need students
- Provide a minimum of \$65,000 in in-kind match. In-kind match may include: staff time of liaison, office space & supplies for college advisor, hosting of summer programs, cash for college events, and any other college programs that support the shared goal of transfer readiness.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

***If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.***

<p><b>East Los Angeles College</b></p>  <hr/> <p><b>Marvin Martinez, President/CEO</b></p> <p>Date: <u>4/27/18</u></p>	<p><b>For the Los Angeles Cal-SOAP Consortium:</b></p>  <hr/> <p><b>Oscar E. Cruz, President/CEO</b>  <b>Families In Schools (Fiscal Agent)</b></p> <p>Date: <u>4/27/2018</u></p>
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Office of the President

## Los Angeles Cal-SOAP Consortium

### Partnership Agreement

#### Background

The California Student Aid Commission (CSAC) is accepting grant applications for the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. CSAC will provide one-time funding for a grant period beginning July 1, 2018 through June 30, 2020. The overarching goal of the grant is to build a consortium of robust partnerships between elementary and secondary schools with institutions of higher education, and other partners to provide services to increase the academic and college preparation skills of eligible disadvantaged elementary, secondary, and community college students.

FIS is looking to apply for the grant as the fiscal agent of the consortium (Los Angeles Cal-SOAP Consortium). The consortium created would need to represent the school districts, schools, and other partners working together to implement the work. FIS' proposed vision is to provide both student support services and family engagement support to ensure students are ready for a post-secondary education. The initiative seeks to bring services to more than 13,000 students at 11 low-income high schools (Title I) in 3 major school districts, and two community colleges in Los Angeles County.

Cal-SOAP High Schools	Cal-SOAP Community Colleges	Cal-SOAP Universities
El Monte H.S (El Monte) Mountain View H.S (El Monte) Susan Miller Dorsey (LAUSD) Crenshaw Stemm (LAUSD) David Starr Jordan H.S (LAUSD) Belmont H.S (LAUSD) Huntington Park H.S (LAUSD) Roybal Learning Center (LAUSD) South East H.S (LAUSD) Blair H.S (Pasadena) John Muir H.S (Pasadena)	Pasadena City College (PCC) East Los Angeles College (ELAC)	UCLA

**Los Angeles Cal-SOAP will:**

- Identify a student success coordinator to be placed at the community college site for 20 hours per week, will be available to work with first year students to help them persist through their first year of college
- Provide a yearly parent workshops/presentation on the FIS Transition to College curriculum
- Provide training and support to all Cal-SOAP program staff working with community college students
- Stay abreast of changes in information as it relates to transfer services that affect Cal-SOAP students

Pasadena City College (PCC) will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for Los Angeles' highest need students
- Provide a minimum of \$65,000 in in-kind match. In-kind match may include: staff time of liaison, office space & supplies for college advisor, hosting of summer programs, cash for college events, and any other college programs that support the shared goal of transfer readiness.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

***If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.***

**For Pasadena City College:**



**Rajen Vurdien, Ph.D.**

**Superintendent/President**

**Date:**

4/26/18

**For the Los Angeles Cal-SOAP Consortium:**



**Oscar E. Cruz, President/CEO**

**Families In Schools (Fiscal Agent)**

**Date:**

4/27/2018



April 20, 2018

Yicel Paez  
Director of School Partnerships  
Families in Schools  
1545 Wilshire Blvd., Suite #700  
Los Angeles, California 90017

Dear Yicel:

I appreciate the phone conversation we had yesterday to discuss in more detail the opportunity to provide support to the effort to apply for the California Student Opportunity & Access Program, Cal-SOAP, grant for the Los Angeles region. I have had a great deal of experience in working with both the California State University, Los Angeles and Whittier School district Cal-SOAP grants in previous years.

UCLA would be supportive of having the L.A. Cal-SOAP serve first generation, low-income students from the set of proposed high schools and community colleges we discussed. In addition, serving students of color from disadvantaged backgrounds and neighborhoods is a worthwhile effort. This would serve California and UCLA goals of maintaining and growing diverse student populations who are competitive for college/university.

UCLA will provide representation at the L.A. Consortium, which will guide the new L.A. Cal-SOAP, we will provide UC/UCLA publications and updates as needed, campus tours and presentations as requested.

We look forward to this new opportunity to service schools in LAUSD, El Monte School District and Pasadena. The addition of the Community College effort will provide continual pipeline services to those students who choose to follow the transfer path at Los Angeles City College, Los Angeles, Trade Tech College and Pasadena City College. We anticipate a productive partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "Rosa M. Pimentel". The signature is fluid and cursive, written over a white background.

Rosa M. Pimentel  
Senior Associate Director  
UCLA Admissions



## Los Angeles Cal-SOAP Consortium Partnership Agreement

The Pasadena Tournament of Roses Association (the Association) is committed to ensuring students are ready for college and career. The Tournament of Roses is a vital community organization, focused on impacting people through charitable giving, volunteerism, and community involvement. The Association's Community Relations Department and Foundation work together to strengthen and direct the Associations' community engagement efforts. These efforts include developing and implementing programs around enhancing educational opportunities, investing in our community, strengthening community business partnerships, and experiences that make a difference; programs through which the Association positively impacts thousands of people annually.

The Association is open to forging strategic partnerships that secure added resources for high-need schools in our community. The Association looks forward to partnering with Families In Schools (fiscal agent) and consortium partners including the Los Angeles Unified School District, Pasadena Unified School District, El Monte Union High School District, in the development and implementation of the Los Angeles Cal-SOAP Consortium, if funding is awarded.

The Association will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for highest need students.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting student outcome measures.
- Provide in-kind match in the approximate amount of \$30,000 per year for services aligned to goals of the consortium. In-kind services may include:
  - College Visits and Workshops
  - Teacher Training and Capacity Building
  - STEM/STEAM Programming
  - Scholarships

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PASADENA TOURNAMENT of ROSES

391 S. ORANGE GROVE BLVD. • PASADENA, CALIFORNIA 91184 • T 626.449.4100 • WWW.TOURNAMENTOFROSES.COM

In-kind services will be delivered at the following schools:

1. Blair High School
2. John Muir High School
3. Rose City High School

*If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.*

**For the Pasadena Tournament of Roses Association:**



**LaWayne Williams, Senior Director,  
Community Relations  
Pasadena Tournament of Roses Association**

**Date:** 4/25/2018

**For L.A Cal-SOAP Consortium:**



**Oscar E. Cruz, President and C.E.O.  
Families In Schools (Fiscal Agent)**

**Date:** 4/27/2018



# PARTNERSHIP FOR LOS ANGELES SCHOOLS

## Attachment 10.2

20th Street Elementary School • 99th St. Elementary School • 107th Street Elementary School • Carver Middle School • Figueroa Elementary School • Grape Street Elementary School • Griffith Joyner Elementary • Hollenbeck Middle School • Huerta Elementary School • Jordan High School • Markham Middle School • Math, Science & Technology Magnet Academy at Roosevelt • Mendez High School • Ritter Elementary School • Roosevelt Senior High School • Santee Education Complex • Stevenson Middle School • Sunrise Elementary School

The Partnership for Los Angeles Schools (Partnership) is committed to ensuring that students are ready for college and career. The Partnership is proud to enter our second decade in service of our mission: to transform schools and revolutionize school systems to empower all students with a high-quality education. In 2007, the Partnership was founded as a separate, independent nonprofit specifically to manage highest-need schools within the Los Angeles Unified School District (LA Unified, District) that would remain—by intention—within the District. Operating under a Memorandum of Understanding with LA Unified, the Partnership serves 14,000 students directly through a network of 18 of the highest-need District schools (TK-12), concentrated in Watts, South LA and Boyle Heights.

The Partnership for Los Angeles Schools is open to forging strategic partnerships that secure added resources for high-need schools in our community. The Partnership looks forward to partnering with Families In Schools (fiscal agent) and consortium partners including the Los Angeles Unified School District, Pasadena Unified School District, El Monte Union High School District, in the development and implementation of the Los Angeles Cal-SOAP Consortium, if funding is awarded.

The Partnership will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for highest need students.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting student outcome measures.
- Provide in-kind match in the approximate amount of \$60,000 per year for services aligned to goals of the consortium. In-kind services may include:
  - Support of the counseling team through professional development (PD) and individual coaching;
  - Support and leadership of the administration focused on college access (done through PD and onsite coaching);
  - Support for on-site, college-focused events through a 30-40 hour commitment of 1 FTE staff member over the year; and
  - Parent outreach and training via the school’s Family Action Team and Parent College Watts.

In-kind services will be delivered at Jordan High School.

*If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.*

**For the Partnership for Los Angeles Schools:**

Joan Sullivan, Chief Executive Officer  
Partnership for Los Angeles Schools

Date: 4/26/18

**For L.A. Cal-SOAP Consortium:**

Oscar E. Cruz, President and C.E.O.  
Families In Schools (Fiscal Agent)

Date: 4/27/2018



**The L.A.  
Trust**  
STUDENT HEALTH • STUDENT SUCCESS

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Maryjane Puffer, BSN, MPA

**Executive Committee**

**President**  
Patty Anton

**Vice President**  
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**THE LOS ANGELES TRUST FOR CHILDREN'S HEALTH**

333 South Beaudry Avenue, 29<sup>th</sup> Floor  
Los Angeles, California 90017  
Telephone: (213) 241-3846 • www.thelatrust.org

4/25/2018

**Los Angeles Cal-SOAP Consortium  
Partnership Agreement**

The Los Angeles Trust for Children's Health is committed to ensuring students are ready for college and career. Formed in 1991, the LA Trust is the only 501(c)3 organization exclusively focused on school health programs in Los Angeles County. Working specifically within the Los Angeles Unified School District (LAUSD), the mission of the LA Trust is to improve student health and readiness to learn through access, advocacy and programs.

The L.A. Trust is open to forging strategic partnerships that secure added resources for high-need schools in our community. The L.A. Trust looks forward to partnering with Families In Schools (fiscal agent) and consortium partners including the Los Angeles Unified School District, Pasadena Unified School District, El Monte Union High School District, in the development and implementation of the Los Angeles Cal-SOAP Consortium, if funding is awarded.

The L.A. Trust will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for highest need students.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting student outcome measures.
- Provide in-kind match in the approximate amount of \$10,000 per year for services aligned to goals of the consortium. In-kind services may include staff time to coordinate with Wellness Coordinating Councils; establish additional health and wellness partners; support the development of best practices in career pathway creation.

Bringing vital health resources and solutions to the students, families and communities of Los Angeles Unified School District since 1991

In-kind services will be delivered at the following schools:

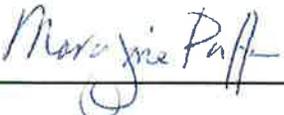
Belmont High School

1. Roybal Learning Center
2. Crenshaw STEMM
3. Jordan High School

***If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.***

**For the The L.A. Trust**

**For L.A Cal-SOAP Consortium:**



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**Maryjane Puffer, Executive Director**

**Oscar E. Cruz, President and C.E.O.**

**The L.A. Trust**

**Families In Schools (Fiscal Agent)**

Date: 4/26/2018

Date: 4/27/18

## Los Angeles Cal-SOAP Consortium

### Partnership Agreement

The Campaign for College Opportunity (the Campaign) is committed to ensuring students are ready for college and career. The Campaign for College Opportunity, founded in 2003 by an unlikely alliance of civil rights, business and education leaders, believes strongly in the promise to provide an opportunity for every eligible student in the state to go to college. Our mission is to ensure all Californians have an equal opportunity to attend and succeed in college to build a vibrant workforce, economy, and democracy. The Campaign has recognized the power of broad-based, diverse statewide leadership, powerfully united around the need to increase access and success for all California students, especially those who are low income, underrepresented minorities and first-generation students.

The Campaign is open to forging strategic partnerships that secure added resources for high-need schools in our community. The Campaign looks forward to partnering with Families In Schools (fiscal agent) and consortium partners including the Los Angeles Unified School District, Pasadena Unified School District, El Monte Union High School District, in the development and implementation of the Los Angeles Cal-SOAP Consortium, if funding is awarded.

The Campaign will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for highest need students.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting student outcome measures.
- As appropriate, connect our broad-based, bi-partisan coalition of supporters including business, civil rights, labor, community, and education leaders to support this work.
- Provide data and research expertise that would inform the development of projects and services to increase college preparation, access and completion of target students.
- Leveraging our existing policy platform, we will press for local colleges and universities to improve the ability of students to go to college and get through college more effectively in order to earn a postsecondary certificate, degree or credential;
- Provide in-kind match in the approximate amount of \$5,000 per year for services aligned to goals of the consortium.

***If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.***

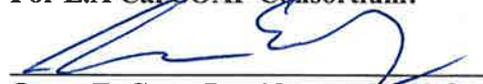
**For the Campaign for College Opportunity:**



**Michele Siqueiros, President  
Campaign for College Opportunity**

**Date: April 25, 2018**

**For L.A. Cal-SOAP Consortium:**



**Oscar E. Cruz, President and C.E.O.  
Families In Schools (Fiscal Agent)**

**Date: 4/28/18**

## Los Angeles Cal-SOAP Consortium Partnership Agreement

The Princeton Review is committed to ensuring students are ready for college and career. The Princeton Review has a strong track record of working with institutions to create structures that help students from all backgrounds succeed and attain their goal of attending college. Our knowledge and understanding of school communities, combined with years of collaboration with school leaders, makes us a powerful learning partner helping you reach key goals such as sustainability and affordability.

The Princeton Review is open to forging strategic partnerships that secure added resources for high-need schools in our community. The Princeton Review looks forward to partnering with Families In Schools (fiscal agent) and consortium partners including the Los Angeles Unified School District, Pasadena Unified School District, El Monte Union High School District, in the development and implementation of the Los Angeles Cal-SOAP Consortium, if funding is awarded.

The Princeton Review will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes college access and persistence for highest need students.
- Work with Families In Schools and other consortium partners to develop a data sharing agreement that will enable the Consortium to track progress in meeting student outcome measures.
- Provide in-kind match in the approximate amount of \$2500 per year for services aligned to goals of the consortium. In-kind services may include:
  - Family Engagement Workshops to build awareness of college going process
  - College Access Materials to include Roadmaps to College
  - One professional development session per school to focus on building college going culture

In-kind services will be delivered at the following schools:

1. El Monte High School
2. Mountain View High School
3. Belmont High School
4. Roybal Learning Center
5. Huntington Park High School

***If funding is awarded, a formal Memorandum of Understanding will be signed by both parties that will be in effect from July 1, 2018 – June 30, 2020.***

For The Princeton Review:

Brian Culbreth

Brian Culbreth, VP College Readiness  
The Princeton Review

Date: 4/20/18

For L.A Cal-SOAP Consortium:

Oscar E. Cruz

Oscar E. Cruz, President and C.E.O.  
Families In Schools (Fiscal Agent)

Date: 4/28/18

# Master Your Card OPORTUNIDAD

A better economic future within your reach

A community empowerment program brought to you by



## Los Angeles Cal-SOAP Consortium Partnership Agreement

### Background

The California Student Aid Commission (CSAC) is accepting grant applications for the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. CSAC will provide one-time funding for a grant period beginning July 1, 2018 through June 30, 2020. The overarching goal of the grant is to build a consortium of robust partnerships between elementary and secondary schools with institutions of higher education, and other partners to provide services to increase the academic and college preparation skills of eligible disadvantaged elementary, secondary, and community college students.

FIS is looking to apply for the grant as the fiscal agent of the consortium (Los Angeles Cal-SOAP Consortium). The consortium created would need to represent the school districts, schools, and other partners working together to implement the work. FIS' proposed vision is to provide both student support services and family engagement support to ensure students are ready for a post-secondary education. The initiative seeks to bring services to more than 13,000 students at 11 low-income high schools (Title I) in 3 major school districts in Los Angeles County. Targeted schools include:

- |                                   |                                   |
|-----------------------------------|-----------------------------------|
| 1. El Monte H.S (El Monte)        | 7. Huntington Park H.S (LAUSD)    |
| 2. Mountain View H.S (El Monte)   | 8. Roybal Learning Center (LAUSD) |
| 3. Susan Miller Dorsey (LAUSD)    | 9. South East H.S (LAUSD)         |
| 4. Crenshaw Stemm (LAUSD)         | 10. Blair H.S (Pasadena)          |
| 5. David Starr Jordan H.S (LAUSD) | 11. John Muir H.S (Pasadena)      |
| 6. Belmont H.S (LAUSD)            |                                   |

### Master Your Card Agreement

If the grant is awarded to Families In Schools, Master Your Card commits to:

- Assigning a representative to serve on the Los Angeles Cal-SOAP Consortium Governing Board, regularly participating in quarterly Governing Board meetings to ensure the success of the project.
- Becoming a nonexclusive Corporate Sponsor of the initiative with a cash contribution to Families In Schools (as the fiscal agent of the consortium) to support the implementation of the Los Angeles Cal-SOAP Consortium work.

- Providing in-kind support by recruiting volunteers from Master Your Card to support the college and career aspirations of students through roles such as serving as academic mentors, career role models, college field trip chaperones and job shadowing hosts.

**Families In Schools Agreement**

If the grant is awarded to Families In Schools, Families In Schools commits to engaging Master Your Card as the Corporate Sponsor of the initiative, which includes the following roles:

- Serve on the Los Angeles Cal-SOAP Consortium Governing Board.
- Listed as a nonexclusive corporate sponsor in all online/printed collateral to be developed as part of the initiative.
- Speaking role at major Los Angeles Cal-SOAP Consortium events, including such events as family workshops, college tours, press-events, among others.

This agreement will be in effect from July 1, 2018 – June 30, 2020.

For Master Your Card



Jorge Garrido Jr  
Executive Director  
04/27/2018

For Families In Schools:



Oscar E. Cruz  
President and C.E.O.  
04/27/2018

**Form C: Los Angeles Cal-SOAP RFA  
2018-19 Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name: Los Angeles Cal-Soap Consotium

Project Director: Yicel Paez

Phone Number: 213-201-3916

Fiscal Agent Contact: Oscar E. Cruz

Phone Number: 213-201-3912

**Amount Requested:** \$714,691

<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total Cal-SOAP</b>
Administrative Staff Salaries and Benefits	\$340,022		\$340,022
Student Staff Salaries and Benefits	\$208,354		\$208,354
Student Mileage	\$6,300		\$6,300
Operating Expenses	\$24,300		\$24,300
Supplies	\$15,475		\$15,475
Equipment Purchases	\$2,400		\$2,400
Program Services	\$65,500	1,083,810	\$1,149,310
Other (explain)			
Administrative Indirect Charges (8% maximum of total grant funding)	\$52,988		
<b>Total</b>	<b>\$715,339</b>	<b>1,083,810</b>	<b>\$1,799,149</b>

**Match Ratio:** 1.5

**Peer Advisors & Tutors:** 30%

**Indirect Charges:** %7.4

Applicant Signature

4/27/2018

Date

**Form C: Los Angeles Cal-SOAP RFA  
2019-20 Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name: Los Angeles Cal-Soap Consotium

Project Director: Yicel Paez

Phone Number: 213-201-3916

Fiscal Agent Contact: Oscar E. Cruz

Phone Number: 213-201-3912

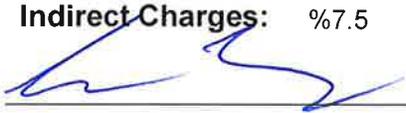
**Amount Requested:** \$ 715, 217

<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total Cal-SOAP</b>
Administrative Staff Salaries and Benefits	\$353,438		\$353,438
Student Staff Salaries and Benefits	\$241,500		\$241,500
Student Mileage	\$2,520		\$2,520
Operating Expenses	\$10,450		\$10,450
Supplies	\$12,730		\$12,730
Equipment Purchases	\$0		\$0
Program Services	\$41,600	\$1,083,810	\$1,125,410
Other (explain)	\$0		
Administrative Indirect Charges (8% maximum of total grant funding)	\$52,979		
<b>Total</b>	<b>\$715,217</b>	<b>\$1,083,810</b>	<b>\$1,799,027</b>

**Match Ratio:** 1.5

**Peer Advisors & Tutors:** 34%

**Indirect Charges:** %7.5



Applicant Signature

4/27/2018

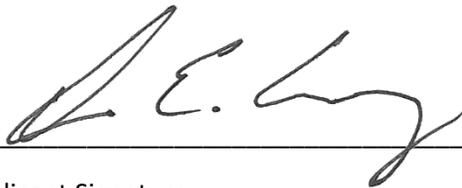
Date

**Form D: Los Angeles Cal-SOAP RFA  
2018-19 Budget Narrative**

**Consortium Name: Los Angeles Cal-SOAP Consortium (FIS Fiscal)**

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative
Administrative Staff Salaries and Benefits	\$340,022	<ul style="list-style-type: none"> <li>• 1 Director (25%) to lead planning and oversight (12 months, starting in Jul.)</li> <li>• 1 Accountant (15%) to provide support in managing and tracking financial recording of inkind/cash support and hiring of Success Coaches (12 months, starting in Jul.)</li> <li>• 1 Cal-SOAP Manager (100%) to lead the day to day implementation of activities and supervise staff (12 months, starting in Jul.)</li> <li>• 2 Student Coordinators (100%) to supervise Success Coaches and provide time at community colleges (11 months, starting in Aug.)</li> <li>• 1 Event Coordinator (100%) to coordinate parent workshops, Ambassador trainings, Consortium meetings (11 months, starting in Aug.)</li> <li>• 1 Parent Leadership Coordinator (25%) to lead training of parent Ambassadors (10 months, starting in Sep.)</li> <li>• 1 Admin. Assistant (100%) to provide logistics and admin support and manage website and data entry (9 months, starting in Oct.)</li> </ul>
Student Staff Salaries and Benefits	\$208,354	<ul style="list-style-type: none"> <li>• 11 success coaches (50%), 20 hours per week (one per high school onsite); employed 10 months (hired in Sep.); \$14 per hour</li> <li>• 3 Student Tutors (50%), 20 hours per week to provide tutoring support (across all high schools); employed 10 months (hired in Sep.); \$14 per hour</li> <li>• 1 Student Leadership Coach (50%); 20 hours to provide leadership training to students (across all high schools); employed 10 months (hired in Sep.); at \$14 per hour</li> </ul>
Student Mileage	\$6,300	<ul style="list-style-type: none"> <li>• (\$6,300) Mileage for success coaches to attend schools; expect more travel in year 1 as coaches plan and get to know their sites</li> </ul>
Operating Expenses	\$24,300	<ul style="list-style-type: none"> <li>• (\$5,000) Translation services of collateral and online material to Spanish</li> <li>• (\$7,500) Development of website/graphic design</li> <li>• (\$10,000) Local travel of of adm. staff; state travel to Sacramento of adm. staff; general travel to events showcase work of the Consortium and secure funding</li> </ul>

		<ul style="list-style-type: none"> <li>• (\$1,800) professional development for staff</li> </ul>
Supplies	\$15,475	<ul style="list-style-type: none"> <li>• (\$6,375) Printing of manuals, handouts, and resources as part of parent workshops in middle/high schools</li> <li>• (\$7,700) Printing costs for Success Coaches to distribute information at each school (11 schools)</li> <li>• (\$1,400) Supplies for student coaches to support their work (binders, notebooks, file folders)</li> </ul>
Equipment	\$2,400	<ul style="list-style-type: none"> <li>• (\$2,400) 3 laptops (\$800 each)</li> </ul>
Program Services	\$65,500	<ul style="list-style-type: none"> <li>• (\$2,400) Hiring of FIS certified facilitators to deliver 2-hour parent sessions on topics as requested by middle/high schools (20 two-hour sessions, \$120 per session)</li> <li>• (\$3,900) Hiring of FIS certified facilitators to deliver 5 “transition to College “ curriculum cohorts at high schools, each cohort is 5, 2-hour sessions (\$780 per cohort);</li> <li>• (\$6,500) Hiring of FIS certified facilitators to deliver 10 CKA curriculum cohorts at middle schools, each cohort is 5, 2-hour sessions (\$780 per cohort);</li> <li>• (\$2,700) travel and facility costs for the parent/student ambassadors</li> <li>• (\$5,000) 1 college visit in year one</li> <li>• (\$15,000) Contracting of online tutoring services</li> <li>• (\$5,000) Sponsorship of parent ambassadors to the FIS Alliance summit</li> <li>• (\$25,000) CBO partnership</li> <li>• In-Kind services in the amount of \$1,083,810 as outlined in the program narrative and partnership agreement</li> </ul>
Other	\$0	<ul style="list-style-type: none"> <li>• none</li> </ul>
Indirect Charges	\$52,988	<ul style="list-style-type: none"> <li>• 8% of total direct expenses</li> </ul>



Applicant Signature

4/28/2018

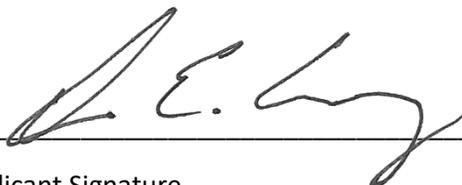
Date

**Form D: Los Angeles Cal-SOAP RFA  
2019-20 Budget Narrative**

**Consortium Name: Los Angeles Cal-SOAP Consortium (FIS Fiscal)**

<b>Expenditure Code</b>	<b>Total Budget (Grant &amp; Match Funds)</b>	<b>Budget Narrative</b>
Administrative Staff Salaries and Benefits	\$353,438	<ul style="list-style-type: none"> <li>• 1 Director (15%) to lead planning and oversight (12 months); less oversight in year 2 since project is already underway and staff have experience</li> <li>• 1 Accountant (10%) to provide support in managing and tracking financial recording of inkind/cash support and hiring of Success Coaches (12 months); less hiring in year 2 – most hires in year 1</li> <li>• 1 Cal-SOAP Manager (100%) to lead the day to day implementation of activities and supervise staff (12 months)</li> <li>• 2 Student Coordinators (100%) to supervise Success Coaches and provide time at community colleges (12 months)</li> <li>• 1 Event Coordinator (100%) to coordinate parent workshops, Ambassador trainings, Consortium meetings (12 months)</li> <li>• 1 Parent Leadership Coordinator (20%) to lead training of parent Ambassadors (12 months)</li> <li>• 1 Admin. Assistant (100%) to provide logistics and admin support and manage website and data entry (12 months)</li> </ul>
Student Staff Salaries and Benefits	\$241,500	<ul style="list-style-type: none"> <li>• 11 success coaches (50%), 20 hours per week (one per high school onsite); employed 12 months; \$14 per hour</li> <li>• 3 Student Tutors (50%), 20 hours per week to provide tutoring support (across all high schools); employed 12 months; \$14 per hour</li> <li>• 1 Student Leadership Coach (50%); 20 hours to provide leadership training to students (across all high schools); employed 12 months; at \$14 per hour</li> </ul>
Student Mileage	\$2,520	<ul style="list-style-type: none"> <li>• (\$2,520) Mileage for success coaches to attend schools; less in year 2 – more planning and travel in year 1</li> </ul>
Operating Expenses	\$10,450	<ul style="list-style-type: none"> <li>• (\$3,750) Maintenance of website/graphic design</li> <li>• (\$6,700) Local travel of adm. staff; state travel to Sacramento of adm. staff; general travel to events showcase work of the Consortium and secure funding</li> </ul>

Supplies	\$12,730	<ul style="list-style-type: none"> <li>• (\$3,350) Printing of manuals, handouts, and resources as part of parent workshops in middle/high schools; plus materials for the 2 Train of Facilitator workshops – build capacity at school sites</li> <li>• (\$7,700) Printing costs for Success Coaches to distribute information at each school (11 schools)</li> <li>• (\$1,680) Supplies for student coaches to support their work (binders, notebooks, file folders)</li> </ul>
Equipment	\$0	<ul style="list-style-type: none"> <li>• None</li> </ul>
Program Services	\$41,600	<ul style="list-style-type: none"> <li>• (\$3,600) Hiring of FIS certified facilitators to deliver 2-hour parent sessions on topics as requested by middle/high schools (30 two-hour sessions, \$120 per session);</li> <li>• (\$2,400) Hiring of FIS certified trainer to deliver 2, two-day “Train of Facilitator” workshops to train staff in the delivery of the Transition to College curriculum (\$1,200 per workshop); build capacity at school sites for sustainability</li> <li>• (\$2,400) Hiring of FIS certified trainer to deliver 2, two-day “Train of Facilitator” workshops to train staff in the delivery of the CKA curriculum (\$1,200 per workshop); build capacity at school sites for sustainability</li> <li>• (\$2,700) travel and facility costs for the parent/student ambassadors</li> <li>• (\$10,000) 2 college visits in year one</li> <li>• (\$15,500) Contracting of online tutoring services</li> <li>• (\$5,000) Sponsorship of parent ambassadors to the FIS Alliance summit</li> <li>• (\$0) CBO partnership – already contracted in year 1</li> <li>• In-Kind services in the amount of \$1,083,810 as outlined in the program narrative and partnership agreement</li> </ul>
Other		<ul style="list-style-type: none"> <li>• none</li> </ul>
Indirect Charges	\$52,979	<ul style="list-style-type: none"> <li>• 8% of total direct expenses</li> </ul>



Applicant Signature

4/28/2018

**Form A: Los Angeles Cal-SOAP RFA  
Consortium Information**

Grant Period: Fiscal Years 2018-20

Applicants for the Los Angeles Region Cal-SOAP RFA must complete the sections below and submit Form A as the cover sheet with their application.

Date Submitted:

Consortium Name	YPI's Cal-SOAP Consortium		
Name of Lead Agency	Youth Policy Institute		
Mailing Address:	6464 Sunset Blvd, Suite 650		
City:	Los Angeles	Zip Code:	90028
Primary Contact:	Dixon Slingerland	Title:	President & CEO
Phone:	(213) 688 - 2802	Fax:	(213) 688 - 2942
E-Mail Address:	dslingerland@ypi.org		
Secondary Contact:	Heather Fukunaga	Title:	Director of Grants Dev
Phone:	2139863953	Fax:	
E-Mail Address:	hfukunaga@ypi.org		

Grant Funding Amount Requested	\$1,431,746
Total Match from Partners	\$2,157,970
Total Proposed Budget	\$3,589,716

  
 Applicant Signature \_\_\_\_\_ Date 4/23/2018

The Los Angeles Cal-SOAP application, required forms, and all supporting documents must be received at CSAC on or before **Monday, April 30, 2018**, by 3:00 PM p.m. PST.

Applicants are required to submit 5 printed copies to the:

Steve Caldwell  
California Student Aid Commission  
11040 White Rock Road  
Rancho Cordova, CA 95670

Applicants will also submit an electronic copy of the grant application to:

[CalSOAPRFA@csac.ca.gov](mailto:CalSOAPRFA@csac.ca.gov)

### Summary Overview

Youth Policy Institute (YPI) proposes a new Cal-SOAP consortium in Los Angeles to serve high-need youth in the Pacoima and Central Los Angeles regions. This consortium will strengthen existing regional collaborative relationships while building on these partnerships to systematically deliver high-quality academic, advising, and outreach services. This project is requesting \$715,873 in Years 1 and 2 of the project (\$1,431,746 total) which will be matched by \$1,076,996 in Year 1 and \$1,080,974 in Year 2 (\$2,157,970 Total). YPI's Cal-SOAP consortium partners include the Los Angeles Unified School District, Campaign for College Opportunity, University of California Los Angeles, California State University Northridge, Los Angeles City College, and 22 schools spanning middle and high schools and including district and charter schools (Vaughn Next Century Learning Center, four Cesar E. Chavez Learning Academies (CCLA) Schools, Sylmar Biotech Health Academy, Academic Performance Excellence Academy, Bert Corona High School, Discovery Charter High School, Bernstein High School, STEM Academy, Monroe High School, four Miguel Contreras Learning Complex (MCLC) Schools, Monseñor Oscar Romero Charter School, Berendo Middle School, Bert Corona Middle School, San Fernando Institute of Applied Media, Joseph Le Conte Middle School, and Maclay Middle School). Through these 22 schools, YPI will serve 1,344 students with Cal-SOAP services. YPI's Cal-SOAP consortium governing board will include a representative from each of the partners listed above who will attend quarterly board meetings. As lead and fiscal agent, YPI will designate Chief Academic Officer, Dr. Jesse Noonan, to serve as Cal-SOAP board chair.

Students in the proposed Cal-SOAP schools are high need, with 91% of students eligible for free/reduced price meals, an indicator of low-income status. The students are predominantly of Hispanic/ Latino origin (94%), with English Learners making up 29% of students. Students underperform academically, with only 42% meeting or exceeding English Language Arts proficiency standards on Balanced Assessment Consortium (SBAC) tests and only 16% doing so for Math. To meet their needs and ensure all students graduate high school college-and-career ready, our Cal-SOAP consortium will offer academic, advisement, and outreach services, with a focus on academic tutoring, college and career coaching, and peer advising. Postsecondary partners will support with identification and recruitment of College Coaches, while LAUSD and school partners facilitate our access to their students and support ongoing programming.

Our program relies on well-trained and qualified Advising Staff, including College Coaches who function as tutors/advisors, to deliver services aimed at increasing academic performance, college knowledge, and the financial accessibility of postsecondary education. Students will receive targeted academic and advising services based on specific needs and goals and have an active voice in planning and engaging in services. The creation of individualized service plans and ongoing transcript review help students to stay on track to meet a-g requirements and graduate high school. To make sure students not only get to, but can afford college, we provide financial literacy and FAFSA workshops, Cash for College events, and open college savings accounts that YPI matches up to \$85.

The YPI Cal-SOAP consortium emphasizes building a strong foundation for college-and-career readiness, which begins by increasing academic performance. We will improve outcomes related to standardized test scores, GPA, graduation rates, service delivery, and postsecondary enrollment. YPI will rely on both CSAC's data system and our internal Salesforce system for tracking longitudinal data, and data collected will be supplemented with data from LAUSD and the National Student Clearinghouse.

## Application Narrative

### Section 1: Background Information

The proposed Los Angeles Cal-SOAP project will serve the Northeast San Fernando Valley and Central Los Angeles, both high-need communities that lack sufficient resources to support students' academic success. In the LA Promise Zone (LAPZ) in Central LA, 40% of households have income less than \$25,000 per year. Educational attainment is low, with 32% of adults over 25 lacking a high school diploma or equivalent. In the Northeast Valley, 31% of households earn less than \$25,000 per year and 48% of adults over 25 do not hold a high school diploma or equivalent. Both are predominantly Hispanic (58% in LAPZ and 90% in Valley).

YPI's Cal-SOAP consortium will serve the following high schools: Vaughn Next Century Learning Center (Vaughn NCLC), Cesar E. Chavez Learning Academies (CCLA) Arts Theater Entertainment School (ArTES), CCLA Academy of Scientific Exploration (ASE), CCLA Social Justice Humanitas Academy (SJHS), CCLA Technology Prep Academy (TPA), Sylmar Biotech Health Academy, Academic Performance Excellence (APEX) Academy, Bert Corona High School, Discovery Charter High School, Bernstein High School, STEM Academy, Monroe High School, Miguel Contreras Learning Complex (MCLC) School of Business & Tourism, MCLC School of Social Justice, MCLC Academic Leadership Community (ALC), and MCLC School of Global Studies. The consortium will serve the following middle schools: Monseñor Oscar Romero Charter School (MORCS), Berendo Middle School, Bert Corona Middle School, San Fernando Institute of Applied Media, Joseph Le Conte Middle School, Maclay Middle School, Vaughn NCLC, and APEX Academy. Partnership Agreements begin on page 40.

The Cal-SOAP program will include academic, advisement, and outreach activities, with a focus on academic tutoring, college and career coaching, and parent engagement. Match funds and leveraged services will come from multiple grants operated by YPI, including a Promise Neighborhood grant, two Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grants, an Educational Opportunity Centers grant, and 21st Century Learning Center expanded learning funds. This match funding contributes to a robust and comprehensive program design. The consortium will offer services across 22 schools, leveraging existing relationships with administrators, local community-based nonprofits, and partnering colleges. AmeriCorps College Ambassadors, College and Career Advisors, and Cal-SOAP peer advisors and tutors (called College Coaches) are the Advising Staff that provide mentoring and academic support.

Youth Policy Institute (YPI) leads the Cal-SOAP consortium, which includes Los Angeles Unified School District (LAUSD), UCLA, LA City College, California State University Northridge, and Campaign for College Opportunity. It aims to boost academic performance, create a college-going culture, and make postsecondary education a reality. YPI has existing relationships with these partners from implementation of our first Promise Neighborhood grant in 2010. The consortium builds on these relationships and existing program design to provide continuous services for students and prepare them for postsecondary success.

### Section 2: Governance

#### *2.1 Describe if this is a new Cal-SOAP consortium or an existing consortium.*

The Youth Policy Institute (YPI, CBO) leads a new Cal-SOAP consortium that leverages longstanding partnerships, and includes LAUSD (school district); LA City College (community college); University of California, LA (UCLA) and California State University, Northridge (CSUN) (four-year universities); Vaughn Next Century Learning Center, APEX Academy, and YPI Charter Schools (LEAs), the Campaign for College Opportunity (CBO), and 22 district and

charter schools. See Form B for partner roles, responsibilities, and match commitments. YPI's Cal-SOAP consortium builds on our Promise Neighborhood model, which since 2010 has implemented place-based cradle-to-college-and-career services in low-income neighborhoods and schools (including 18 Cal-SOAP schools). This eight-year collaboration demonstrates the consortium is prepared to effectively administer this project.

YPI's Cal-SOAP consortium governing board will include a representative from each of the partners listed above who will attend quarterly board meetings, as formalized in the Partnership Agreement. As lead and fiscal agent, YPI will designate Chief Academic Officer, Dr. Jesse Noonan, to serve as Cal-SOAP board chair. Remaining positions are elected annually by the board. As new partners indicate interest in joining the consortium, they can formally do so by signing the Partnership Agreement with participation commitments and match support. As the consortium grows, it may add committees such as a Community College Transfer Committee.

YPI's Cal-SOAP consortium has documented \$1,076,996 of match for year 1 and \$1,080,974 of match for year 2 the grant. Partners have committed to participating in the governing board and providing matching funds. Postsecondary partners have also committed to recruit college students to serve as paid Cal-SOAP College Coaches (tutors/peer advisors), and to build on their existing efforts to create a regional college-going culture.

#### *2.2 Describe how consortium has partners specified in Education Code 69561:*

YPI's Cal-SOAP consortium has 29 partners specified in EC 69561. Secondary school district offices include: Los Angeles Unified School District, Vaughn Next Century Learning Center (charter LEA), APEX Academy (charter LEA), and YPI Charter Schools (charter LEA). Four-year colleges/universities: University of California, Los Angeles; and California State University, Northridge. Community college: LA City College. Nonprofits: YPI and Campaign for College Opportunity. The consortium also includes 22 middle and high schools.

#### *2.3 Describe the other partners in the consortium*

In addition to required partners, the consortium includes the **City of Los Angeles Mayor's Office** (local government entity), the lead agency for the LA Promise Zone, designated by the federal government in 2014 for comprehensive neighborhood revitalization efforts centered on strong cross-sector partnerships. Ten Cal-SOAP schools are PZ schools. As YPI is Lead Implementation Partner, we chair the Promise Zone Leadership Council and co-lead the Education Working Group with LAUSD. YPI will recruit additional Cal-SOAP partners from the Promise Zone's 80+ partners, and we will use Promise Zone access to preference points on federal grants to bring additional matching funds to Cal-SOAP. YPI's access to these preference points have already brought tens of millions of dollars in resources to LA schools for academic supports and college readiness services, including two separate \$30 million Promise Neighborhood grants that serve 26 schools (18 included in Cal-SOAP).

YPI has a longstanding partnership with **LAUSD** that will benefit Cal-SOAP. Over the past three years, and nearly unprecedented among Los Angeles nonprofits, YPI has developed and implemented both a **Data Sharing Agreement** and a **Master Services Agreement** with LAUSD to facilitate services and data flow across grants including Cal-SOAP. The Data Sharing Agreement allows YPI programs (including Cal-SOAP) to gather and use student data required for assessment and improvement of academic and advising services. This agreement, signed in June 2015 and renewed yearly, allows for collection of **72** different types of data from services provided by YPI in the District, and includes individual student data and aggregate grade- and school-level data required for assessment. YPI completed and formally signed a Master Services Agreement with LAUSD in February 2016 that allows YPI to add staff, resources, and services

to LAUSD schools when new funding and partnerships are developed, rather than creating new agreements for each new program. This ensures all YPI program and partner staff meet requirements for background checks while allowing for a minimal start-up period. This will benefit rapid implementation of Cal-SOAP upon award. Through the administration of YPI's two Promise Neighborhood (LAPN) awards, YPI has developed strong working relationships with school leaders and teachers and already has many staff and services operating at each site. This will be leveraged to support Cal-SOAP. Schools commit to providing facilities space for services, as well as staff time for governing board meetings and coordination of services. In addition to their participation on the Cal-SOAP governing board, LAUSD's Instructional Director meets weekly with YPI's Chief Academic Officer for high level coordination.

Through LAPN, YPI has developed strong partnerships to support Cal-SOAP schools; we will work to formally bring these partner into the consortium. **Heart of Los Angeles** provides underserved youth with free programs in academics, arts, and athletics, including a summer program each year for LAPN students. The **Hollywood** and **LA Area Chambers of Commerce** promote work-based learning for employer partners to strengthen career-readiness for students. **The Princeton Review** provides SAT/ACT prep workshops for four Cal-SOAP high schools. **Loyola Marymount University (LMU)** provides teacher professional development on effective instruction for English Learners for six Cal-SOAP schools. In addition, LMU and The Education Success Project have partnered with YPI to facilitate school leader colloquia for peer learning. Notably, this included an international exchange with educators from Northern Ireland on best practices for promoting collaboration among different types of schools (district and charter schools in LA, and Catholic and Protestant schools in Northern Ireland). YPI's partnership with **Citi Community Development** (part of Citibank) provides financial literacy workshops and matched college savings accounts.

YPI operates City-funded centers to support Cal-SOAP students. Our **FamilySource Center** provides case management, tutoring, and academic enrichment. Our **YouthSource Center** provides case management, college readiness, and career assessments. And when students graduate from high school, they can access **WorkSource Center** services such as vocational training, career assessments, and assistance with job placement and retention.

#### *2.4 Explain how the consortium board is prepared to administer the consortium*

The consortium board is comprised of individuals and agencies with extensive experience and capacity administering state-funded projects, partnerships, and grants. Lead agency YPI currently oversees over 80 state, federal, county, city, and private grants and contracts and has an annual budget of over \$50 million. Our Program, Finance, and Human Resources Departments are experienced in administering grants to meet programmatic and fiscal requirements.

YPI Chief Academic Officer Dr. Jesse Noonan will serve as governing board Chair. In her current role, Dr. Noonan oversees state-funded 21<sup>st</sup> Century Community Learning Center and Afterschool Education & Safety (ASES) afterschool programs at over 80 sites, including six Cal-SOAP schools, and a state-funded Career Technical Education Incentive Grant serving 11 schools, including five Cal-SOAP schools. She oversees seven federal grants, four of which provide matched and leveraged funds for Cal-SOAP, two GEAR UP grants, the LA Promise Neighborhood, and a TRIO Educational Opportunities Center. Dr. Noonan coordinates with over 30 schools where YPI staff provide tutoring, college advising, and teacher professional development and coaching. Under Dr. Noonan's leadership, **YPI's Promise Neighborhood high schools have more than doubled the rates of A-G completion for graduates – from 31% graduating college-ready in 2013 to 65% in 2017 (CA Dept. of Education 2018).** As well as

coordinating with 20+ schools and partners, Dr. Noonan co-leads the LA Promise Zone Education Working Group with LAUSD's Instructional Director. This includes over 50 partners from over 20 organizations collaborating on initiatives to improve educational outcomes.

In leading the Cal-SOAP governing board, Dr. Noonan will coordinate with fellow board members, who also bring extensive experience administering similar projects and partnerships. LAUSD's Secondary Instructional Director of Local District Northeast, Michelle Barker, is experienced in supporting principals who have large grant programs at their school site, as well as collaborating with school partners to maximize and leverage family and community resources that support learning, social and emotional well-being, and academic achievement. UCLA's Mary Keipp, Executive Director of Community Based Learning (CBL), also sits on the YPI Charter Schools (YPICS) Board of Directors, and as such is experienced with K-12 and postsecondary partnerships, and through CBL has also led City of LA grants to provide education, career exploration and job training, and college readiness for at-risk youth. Gigi McGuire, Assistant Director of Community & Academic Partnerships at CSUN, works on numerous statewide initiatives in collaboration with school districts, CBOs, and federal grant programs like GEAR UP; trains high school counselors on the CSU system, and has dedicated over 20 years of her career to university outreach.

#### *2.5 Describe who will serve as the fiscal agent for the Los Angeles Cal-SOAP consortium grant*

YPI will serve as fiscal agent. As board Chair, Dr. Jesse Noonan will facilitate YPI and the board working collaboratively to review and approve budgets to ensure proper expenditure of grant funds; complete all fiscal and data reports on time and accurately; set management policies; select and provide direction to the Project Director; maintain required levels of matching funds; and determine project goals and targets. Collaboration will occur through quarterly board meetings, where consortium members will share program updates, troubleshoot challenges, and review program and fiscal data. The board Treasurer will review budgets in detail with YPI's Chief Financial Officer and Controller, ensuring accountability to fiscal requirements. Fiscal reports will be prepared by a YPI Grant Accountant with support of the Controller.

#### *2.6 Who will serve on Los Angeles Cal-SOAP governing board and the structure of board*

YPI's Cal-SOAP governing board will include representatives from all parties signing the Partnership Agreement. The structure will be a Chair, Vice Chair, Secretary, and Treasurer; all positions with exception of Chair will be held for a period of one year and then elections will be held for upcoming year's positions. Governing board members serve for a term of two years that can be renewed; each partner will designate one representative to serve as a voting member. The Chair is responsible for setting the agenda, leading meetings, and ensuring project staff are prepared to provide programmatic and fiscal reports. The Vice Chair fulfills these responsibilities in the Chair's absence. The Secretary will take meeting minutes and record keeping for the governing board. The Treasurer is responsible for reviewing budgets, fiscal record keeping working with YPI's Finance team, and supporting fiscal reporting for the project.

The Cal-SOAP board will hold quarterly, two-hour meetings. Meeting minutes will be recorded. The board will be responsible for setting and approving budgetary and major programmatic decisions, supporting solicitation of sustainability funds, ensuring that adequate internal controls are applied and maintained, and providing direction and supervision to the Director. YPI has existing relationships with each consortium partner, and we will strengthen these partnerships through consortium member participation on the governing board and in project decision-making. These existing partnerships will accelerate our ability to drive and sustain this regional approach to creating a college-going culture.

### Section 3: Program Activities and Services

#### *3.1 Describe the needs of students and schools within the region.*

Students in Cal-SOAP schools are high need, with 91% of students eligible for free/reduced price meals, an indicator of low-income status. The students are predominantly of Hispanic/Latino origin (94%), with English Learners making up 29% of students. Students underperform academically, with only 42% meeting or exceeding English Language Arts proficiency standards on Balanced Assessment Consortium (SBAC) tests and only 16% doing so for Math. Looking at educational attainment for adults 25 and older, only 11% in the Valley and 30% in the LAPZ hold an Associate's Degree or higher. As such, most students will be the first in their families to apply for and attend college, and need support to navigate the complex application and enrollment process. Our Cal-SOAP Consortium will address this by providing academic support and college counseling, building relationships with key community agencies, including four-year colleges, and involving families to support students at home.

In partnership with local agencies and consortium partner LAUSD, YPI operates GEAR UP, two Promise Neighborhoods, and Educational Opportunity Center (EOC) programming in Cal-SOAP schools to help them prepare for postsecondary education and training. These offer transcript review, academic mentoring, in-class tutoring, before- and after-school homework help, summer bridge programs, college knowledge workshops, application assistance, financial aid application help, career exploration, college visits, and parent and community engagement. YPI's programs have had a demonstrated impact: since 2013, graduation rates at LAPN high schools have gone from 78.3% to 86.2% in 2016. Over the same time period, admissions to the highly competitive University of California system has increased from 130 to 220 students. Unfortunately the conclusion of the LAPN grant in 2018 leaves a substantial gap in the services described above at a number of Cal-SOAP schools, and need data demonstrates that despite significant gains, many students still require support to prepare for and enroll in college.

#### *3.2 Describe proposed system or continuum of services that will be established*

The continuum of services proposed will be led by Advising staff, which includes college student advisors/tutors called College Coaches, College & Career Ambassadors, College Advisors, College Connectors, and Tutors. Cal-SOAP funded services target high school juniors and seniors and use College Coaches to address the academic and financial needs that support college and career readiness. Match and leverage support additional college & career services for juniors and seniors, provide support to students grades 5 – 12, and fund other Advising Staff.

Students will receive targeted academic and advising services based on specific needs and goals. Prior to receiving services, students complete an Individual Student Plan (ISP) outlining college and career goals and identify steps to be taken throughout their high school career. Advising staff complete the plan with the student, tailoring recommended classes and activities to their interests, needs, and goals. Service provision will be targeted to each student's ISP and GPA, so students receive services most responsive to their needs. For example, higher GPA students may receive support around enrolling in AP/IB classes, while lower GPA students receive tutoring in core subjects to avoid remediation and prepare them for college. In addition to long-term plans in the ISP, Advising staff will use the CSAC database and YPI's Salesforce database to track service delivery, monitor progress, and avoid duplication of services.

Advising Staff will be hired to be reflective of the diverse population we serve. Current college/graduate students, preferably Promise Neighborhood school alumni, will serve as positive near-peer mentors. Advising Staff are trained on tutoring best practices and how to be

culturally and linguistically competent and trauma-informed. They will be prepared to help low-income students apply for FAFSA/CADAA and knowledgeable about the Dream Act. Advising Staff will be equipped to work with families to provide support during the transition from high school to college, and educated on college and financial aid application processes.

Services are developmentally salient and designed to scaffold learning as students move from high school to college, and from middle school to high school. Students are supported in skill-building over time, beginning with essentials (i.e. study skills, self-efficacy, organization) and moving to higher-level skills (i.e., writing the college essay, applying for financial aid). This progression helps students to first build a strong foundation that supports their academic growth.

Cal-SOAP students have an active role in academic and career planning. ISPs are developed by the College Coaches in conjunction with students, so that students are aware of timelines, milestones, and develop their own goals. College Coaches build a strong rapport with students to ensure they take ownership of plans. Students engage in transcript review with College Coaches every 10 weeks to maintain awareness of requirements for graduation, including meeting A-G requirements, and progress in terms of GPA and courses taken. This review is an essential tool for having students actively engaged in planning their schedules and to identify areas of strength and interest to pursue during college and career planning activities.

All College Coaches will be trained on the fundamentals of YPI's case management approach and guided by agency best practices. YPI's case management model is participant-centered and designed to provide a continuum of care through effective and integrated resource coordination to support youth's ability to succeed academically and in the workforce. Our model is trauma-informed, culturally sensitive, and helps participants find resilience and agency. YPI's Associate Director of Case Management Services will provide Advising Staff with training and resources to provide the essentials of case management as they work with students. As an additional resource, matching funds will support Connectors at Promise Neighborhood schools, who are school-based case managers trained on the fundamentals of college preparation.

YPI's Cal-SOAP project, while focusing on the transition through high school into college and career, also provides support to middle school students to build a sequential progression of services. The Consortium will provide support to low-income 6<sup>th</sup> grade students and their parents to encourage students to stay in school and work to enroll in college preparatory classes. Students and parents also receive information about navigating the transition from middle school to high school with an emphasis on how preparation for college begins now.

### *3.3 How consortium will address required activities specified in Education Code Section 69561.*

To increase availability of information on postsecondary opportunities, Advising Staff will host College Knowledge workshops, share admissions requirements, provide college application completion assistance, and support with college searches. To increase availability of career information, we will connect students to Hire LA's Youth, which provides summer and year-round employment opportunities. Postsecondary partners like CSUN will send outreach interns and staff to do presentations in schools on admissions requirements and the application process.

Our program will raise student achievement levels through comprehensive academic services to increase the number of high school graduates eligible to pursue postsecondary learning opportunities. These include tutoring, transcript review/coaching, academic mentoring, and ISP creation and review. As briefly described above, YPI has a notable track record of success in providing these services. At STEM Academy in Hollywood, which has a free/reduced-meal price rate of 97%, YPI's Academic Services have raised student achievement substantially, taking English Language Arts proficiency from 43% in 2015 up to 73% in 2017. The graduation rate,

meanwhile, has grown from 70% in 2014 up to 94% in 2017.

At least 30% of the project grant will be allocated to stipends for College Coaches, who will work with secondary school students to provide direct tutoring and/or college and career advising, are enrolled in college or other postsecondary school, and have demonstrated financial need for the stipend. We will hire 40 College Coaches who meet the defined criteria.

#### *3.4 Describe allowable services and activities to be provided through the consortium*

The proposed Cal-SOAP consortium supports growth through academic, advisement, and outreach services funded by Cal-SOAP and match funding. Students receive academic preparation, tutoring, summer bridge programming (middle school to high school, high school to college), college awareness and planning services, admissions requirements review, college and financial aid application assistance including Cash for College, career exploration, college visits, and outreach (including family engagement) services. ISP creation and ongoing transcript review help students to stay on track to meet a-g requirements and graduate high school.

We are committed to assisting community college students with transferring to 4-year colleges. All Advising Staff will be trained on transfer pathways and share information with Cal-SOAP students about transfer requirements and the options available to them. With LAUSD students now being eligible for one year of free community college tuition, we expect this pathway to become a viable option for students who choose to begin their education locally. Our Promise Neighborhoods Alumni Coordinator is responsible for working with students attending community colleges to help them meet transfer requirements and follow-up; as a leveraged service, this will also support Cal-SOAP students. Accelerating our efforts, six UC campuses participate in the Transfer Admission Guarantee program for community college students meeting specific requirements; community college partners are knowledgeable of these requirements and support students during the application process.

Middle school students and their parents are supported through leveraged services, such as GEAR UP and Promise Neighborhood. YPI's Parent Engagement Pathway consists of a differentiated series of workshops to meet specific grade level concerns (i.e., literacy in early grades and developing a college-going mindset in later ones) and support parents in scaffolding learning and promoting a college-going culture at home. The middle school pathway addresses college options, goal-setting, and the transition to high school, while the high school pathway guides parents on how to support college readiness and understand the application process.

To make sure students not only get to, but can afford college, we provide financial literacy and FAFSA workshops, Cash for College events, and open college savings accounts that YPI matches up to \$85. These services are important in keeping students on track to graduate high school and connecting them to college and career pathways, as our target population is low-income and faces significant financial need. We will host two Cash for College events at each participating high schools in Fall and Spring (total of 16, as some schools share a campus), as well as organize FAFSA/CADAA completion events and assistance completing FAFSA/CADAA during the school day. In the Spring, these are integrated with YPI's VITA services so that eligible families can file their taxes and complete the FAFSA at the same time. Families are also encouraged to direct deposit their refund into a YPI matched savings account for college.

Through a state CTE Incentive grant, five Cal-SOAP schools promote CTE and career opportunities to students, including through work-based learning and Linked Learning pathways.

#### *3.5 Outline how the consortium will use a systematic approach to tutoring/peer assistance.*

The proposed Cal-SOAP consortium has budgeted for a minimum of 30% of the grant funds to directly support 40 College Coaches who are the backbone of our efforts and support the

juniors and seniors at Cal-SOAP schools with tutoring and advising services. School staff inform how services are provided and share insight into overall school needs, tailoring schoolwide programming to the development of specific skills that will help juniors and seniors progress to college. Individual academic needs of our students are identified by using teacher feedback and data on ISPs like GPA to identify areas of strength and areas for improvement. These plans for each youth include an assessment checklist with analysis of need, academic goals, a schedule of progress, a timetable for improving and monitoring achievement, and a description of communication with student, teacher, and parents/guardians. Plans outline specific workshops to build suggested skills and proficiencies, and College Coaches work with students, parents, and school staff to discuss skill development and progress.

College Coaches and Tutors covered by match funds will provide a total of 14,880 hours of tutoring each year of the grant. For each school site, this ranges from 480 per year at schools with fewer Coaches/Tutors up to 2,700 hours of tutoring per year for schools with more staff.

The consortium will use technology, including services that support tutoring and skill building, to help students build digital literacy and deliver programming in a variety of methodologies. For example, some of the identified schools use Achieve3000, a cloud-based program that provides individualized instruction based on students' reading and writing levels. We use Khan Academy to provide interactive learning opportunities and SAT preparation support. Other consortium schools use ALEKS (online tutoring and assessment), Newsela (instructional content platform), and Accelerated Reader (software to monitor reading and comprehension), each of which support skill-building and academic growth.

### *3.6 Describe how the Cal-SOAP consortium will identify and recruit students.*

The proposed schools and service areas represent large numbers of high-need populations. 91% of the students across these schools are enrolled in free and reduced-price meal program, demonstrating large numbers of low-income students who will be served. Further, with the low numbers of adults with a college degree (described above), most students served are the first generation in their families to go to college. The LAPZ in particular has a high number of homeless individuals, nearly 2,700 homeless individuals living within the LAPZ. Consortium partner LAUSD will leverage staff, including Pupil Services & Attendance Counselors, to support in the identification and recruitment of homeless students for Cal-SOAP services.

Students are recruited for services in conjunction with teachers and administrators and identified by using standardized testing scores ("Standard Not Met" or "Standard Nearly Met") and grades (earning a C or below in ELA/Math). Tutors and College Coaches use focus lists to highlight 3-5 students with the highest need per class period to be prioritized for services. College Coaches will each work with 20-25 students throughout the year; along with match and leveraged tutoring and advising in Cal-SOAP schools, we will serve 1,344 students each year.

### *3.7 What future Cal-SOAP related activities and services will the consortium seek to add?*

The consortium will use the results of feedback collected from existing tools, such as YPI's afterschool or GEAR UP surveys, to refine, adjust, add, and/or remove services to meet student and school needs. Discussions with school administrators and teachers will aid in ensuring Cal-SOAP services remain responsive to changing needs and priorities and continue to support students as they work toward college and career readiness.

### *3.8 How Los Angeles Cal-SOAP consortium will support the creation of a college going culture.*

The Governing Board will spearhead coordination amongst LEAs, postsecondary partners, and CBOs to strengthen the regional college-going culture, including continually seeking to add more postsecondary and other partners. All Advisors and the Manager attend CSU, UC, National

Association for College Admissions Counselors, and Western Association for College Admissions Counselors conferences each year, bringing back essential information and training the Advising Staff on updated practices and requirements. Through these conferences and in conjunction with consortium members, UC and CSU staff will be connected to our program and speak with students about their specific campuses, including expectations, course offerings, and student experience. Leveraged funding brings high school students onto college campuses for tours and exposure to college campuses. These opportunities create a college-going culture at each Cal-SOAP school and across the network. Cal-SOAP is the glue linking existing college awareness and preparation programs, such as GEAR UP, EOC, and Promise Neighborhood, into a seamless, college-going culture spanning the service region.

#### **Section 4: Consortium Operations**

##### *4.1 Describe location and main functions of Los Angeles Cal-SOAP consortium headquarters.*

YPI is the Fiscal Agent and will operate administrative headquarters services and support (including budgeting and financial services and reporting, data assessment and evaluation services, and Human Resources services) out of the YPI office located at 6464 Sunset Blvd Los Angeles, CA 90028. Programmatic headquarters will be each Cal-SOAP high school's College Center in order to enhance Consortium work by providing immediate access to student and school resources and an "on the ground" view of services and challenges faced by students. Governing Board meetings will rotate among each school's College Center each quarter.

##### *4.2 Describe process for recruiting, training and deploying tutors and peer advisors.*

Recruiting will work with consortium partners and outside postsecondary partners to outreach to students, such as working with campus programs that support low income students (such as MESA and Pathways at LA Mission College). YPI has operated the LA Promise Neighborhood since 2010 in targeted communities and will use alumni who have graduated from Neighborhood high schools to recruit. Drawing on past YPI outreach strategies, social media, including Facebook, Twitter, and Instagram, will engage and recruit eligible college students.

College Coaches will receive a 6-hour training with Orientation, best practices on successful instruction in English Language Arts and Mathematics, and an overview for college advising and college preparation support suitable for potential first-generation college students in Cal-SOAP. This training is based on YPI experience supporting AmeriCorps volunteers and paid tutors in tutoring and college advisor roles at high poverty high schools. Trained tutors will be deployed to serve 11<sup>th</sup> and 12<sup>th</sup> graders. College Coaches are supervised and supported by adult College Advisors already at each target school. They work with College Coaches to create Individual Student Plans for high school students defining hours and frequency of services provided. Program data is reported through CSAC's data system and YPI's Salesforce database.

##### *4.3 Describe training the consortium will offer to strengthen the college going infrastructure.*

Please see information on additional training for staff (pp. 8-9). This proposal reflects YPI's fiscal efficiency most directly through alignment of leveraged resources and infrastructure from existing similar funding streams targeting Los Angeles, including GEAR UP, Promise Neighborhoods and TRIO programs such as Educational Opportunity Centers. This is reflected in the \$532 cost per Cal-SOAP student served each year, and our 8% indirect cost rate for CAL-SOAP services rather than our federally approved 18%.

##### *4.4 Outline strategies consortium will use to avoid duplication of services to eligible youth.*

Please see page 5 for strategies used to avoid service duplication and maximization of funding. YPI staff will coordinate with each other to track which students receive services while

integrating database information from YPIs Salesforce system to reduce duplication. In schools where YPI and consortium members are providing GEAR UP services, for example, direct CAL-SOAP funding will only target students not in this cohort. YPI and the Consortium commits to serving over half of target students from traditionally underserved/underrepresented groups. A large majority of targeted students are Latino/a and potential first-generation college students.

*4.5 Describe how project includes direct involvement from the school staffs in daily operations.*

YPI engages regularly with school staff, including with the principal of each school in quarterly work group meetings to review baseline data, trends, and to set annual goals. On a day to day basis, staff work with teachers to identify students in need of tutoring and advising, and to ensure tutoring aligns with and supports classroom instruction. YPI has a multiyear commitment to working in target schools, most recently through the LA Promise Neighborhood and GEAR UP funded for six years. The YPI Chief Academic Officer Jesse Noonan conducts weekly meeting with the LAUSD Director of Instructional Operations Alison Towery to align services these programs. YPI staff also works with target schools to align resources to meet Local Control Funding Formula (LCFF) plans established by each school.

*4.6 How Cal-SOAP Los Angeles consortium work with CSAC and other Cal-SOAP consortia.*

YPI commits to working with CSAC and other Cal-SOAP consortia to attend required and suggested state and local meetings and exchange best practices essential to postsecondary preparation, entry and graduation. YPI regularly participates in conference panels and presentations and would be pleased to share best practices among consortia as well.

*4.7 How consortium will build and maintain a dynamic website and presence on social media.*

We will create a dedicated Cal-SOAP page on the YPI website, and will create Facebook, Twitter, and Instagram profiles to expand the reach of Cal-SOAP in Los Angeles. YPI's Director of Communications and Social Media Strategist will lead this effort and ensure the website is regularly updated with program calendars and information, and that social media highlights successes, College Coach job opportunities, and engages Cal-SOAP students in the program.

*4.8 Describe plan for using grant funding for first 6-month period for planning and preparation.*

YPI and partners will build upon existing services and relationships with target schools already in place through the LA Promise Neighborhood to begin services immediately. Program infrastructure is already present at target schools, which have College Advisors and matched funding through resources such as GEAR UP continuing. College Coaches will be hired and trained in the first four months of Cal-SOAP. The Master Services Agreement that YPI has in place with LAUSD and partnering charter schools will streamline services provided to begin services to students in August 2018.

## **Section 5: Outcome Measures**

*5.1 Address outcomes of focus for first program year to which consortium will be accountable.*

Student progress and program implementation will be tracked through several process measures, including student attendance at services, number and type of service provided, participation in training for staff and partners, and number of consortium meetings held. Our consortium will measure long-term success by tracking student outcomes as proposed below. YPI receives SBAC results, GPA, A-G completion, and graduation rates from our Data Sharing Agreement with LAUSD. Our targets for these outcomes are as follows:

**1. Cal-SOAP will increase performance on SBAC tests in ELA and Math by 2 percentage points each year.** Currently, across all Cal-SOAP schools, SBAC scores for students reaching or exceeding proficiency in ELA range from 16% - 73%; for Math, this ranges from 0% - 39%. We

will aim to increase the percent Cal-SOAP students at or above proficiency by 2 percentage points each year at each school.

**2. 90% of Cal-SOAP juniors and seniors annually will complete a college and career plan.**

YPI will work with Cal-SOAP juniors and seniors to create a college and career plan (ISPs, described above on p. 5). We will track the number of plans created each semester.

**3. 100% of Cal-SOAP students annually students will receive either tutoring and/or peer counseling** through College Coaches or through matched and leveraged services.

**4. The number of Cal-SOAP seniors who complete the A-G requirements or career technical education course work will increase by 3 percentage points each year** through holistic academic support, tutoring, peer advising, and transcript review.

**5. 45% of Cal-SOAP students who receive at least 30 hours of tutoring services will increase their GPA.** We will collect GPA at the beginning and end of each semester from Cal-SOAP students who are tutored and examine results for those who received at least 30 hours.

**6. 60% of Cal-SOAP students will enroll in a postsecondary education option.** Through the array of Cal-SOAP college preparation and advising services, we anticipate that at least 60% of students served will enroll in postsecondary education option.

**7. 90% of Cal-SOAP seniors will graduate high school.** YPI has greatly accelerated the graduation rate in schools where we provide similar services and anticipates a similar impact in these schools. We will also monitor and report on annual dropout rates for Cal-SOAP students.

**8. 70% of Cal-SOAP students will have taken the PSAT, SAT, or ACT by the end of their senior Fall semester.** As part of their work with College Coaches, we will offer test preparation resources to prepare students to do well on these standardized tests.

**9. 90% of Cal-SOAP seniors will complete and submit FAFSA and/or CADAA applications.** Our consortium emphasizes services that help students to be academically and financially ready for college. Through financial services events, including Cash for College days, we will ensure 90% of Cal-SOAP seniors submit a financial aid application.

Our consortium will track progress in all four supplemental outcome measures by tracking: the rate of Cal-SOAP students who participate in and complete dual enrollment/articulated courses; rate of Cal-SOAP students take and pass AP/IB exams; rate of Cal-SOAP community college students who complete UC/CSU transfers, graduate with AA/AS degrees, or receive vocational certification; and the rate of Cal-SOAP students who successfully complete their first year of postsecondary education. We will collect baseline information from each school as the program begins and collect follow-up data at the end of each semester to monitor progress. Dual enrollment and AP/IB exam rates will be collected from LAUSD via our Data Sharing Agreement and individual schools through partnership agreements; college completion and persistence data will be collected from partners and National Student Clearinghouse data.

*5.2. Explain the decision-making process for priority outcomes and annual goals and priorities.*

Our priority outcomes for this project are to ensure students participate in tutoring and/or peer counseling; have students complete college and career plans; increase the number of students completing a-g coursework; increase high school graduation rates; and increase college enrollment. These indicators lay the foundation to ensure students graduate high school prepared to succeed in college. Targets were established with YPI's Research & Evaluation (R&E) team to be reflective of current baselines, multiyear trends, and incorporate realistic targets for growth given what YPI and partners have achieved through past programming. YPI uses STAT Reports to track progress and monitor program processes. STATs allow for frequent analysis of progress in meeting goals and provide the opportunity for rapid course correction; they help YPI to use

data to adjust programs and better serve students. Reports are reviewed quarterly by the program director and YPI's Executive Team to discuss successes and challenges. Outcomes will be reviewed quarterly at consortium meetings to aid in setting annual performance goals and priorities based. Should outcomes exceed or not meet projected performance, consortium priorities will be revisited to reallocate resources so all facets of our program are effective.

*5.3 Describe the consortium's ability to analyze data and meet reporting deadlines.*

Our Cal-SOAP consortium will meet performance measures and comply with established reporting deadlines, and is committed to collecting, tracking, analyzing, and reporting on all indicators as described here. YPI's Research & Evaluation (R&E) Team will take the lead, and along with program staff and consortium partners, collect and track all data associated with the Cal-SOAP program. College Coaches and other program staff will enter data into CSAC's and YPI's data systems, while a YPI R&E Analyst will be responsible for data analysis and reporting, supervised by Director of R&E Dr. Tara Watford. YPI Program, R&E, and Finance staff collaborate to complete reports in a timely manner, which are reviewed by the Chief Academic Officer before submission. YPI's Grants Manager shares reporting deadlines with Directors quarterly, for both fiscal and programmatic reports. These deadlines will also be reviewed at quarterly consortium meetings, and reports reviewed by consortium partners.

*5.4 Describe how the consortium will utilize various data systems for postsecondary outcomes.*

YPI will rely on both CSAC's data system and our internal Salesforce system for tracking longitudinal data across all target Cal-SOAP schools and for Cal-SOAP participants. Through Salesforce, we will generate reports to be shared with partners that monitor progress toward outcomes and program implementation. We also rely on data collected from LAUSD through our Data Sharing Agreement to inform student-level outcomes; YPI already engages in this process and will affirm deadlines for data sharing in order to meet reporting deadlines. We will use data from the National Student Clearinghouse to examine postsecondary enrollments and persistence.

**Section 6: Cal-SOAP Sustainability**

*6.1 Consortium's long-term sustainability plan for continuing Cal-SOAP activities and services.*

Cal-SOAP services will be continued beyond the grant period via existing funding and the maintenance of strong partnerships with consortium partners. YPI and consortium partners have federal funding through GEAR UP (through 2024), EOC (through 2021, anticipated to be renewed), Promise Neighborhoods (through 2021), and state afterschool funding (through 2022, anticipated to be renewed) that will support the sustainability of these academic, advisement, and outreach services beyond the life of the Cal-SOAP funds. These all have projected budgets and program plans in place. Each of these programs already provides college and career services in the project area, and resources will be leveraged to continue supporting the Cal-SOAP schools.

By strengthening the partners' existing relationships through the formalization of this consortium, each agency will be willing to search for additional funding to support this valuable work. For example, LAUSD may search for match funding that schools can access to continue to provide services, or they may place additional staff at Cal-SOAP schools to continue making an impact on students' college and career readiness. Should the CTE Incentive Grant (CTEIG) program continue, that could be a viable source of funding to support the transition from high school into employment and postsecondary education. As we continue to work together beyond the Cal-SOAP program, our agencies will collaborate to identify potential funding sources and sustain our partnerships to best serve the youth and families of our underserved communities.

**Form B: Los Angeles Cal-SOAP RFA**

**Partner Roles, Responsibilities, and Match**

List each Los Angeles Cal-SOAP consortium partner and describe their roles and responsibilities in supporting your grant application. Roles and responsibilities should be clearly defined in terms of specific tasks, services, and /or support they will provide to the Los Angeles Cal-SOAP consortium. Also list the amount of the proposed match that each partner has committed to the consortium.

<b>Consortium Partner Name</b>	<b>Match Commitment 2018-19</b>	<b>Match Commitment 2019-20</b>	<b>Roles, Responsibilities, and Support</b>
Youth Policy Institute	\$914,762	\$918,740	Leads the YPI Cal-SOAP Consortium and acts as fiscal agent. Hires, trains, supervises Advising and Academic staff (regular staff and college students) who are responsible for delivering tutoring, peer advising, college advising, college knowledge workshops, Cash for College and other FAFSA activities, college field trips, and all other program activities for middle and high school students. Responsible for collecting, entering, and analyzing data, and submitting required program and fiscal reports. Convenes quarterly governing board meetings for project oversight.
Los Angeles Unified School District	\$1,350	\$1,350	Support project implementation at Cal-SOAP schools and across the region; sit on governing board and participate in quarterly meetings; and amend Master Services and Data Sharing Agreements with YPI to be inclusive of Cal-SOAP services, staff, and data requirements.
UCLA	\$3,400	\$3,400	Coordinate with the consortium to support Cal-SOAP services; sit on governing board, including quarterly meetings; and help recruit College Coaches.
CSU Northridge			Coordinate with Consortium to support Cal-SOAP outreach services; sit on governing board, including participation in quarterly meetings; and, provide CSUN outreach interns at some schools to do outreach

				presentations on college awareness and application/admissions information.
Los Angeles City College				Coordinate with the consortium to support Cal-SOAP services; sit on governing board, including quarterly meetings; and help recruit College Coaches.
Campaign for College Opportunity	\$2,500	\$2,500	\$2,500	Designates Senior Vice President to sit on governing board, including quarterly meetings; supports developing regional college going culture through policy advocacy efforts, partnership development, and public awareness.
Vaughn Next Century Learning Center	\$24,132	\$24,132	\$24,132	Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Cesar E. Chavez Learning Academies Arts Theater Entertainment School	\$24,132	\$24,132	\$24,132	Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Cesar E. Chavez Learning Academies Academy of Scientific Exploration	\$24,132	\$24,132	\$24,132	Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Cesar E. Chavez Learning Academies Social Justice Humanitas Academy	\$24,132	\$24,132	\$24,132	Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a

			representative to sit on the governing board and attend quarterly meetings.
Cesar E. Chavez Learning Academies Technology Prep Academy	\$24,132	\$24,132	Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Sylmar Biotech Health Academy	\$24,132	\$24,132	Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Academic Performance Excellence Academy			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Bert Corona High School			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Bert Corona Middle School			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.

Discovery Charter High School			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
STEM Academy	\$10,192	\$10,192	Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
James Monroe High School			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Helen Bernstein High School			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Miguel Contreras Learning Centers School of Business & Tourism			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Miguel Contreras Learning Centers School of Social Justice			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.

				the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Miguel Contreras Learning Centers School Academic Leadership Community				Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Miguel Contreras Learning Centers School of Global Studies				Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Monseñor Oscar Romero Charter Sc				Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Berendo Middle School				Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
San Fernando Institute of Applied Me				Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.

Joseph Le Conte Middle School			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.
Charles Maclay Middle School			Support the daily operations of Cal-SOAP services, including the involvement of school staff; support recruitment and outreach efforts to enroll students in the program. School site will also designate a representative to sit on the governing board and attend quarterly meetings.

**Form C: Los Angeles Cal-SOAP RFA  
2018-19 Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name: YPI Cal-SOAP Consortium

Project Director: Cesar Perez

Phone Number: (213) 688-2802

Fiscal Agent Contact: Steve Schultz

Phone Number: (213) 688-2802

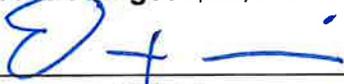
**Amount Requested:** \$715,873

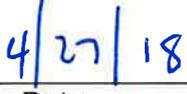
<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total Cal-SOAP</b>
Administrative Staff Salaries and Benefits	\$367,577	\$828,332	\$1,195,909
Student Staff Salaries and Benefits	\$219,375	-	\$219,375
Student Mileage	-	-	-
Operating Expenses	\$5,000	\$125,164	\$130,164
Supplies	\$9,717	\$10,000	\$19,717
Equipment Purchases	\$5,600	-	\$5,600
Program Services	\$34,000	\$110,000	\$144,000
Other (explain)	\$21,576	\$3,500	\$25,076
Administrative Indirect Charges (8% maximum of total grant funding)	\$53,028		
<b>Total</b>	<b>\$715,873</b>	<b>\$1,076,996</b>	<b>\$1,792,869</b>

**Match Ratio:** 1 : 1.504

**Peer Advisors & Tutors:** \$219,375 (30.6% of funds)

**Indirect Charges:** \$53,028

  
Applicant Signature

  
Date

**Form C: Los Angeles Cal-SOAP RFA  
2019-20 Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name: YPI's Cal-SOAP Consortium

Project Director: Cesar Perez

Phone Number: (213) 688-2802

Fiscal Agent Contact: Steve Schultz

Phone Number: (213) 688-2802

**Amount Requested:** \$715,873

<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total Cal-SOAP</b>
Administrative Staff Salaries and Benefits	\$378,604	\$833,990	\$1,212,594
Student Staff Salaries and Benefits	\$219,375	-	\$219,375
Student Mileage	-	-	-
Operating Expenses	\$4,000	\$123,484	\$127,484
Supplies	\$5,290	\$10,000	\$15,290
Equipment Purchases	-	-	-
Program Services	\$34,000	\$110,000	\$144,000
Other (explain)	\$21,576	\$3,500	\$25,076
Administrative Indirect Charges (8% maximum of total grant funding)	\$53,028		
<b>Total</b>	<b>\$715,873</b>	<b>\$1,080,974</b>	<b>\$1,796,847</b>

**Match Ratio:** 1 : 1.51

**Peer Advisors & Tutors:** \$219,375 (30.6% of funds)

**Indirect Charges:** \$53,028

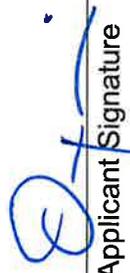
Applicant Signature

Date

Form C: Los Angeles Cal-SOAP  
RFA 2018-19 Budget Narrative

Consortium Name: YPI Cal-SOAP Consortium

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative
Administrative Staff Salaries and Benefits	\$ 1,195,909 -	Please see accompanying budget narrative detail on subsequent pages.
Student Staff Salaries and Benefits	\$ 219,375 -	Please see accompanying budget narrative detail on subsequent pages.
Student Mileage	\$ -	
Operating Expenses	\$ 130,164 -	Please see accompanying budget narrative detail on subsequent pages.
Supplies	\$ 19,717 -	Please see accompanying budget narrative detail on subsequent pages.
Equipment Purchases	\$ 5,600 -	Please see accompanying budget narrative detail on subsequent pages.
Program Services	\$ 144,000 -	Please see accompanying budget narrative detail on subsequent pages.
Other	\$ 25,076 -	Please see accompanying budget narrative detail on subsequent pages.
Administrative Indirect Charges (8% maximum of total grant funding)	\$ 53,028 -	Please see accompanying budget narrative detail on subsequent pages.

 Applicant Signature  
 4/27/18 Date

**Form D: Los Angeles Cal-SOAP RFA  
2018-19 Budget Narrative**

**Administrative Staff Salaries & Benefits**

**Grant Funding**

Senior Director:  $\$127,747 \times 20\% = \$25,549$

The Sr. Director supervises the Assistant Director of College & Career (Cal-SOAP Project Director), providing high-level project oversight to ensure grant-funded and match-funded services are integrated but not duplicative; reviews and approves all reports before submission; has a lead role in partnership coordination; and oversees management staff of grants used for match funding.

Assistant Director of College & Career (Cal-SOAP Project Director):  $\$69,996 \times 50\% = \$34,998$

The Assistant Director of College & Career will serve as the Cal-SOAP Project Director, supervising all other Advising staff, spearheading partnership coordination for the consortium, training Advising staff on college prep best practices, completing all required reports for CSAC, and reporting quarterly to the governing board.

College & Career Manager:  $\$57,000 \times 50\% = \$28,500$

The College & Career Manager supports the Assistant Director in overseeing Advising staff, training Advising staff, and ensuring the consortium is implementing up to date best practices for college readiness. The Manager will take lead in working with postsecondary partners to outreach to and recruit college students to be hired as Cal-SOAP College Coaches (Tutors and Peer Advisors), and will directly supervise the College Coaches with support from site-based College Advisors at each school.

Academic Manager:  $\$57,000 \times 50\% = \$28,500$

The Academic Manager is responsible for providing training and oversight for the program's tutoring component. The Manager developed and oversees implementation of YPI's tutoring model, ensuring services are high quality and that tutoring is tailored to meeting individual students' needs.

Academic Coordinator:  $\$47,133 \times 50\% = \$23,567$

The Academic Coordinator supports the Academic Manager in overseeing tutoring services, including helping train tutors, address challenges that arise in the classroom or in afterschool tutoring, and helping match tutors with appropriate schools and students based on their skill levels and areas of expertise (e.g., a tutor who is a math major will be placed at a school with low math proficiency).

College Advisors:  $3 \text{ staff members} \times \$45,760 \times 100\% = \$137,280$

Three full-time College Advisors will be based at Cal-SOAP high school campuses to provide day to day oversight and supervision for College Coaches (peer advisors/tutors). They will ensure College Coaches are supported and well trained for their position, troubleshoot issues that arise, and serve as a link between College Coaches and school staff to ensure Coaches are

matched with eligible Cal-SOAP students in need of tutoring/peer advising. College Advisors will also facilitate college readiness activities like College Knowledge Workshops, spearhead planning and implementation of Cash for College and other FAFSA/CADAA events, and will work with postsecondary partners to bring their outreach staff to school campuses for presentations and college fairs.

Research & Evaluation Manager:  $\$57,000 \times 20\% = \$11,400$

The R&E Manager will oversee data collection, entry, and analysis, working closely with the Assistant Director and Managers. The R&E Manager will train project staff on YPI data collection and entry protocols, validation requirements, and reporting. The R&E Manager will assist with data analysis from both the CSAC data system and YPI's Salesforce data system, which will be used for programmatic reports for the governing board to review and for submission to CSAC.

Grant Accountant:  $\$57,000 \times 20\% = \$11,400$

The Grant Accountant oversees the Cal-SOAP budget, including ensuring all expenditures are allowable and within cost constraints, will monitor matching funds to ensure maintaining 1:1.5 ratio, and completes all fiscal reports for the governing board to review and for submission to CSAC.

Total Grant-Funded Salaries: \$301,194

Fringe benefits are calculated at 22.04% of full-time salaries = \$66,383

TOTAL GRANT FUNDING ADMINISTRATIVE SALARIES AND BENEFITS = \$367,577

### Match Funding

Assistant Director of College & Career (Cal-SOAP Project Director):  $\$69,996 \times 20\% = \$13,999$

The Assistant Director of College & Career will serve as the Cal-SOAP Project Director, supervising all other Advising staff, spearheading partnership coordination for the consortium, training Advising staff on college prep best practices, completing all required reports for CSAC, and reporting quarterly to the governing board. Source of match: US Dept. of Education – Educational Opportunity Centers grant.

GEAR UP College Access Advisors: 2 staff x  $\$45,000 \times 100\% = \$90,000$

GEAR UP College Access Advisor: 1 staff x  $\$44,553 \times 50\% = \$22,276$

College & Career Advisor: 1 staff x  $\$53,000 \times 50\% = \$27,295$

College & Career Advisor: 1 staff x  $\$46,000 \times 100\% = \$46,000$

College & Career Advisors: 4 staff x  $\$47,133 \times 75\% = \$141,399$

College Connectors: 4 staff x  $\$35,000 \times 75\% = 105,000$

College & Career Ambassador: 1 staff x  $\$44,990 \times 100\% = \$44,990$

These Advising staff work directly at Cal-SOAP school sites and facilitate College Knowledge workshops, provide 1:1 or small group advising where students complete ISPs, help plan and implement key events like Cash for College and other FAFSA/CADAA events, and will work with postsecondary partners to bring their outreach staff to school campuses for presentations

and college fairs. Source of match: US Dept. of Education – Educational Opportunity Centers, GEAR UP, and Promise Neighborhoods grants.

Academic Success Coaches:  $2 \text{ staff} \times \$44,720 \times 50\% = \$44,720$

Academic Success Coaches function similarly to a case manager and are based at school sites. Coaches conduct intake assessments and provide both one-time referrals to services for lower-need students, and carry a caseload of higher need students who require ongoing support. Coaches focus on connecting students with services to improve academic achievement, attendance, and address any behavior issues. Coaches are specifically trained in YPI's college readiness services, so they can provide college advising as part of their scope of work.

Tutors:  $12 \text{ staff} \times \$14/\text{hour} \times 25 \text{ hours/week} \times 25 \text{ weeks per year} = \$105,000$

Tutors provide in-class and afterschool tutoring either 1:1 or in small groups. Tutors are current college students or college graduates and are trained by YPI's Academic Manager on our tutoring model, classroom management, and effective instructional techniques. Source of match: US Dept. of Education –GEAR UP grant.

Data Entry Clerk:  $\$31,200 \times 11\% = \$3,357$

The Data Entry Clerk will assist with entering Cal-SOAP data on activities provided to students and outcomes achieved, which are needed to track service provision and for required reports. Source of match: US Dept. of Education –GEAR UP grant.

University of California, Los Angeles (UCLA) staff = \$3,400

UCLA Community Based Learning staff will sit on the Cal-SOAP governing board, and this reflects the portion of her time dedicated to quarterly meetings.

Los Angeles Unified School District staff = \$1,350

LAUSD's Secondary Instructional Director for Local District Northeast and Director of Instructional Operations will be the District's representatives on the Cal-SOAP governing board, and this in-kind match represents their time spent in quarterly governing board meetings and to coordinate services with YPI and consortium members.

Cal-SOAP school staff = \$35,100

Partnering high schools are providing in-kind match to account for their administrators' and teachers' time spent in quarterly governing board meetings, and to coordinate services with YPI and consortium members.

Campaign for College Opportunity staff = \$2,500

The Campaign for College Opportunity has designated its Senior Vice President to sit on the Cal-SOAP governing board, so this reflects the portion of her time dedicated to quarterly meetings.

Total Match-Funded Salaries: \$686,386

Fringe benefits are calculated at 22.04% of full-time salaries for YPI staff (excludes partners) = \$141,946

TOTAL MATCH FUNDING ADMINISTRATIVE SALARIES AND BENEFITS = \$828,332

### **Student Staff Salaries and Benefits**

#### **Grant Funding**

College Coaches: 35 coaches x \$15/hour x 10 hours per week x 30 weeks per year = \$157,500

College Coaches: 5 coaches x \$20/hour x 10 hours per week x 30 weeks per year = \$30,000

Fringe benefits are calculated at YPI's part-time rate of 17% = \$31,875

College Coaches will be currently enrolled college students (either undergraduate or graduate, with pay rates reflecting their year in college, experience, and qualifications) with demonstrated financial need. College Coaches will provide a total of 14,880 hours of tutoring and peer advising to students, and each Coach will be assigned to work with 20-25 students who will be in 11<sup>th</sup> and 12<sup>th</sup> grade at Cal-SOAP schools. For each school site, this ranges from 480 per year at schools with fewer Coaches/Tutors up to 2,700 hours of tutoring per year for schools with more staff. They will receive training from YPI on our tutoring model, effective instructional techniques, classroom management, and the like; as well as training on the four systems of higher education in California, college applications, admissions requirements, financial aid, and the like. Postsecondary consortium partners will help outreach and recruit eligible students from their campuses for these jobs.

TOTAL GRANT FUNDING STUDENT STAFF SALARIES AND BENEFITS = \$219,375  
(30.6% of funding, exceeding the minimum requirement)

#### **Student Mileage**

Not applicable

### **Operating Expenses**

#### **Grant Funding**

Mileage reimbursement for staff traveling between program sites = \$5,000

Staff can be reimbursed for mileage for travel between program sites (but not to or from home).

They are reimbursed at the 2018 IRS-approved rate of \$0.545 per mile.

TOTAL GRANT FUNDING OPERATING EXPENSES = \$5,000

#### **Match Funding**

College Field Trips: 8 trips x \$450 per trip = \$3,600

College field trips will take students via bus to college and university campuses around southern California, such as UCLA, CSUN, University of Southern California (USC), UC San Diego, UC Santa Barbara, Loyola Marymount University, and others that are geographically close enough to

visit in a day. These are important for exposing high school students to a college campus to make them more familiar and comfortable with college life, as our Cal-SOAP students will be first in their family to attend college and many have not visited a college campus before. Source of match: US Dept. of Education – Educational Opportunity Centers grant.

Conference travel = \$1,680

The Assistant Director of College & Career and other Advising staff attend the National Association for College Admissions Counselors (NACAC) and Western Association for College Admissions Counselors (WACAC) conferences each year, bringing back essential information and training the Advising Staff on updated practices and requirements. Source of match: US Dept. of Education – Promise Neighborhood grant.

School facilities used for Cal-SOAP project activities = \$119,884

Partnering Cal-SOAP high schools are providing the use of their facilities for Cal-SOAP activities as an in-kind support to the program. Facilities will be used for College Coaches to provide tutoring and peer advising, and for activities and events like Cash for College. Facilities are calculated using LAUSD's facilities rates.

TOTAL MATCH FUNDING OPERATING EXPENSES = \$125,164

### Supplies

#### Grant Funding

Office and program supplies = \$9,717

Office supplies include items needed by staff to complete job duties, such as pens, paper, notebooks, sticky notes, staplers, and printer ink. Program supplies are used to facilitate activities with Cal-SOAP students, such as paper/pencils for tutoring, printing Individual Student Plans to review and update, workshop handouts, outreach flyers, and the like.

TOTAL GRANT FUNDING SUPPLIES = \$9,717

#### Match Funding

Books and supplies for dual enrollment = \$10,000

Postsecondary partners are able to provide dual enrollment classes for high school students to earn college credits while still in high school, which is covered by state attendance funding if classes are fully enrolled. Dual enrollment is important for exposing students to college-level coursework earlier, and so they can start college having already earned some credits toward their degree or transfer status. Partners are not able to cover the cost for books and supplies needed for these courses though, so match funding helps fill that gap to ensure students can access this opportunity. Source of funds: US Dept. of Education – Promise Neighborhoods grant.

TOTAL MATCH FUNDING SUPPLIES = \$10,000

**Equipment Purchases****Grant Funding**

Laptops: 7 laptops with software included x \$800 each = \$5,600

Laptops are needed for Cal-SOAP staff members to complete job duties, including maintaining email communications with other staff, student participants, and partners; entering program data needed for reporting; and creating program materials like workshop presentations and handouts, certificates of completion, and outreach flyers.

TOTAL GRANT FUNDING EQUIPMENT PURCHASES = \$5,600

**Program Services****Grant Funding**

SAT/ACT Prep Classes: 3 classes x \$3,000 each = \$9,000

SAT/ACT prep classes are provided for Cal-SOAP students to aid in taking and excelling on these college entrance exams. As a requirement for admissions at most colleges and universities, these classes are critically important to prepare students for college entry.

UCLA Peer Leaders Program: 50 students x \$500 = \$25,000

The UCLA Peer Leaders Program brings students to the UCLA campus for three days and two nights during the summer between junior and senior year of high school. The Peer Leaders program exposes students to college life, and they are trained on application and admissions requirements, in addition to having campus tours, sitting in on a class, and staying in dorms. When the Peer Leaders return to their high school campuses in the fall, they serve as peer mentors to their fellow 12<sup>th</sup> graders and work with Advising staff to support other students in completing college applications.

TOTAL GRANT FUNDING PROGRAM SERVICES = \$34,000

**Match Funding**

SAT/ACT Fundamentals Classes: 2 classes x \$6,500 each = \$13,000

SAT/ACT Prep Classes: 8 classes x \$6,500 each = \$52,000

SAT/ACT prep classes are provided for Cal-SOAP students to aid in taking and excelling on these college entrance exams. As a requirement for admissions at most colleges and universities, these classes are critically important to prepare students for college entry. Source of funds: US Dept. of Education – Educational Opportunity Centers and Promise Neighborhoods grants.

UCLA Peer Leaders Program: 90 students x \$500 = \$45,000

The UCLA Peer Leaders Program brings students to the UCLA campus for three days and two nights during the summer between junior and senior year of high school. The Peer Leaders

program exposes students to college life, and they are trained on application and admissions requirements, in addition to having campus tours, sitting in on a class, and staying in dorms. When the Peer Leaders return to their high school campuses in the fall, they serve as peer mentors to their fellow 12<sup>th</sup> graders and work with Advising staff to support other students in completing college applications.

TOTAL MATCH FUNDING PROGRAM SERVICES = \$110,000

**Other**

**Grant Funding**

Salesforce licenses for staff: 7 licenses x \$1,368 per license = 9,576  
Salesforce licenses for College Coaches: 40 licenses x \$300 per license = \$12,000  
YPI uses Salesforce as our longitudinal data system to track program activities and outcomes. Staff receive full licenses so they can view all student data, produce and export reports. College Coaches will receive data entry licenses needed to track data for their group of 20-25 students who receive tutoring and peer advising. Salesforce is already used by YPI programs contributing matching funds to Cal-SOAP like Promise Neighborhoods, GEAR UP, and Educational Opportunity Centers.

TOTAL GRANT FUNDING OTHER = \$21,576

**Match Funding**

Incentives = \$3,500  
Incentives such as pizza parties, ice cream socials, or culmination ceremonies will be used to recognize Cal-SOAP students' outstanding achievements like being accepted to college. These are also intended to help motivate students to succeed by celebrating successes. Source of funds: US Dept. of Education – Educational Opportunity Centers grant.

TOTAL MATCH FUNDING OTHER = \$3,500

**Administrative Indirect Charges**

**Grant Funding**

Indirect: 8% of direct costs = \$53,028  
YPI has a federally negotiated indirect cost rate with the US Department of Education. Our current rate is 18%, but per Cal-SOAP guidelines and to be fiscally efficient, YPI is using an 8% rate for this project.

TOTAL GRANT FUNDING INDIRECT CHARGES = \$53,028

**2018-19 TOTALS**

**Grant Funding: \$715,873**

**Match Funding: \$1,076,996**

**Annual Cost: \$1,792,869**

Ratio of grant funding to match funding: 1 : 1.504

Peer Advisor/Tutor stipends = 30.6% of grant funds

Form C: Los Angeles Cal-SOAP RFA  
2019-20 Budget Narrative

Consortium Name: YPI Cal-SOAP Consortium

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative
Administrative Staff Salaries and Benefits	\$ 1,212,594 -	Please see accompanying budget narrative detail on subsequent pages.
Student Staff Salaries and Benefits	\$ 219,375 -	Please see accompanying budget narrative detail on subsequent pages.
Student Mileage	\$ -	
Operating Expenses	\$ 127,484 -	Please see accompanying budget narrative detail on subsequent pages.
Supplies	\$ 15,290 -	Please see accompanying budget narrative detail on subsequent pages.
Equipment Purchases	\$ -	
Program Services	\$ 144,000 -	Please see accompanying budget narrative detail on subsequent pages.
Other	\$ 25,076 -	Please see accompanying budget narrative detail on subsequent pages.
Administrative Indirect Charges (8% maximum of total grant funding)	\$ 53,028 -	Please see accompanying budget narrative detail on subsequent pages.

  
 Applicant Signature

4/27/15  
 Date

**Form D: Los Angeles Cal-SOAP RFA  
2019-20 Budget Narrative**

**Administrative Staff Salaries & Benefits**

**Grant Funding**

Senior Director:  $\$127,747 \times 20\% + 3\%$  salary increase for year 2 = \$26,316

The Sr. Director supervises the Assistant Director of College & Career (Cal-SOAP Project Director), providing high-level project oversight to ensure grant-funded and match-funded services are integrated but not duplicative; reviews and approves all reports before submission; has a lead role in partnership coordination; and oversees management staff of grants used for match funding.

Assistant Director of College & Career (Cal-SOAP Project Director):  $\$69,996 \times 50\% + 3\%$  salary increase for year 2 = \$36,048

The Assistant Director of College & Career will serve as the Cal-SOAP Project Director, supervising all other Advising staff, spearheading partnership coordination for the consortium, training Advising staff on college prep best practices, completing all required reports for CSAC, and reporting quarterly to the governing board.

College & Career Manager:  $\$57,000 \times 50\% + 3\%$  salary increase for year 2 = \$29,355

The College & Career Manager supports the Assistant Director in overseeing Advising staff, training Advising staff, and ensuring the consortium is implementing up to date best practices for college readiness. The Manager will take lead in working with postsecondary partners to outreach to and recruit college students to be hired as Cal-SOAP College Coaches (Tutors and Peer Advisors), and will directly supervise the College Coaches with support from site-based College Advisors at each school.

Academic Manager:  $\$57,000 \times 50\% + 3\%$  salary increase for year 2 = \$29,355

The Academic Manager is responsible for providing training and oversight for the program's tutoring component. The Manager developed and oversees implementation of YPI's tutoring model, ensuring services are high quality and that tutoring is tailored to meeting individual students' needs.

Academic Coordinator:  $\$47,133 \times 50\% + 3\%$  salary increase for year 2 = \$24,273

The Academic Coordinator supports the Academic Manager in overseeing tutoring services, including helping train tutors, address challenges that arise in the classroom or in afterschool tutoring, and helping match tutors with appropriate schools and students based on their skill levels and areas of expertise (e.g., a tutor who is a math major will be placed at a school with low math proficiency).

College Advisors: 3 staff members  $\times \$45,760 \times 100\% + 3\%$  salary increase for year 2 = \$141,398

Three full-time College Advisors will be based at Cal-SOAP high school campuses to provide day to day oversight and supervision for College Coaches (peer advisors/tutors). They will

ensure College Coaches are supported and well trained for their position, troubleshoot issues that arise, and serve as a link between College Coaches and school staff to ensure Coaches are matched with eligible Cal-SOAP students in need of tutoring/peer advising. College Advisors will also facilitate college readiness activities like College Knowledge Workshops, spearhead planning and implementation of Cash for College and other FAFSA/CADAA events, and will work with postsecondary partners to bring their outreach staff to school campuses for presentations and college fairs.

Research & Evaluation Manager:  $\$57,000 \times 20\% + 3\%$  salary increase for year 2 = \$11,742  
The R&E Manager will oversee data collection, entry, and analysis, working closely with the Assistant Director and Managers. The R&E Manager will train project staff on YPI data collection and entry protocols, validation requirements, and reporting. The R&E Manager will assist with data analysis from both the CSAC data system and YPI's Salesforce data system, which will be used for programmatic reports for the governing board to review and for submission to CSAC.

Grant Accountant:  $\$57,000 \times 20\% + 3\%$  salary increase for year 2 = \$11,742  
The Grant Accountant oversees the Cal-SOAP budget, including ensuring all expenditures are allowable and within cost constraints, will monitor matching funds to ensure maintaining 1:1.5 ratio, and completes all fiscal reports for the governing board to review and for submission to CSAC.

Total Grant-Funded Salaries: \$310,230

Fringe benefits are calculated at 22.04% of full-time salaries = \$68,375

TOTAL GRANT FUNDING ADMINISTRATIVE SALARIES AND BENEFITS = \$378,604

#### Match Funding

Assistant Director of College & Career (Cal-SOAP Project Director):  $\$69,996 \times 20\% + 3\%$  salary increase for year 2 = \$14,419

The Assistant Director of College & Career will serve as the Cal-SOAP Project Director, supervising all other Advising staff, spearheading partnership coordination for the consortium, training Advising staff on college prep best practices, completing all required reports for CSAC, and reporting quarterly to the governing board. Source of match: US Dept. of Education – Educational Opportunity Centers grant.

GEAR UP College Access Advisors: 2 staff x \$45,000 x 100% = \$90,000

GEAR UP College Access Advisor: 1 staff x \$44,553 x 50% = \$22,276

College & Career Advisor: 1 staff x \$53,000 x 50% + 3% salary increase for year 2 = \$28,114

College & Career Advisor: 1 staff x \$46,000 x 100% + 3% salary increase for year 2 = \$47,380

College & Career Advisors: 4 staff x \$47,133 x 75% = \$141,399

College Connectors: 4 staff x \$35,000 x 75% = 105,000

College & Career Ambassador: 1 staff x \$44,990 x 100% + 3% salary increase for year 2 = \$46,340

These Advising staff work directly at Cal-SOAP school sites and facilitate College Knowledge workshops, provide 1:1 or small group advising where students complete ISPs, help plan and implement key events like Cash for College and other FAFSA/CADAA events, and will work with postsecondary partners to bring their outreach staff to school campuses for presentations and college fairs. Source of match: US Dept. of Education – Educational Opportunity Centers, GEAR UP, and Promise Neighborhoods grants.

Academic Success Coaches: 2 staff x \$44,720 x 50% = \$44,720

Academic Success Coaches function similarly to a case manager and are based at school sites. Coaches conduct intake assessments and provide both one-time referrals to services for lower-need students, and carry a caseload of higher need students who require ongoing support. Coaches focus on connecting students with services to improve academic achievement, attendance, and address any behavior issues. Coaches are specifically trained in YPI's college readiness services, so they can provide college advising as part of their scope of work.

Tutors: 12 staff x \$14/hour x 25 hours/week x 25 weeks per year = \$105,000

Tutors provide in-class and afterschool tutoring either 1:1 or in small groups. Tutors are current college students or college graduates and are trained by YPI's Academic Manager on our tutoring model, classroom management, and effective instructional techniques. Source of match: US Dept. of Education –GEAR UP grant.

Data Entry Clerk: \$31,200 x 11% = \$3,356

The Data Entry Clerk will assist with entering Cal-SOAP data on activities provided to students and outcomes achieved, which are needed to track service provision and for required reports. Source of match: US Dept. of Education –GEAR UP grant.

University of California, Los Angeles (UCLA) staff = \$3,400

UCLA Community Based Learning staff will sit on the Cal-SOAP governing board, and this reflects the portion of her time dedicated to quarterly meetings.

Los Angeles Unified School District staff = \$1,350

LAUSD's Secondary Instructional Director for Local District Northeast and Director of Instructional Operations will be the District's representatives on the Cal-SOAP governing board, and this in-kind match represents their time spent in quarterly governing board meetings and to coordinate services with YPI and consortium members.

Cal-SOAP school staff = \$35,100

Partnering high schools are providing in-kind match to account for their administrators' and teachers' time spent in quarterly governing board meetings, and to coordinate services with YPI and consortium members.

Campaign for College Opportunity staff = \$2,500

The Campaign for College Opportunity has designated its Senior Vice President to sit on the Cal-SOAP governing board, so this reflects the portion of her time dedicated to quarterly meetings.

Total Match-Funded Salaries: \$691,022

Fringe benefits are calculated at 22.04% of full-time salaries for YPI staff (excludes partners) = \$142,967

TOTAL MATCH FUNDING ADMINISTRATIVE SALARIES AND BENEFITS = \$833,990

**Student Staff Salaries and Benefits**

Grant Funding

College Coaches: 35 coaches x \$15/hour x 10 hours per week x 30 weeks per year = \$157,500

College Coaches: 5 coaches x \$20/hour x 10 hours per week x 30 weeks per year = \$30,000

Fringe benefits are calculated at YPI's part-time rate of 17% = \$31,875

College Coaches will be currently enrolled college students (either undergraduate or graduate, with pay rates reflecting their year in college, experience, and qualifications) with demonstrated financial need. College Coaches will provide a total of 14,880 hours of tutoring and peer advising to students, and each Coach will be assigned to work with 20-25 students who will be in 11<sup>th</sup> and 12<sup>th</sup> grade at Cal-SOAP schools. For each school site, this ranges from 480 per year at schools with fewer Coaches/Tutors up to 2,700 hours of tutoring per year for schools with more staff. They will receive training from YPI on our tutoring model, effective instructional techniques, classroom management, and the like; as well as training on the four systems of higher education in California, college applications, admissions requirements, financial aid, and the like. Postsecondary consortium partners will help outreach and recruit eligible students from their campuses for these jobs.

TOTAL GRANT FUNDING STUDENT STAFF SALARIES AND BENEFITS = \$219,375  
(30.6% of funding, exceeding the minimum requirement)

**Student Mileage**

Not applicable

**Operating Expenses**

Grant Funding

Mileage reimbursement for staff traveling between program sites = \$4,000

Staff can be reimbursed for mileage for travel between program sites (but not to or from home).

They are reimbursed at the 2018 IRS-approved rate of \$0.545 per mile.

TOTAL GRANT FUNDING OPERATING EXPENSES = \$4,000

Match Funding

College Field Trips: 8 trips x \$450 per trip = \$3,600

College field trips will take students via bus to college and university campuses around southern California, such as UCLA, CSUN, University of Southern California (USC), UC San Diego, UC Santa Barbara, Loyola Marymount University, and others that are geographically close enough to visit in a day. These are important for exposing high school students to a college campus to make them more familiar and comfortable with college life, as our Cal-SOAP students will be first in their family to attend college and many have not visited a college campus before. Source of match: US Dept. of Education – Educational Opportunity Centers grant.

School facilities used for Cal-SOAP project activities = \$119,884

Partnering Cal-SOAP high schools are providing the use of their facilities for Cal-SOAP activities as an in-kind support to the program. Facilities will be used for College Coaches to provide tutoring and peer advising, and for activities and events like Cash for College. Facilities are calculated using LAUSD's facilities rates.

TOTAL MATCH FUNDING OPERATING EXPENSES = \$123,484

**Supplies**

**Grant Funding**

Office and program supplies = \$5,290

Office supplies include items needed by staff to complete job duties, such as pens, paper, notebooks, sticky notes, staplers, and printer ink. Program supplies are used to facilitate activities with Cal-SOAP students, such as paper/pencils for tutoring, printing Individual Student Plans to review and update, workshop handouts, outreach flyers, and the like.

TOTAL GRANT FUNDING SUPPLIES = \$5,290

**Match Funding**

Books and supplies for dual enrollment = \$10,000

Postsecondary partners are able to provide dual enrollment classes for high school students to earn college credits while still in high school, which is covered by state attendance funding if classes are fully enrolled. Dual enrollment is important for exposing students to college-level coursework earlier, and so they can start college having already earned some credits toward their degree or transfer status. Partners are not able to cover the cost for books and supplies needed for these courses though, so match funding helps fill that gap to ensure students can access this opportunity. Source of funds: US Dept. of Education – Promise Neighborhoods grant.

TOTAL MATCH FUNDING SUPPLIES = \$10,000

**Equipment Purchases**

Not applicable

**Program Services****Grant Funding**

SAT/ACT Prep Classes: 3 classes x \$3,000 each = \$9,000

SAT/ACT prep classes are provided for Cal-SOAP students to aid in taking and excelling on these college entrance exams. As a requirement for admissions at most colleges and universities, these classes are critically important to prepare students for college entry.

UCLA Peer Leaders Program: 50 students x \$500 = \$25,000

The UCLA Peer Leaders Program brings students to the UCLA campus for three days and two nights during the summer between junior and senior year of high school. The Peer Leaders program exposes students to college life, and they are trained on application and admissions requirements, in addition to having campus tours, sitting in on a class, and staying in dorms. When the Peer Leaders return to their high school campuses in the fall, they serve as peer mentors to their fellow 12<sup>th</sup> graders and work with Advising staff to support other students in completing college applications.

TOTAL GRANT FUNDING PROGRAM SERVICES = \$34,000

**Match Funding**

SAT/ACT Fundamentals Classes: 2 classes x \$6,500 each = \$13,000

SAT/ACT Prep Classes: 8 classes x \$6,500 each = \$52,000

SAT/ACT prep classes are provided for Cal-SOAP students to aid in taking and excelling on these college entrance exams. As a requirement for admissions at most colleges and universities, these classes are critically important to prepare students for college entry. Source of funds: US Dept. of Education – Educational Opportunity Centers and Promise Neighborhoods grants.

UCLA Peer Leaders Program: 90 students x \$500 = \$45,000

The UCLA Peer Leaders Program brings students to the UCLA campus for three days and two nights during the summer between junior and senior year of high school. The Peer Leaders program exposes students to college life, and they are trained on application and admissions requirements, in addition to having campus tours, sitting in on a class, and staying in dorms. When the Peer Leaders return to their high school campuses in the fall, they serve as peer mentors to their fellow 12<sup>th</sup> graders and work with Advising staff to support other students in completing college applications.

TOTAL MATCH FUNDING PROGRAM SERVICES = \$110,000

**Other****Grant Funding**

Salesforce licenses for staff: 7 licenses x \$1,368 per license = 9,576

Salesforce licenses for College Coaches: 40 licenses x \$300 per license = \$12,000

YPI uses Salesforce as our longitudinal data system to track program activities and outcomes. Staff receive full licenses so they can view all student data, produce and export reports. College Coaches will receive data entry licenses needed to track data for their group of 20-25 students who receive tutoring and peer advising. Salesforce is already used by YPI programs contributing matching funds to Cal-SOAP like Promise Neighborhoods, GEAR UP, and Educational Opportunity Centers.

TOTAL GRANT FUNDING OTHER = \$21,576

#### Match Funding

Incentives = \$3,500

Incentives such as pizza parties, ice cream socials, or culmination ceremonies will be used to recognize Cal-SOAP students' outstanding achievements like being accepted to college. These are also intended to help motivate students to succeed by celebrating successes. Source of funds: US Dept. of Education – Educational Opportunity Centers grant.

TOTAL MATCH FUNDING OTHER = \$3,500

#### Administrative Indirect Charges

##### Grant Funding

Indirect: 8% of direct costs = \$53,028

YPI has a federally negotiated indirect cost rate with the US Department of Education. Our current rate is 18%, but per Cal-SOAP guidelines and to be fiscally efficient, YPI is using an 8% rate for this project.

TOTAL GRANT FUNDING INDIRECT CHARGES = \$53,028

#### 2019-20 TOTALS

**Grant Funding: \$715,873**

**Match Funding: \$1,080,974**

**Annual Cost: \$1,796,847**

Ratio of grant funding to match funding: 1 : 1.51

Peer Advisor/Tutor stipends = 30.6% of grant funds

**California Student Opportunity and Access Program**

**Partnership Agreement**

This Partnership Agreement is hereby entered into for the purpose of implementing a California Student Opportunity and Access Program (“Cal-SOAP”) in Los Angeles Unified School District and charter schools. The Youth Policy Institute (“YPI”) is a nonprofit and will serve as Cal-SOAP fiscal agent, leading a consortium that includes local K-12 educational agencies, postsecondary educational agencies, community-based organizations, local government entities, businesses, and foundations.

YPI’s Cal-SOAP consortium will strengthen regional collaborative partnerships among K-12 schools and districts, postsecondary institutions, community-based organizations, and others in order to develop a systemic approach and regional infrastructure that effectively prepares low-income, potential first-generation college students to graduate from high school and enroll in postsecondary education. The Cal-SOAP consortium will operate based on the following theory of change and theory of action in order to achieve those goals.

Cal-SOAP Theory of Change: persistent challenges related to intergenerational poverty impede students from achieving academically, enrolling in and graduating from college; these challenges can be reduced through collective impact partnerships that 1) focus on educational attainment to empower youth with skills for long-term college and career success; 2) promote collaboration among stakeholders to support students and families; and 3) are results-driven toward shared goals. Cal-SOAP Theory of Action: change is achieved by 1) a place-based approach saturating highest-need schools with supports, 2) authentically engaging K-12 and postsecondary stakeholders to plan and implement services; 3) developing regional partnerships

and infrastructure to fill gaps in service pipelines; and 4) peer advisors and tutors are effective mentors for high school students by serving as role models for college success.

Cal-SOAP consortium partners signing below commit to the following responsibilities:

- Designate a representative to participate in quarterly Cal-SOAP governing board meetings to establish management policies, provide direction to the project director, set priorities for budgetary decisions that reflect the specific needs of the project, ensure the required level of matching funds is maintained, and establish annual goals for the number of students served and the services provided;
- Share program data in a manner consistent with local, state, and federal laws pertaining to student records and privacy protections;
- Provide matching funds to the Cal-SOAP project as detailed in each partner's section below to ensure the project meets the minimum requirement of 1.5 matching dollars to every state dollar; and
- Participate as an active partner providing services and resources to support Cal-SOAP, while avoiding duplication of services among consortium partners.

YPI's Cal-SOAP consortium partners have detailed agency-specific commitments for matching funds and responsibilities below.

**Youth Policy Institute**

As fiscal agent, Youth Policy Institute (YPI) commits to providing effective and efficient project oversight and coordination with partners, with a strong focus on the goal of preparing low-income, potential first-generation college students for postsecondary education. As fiscal agent, YPI further commits to the following:

- Receive and administer grant funds, and submit reports as required by the California Student Aid Commission;
- Oversee and be responsible for the performance of any services provided through Cal-SOAP funds;
- Work with the California Student Aid Commission (CSAC) and other Cal-SOAP consortia, and ensure coordination on student services, consistent administrative procedures, and effective project activities;
- Collect and submit data to CSAC as required;
- Project Director and the Consortium Chair will attend up to two CSAC meetings per year;
- Use CSAC’s logo and branding on all Cal-SOAP related materials; and
- Ensure that at least 30% of funds go toward stipends for peer advisors and tutors.

YPI commits \$1,833,502 of in-kind matching funds to directly support Cal-SOAP services. These come from secured Educational Opportunity Center, Promise Neighborhood, and GEAR UP grants from the US Department of Education. YPI is also providing leveraged support to Cal-SOAP through afterschool funding and state CTE Incentive funds.

Agreed to:

  
\_\_\_\_\_

Date: 4/27/18

Dixon Slingerland, President & CEO, Youth Policy Institute

**Los Angeles Unified School District (LAUSD)**

As a local K-12 educational agency, LAUSD is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of District high schools in the project: Sylmar Biotech Health Academy, Cesar Chavez Learning Academies (ArTES, Social Justice Humanitas, Academy for Scientific Exploration, and Technology Prep Academy), Monroe High School, San Fernando High School, Miguel Contreras Learning Academies (Business & Tourism, School of Global Studies, School of Social Justice, Academic Learning Community), Bernstein High School, and STEM Academy; as well as District middle schools: Maclay Academy for Social Justice, San Fernando Institute for Applied Media, Le Conte Middle School, and Berendo Middle School. LAUSD supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

LAUSD and YPI have executed a Master Services Agreement and a Data Sharing Agreement that will both be amended to include Cal-SOAP services, staff, and data and reporting requirements. The Master Services Agreement ensures YPI staff and services provided in schools operate according to District policies and procedures; the Data Sharing Agreement provides individual- and school-level data needed for reporting, as well as to assess the effectiveness of services and support continuous improvement. These existing Agreements will streamline the implementation of Cal-SOAP services upon award.

LAUSD designates Michelle Barker, Director, Local District Northwest, and Alison Yoshimoto-Towery, Director of Instructional Operations, LAUSD, to participate as the District's representatives on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. LAUSD commits to provide \$2,700

of in-kind matching funds for the Cal-SOAP project, which come from Ms. Barker's and Ms. Towery's time to participate in governing board meetings and to support project activities at the District.

Agreed to:



Date: 4/26/18

Vivian Ekchian, Interim Superintendent, Los Angeles Unified School District

**University of California, Los Angeles (UCLA) Community Based Learning (CBL)**

UCLA Community Based Learning is committed to joining YPI's Cal-SOAP consortium as a four-year university partner. UCLA CBL will coordinate with YPI and Cal-SOAP consortium partners to support the targeted schools with academic, advisement, and outreach services. This will include designating Mary Keipp, Director, to sit on the Cal-SOAP governing board and participate in quarterly meetings to provide oversight for services, budgets, reporting, and the overall project.

UCLA CBL will also help recruit low-income college students attending UCLA to be hired as Cal-SOAP College Coaches, and they will receive a stipend for providing tutoring and peer advising to high school students. UCLA CBL sees this as an excellent opportunity for our students to build their leadership and mentoring skills, while supporting potential future UCLA students in their role as College Coaches.

UCLA CBL commits to provide \$6,800 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our time to participate in governing board meetings, and staff time spent coordinating services with YPI and partners.

Agreed to:

  
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Date: 7-25-18

Mary Keipp, Director

Community Based Learning, University of California, Los Angeles

**California State University, Northridge (CSUN)**

CSUN is committed to joining YPI's Cal-SOAP consortium as a four-year university partner. CSUN will coordinate with YPI and Cal-SOAP consortium partners to support the targeted schools with outreach services through our Office of Student Outreach and Recruitment. This will leverage CSUN's current outreach efforts which include participating in College Fairs, providing CSUN interns at some schools to do outreach presentations on college awareness for 9<sup>th</sup> and 10<sup>th</sup> graders, and interns and staff recruiters to provide application and admissions information to 11<sup>th</sup> and 12<sup>th</sup> graders.

CSUN will designate Gigi McGuire, Assistant Director of Student Outreach and Recruitment, to sit on the Cal-SOAP governing board and participate in quarterly meetings to provide oversight for services, budgets, reporting, and the overall project.

Agreed to:

  
\_\_\_\_\_

Date: 4/25/18

Dr. William Watkins

Vice Pres. Student Affairs and Dean of Students

California State University, Northridge

**Los Angeles City College**

Los Angeles City College is committed to joining YPI's Cal-SOAP consortium as a community college partner. City College will coordinate with YPI and Cal-SOAP consortium partners to support the targeted schools with academic, advisement, and outreach services. This will include designating Dr. Mary Gallagher, Interim President, to sit on the Cal-SOAP governing board and participate in quarterly meetings to provide oversight for services, budgets, reporting, and the overall project.

City College will also help recruit low-income college students from our campus to be hired as Cal-SOAP College Coaches, and they will receive a stipend for providing tutoring and peer advising to high school students. City College sees this as an excellent opportunity for our students to build their leadership and mentoring skills, while supporting potential future City College students in their role as College Coaches.

City College commits to provide eight hours (8) per year, of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our time to participate in governing board meetings, and staff time spent coordinating services with YPI and partners.

Agreed to:

  
\_\_\_\_\_

Dr. Mary Gallagher, Interim President

Los Angeles City College

Date: 4/24/18

**City of Los Angeles**

The City of Los Angeles is pleased to participate in YPI's Cal-SOAP project as a local government consortium partner. Key City services operated by YPI will support Cal-SOAP efforts to prepare youth for entry into and graduation from postsecondary education, and for future careers. These include:

- YouthSource Center that serves at-risk youth ages 14-24, including case management, career assessments and planning, and college preparation;
- Hire LA's Youth summer jobs program that provides paid work experience to low-income youth ages 14-24; and
- WorkSource Center that serves individuals age 18+ with career assessments and planning, case management, and access to vocational training and assistance enrolling in college.

The City will designate a representative to participate on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

Please note that as an elected official, under state law, the Fair Political Practices Commission requires the Mayor's office to report "behest payments," such as a letter of support on behalf of an organization seeking grant funds from governments or non-profit organizations. To allow us to comply with our reporting requirements, we ask that you provide us with certain information should you be awarded, and upon receipt of, the grant if in excess of \$5,000.

Specifically, we need to know the date you received the funds, the amount of the grant, and the time period covered. The information may be sent via email to Steve Zimmer at [steve.zimmer@lacity.org](mailto:steve.zimmer@lacity.org).

Agreed to:



Date: \_\_\_\_\_

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Eric Garcetti, Mayor, City of Los Angeles

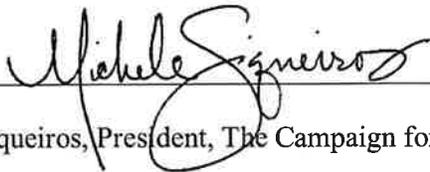
**Campaign for College Opportunity**

The Campaign for College Opportunity is committed to joining YPI's Cal-SOAP consortium as a community-based organized (CBO) partner. The Campaign for College Opportunity will coordinate with YPI and Cal-SOAP consortium partners, incorporating our three strategy areas that support college readiness: Policy Advocacy focused on common sense reforms like simplifying transfer pathways between community colleges and four-year universities; Partnerships that bridge businesses, civil rights, community, faith-based, social justice organizations and students to create a powerful voice in the State Capitol to advocate for improved college going and completion; and Public Awareness through our research on higher education, which also informs the policies we support.

As a Cal-SOAP partner, the Campaign for College Opportunity will designate Audrey Dow, Senior Vice President, to sit on the Cal-SOAP governing board and participate in quarterly meetings to provide oversight for services, budgets, reporting, and the overall project.

The Campaign for College Opportunity commits to provide \$5,000 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which comes from our staff time to participate in governing board meetings and other project activities.

Agreed to:

  
\_\_\_\_\_

Date: 4/24/2018

Michele Siqueiros, President, The Campaign for College Opportunity

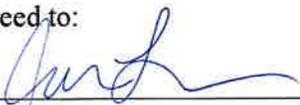
**Arts Theater Entertainment School at Cesar E. Chavez Learning Academies**

Arts Theater Entertainment School (ArTES) is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. ArTES will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium’s postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. ArTES supports school staff’s involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

ArTES designates John Lawler to participate as our representative on YPI’s Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. ArTES commits to provide \$48,264 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our staff time to participate in governing board meetings, time spent coordinating services with YPI and partners, and from facilities used for the program for peer tutoring and advising.

ArTES is strongly committed to the Cal-SOAP partnership and the benefits the consortium’s services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:

  
\_\_\_\_\_

Date: 4/25/18

John Lawler, Principal, ArTES

**Chavez LA-ASE**

Chavez LA-ASE is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. Chavez LA-ASE will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. Chavez LA-ASE supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

Chavez LA-ASE designates Angelyque Jensen Cachon, Assistant Principal, to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. Chavez LA-ASE commits to provide \$48,264 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our staff time to participate in governing board meetings, time spent coordinating services with YPI and partners, and from facilities used for the program for peer tutoring and advising.

Chavez LA-ASE is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:  
  
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Date: 4/26/18

Dana Neill, Principal, Chavez LA-ASE

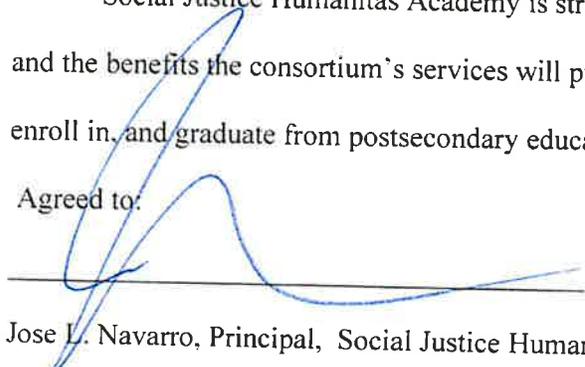
**Social Justice Humanitas Academy**

Social Justice Humanitas Academy is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. Social Justice Humanitas Academy will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. Social Justice Humanitas Academy supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

Social Justice Humanitas Academy designates Marike Aguilar, Assistant Principal, to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. Social Justice Humanitas Academy commits to provide \$48,264 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our staff time to participate in governing board meetings, time spent coordinating services with YPI and partners, and from facilities used for the program for peer tutoring and advising.

Social Justice Humanitas Academy is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:

  
\_\_\_\_\_  
Jose L. Navarro, Principal, Social Justice Humanitas Academy

Date: 4/27/18

**TECHNOLOGY PREPARATORY ACADEMY**

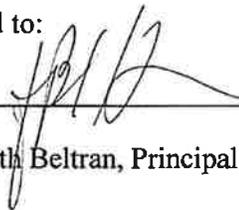
Technology Preparatory Academy is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities.

Technology Preparatory Academy will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium’s postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. Technology Preparatory Academy supports school staff’s involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

Technology Preparatory Academy designates Elizabeth Beltran, Principal, to participate as our representative on YPI’s Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. Technology Preparatory Academy commits to provide \$48,264 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our staff time to participate in governing board meetings, time spent coordinating services with YPI and partners, and from facilities used for the program for peer tutoring and advising.

Technology Preparatory Academy is strongly committed to the Cal-SOAP partnership and the benefits the consortium’s services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:

  
\_\_\_\_\_  
Elizabeth Beltran, Principal, Technology Preparatory Academy

Date: 4/26/18

**Vaughn Next Century Learning Center (VNCLC)**

**Vaughn Next Century Learning Center** is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. **Vaughn Next Century Learning Center** will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. **Vaughn Next Century Learning Center** supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

**Vaughn Next Century Learning Center** designates Nancy Linares and Nancy Rocha, Academic grade level counselors to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. **Vaughn Next Century Learning Center** commits to provide \$48,264 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our staff time to participate in governing board meetings, time spent coordinating services with YPI and partners, and from facilities used for the program for peer tutoring and advising.

**Vaughn Next Century Learning Center** is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:

  
Anita Zepeda, Vaughn NCLC Executive Director

Date: 04/27/2018

**Sylmar Biotech Health Academy**

Sylmar Biotech Health Academy is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. Sylmar Biotech Health Academy will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium’s postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. Sylmar Biotech Health Academy supports school staff’s involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

Sylmar Biotech Health Academy designates the college counselor to participate as our representative on YPI’s Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. Sylmar Biotech Health Academy commits to provide \$48,264 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our staff time to participate in governing board meetings, time spent coordinating services with YPI and partners, and from facilities used for the program for peer tutoring and advising.

Sylmar Biotech Health Academy is strongly committed to the Cal-SOAP partnership and the benefits the consortium’s services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:



Date: 4/25/18

Maria Herrera, Principal, Sylmar Biotech Health Academy

**STEM Academy @ Bernstein**

STEM Academy @ Bernstein is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. STEM Academy @ Bernstein will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium’s postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. STEM Academy @ Bernstein supports school staff’s involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

STEM Academy @ Bernstein designates Paul Hirsch, Principal, to participate as our representative on YPI’s Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. STEM Academy @ Bernstein commits to provide \$20,384 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our time to participate in governing board meetings, time spent coordinating services with YPI and partners, and from facilities used for the program.

STEM Academy @ Bernstein is strongly committed to the Cal-SOAP partnership and the benefits the consortium’s services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:  
  
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Date: 4/17/18

Paul Hirsch, Principal, STEM Academy @ Bernstein

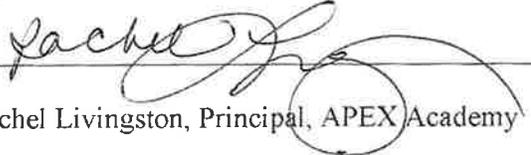
**Academic Performance Excellence Academy (APEX Academy)**

APEX Academy is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. APEX Academy will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium’s postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. APEX Academy supports school staff’s involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

APEX Academy designates John Kuhlmann, Assistant Principal to participate as our representative on YPI’s Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

APEX Academy is strongly committed to the Cal-SOAP partnership and the benefits the consortium’s services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:

  
Rachel Livingston, Principal, APEX Academy

Date: 4-25-18

Bernstein High School

Bernstein High School is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. Bernstein High School will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. Bernstein High School supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

Bernstein High School designates Connie Ho, Counselor to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services. Bernstein High School commits to provide \$20,384 of in-kind matching funds for the Cal-SOAP project over the two-year grant period, which come from our time to participate in governing board meetings, time spent coordinating services with YPI and partners, and from facilities used for the program.

Bernstein High School is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:

  
\_\_\_\_\_

Andre Spicer, Principal, Bernstein High School

Date:

4/26/18

Academic Leadership Community at the Miguel Contreras Complex

Academic Leadership Community is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. Academic Leadership Community will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. Academic Leadership Community supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

Academic Leadership Community designates Liza Chavac, YPI Community School Coordinator to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

Academic Leadership Community is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:

  
\_\_\_\_\_

Date: 5/26/18

Tadeo Climaco, Principal, Academic Leadership Community

## School of Business and Tourism

The School of Business and Tourism is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. The School of Business and Tourism will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. The School of Business and Tourism supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

The School of Business and Tourism designates Ulysses Urquizo, Community School Coordinator, to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

The School of Business and Tourism is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:

Dalton Cole

Date:

4/26/2018

Dalton Cole, Principal, The School of Business and Tourism

**Contreras School of Social Justice**

Contreras School of Social Justice is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. Contreras School of Social Justice will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium’s postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. Contreras School of Social Justice supports school staff’s involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

Contreras School of Social Justice designates Vanessa Diaz, Community School Coordinator to participate as our representative on YPI’s Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

Contreras School of Social Justice is strongly committed to the Cal-SOAP partnership and the benefits the consortium’s services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:



Date: 7/26/18

Nova Meza, Principal, Contreras School of Social Justice

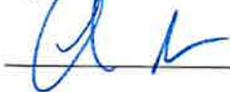
**James Monroe High School**

James Monroe High is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. James Monroe High will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. James Monroe High supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

James Monroe High designates Maura Draheim, Title One Coordinator to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

James Monroe High is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:

  
\_\_\_\_\_

Date: 4/26/18

Chris Rosas, Principal, James Monroe High

**Discovery Charter Preparatory**

**Discovery Charter Preparatory #2** is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. **Discovery Charter Preparatory #2** will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring and advising, Cash for College, and other academic supports, advisement, and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. **Discovery Charter Preparatory #2** supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

**Discovery Charter Preparatory #2** designates Karen Smith, Principal to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

**Discovery Charter Preparatory #2** is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for, enroll in, and graduate from postsecondary education.

Agreed to:

Karen Smith

Date: 4/26/18

Principal Name, Dr. Karen Smith

**Discovery Charter Preparatory #2**

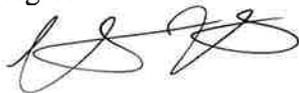
**The Los Angeles School of Global Studies**

The Los Angeles School of Global Studies is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. The Los Angeles School of Global Studies will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium’s postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. The Los Angeles School of Global Studies supports school staff’s involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

The Los Angeles School of Global Studies designates Karen Martell, Community School Coordinator, to participate as our representative on YPI’s Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

The Los Angeles School of Global Studies is strongly committed to the Cal-SOAP partnership and the benefits the consortium’s services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:



Christian Quintero, Principal  
The Los Angeles School of Global Studies

Date: April 26, 2018

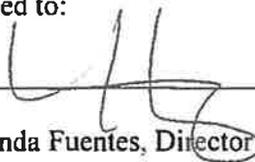
**Bert Corona Charter High School**

**Bert Corona Charter High School** is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities **Bert Corona Charter High School** will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. **Bert Corona Charter High School** supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

**Bert Corona Charter High School** designates **Yolanda Fuentes, Director of Operations** to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

**Bert Corona Charter High School** is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:

  
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Date: 4.21.18

Yolanda Fuentes, Director of Operations, **Bert Corona Charter High School**

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**San Fernando Institute for Applied Media**

San Fernando Institute for Applied Media is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. San Fernando Institute for Applied Media will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. San Fernando Institute for Applied Media supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

San Fernando Institute for Applied Media designates Pearl Arredondo-Lomeli, Principal, to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

San Fernando Institute for Applied Media is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:

Pearl Arredondo-Lomeli

Date: 04/26/18

Pearl Arredondo-Lomeli , Principal, San Fernando Institute for Applied Media

**Le Conte Middle School**

Le Conte Middle School is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. Le Conte Middle School will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. Le Conte Middle School supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

Le Conte Middle School designates Eduardo Duran, Principal, or designee to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

Le Conte Middle School is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:

 \_\_\_\_\_

Date: 4.26.18

Eduardo Duran, Principal, Le Conte Middle School

**Bert Corona Charter School**

**Bert Corona Charter School** is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities. **Bert Corona Charter School** will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium’s postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. **Bert Corona Charter School** supports school staff’s involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

**Bert Corona Charter School** designates **Ruben Dueñas, Executive Administrator** to participate as our representative on YPI’s Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

**Bert Corona Charter School** is strongly committed to the Cal-SOAP partnership and the benefits the consortium’s services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:



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Date: 4-26-18

Ruben Dueñas, Executive Administrator, **Bert Corona Charter School**

**Monseñor Oscar Romero Charter School**

**Monseñor Oscar Romero Charter School** is committed to serving as a Cal-SOAP consortium partner and fully supports the participation of our students in program services and activities.

**Monseñor Oscar Romero Charter School** will coordinate closely with YPI and Cal-SOAP consortium partners to provide services at our school site, including tutoring, college exploration, and other academic supports and outreach from the consortium's postsecondary partners. We will work with YPI to identify and serve students who are from low-income families and who are first generation college going. **Monseñor Oscar Romero Charter School** supports school staff's involvement in daily operations of Cal-SOAP, including working with YPI to integrate district and school goals into Cal-SOAP objectives and services.

**Monseñor Oscar Romero Charter School** designates **Yvette King-Berg, Executive Director** to participate as our representative on YPI's Cal-SOAP governing board, including attending quarterly meetings and providing feedback and guidance to shape project services.

**Monseñor Oscar Romero Charter School** is strongly committed to the Cal-SOAP partnership and the benefits the consortium's services will provide to our students to help them prepare for a successful high school experience, and later graduation and college enrollment.

Agreed to:



Date: 4/26/18

Yvette King-Berg, Executive Director, **Monseñor Oscar Romero Charter School**

**Form A: Los Angeles Cal-SOAP RFA  
Consortium Information**

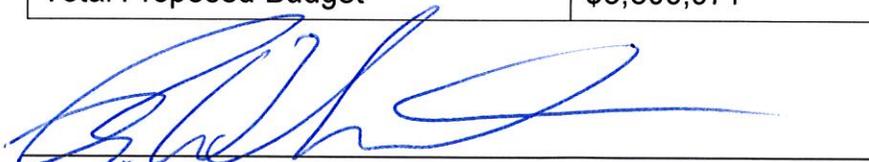
Grant Period: Fiscal Years 2018-20

Applicants for the Los Angeles Region Cal-SOAP RFA must complete the sections below and submit Form A as the cover sheet with their application.

Date Submitted:

Consortium Name	Los Angeles Region Cal-SOAP Consortium		
Name of Lead Agency	Los Angeles Unified School District		
Mailing Address:	333 S Beaudry Ave		
City:	Los Angeles	Zip Code:	90017
Primary Contact:	Robert Whitman	Title:	Director Special Projects
Phone:	(213) 241-1750	Fax:	(213) 241-8466
E-Mail Address:	rdw5302@lausd.net		
Secondary Contact:	Heather Brown	Title:	Coordinator College Counseling
Phone:	(213) 241-45-4	Fax:	(213) 241-8466
E-Mail Address:	hnb7405@lausd.net		

Grant Funding Amount Requested	\$1,320,388
Total Match from Partners	\$1,980,583
Total Proposed Budget	\$3,300,971

  
Applicant Signature

  
Date

The Los Angeles Cal-SOAP application, required forms, and all supporting documents must be received at CSAC on or before **Monday, April 30, 2018**, by 3:00 PM p.m. PST.

**Section 1: Background Information****1.1 Provide a summary overview of the proposed Los Angeles Cal-SOAP project.**

The L.A. Region Cal-SOAP Consortium is an extension of the UCLA-LAUSD Collaborative, a partnership between the University of California, Los Angeles (UCLA) and the Los Angeles Unified School District (LAUSD) to increase the number of African American/Black students who are competitively eligible for college admission. This partnership is expanding to include California State University Dominguez Hills (CSUDH), Los Angeles Trade Technical College (LATTC), UNITE-LA, Council of African American Parents (CAAP) and the National College Resource Foundation (NCRF). This Consortium aims to combine efforts to increase the number of African American/Black and Latino students who are eligible for and are entering colleges/universities.

In Los Angeles, achievement data (i.e., graduation rates, AP enrollment and success, and English language arts/math proficiency rates) point specifically to African American/Black and Latino students as being the most underserved student groups. This data is further validated by the fact that nearby colleges/universities show data that indicate both groups are underrepresented in their demographics.

The Consortium has identified six high schools (Rancho Dominguez Preparatory High School, Carson High School, Gardena High School, Narbonne High School, Augustus Hawkins High School, and Washington Preparatory High School) and their four feeder middle schools (Peary Middle School, Stephen White Middle School, John Muir Middle School, and Mann Middle School) to provide support related to college preparation and outreach. The identified schools are nestled in high-poverty communities within the southwest region of Los Angeles and reveal a need to accelerate achievement outcomes for African American/Black and Latino students.

During the two-year grant period, the Consortium will serve approximately 12,754 targeted students of the identified consortium schools (4,620 middle school students and 8,134 high school students). African American/Black students represent 19% of the students in middle school and 23% of the students in high school. Among African American/Black students, nearly 50% are in foster care and 39% are identified as homeless. Latino students represent 66% of the students in middle school and 64% of the students attending high school. Among Latino students, 42% are in foster care and nearly 50% are identified as homeless.

The Consortium shares a common mission to close achievement and opportunity gaps for underserved/underrepresented students. LAUSD strives to ensure college readiness for all students by making graduation requirements parallel to UC/CSU A-G requirements and has revised policies to ensure all students have access to advanced learning opportunities. UCLA and CSUDH currently partner with Los Angeles schools to provide students access to college advising and academic tutoring. LATTC provides dual enrollment opportunities for secondary students.

The LA Chamber of Commerce provides thousands of underrepresented students with support in completing FAFSA/CADAA applications. Furthermore, CAAP and NCRF will provide additional college outreach, student mentoring, college/university campus tours, and access to special scholarship opportunities for underrepresented students.

**Section 2: Governance**

**2.1 Describe if this is a new Cal-SOAP consortium or an existing consortium.**

Initiated by LAUSD’s Access, Equity and Acceleration Unit, the L.A. Region Cal-SOAP has been brought together to intensify and expand support to African American/Black and Latino students at secondary schools in the southwest region of Los Angeles. LAUSD believes the above-mentioned entities are well suited to deploy college preparation and outreach activities that are responsive to the needs of the targeted student groups.

**2.2 Describe how the consortium has the minimum number of partners.**

The L.A. Region Cal-SOAP is comprised of the following consortium members:

<b>Consortium Member</b>	<b>Organization Type</b>
Los Angeles Unified School District	Secondary School District Office
University of California, Los Angeles	University
California State University Dominguez Hills	University
Los Angeles Trade Technical College	Community College
UNITE-LA	Nonprofit
Council of African American Parents	Nonprofit Agency
National College Resource Foundation	Nonprofit Agency

**2.3 Describe the other partners in the consortium and how they will contribute.**

LAUSD has developed a college readiness plan and has aligned graduation requirements to ensure all students graduate meeting the UC/CSU A-G requirements. The district has in place a robust system of supports and structures that include instructional resources and professional development for teachers and counselors, a protocol for schools to establish postsecondary leadership teams, SAT/ACT preparation, Naviance (an online college preparation program) and “summer melt” awareness and prevention to ensure students are college prepared. In addition, the district partners with the Los Angeles Community College District, the City of Los Angeles, the LA Chamber of Commerce, UNITE LA and private philanthropy to provide LAUSD graduates with free tuition for the first year at a Los Angeles Community College.

Furthermore, LAUSD also partners with UCLA to provide strategic support and resources to each of the identified high schools to increase the number of African American/Black students who are competitively eligible for college admission. At each consortium high school, UCLA will provide students at consortium schools direct support and access to academic advising to help students meet the A-G requirements for UC/CSU admission, SAT/ACT preparation courses and registration assistance, academic enrichment through Math/Science Academies, residential summer writing programs, Saturday AP readiness courses, and college application and financial aid workshops for students and their parents.

CSUDH is working to increase their African American/Black student enrollment and have sought a partnership with LAUSD to provide academic and college outreach support to African/American/Black students at Rancho Dominguez Preparatory High School, Carson High School, Gardena High School and Narbonne High School. The university participates in the “CSU Five” consortium of state universities serving the Los Angeles basin, and the provost is a leader in the L.A. Compact. As the L.A. Region Cal-SOAP project develops, these existing

groups will be regularly involved – crucial for assuring impact in a district with multiple, overlapping feeder relationships among institutions.

LATTC offers a variety of Career and Technical Education (CTE) programs and enters the partnership to support career academies that exist in the consortium high schools. LATTC currently collaborates with teachers in career academies at the six consortium high schools to ensure students have access to CTE courses through dual enrollment whereby students take college-level coursework at their high schools with an LATTC faculty member.

UNITE-LA and the Los Angeles Chamber of Commerce, CAAP and NCRF are non-profit/community-based organizations that work in schools throughout the Los Angeles region to curtail the high school dropout rate and increase higher education degree and/or certificate enrollment among underserved/underrepresented students. The Chamber of Commerce will provide a representative to coordinate FAFSA/CADAA workshops for students at consortium schools. CAAP and NCRF will provide additional college outreach, tutoring and mentoring, college/university campus tours, and scholarship opportunities.

**2.4 Explain how the consortium board is prepared to administer the consortium.**

The L.A. Region Cal-SOAP Consortium's board will be comprised of a representative from each consortium member that has been appointed by a senior-level official of their respective organization. During the six-month planning period, the Consortium will come together to formalize a board structure, through a consensus process, that takes into account each organization's level of involvement and/or matching resource commitment.

**2.5 Describe who will serve as the fiscal agent for the Los Angeles Cal-SOAP consortium.**

LAUSD commits to serve as the fiscal agent of the L.A. Region Cal-SOAP. The District will work collaboratively within the structure of the board to ensure agreed upon activities and supports are adequately funded to meet the goals and objectives outlined within the grant and that all fiscal and data reports are completed and submitted within a timely manner.

**2.6 Describe the Cal-SOAP board, structure of the board, and their responsibilities.**

A representative from each consortium member will comprise the L.A. Region Cal-SOAP Consortium's board. Consortium representatives will be eligible to serve and be elected to positions on the board (e.g., chair, vice-chair, secretary and treasurer). Board representatives shall serve in a senior-level position or in a capacity that involves administering/overseeing programs or grants that provide college outreach and direct services to students. The Consortium will meet quarterly and/or as needed (based on membership consensus) to ensure the fidelity in deployment of resources and supports, monitor progress towards goals and objectives, and to make necessary program adjustments.

The commitment of the consortium members can be seen through existing partnerships with LAUSD and through an intentional effort to provide academic and college outreach support to underserved/underrepresented middle and high students.

**Section 3: Program Activities and Services****3.1 Describe the needs of students and schools within the region.**

As previously mentioned, there are 12,754 targeted students (4,620 middle school students and 8,134 high school students) enrolled in the targeted Consortium schools. African American/Black students represent 19% of the students in middle school and 23% of the students in high school. Among African American/Black students, nearly 50% are in foster care and 39% are identified as homeless. Latino students represent 66% of the students in middle school and 64% of the students attending high school. Among Latino students, 42% are in foster care and nearly 50% are identified as homeless. Collectively, 85% of the 12,754 students at the consortium schools qualify for free/reduced lunch (low-income) based on Federal guidelines.

Data from the state's Smarter Balanced Assessments clearly show that there are achievement gaps in ELA and math for both African American/Black and Latino students in comparison to other ethnicities within the identified consortium school. In English Language Arts, only 20% of African American/Black students and 26% of Latino students are meeting/exceeding standards in comparison to 47% among other ethnicities. Furthermore, a similar achievement disparity can be seen in the percentage of African American/Black and Latino students meeting the UC/CSU A-G requirements. Thirty-two percent of African American/Black students and 37% of Latino students are meeting the admission requirements in comparison to 51% among other ethnicities.

Currently, LAUSD partners with UCLA, the Los Angeles Community College District, the City of Los Angeles, the LA Chamber of Commerce, UNITE LA and private philanthropy to provide college outreach activities to assist students with applying and enrolling in colleges/universities and provide postsecondary support. Programs like the Early Academic Outreach Program (EAOP) and Federal TRiO Programs (e.g., Upward Bound, Talent Search and GEAR UP) are only in a handful of LAUSD's 115 high schools.

Due to the size of Los Angeles and the needs of schools across the regions, local colleges/universities and college outreach programs have not been able to exist in or provide equitable support to high-need schools. The L.A. Region Cal-SOAP Consortium will concentrate resources and services to ensure equity in services at the identified consortium schools.

**3.2 Describe how the consortium will serve disadvantaged students.**

In order to sustain and enhance the work of K-12, college and university partners and increase the value and reach of other college preparation programs the L.A. Region Cal-SOAP will include the communication of important information about financial aid, college admissions and academic readiness. It will also provide academic tutoring, peer mentoring, college and career advisement, college access and admissions counseling, SAT/ACT test preparation, college tours and financial aid workshops. In addition, the L.A. Region Cal-SOAP will work collaboratively and systematically to develop and implement academic, college access and college knowledge preparation activities to maximize resources and avoid duplication of efforts using a case management and data driven model so as to be able to provide the differentiation of services to meet the diverse individual needs of all participating students and families. The continuum of services will begin in middle school and follow students to feeder high schools, community colleges and universities. Articulation between schools, LAUSD and college/university consortium members will include a shared mission and vision, common messaging, common college access curriculum appropriate for each developmental stage, as well as data sharing

agreements and program assessments with the goal of providing a seamless transition to higher education. Consortium member CSU Dominguez Hills will support the efforts of partners at each level to keep students on track for college readiness in English and math upon graduation from high school.

### **3.3 Describe how the consortium plans to address the required activities.**

The L.A. Region Cal-SOAP will increase the availability of college and career information by using, web-based social media, texting as well as traditional outreach strategies. L.A. Region Cal-SOAP will maintain an up to date website with program details, an event calendar and downloadable program outreach flyers and materials as well as access to detailed and bilingual college knowledge information. Using the power of social-media a Facebook, Twitter, Snapchat and Instagram account will be created to help to provide timely information and build social capital for students and parents creating a LAC Cal- SOAP community as well as effectively communicating to the digital-age learner. Based on the work of Ben Castleman, researcher and author of *The 160 Character Solution: How Text Messaging and Other Behavioral Strategies can Improve Education*, the L.A. Region Cal-SOAP program will launch a text campaign to disseminate college and career information and program events, as well as alert students and parents of time sensitive dates and deadlines as a way to comprehensively and uniformly message on a large scale. Traditional methods of disseminating information such as student and parent presentations, workshops, orientations and one-on-one meetings with L.A. Region Cal-SOAP peer mentors and consortium outreach advisors will allow for opportunities for learning about college and career opportunities and timelines. Thirty percent of the annual grant funding for direct tutoring and peer advising will be provided to increase the number of students completing the California A-G eligibilities with a “C” or better as well as providing academic support for students in Advanced Placement (AP) classes, and college entrance exam preparation. The Consortium will take advantage of scaffolded English and math curriculum developed by the CSU and California Department of Education, culminating in 12<sup>th</sup> grade courses in quantitative reasoning, such as Transition to College Mathematics and Statistics (TCMS) and the Expository Reading and Writing Course (ERWC), to improve college success by dramatically reducing the need for remediation.

### **3.4 Describe the allowable activities and services to be provided through the consortium.**

The Los Angeles Community College School District (LACCD) provides Los Angeles (LA) College Promise coaches to each of its campuses. LA College Promise coaches provide support in the form of mentoring, academic advisement and course planning with the goal of supporting first year community college students in the completion of their Intersegmental General Education Transfer Curriculum (IGETC) and transferring to a four-year college. L.A. Region Cal- SOAP students attending a LACCD and/or a consortium community college will have access to one-on-one academic advisement, peer mentoring and early outreach at the high school level. The University of California, Los Angeles (UCLA) Early Academic Outreach Program (EAOP) specializes in individual and group advising that can help students complete the A-G college preparatory courses required for UC/CSU admission. Activities include college prep advising, Individual Academic Plan (IAP) development and monitoring, transcript review and assessment of UC/CSU eligibility for juniors. EAOP also increases college knowledge by teaching middle and high school students and parents how to navigate the college application process. College Awareness and Planning activities include workshops that cover the UC/CSU

A-G requirements, four systems of high education, and how to become a competitive college applicant. Families are introduced to financial aid sources, completing the FAFSA/CADAA, and Cash for College workshops. L.A. Region Cal-SOAP schools will be supported by the UCLA EAOP program assisting low-income 5<sup>th</sup> and 6<sup>th</sup> grade students to stay college ready and college bound as well as promoting college and career educational goals. The UCLA Center X AP Readiness Program aims to improve the teaching abilities of AP instructors while simultaneously giving students the skills they will need to be successful in college level classes. AP Readiness allows students to work with master instructors, who prepare them for the rigorous curriculum that they will face in AP courses. AP Readiness classes are held on Saturdays throughout the school year leading up to AP exams in May. L.A. Region Cal-SOAP students will be participating in the UCLA Center X AP Readiness Program. LAUSD will provide transportation in the form of school buses to consortium schools. LAUSD has funded the college and career readiness tool, Naviance for all secondary students (both middle and high school). L.A. Region Cal-SOAP students will be provided time during the school day to use the Naviance career exploration, interest inventories and Road Trip Nation career videos in order to promote career technical education and expose students to career opportunities. The Los Angeles Area Chamber of Commerce promotes FAFSA/CADAA completion by supporting Cash for College events throughout the school year at schools in the Los Angeles area. L.A. Region Cal-SOAP schools will participate in two Cash for College super Saturday events one in the fall and one in the spring as well as at least four FAFSA/CADAA completion workshops during the school day at each high school between October 1<sup>st</sup> and March 2<sup>nd</sup>. The LA Region Cal-SOAP will provide college entrance exam preparation activities in the form of test preparation workshops and in-depth classes familiarizing students with test formats, study strategies, and test-taking tips and will provide extensive practice with exam questions. Students will receive SAT/ACT registration assistance, referral and invitations to participate in SAT Prep Workshop sessions, AP Readiness Workshops, and other SAT programs/activities. The Los Angeles Unified School District provides the PSAT to every tenth-grade student each October. This policy will support the L.A. Region Cal-SOAP program in holding SAT Khan Academy student workshops on high school campuses linking PSAT scores and providing individualized SAT test preparation. L.A. Region Cal-SOAP will also provide ACT mock exams and diagnostic individualized student testing reports. Teachers in the L.A. Region Cal-SOAP consortium schools will have direct access to the CSU's Center for the Advancement of Reading and Writing, and the emerging center for instruction in quantitative reasoning, where curriculum for college readiness in English and math is developed in partnership with schools beginning in the sixth grade. L.A. Region Cal-SOAP students will have access to the UCLA BruinCorps Academy scholars program participating in a robust program built upon a foundation that recognizes the strengths and uniqueness of individual scholars, their families, their schools, and their communities. The core program consists of one-on-one and small group (3-5 scholars) academic coaching sessions to support the academic success of elementary, middle, and high school scholars. Regardless of current academic performance, BruinCorps believes that all scholars benefit from academic coaching that pushes them to reach their optimal levels of achievement. Through coaching and advising sessions, BruinCorps Academy ensures that scholars are ready to enroll in (and succeed in) a competitive "A-G" course curriculum beginning in middle school and extending through high school. "A-G" course completion positions scholars to be successful in the college admission process and for future employment. The long-term goal is to prepare more African-American, Latino, low-income, or first-generation college-goers to succeed in the "A-G" course curriculum,

and ultimately become college eligible. The L.A. Region Cal-SOAP will hold an annual family conference and college fair as a way to orient and introduce college program and outreach activities to participating students and parents. Throughout the school year, the Consortium will provide workshops for parent that are focused on college readiness, the college admissions process and financial aid (i.e., FAFSA/CADAA and scholarship opportunities). CAAP and the NCRF are committed to providing student at consortium schools with access to regional college fairs, such as the National Association of College Admissions Counselor (NACAC), National College Fair and the Black College Expo by providing funding for entrance fees (as needed) and transportation for students and parents.

### **3.5 Describe how the consortium will provide tutoring and peer assistance.**

Essential to students maintaining and achieving college readiness is academic success. The L.A. Region Cal-SOAP is committed to providing academic support and supplemental instruction to achieve the goals of every Cal-SOAP student being able to complete the LAUSD graduation requirements as well as the California State A-G requirements, earning a high school diploma and being eligible to attend a four-year university. BruinCorps coaches (UCLA undergraduates) are an innovative and effective strategy that the L.A. Region Cal-SOAP will utilize to meet the needs of scholars, teachers, and schools. Each BruinCorps scholar, identified by recommendation of school administrators or faculty, receives approximately nine (9) hours of academic coaching each school week between October and June. A team of 8-10 tutors works three-hour shifts, three times per week (approximately 90 hours/week of coaching). Middle and high school coaches will focus on supporting scholars in math and English with the intent of helping students gain algebra proficiency by ninth grade. Coaches work one-on-one or in small group sessions focusing on specific topics tailored to each scholar's needs in computational and procedural skills, problem solving and conceptual understanding. Several measures are used to gauge academic progress which is shared with parents, students and school staff on an ongoing basis in the form of student portfolios, intake data collection forms and one on one conferences. The program collects semester grades and teacher assessments to provide a comprehensive view of scholar performance. Pre and post surveys are also administered to evaluate changes in scholars' attitudes about college and the academic effort that they demonstrate.

### **3.6 Describe how students will be recruited for Cal-SOAP activities and services.**

School, District and Cal-SOAP staff will use the LAUSD student information systems as well as teacher and parent surveys to gather qualitative and quantitative data targeting potential students who qualify for the federal free or reduced lunch program, are at risk of not passing their A-G requirements with a C or better, are foster youth, first generation and/or homeless. LA Region Cal-SOAP Outreach and recruitment efforts will include letters mailed home, one on one meetings at school sites and student/ family orientations. Each Cal-SOAP school site will maintain a roster of Cal-SOAP students which will follow grade level cohorts as they matriculate from middle school to high school and high school to college. Retention efforts will include monitoring student participation in activities, student and school incentives and the forming of relationships and trust with peer mentors and tutors.

### **3.7 What future Cal-SOAP related activities and services will the consortium seek?**

Future related activities and services will include the purchase of the web-based Revolution Prep Homework Help and Test Prep Tutoring program, providing unlimited access to a network of

full-time tutors in every major subject for Cal-SOAP students. Another future initiative would be to fund the academic articulation of middle, high and college level English and Math faculty at LAC Cal-SOAP schools. In order to promote student achievement in common core math and English as well as decrease remediation at the college level, the LAC Cal-SOAP consortium is committed to supporting the strengthening of instructional knowledge and relationships between K-12 and higher education math and English faculty.

**3.8 Describe how the Cal-SOAP consortium will support a college going culture.**

L.A. Region Cal-SOAP will create a regional college going culture by fostering coherence among all consortium members and creating a shared mission and vision for college readiness, access and equity by providing learning and collaboration opportunities for consortium members and college access regional partners in the form of working meetings, conferences and/or symposiums. The goal is for the shared mission and vision to support not only the L.A. Region Cal-SOAP, activities and services but regional college access initiatives such as Cash for College, the L.A. Compact, and the Los Angeles College Promise.

**Section 4: Consortium Operations**

**4.1 Describe the location and main functions of the Cal-SOAP consortium headquarters.**

The Los Angeles Unified School District’s Central Office will serve as the base and will provide the space for the L.A. Region Cal-SOAP to come together. Through the district’s Central Office, there will be opportunities for departments within the district’s Division of Instruction to share updates to the Consortium of current efforts within the district (so as to not duplicate efforts) and to hear updates and receive feedback from school representatives on the Consortium’s efforts and progress at their respective school sites.

**4.2 Describe the process for recruiting training and deploying tutors and peer advisors.**

The process for recruiting, training, deploying and supervising peer tutors and peer advisors will take place primarily on the campuses of the college/university consortium members and will include the following activities:

<b>Recruiting</b>	<ul style="list-style-type: none"> <li>● Post job postings on bulletin boards and college/university websites accessed by undergrads</li> <li>● Outreach to undergraduate students about tutoring and college advising opportunities at college/university events, fairs, and summer programs</li> <li>● Conduct classroom recruitment presentations</li> </ul>
<b>Training</b>	<ul style="list-style-type: none"> <li>● Provide tutor/advisor induction trainings</li> <li>● Hold monthly training with all tutors and college advisors conducted by Site Coordinators</li> <li>● Team Meeting with FTE (Site Coordinator)</li> <li>● Provide handbook to tutors and college advisors</li> </ul>
<b>Deploying</b>	<ul style="list-style-type: none"> <li>● Conduct group interview with undergrad tutor/advisor applicants facilitated by Site Coordinators</li> <li>● Assign tutors/advisors to consortium schools they may have</li> </ul>
<b>Supervising</b>	<ul style="list-style-type: none"> <li>● Tutors/advisors will complete biweekly time sheets that must be signed off by the Site Coordinator</li> <li>● Monthly tasks are assigned to tutors/advisors by the Site Coordinator</li> <li>● Ensure that Timesheets are submitted biweekly, signed by the Site Coordinator</li> </ul>

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The contents of tutor/advisor trainings will include but will not be limited to the basic college preparation information (e.g., 4 Systems of higher education in CA), UC/CSU A-G requirements, college entrance exams (SAT/ACT), orienting primary and secondary coursework toward college-ready proficiency in English and math, financial aid resources, FAFSA/DREAM Act, extracurricular activities, completing/monitoring the individual academic program (IAP), college applications, personal insight questions, transcript evaluation and required program data collection.

#### **4.3 Describe other types of training the consortium plans.**

The L.A. Region Cal-SOAP will conduct required, quarterly professional development sessions whereby school teams (i.e., principal, counselors, and teachers) at each participating consortium school will come together on the campuses of UCLA and CSUDH. During these quarterly sessions, school teams will have opportunities to reflect on their school's progress towards meeting the consortium's goals and objectives, strategize through cycles of collaborative brainstorming and share and identify evidence-based and promising practices. This structure will also enable consortium members to collectively share valuable information with school teams that will benefit their students, families and teachers.

Furthermore, the Consortium will serve as a direct support to schools as they enhance curriculum, school cultures and systems that lead to improved outcomes for students who are underrepresented at colleges/universities. Through this structure, the Consortium seeks to invite schools to identify best practices as well as internal benchmarks to support students in becoming prepared and competitive college applicants.

#### **4.4 Outline the strategies the consortium will use to avoid duplication of services.**

In addition to observing data indicators, schools were identified based on the types of resources and supports that exist on their campuses to address the needs of the targeted underserved/underrepresented student groups. A thorough evaluation of resources and supports revealed that there is a dearth of college/university and community partnerships that provide direct support and services that are responsive to the needs of African American/Black and Latino students.

#### **4.5 Describe how the Cal-SOAP project will include direct involvement of school staffs.**

LAUSD has integrated policy and practices to ensure involvement of school staff through a whole-school approach to ensure the development of students' college-going identities. For example, the District's graduation requirements are closely aligned to the CSU/UC A-G requirements. Naviance, a computer-based platform that helps teachers and counselors connect students' interests to their potential career paths, is used in all secondary schools. The L.A. Region Cal-SOAP will also be able to link consortium activities to the Naviance platform. In addition, several of the consortium secondary schools have advisory periods that provide space during the school day for teachers and counselors to engage students in college and career development activities.

**4.6 Describe how the consortium will work with CSAC and other Cal-SOAP consortia.**

The L.A. Region Cal-SOAP will develop a relationship with the California Student Aid Commission (CSAC) as part of the Consortium's mission to grow and sustain the partnership. This effort will involve developing a close working relationship with CSAC, utilizing CSAC technical assistance, and sharing promising practices and learning from other Cal-SOAP Consortia.

Furthermore, LAUSD and its consortium members have strong ties with the Long Beach Cal-SOAP Consortium (i.e., Long Beach Unified School District and California State University, Long Beach) and have observed and learned from the policies, practices and systems that are in place to ensure college/university access for underserved/underrepresented students. As a member of the Cal-SOAP Consortia, the L.A. Region Cal-SOAP will deepen its relationship with Long Beach and reach out to other neighboring Cal-SOAP Consortia, such as Rio Hondo, to identify opportunities for collaboration and coordination around similar activities.

**4.7 Describe how the consortium will build and maintain a dynamic website.**

Through its membership, the L.A. Region Cal-SOAP will collectively develop a website that serves as a robust toolkit of evidence-based strategies and resources that the consortium schools as well as other Cal-SOAP Consortia can access. This toolkit will live on the LAUSD website.

**4.8 Describe the consortium's plan for the first 6-month of consortium preparation.**

As mentioned in section 4.3, the L.A. Region Cal-SOAP will conduct required, quarterly professional development sessions that bring together college and school teams at each participating school. The Consortium will schedule its first professional development in August, 2018 (within the 6-month planning period). Consortium funding will be used to compensate counselors, faculty, and teachers for their participation and related costs associated with materials that will be used during the professional development (e.g., professional services, books, etc.). This session will serve as an onboarding process in which principals, counselors and teachers of the participating schools will learn more about the Consortium and the resources and supports their schools will receive. Additionally, school teams, with the support of their directors, will engage in a process of completing their consortium action plans. There will be a follow-up to the August session before January 2019, so that school teams can review and submit their action plans for review by LAUSD appointed support staff.

In the first six months, UCLA will hire a FTE to begin the preparation, hiring and training of the EAOP Bruin Advisors who will be implementing school site services as well as working with school personnel to begin identifying and selecting students for the consortium. This could include but is not limited to informational meetings, recruitment sessions, trainings, securing required program documentation, etc. This FTE will also coordinate the UCLA EAOP high school services at the school site so that students can begin receiving services in the fall. Additionally, securing a vendor/consultant to develop a database system for the consortium's UCLA based services will be needed, since student services will be documented/collected on a case management system.

On or before January 14, 2019, students at participating schools will have already received access to dual enrollment courses, college advising, academic tutoring, test preparation (SAT,

ACT and AP), and college application/financial aid workshops largely through existing in-kind supports and resources.

### **Section 5: Outcome Measures**

#### **5.1 Address required student outcomes and identify supplementary priority outcomes.**

The Consortium will address each required outcome measure through strategic efforts to improve the academic achievement and develop college-going identities of the targeted underserved/underrepresented students. The required outcome measures include increasing English/math proficiency rates (as verified by student performance in the related first-semester coursework in college), individual academic plan (college and career plan), A-G completion, college/university enrollment, graduation rates, PSAT/SAT/ACT participation and FAFSA/CADAA completion. In addition to addressing the required student outcomes, the L.A. Region Cal-SOAP will devote attention to increasing the enrollment and success of targeted students in advanced-placement and dual enrollment courses.

LAUSD has created a graduate profile that defines the knowledge, skills and attributes students should possess to show their readiness for college, career, and life. To support students in meeting the components of this profile, students are supported through a system of academic supports and college readiness activities. Additionally, the district's graduation requirements are aligned to the UC/CSU A-G requirements so that all students have equitable access to advanced learning opportunities. The district also works closely with colleges/universities, the College Board and other nonprofit organizations to provide students access to supplementary college preparation resources (e.g., SAT/ACT and AP test preparation, college advising, tutoring, etc.).

At each of the consortium schools, UCLA will ensure students have access to academic advising to help the targeted students meet the UC/CSU A-G requirements, SAT/ACT preparation courses and registration assistance, academic enrichment through Math/Science Academies, residential summer writing programs, Saturday AP readiness courses, and college application and FAFSA/CADAA workshops for students and their parents.

California State University Dominguez Hill's *Future Toro Scholar Program* is designed to build linkages between counseling and program services to ensure underrepresented students are on the path to graduation and are successfully completing a college degree program. Beginning in ninth grade, CSUDH will work with a student cohort at each consortium high school and identify teachers who will co-teach, and collaborate with the faculty and staff from the CSUDH to improve student college readiness in three areas (i.e., English composition, quantitative reasoning, and habits of mind). As part of the program, students will complete a semester course after school and/or during the weekend on the CSUDH campus. After their admission to CSUDH, the university will track the performance of participating students to evaluate work of the L.A. Region Cal SOAP consortium.

Los Angeles Trade Technical College offers a variety of Career and Technical Education (CTE) programs and has entered into the Consortium to support Linked-Learning Academies at consortium high schools. Trade Tech currently collaborates with teachers in career academies at the six consortium high schools to ensure students have access to CTE courses through dual enrollment whereby students take college-level coursework at their high schools. Additionally,

LASC will provide dual enrollment opportunities as well as college advising and outreach to underserved/underrepresented students and their parents.

The Los Angeles Chamber of Commerce, CAAP and NCRF will provide representative to coordinate FAFSA/CADAA workshops at each of the consortium schools. The Council of African American Parents and NCRF will provide additional college outreach to selected consortium schools to connect students to colleges and universities, tutoring, guidance, mentoring, college/university campus tours, and scholarship opportunities.

**5.2. Explain the decision-making process that determined the priority outcomes.**

The priority outcomes for the L.A. Region Cal-SOAP were established through observing data (i.e., AP enrollment and success and college/university admittance and enrollment rates) that pointed to low enrollment in advanced learning opportunities and disparate outcomes in students' academic achievement. This data is validated by the fact that nearby colleges/universities show data that indicate both groups are underrepresented in their demographics. In response to the data, the Consortium has established four supplemental goals:

1. Increase the number of African American/Black and Latino students enrolled in Advanced Placement (AP) classes by 5% annually
2. Increase the number of African American/Black and Latino students receiving qualifying scores on AP exams of "3" or higher by 5% annually
3. Increase the number of African American/Black and Latino students enrolled in dual enrollment courses by 5% annually
4. Increase the number of African American/Black and Latino students admitted to and are enrolled in colleges/universities by 5% annually

**5.3 Describe the consortium's ability to collect, track, analyze student and program data.**

The LA Region Cal-SOAP has access to several LAUSD, regional, state and national data systems to ensure students are progressing towards meeting the Cal-SOAP required student measures. LAUSD has developed data platforms for identifying students' academic and social-emotional needs, monitoring their progress towards college readiness, and measuring students' persistence after they have enrolled in colleges/universities. The district's information system is comprehensive and contains demographic and achievement data. This system will enable the Consortium to have access to data reports to analyze students' academic performance trends, identify areas of disproportionality and develop a plan of action to address areas of concern. LAUSD also has an internal graduation dashboard that allows consortium schools and the district's central office to monitor students' progress towards meeting the UC/CSU A-G requirements.

Additionally, LAUSD had purchased Naviance, an online platform, to help students to identify their interests and aspirations as part of their post-secondary planning. College counselors, student advisors and tutors will be able to utilize Naviance to monitor and students' activities leading up to and related to the college application process (e.g., student survey data, interest inventories, SAT/ACT completion, FAFSA/CADAA completion, schools applied to, schools to which students were admitted, etc.).

All college/university consortium members have access to data from the *National Student Clearinghouse* to track students' enrollment in colleges/universities as well as their persistence after they have enrolled. The CSAC's Webgrant System will be utilized to monitor and track students' FAFSA/CADAA and Cal Grant completion and financial awards. CSUDH and LATTTC and have access to *PeopleSoft*, a student information system that is used to track and identify student enrollment and progress towards degree completion.

During the six-month planning period, the Consortium will establish memorandums of understandings with LAUSD to avoid violation of federal, state and local policies regarding the sharing of student information and data.

**5.4 Describe how the consortium will utilize statewide, regional, or multi-region systems.**

Using the data systems identified in section 5.3, the consortium members will be able to collect multiple forms of data in preparation for the quarterly professional development sessions with consortium schools and consortium board meetings. Data utilized for these settings will be disaggregated and organized to enable schools to track their students' progress towards meeting goals. In addition, the data will underscore the targeted underserved/underrepresented population and their progress in relationship to other student groups.

During the Consortium board's quarterly meetings, data will be retrieved from the data systems and made available through presentations, reports, and updates. Data shared by each consortium member will be used to monitor the Consortium's progress. The data analysis process will direct and differentiate supports to consortium schools based on need and to ensure fidelity in the deployment of resources. Consortium members will work collaboratively within the structure of the board to ensure data reports are completed and submitted to CSAC within a timely manner.

**Section 6: Cal-SOAP Sustainability**

Through the Los Angeles Region Cal-SOAP Consortium, the identified consortium schools will have opportunities to work collaboratively with each other within a network to learn and share evidence-based practices that are responsive to the needs of African American/Black and Latino students. This type of network learning will deepen the capacity of school teams and their relationships with colleges/universities to ensure consortium activities endure on their campuses.

Furthermore, the potential for the partners to sustain the L.A. Region Cal-SOAP Consortium is strong due to the fact that LAUSD currently partners with UCLA, LATTTC, the LA Chamber of Commerce, and CSUDH around many projects to provide direct support to Los Angeles underrepresented students. Additionally, each entity is mutually dependent on each other as a result of the region they service and their common goals of ensuring access and equity for Los Angeles students. Nevertheless, this grant will further strengthen the existing partnerships so that Cal-SOAP activities and services continue and expand well beyond the two-year period of the grant to support additional schools in the region that show a similar need as the identified consortium schools.

**Form B: Los Angeles Cal-SOAP RFA**

**Partner Roles, Responsibilities, and Match**

List each Los Angeles Cal-SOAP consortium partner and describe their roles and responsibilities in supporting your grant application. Roles and responsibilities should be clearly defined in terms of specific tasks, services, and /or support they will provide to the Los Angeles Cal-SOAP consortium. Also list the amount of the proposed match that each partner has committed to the consortium.

Consortium Partner Name	Match Commitment 2018-19	Match Commitment 2019-20	Roles, Responsibilities, and Support
Los Angeles Unified School District	620,492	72,289	Fiscal Agent: Convener, English/Math and College Advising, Professional Development; Program Support and Oversight; Access to Facilities, Supplies and Technology
University of California, Los Angeles	\$199,00	\$215,000	Student/Peer Tutors, Test Preparation and College Advising; College Workshops for Parent and Student; Access to Facilities
California State, Dominguez Hills	\$65,000	\$65,000	College Outreach/Advising; English and Math Faculty; Access to Facilities
Los Angeles Trade Technical College	\$420,031	\$420,031	Student/Peer Tutors and Mentors; Dual Enrollment; Access to Facilities
National College Resource Foundation	\$23,800	\$23,800	Organize/Provide Access to Regional College Fairs; Student Mentors
Council of African American Parents	\$10,000	\$10,000	Provide Parent Education/Workshops at Consortium Schools
UNITE-LA	\$14,175	\$14,175	Transportation for students and parents

**Form C: Los Angeles Cal-SOAP RFA 2018-19  
Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name: L.A. Region Cal-SOAP Consortium

Project Director: Robert Whitman Phone Number: 213-241-1750

Fiscal Agent Contact: LAUSD Phone Number: 213-241-7000

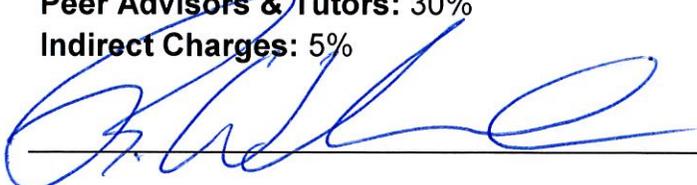
**Amount Requested: \$1,320,388**

<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total CalSOAP</b>
Administrative Staff Salaries and Benefits	\$39,000	\$640,133	\$679,133
Student Staff Salaries and Benefits	\$312,600	\$155,400	\$468,000
Student Mileage	\$2,100	\$2,100	\$4,200
Operating Expenses	0	\$189,000	\$189,000
Supplies	\$12,000	\$14,000	\$26,000
Equipment Purchases	0	0	0
Program Services	0	\$12,000	\$12,000
Other (explain)	\$28,000	\$,81,175	\$109175
Administrative Indirect Charges (8% maximum of total grant funding)	\$33,009		
<b>Total</b>	<b>\$426,709</b>	<b>1,093,808</b>	<b>\$1,487,508</b>

**Match Ratio: 1.5**

**Peer Advisors & Tutors: 30%**

**Indirect Charges: 5%**



Applicant Signature



Date

**Form C: Los Angeles Cal-SOAP RFA 2019-20 Grant  
Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name: L.A. Region Cal-SOAP Consortium

Project Director: Dr. Robert Whitman

Phone Number: 213-241-1750

Fiscal Agent Contact: LAUSD

Phone Number: 213-241-7000

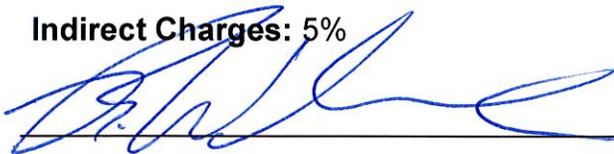
**Amount Requested:** \$1,320,388

<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total Cal-SOAP</b>
Administrative Staff Salaries and Benefits	\$161,840	\$204,000	\$365,840
Student Staff Salaries and Benefits	\$222,600	\$102,500	\$325,100
Student Mileage	\$2100	\$2,100	\$4,200
Operating Expenses	0	\$189,000	\$189,00
Supplies	\$12,000	\$14,000	\$26,000
Equipment Purchases	0	0	0
Program Services	0	\$281,000	\$281,000
Other (explain)	28,000	\$94,175	\$122,175
Administrative Indirect Charges (8% maximum of total grant funding)	\$33,009		
<b>Total</b>	<b>\$426,540</b>	<b>\$886775</b>	<b>\$1313315</b>

**Match Ratio:** 1.5

**Peer Advisors & Tutors:** 30%

**Indirect Charges:** 5%



4/3/2018

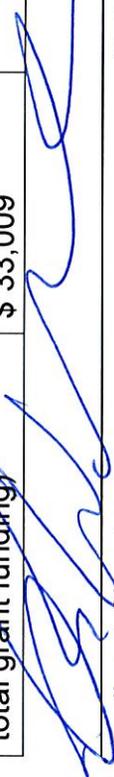
Applicant Signature

Date

Form C: Los Angeles Cal-SOAP RFA  
2018-19 Budget Narrative

Consortium Name: L.A. Region Cal-SOAP Consortium

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative
Administrative Staff Salaries and Benefits	\$ 679,133	Each college university partner will fund a coordinator(s)/director(s) to support, coordinate, train and/or monitor Cal-SOAP activities
Student Staff Salaries and Benefits	\$ 468,000	Academic support and college guidance, undergraduate tutors and advisors strategically deployed to consortium schools to provide academic support, college guidance and tutoring
Student Mileage	\$ 4,200	Undergraduate students will be reimbursed for their mileage
Operating Expenses	\$189,000	
Supplies	\$ 26,000-	Supplies purchased with grant funds will support Cal-SOAP activities
Equipment Purchases	\$ 0	There will be no equipment purchased with Cal-SOAP funds
Program Services	\$ 0	Allocated funding will enhance programs that support Cal-SOAP activities
Other	\$ 0	Allocated grant dollars will fund student trips to local colleges
Administrative Indirect Charges (8% maximum of total grant funding)	\$ 33,009	

 4/3/2018

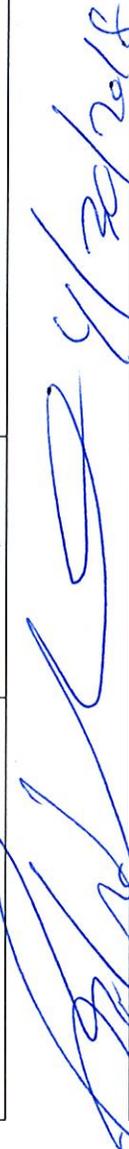
Applicant Signature

Date

Form C: Los Angeles Cal-SOAP RFA  
2019-20 Budget Narrative

Consortium Name: L.A. Region Cal-SOAP Consortium

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative
Administrative Staff Salaries and Benefits	\$ 365,840	Each college university partner will fund a coordinator(s)/director(s) to support, coordinate, train and/or monitor Cal-SOAP activities
Student Staff Salaries and Benefits	\$ 325,100	Academic support and college guidance, undergraduate tutors and advisors strategically deployed to consortium schools to provide academic support, college guidance and tutoring
Student Mileage	\$ 4,200	Undergraduate students will be reimbursed for their mileage
Operating Expenses	\$ 189,00	
Supplies	\$ 26,000	Supplies purchased with grant funds will support Cal-SOAP activities
Equipment Purchases	\$ 0	There will be no equipment purchased with Cal-SOAP funds
Program Services	\$ 281,000	Allocated funding will enhance programs that support Cal-SOAP activities
Other	\$ 122,175	Allocated grant dollars will fund student trips to local colleges
Administrative Indirect Charges (8% maximum of total grant funding)	\$ 333,009	



Applicant Signature

Date

**FORM D: L.A. Region Cal-SOAP Consortium  
2018-19 Budget Narrative**

**Administrative Staff and Salaries and Benefits**

In the 2018-19 school year (Grant Year 1), each college/university partner (UCLA, CSUDH, and LATTC) will fund either fully or partially a coordinator(s)/director(s) to support, coordinate, train or monitor Cal-SOAP activities at each of the 10 consortium schools.

CSUDH will provide funding for a senior-level administrator to participate as a board representative and project lead at \$10,000 and faculty from their English and math departments to work with their counterparts at participating consortium high schools to strengthen students' college readiness at a cost of \$20,000. Preparation time will be provided to CSUDH faculty members to provide logistical support and coordination at a cost of \$10,000.

LATTC will partially fund the Dean of Adult Education & Partnership salary to serve on the Consortium's board and to oversee activities related to the Consortium at a cost of \$21,000. A Program Technician salary will be partially funded at \$18,300 to support Cal-SOAP activities. Additionally, Cal-SOAP grant will be allocated to partially fund a Program Specialist to coordinate student ambassadors, tutors, conduct enrollment sessions, and process enrollment for students at \$39,000 each year of the grant.

During the first year of the grant (2018-19), LAUSD will commit to providing three College Counseling Coordinators at a cost of \$368,520 who will work closely with each consortium school to coordinate Cal-SOAP activities. One of the College Counselors will serve as the district's Cal-SOAP representative. To support the operation of the Consortium, the District will fund a data coordinator at \$149,683 to assist the Consortium with monitoring student's progress. Additionally, LAUSD will allocate \$30,000 to fund professional development (PD) for English, math, and advanced placement (AP) teachers at consortium high schools. The teacher PD will focus on expository reading, writing and college level math skills for high school students. Counselors at all consortium schools will receive access to PD that is focused on college advising and will be provided additional hours to conduct before and after school activities related to the Consortium at a cost of \$42,600.

The total administrative cost is \$679,133 with \$640,133 funded through in-matching and \$39,000 funded through the Cal-SOAP grant.

**Student Staff Salaries and Benefits**

CSUDH will fund and deploy six college outreach counselors at \$3,330 per counselor to each consortium high schools at a value of \$20,000 of matching funds.

The L.A. Region Consortium will use 30% of the Cal-SOAP funds to provide additional undergraduate tutors and advisors to consortium schools.

LATTC will fund three Career Guidance Counselor Assistants (\$12,800 per counselor) to work at consortium high schools to support CTE activities and dual enrollment at a cost of \$38,400. LATTC will utilize Cal-SOAP funds to provide six college ambassadors (\$9,500 per ambassador) to work at selected consortium schools at a cost of \$57,600. Additionally, LATTC will utilize Cal-SOAP grant funds to deploy 12 tutors (\$9,600 per tutor) to selected consortium schools at a cost of \$115,000.

UCLA BruinCorps will provide approximately 44 peer tutors to service students at consortium schools. The value of the associated in-kind services is \$97,000 in 2018-19. UCLA will utilize \$140,000 of Cal-SOAP funds to provide additional tutors and advisors.

The total student and staff benefits is (\$468,000) with \$155,400 funded through in-kind and \$312,600 funded through the Cal-SOAP grant.

**Student Mileage**

LATTC will allocate \$2,100 of match funding to cover the cost of mileage for undergraduate students to conduct Cal-SOAP related activities at consortium schools. Cal-SOAP grant dollars will also be used to cover \$2,100 of mileage expenses for undergraduate tutors and advisors.

The total mileage cost is \$4,200 with \$2,100 funded through in-matching and \$2,100 funded, using the Cal-SOAP grant.

**Operating Expenses**

LATTC provide students access to dual enrollment courses whereby students take college-level coursework at their high schools with an LATTC staff member. The operating cost of this program at the 10 consortium schools would be \$189,000.

The total operating cost to support Cal-SOAP activities is estimated at \$189,000 of in-kind matching funds.

**Supplies**

LATTC has an estimated annual in-kind cost for general office supplies (paper, toner, pens) to support program Cal-SOAP activities at a cost of \$10,000, and UCLA estimates their in-kind cost for general supplies at \$4,000. LATTC will utilize grant funds to provide another \$12,000 for supplies to support Cal-SOAP activities.

The total cost of supplies to support Cal-SOAP activities is estimated at \$26,000 with \$14,000 from in-kind matching funds and \$12,000 from Cal-SOAP grant funding.

**Program Services**

LATTC will provide a Parent Academy for Student Achievement program at a cost of \$151,200. This program will enable parents at consortium schools to enroll in noncredit college readiness courses and workshops. Topics will include, but are not limited to, navigating college, college enrollment and resources, special programs, helping students study and communicate, financial aid and literacy, demystifying myths of community colleges, and LA College Promise opportunities. Parents at consortium schools will also participate in college visits.

The National College Resources Foundation will fund two advisors to provide 18 hours of FAFSA/CADAA support to consortium high schools at a cost of \$1,800, 100 tickets per consortium school to participate in the Los Angeles Black College Expo at a cost of \$10,000, and four days of STEM instruction for each middle school at \$3,000 per school for a cost of \$12,000.

In addition, the Council of African American Parents will provide parent workshops focused on the college application process and college financing (FAFSA/CADAA) and parent support at a cost of (\$20,000).

UCLA will fund Saturday and summer academies and programs at cost of \$86,000.

Total program services are funded through in-kind matches at \$283,000.

**Other**

In each year of the grant, LAUSD will provide \$3,000 to each consortium school for college fieldtrips at a cost of \$30,000. UCLA will also match operating cost (i.e., facilities and supplies) related to Cal-SOAP quarterly professional developments at \$12,000 in 2018-19. LATTC will provided match funding to conduct a Cal-SOAP Family Summit at a cost of \$15,000 each year. Cal-SOAP grant funding will be used to transport students and families to LATTC for campus tours and the annual Cal-SOAP Family Summit at a cost of \$28,000.

CSUDH will fund the use of campus facilities at \$5,000, and LATTC estimates an in-kind matching cost of \$5,000 for facilities use.

UNITE LA will provide transportation and related cost for two five-hour FAFSA/CADAA workshops for 150 participants (students and parents) at a value of \$14,175.

The total cost to fund Cal-SOAP events and transportation cost is \$109,175 with \$81,175 coming from in-kind matching and \$28,000 funded through the Cal-SOAP grant.

**FORM D: L.A. Region Cal-SOAP Consortium  
2019-20 Budget Narrative**

**Administrative Staff and Salaries and Benefits**

In the 2019-20 school year (Grant Year 2), each college/university partner (UCLA, CSUDH, and LATTC) will continue to fund a coordinator(s)/director(s) from their respective institutions to support, coordinate, train and monitor activities related to student tutoring and college advising at each of the consortium schools.

CSUDH will provide funding for a senior-level administrator to participate as a board representative and project lead at \$10,000 and faculty from their English and math departments to work with their counterparts at participating consortium high schools to strengthen students' college readiness at a cost of \$20,000. Preparation time will be provided to CSUDH faculty members to provide logistical support and coordination at a cost of \$10,000.

LATTC will partially fund the Dean of Adult Education & Partnership salary to serve on the Consortium's board and to oversee activities related to the Consortium at a cost of \$21,000. A Program Technician salary will be partially funded at \$12,000 to support Cal-SOAP activities. Additionally, Cal-SOAP grant will be allocated to partially fund a Program Specialist to coordinate student ambassadors, tutors, conduct enrollment sessions, and process enrollment for students at \$39,000 each year of the grant.

During the secondary year of the grant (2019-20), LAUD will utilize Cal-SOAP funds to purchase a College Counseling Coordinator at \$122,840.00 (include benefits) to support Cal-SOAP activities. LAUSD will continue to allocate \$30,000 to fund PD for English, math and AP teachers at consortium high schools. The teacher PD will focus on expository reading and writing and college level math skills for high school students. Counselors at all consortium schools will receive access to professional development that is focused on college advising as well as additional hours to conduct before and after school activities parent related to the Consortium at a cost of \$42,600.

The total administrative cost is \$243,000 with \$204,000 funded through in-kind funds and \$161,840 funded through the Cal-SOAP grant.

**Student Staff Salaries and Benefit**

CSUDH will fund and deploy six college outreach counselors at \$3,330 per counselor to each consortium high schools at a value of \$20,000 of matching funds.

LATTC will fund three Career Guidance Counselor Assistants (\$12,800 per counselor) to work at consortium high schools to support CTE activities and dual enrollment at a cost of \$38,400. LATTC will utilize Cal-SOAP funds to provide six college ambassadors (\$9,500 per ambassador) to work at selected consortium schools at a cost of \$57,600. Additionally, LATTC will utilize Cal-SOAP funds to deploy 12 tutors (\$9,600 per tutor) to selected consortium schools at a cost of \$115,000.

UCLA BruinCorps will provide approximately 46 peer tutors to service students at consortium schools. The value of the associated in-kind services is \$102,500 in 2019-20.

**Student Mileage**

LATTC will allocate \$2,100 of matched funding to cover the cost of mileage for undergraduate students to conduct Cal-SOAP related activities at consortium schools. Cal-SOAP grant dollars will also be used to cover \$2,100 of mileage expenses for undergraduate tutors and advisors.

The total mileage cost is \$4,200 with \$2,100 funded through in-matching and \$2,100 funded, using the Cal-SOAP grant.

**Operating Expenses**

LATTC provide students access to dual enrollment courses whereby students take college-level coursework at their high schools with an LATTC staff member. The operating cost of this program at the 10 consortium schools would be \$189,000.

The total operating cost to support Cal-SOAP activities is estimated at \$189,000 of in-kind matching funds.

**Supplies**

LATTC has an estimated annual in-kind cost for general office supplies (paper, toner, pens) to support program Cal-SOAP activities at a cost of \$10,000, and UCLA estimates their in-kind cost for general supplies at \$4,000. LATTC will utilize grant funds to provide another \$12,000 for supplies to support Cal-SOAP activities.

The total cost of supplies to support Cal-SOAP activities is estimated at \$26,000 with \$14,000 from in-kind matching funds and \$12,000 from Cal-SOAP grant funding.

**Program Services**

LATTC will provide a Parent Academy for Student Achievement program at a cost of \$151,200. This program will enable parents at consortium schools to enroll in noncredit college readiness courses and workshops. Topics will include, but are not limited to, navigating college, college enrollment and resources, special programs, helping students study and communicate, financial aid and literacy, demystifying myths of community colleges, and LA College Promise opportunities. Parents at consortium schools will also participate in college visits.

The National College Resources Foundation will fund two advisors to provide 18 hours of FAFSA/CADAA support to consortium high schools at a cost of \$1,800, 100 tickets per consortium school to participate in the Los Angeles Black College Expo at a cost of \$10,000, and four days of STEM instruction for each middle school at \$3,000 per school for a cost of \$12,000.

In addition, the Council of African American Parents will provide parent workshops focused on the college application process and college financing (FAFSA/CADAA) and parent support at a cost of (\$20,000).

UCLA will fund Saturday and summer academies and programs at cost of \$88,000.

Total program services are funded through in-kind matches at \$281,000.

**Other**

In each year of the grant, LAUSD will provide \$3,000 to each consortium school for college fieldtrips at a cost of \$30,000. UCLA will also match operating cost (i.e., facilities and supplies) related to Cal-SOAP quarterly professional developments at \$25,000 in 2018-19. LATTC will provided match funding to conduct a Cal-SOAP Family Summit at a cost of \$15,000 each year. Cal-SOAP grant funding will be used to transport students and families to LATTC for campus tours and the annual Cal-SOAP Family Summit at a cost of \$28,000.

CSUDH will fund the use of campus facilities at \$5,000, and LATTC estimates an in-kind matching cost of \$5,000 for facilities use.

UNITE-LA with provide transportation and related cost for two five-hour FAFSA/CADAA workshops for 150 participants (students and parents) at a value of \$14,175.

The total cost to fund Cal-SOAP events and transportation cost is \$122,175 with \$94,175 coming from in-kind matching and \$28,000 funded through the Cal-SOAP grant.

**L.A. Region Cal-SOAP Consortium  
Member Agreement**

Initiated by the Los Angeles Unified School District (LAUSD), the L.A. Region Cal-SOAP Consortium brings together local colleges/universities, nonprofit organizations and LAUSD in a collaboration to intensify efforts to increase college enrollment among underserved/underrepresented students and/or students who experience disadvantages (e.g., low-income, first generation, lowest performing subgroups, homeless and/or in foster care).

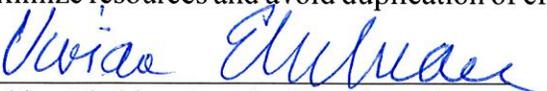
The mission of the L.A. Region Cal-SOAP Consortium is to close achievement and opportunity gaps for all underserved/underrepresented student groups at identified high-needs schools within LAUSD.

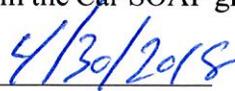
As Member of the L.A. Region Cal-SOAP, the Los Angeles Unified School District commits to adhering to the following Cal-SOAP activities:

- Contribute towards the minimum matching requirement of 1.5 of matching dollars to every state grant dollar requested
- Provide college preparation and outreach support to underserved/underrepresented middle and high school students and their parents/legal guardians/educational rights holders/caregivers
- Appoint a representative to participate in quarterly board meetings who serve in a capacity that involves administering/overseeing programs or grants providing college outreach and direct services to students
- Work cooperatively with members of the consortium to adhere to all guidelines outlined in the grant by Cal-SOAP
- Share and manage data among members of the consortium in accordance with FERPA and/or other federal, state and local laws and policies that protect privacy

LAUSD commits to serving as the fiscal agent of the L.A. Region Cal-SOAP and will work cooperatively with consortium members to ensure agreed upon activities and supports are adequately funded to meet the goals and objectives outlined in the grant. Additionally, LAUSD will ensure all fiscal and data reports are completed and submitted within a timely manner.

The Los Angeles Unified School District agrees to participate as a consortium member in the L.A. Region Cal-SOAP Consortium and will provide an in-kind match commitment amount of \$620,492 for 2018-19 and \$72,289 for the 2019-20. Moreover, our organization commits to working cooperatively and systematically within the L.A. Region Cal-SOAP Consortium to develop and implement academic, college access and college knowledge preparation activities to maximize resources and avoid duplication of efforts as outlined in the Cal-SOAP grant application.

  
Ekchian Ekchian, Interim Superintendent

  
Date

**L.A. Region Cal-SOAP Consortium  
Member Agreement**

Initiated by the Los Angeles Unified School District (LAUSD), the L.A. Region Cal-SOAP Consortium brings together local colleges/universities, nonprofit organizations and LAUSD in a collaboration to intensify efforts to increase college enrollment among underserved/underrepresented students and/or students who experience disadvantages (e.g., low-income, first generation, lowest performing subgroups, homeless and/or in foster care).

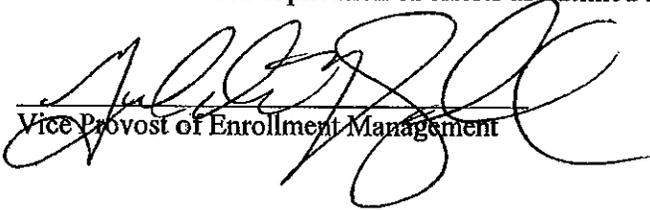
The mission of the L.A. Region Cal-SOAP Consortium is to close achievement and opportunity gaps for all underserved/underrepresented student groups at identified high-needs schools within LAUSD.

As Member of the L.A. Region Cal-SOAP, UCLA Enrollment Management commits to adhering to the following Cal-SOAP activities:

- Contribute towards the minimum matching requirement of 1.5 of matching dollars to every state grant dollar requested
- Provide college preparation and outreach support to underserved/underrepresented middle and high school students and their parents/legal guardians/educational rights holders/caregivers
- Appoint a representative to participate in quarterly board meetings who serve in a capacity that involves administering/overseeing programs or grants providing college outreach and direct services to students
- Work cooperatively with members of the consortium to adhere to all guidelines outlined in the grant by Cal-SOAP
- Share and manage data among members of the consortium in accordance with FERPA and/or other federal, state and local laws and policies that protect privacy

LAUSD commits to serving as the fiscal agent of the L.A. Region Cal-SOAP and will work cooperatively with consortium members to ensure agreed upon activities and supports are adequately funded to meet the goals and objectives outlined in the grant. Additionally, LAUSD will ensure all fiscal and data reports are completed and submitted within a timely manner.

UCLA Enrollment Management agrees to participate as a consortium member in the L.A. Region Cal-SOAP Consortium and will provide an in-kind match commitment amount of \$279,000 for 2018-19 and \$294,000 for the 2019-20. Moreover, our organization commits to working cooperatively and systematically within the L.A. Region Cal-SOAP Consortium to develop and implement academic, college access and college knowledge preparation activities to maximize resources and avoid duplication of efforts as outlined in the Cal-SOAP grant application.

  
Vice Provost of Enrollment Management

4-30-2018  
Date

**L.A. Region Cal-SOAP Consortium  
Member Agreement**

Initiated by the Los Angeles Unified School District (LAUSD), the L.A. Region Cal-SOAP Consortium brings together local colleges/universities, nonprofit organizations and LAUSD in a collaboration to intensify efforts to increase college enrollment among underserved/underrepresented students and/or students who experience disadvantages (e.g., low-income, first generation, lowest performing subgroups, homeless and/or in foster care).

The mission of the L.A. Region Cal-SOAP Consortium is to close achievement and opportunity gaps for all underserved/underrepresented student groups at identified high-needs schools within LAUSD.

As Member of the L.A. Region Cal-SOAP, UNITE-LA, an affiliate of the Los Angeles Area Chamber of Commerce, commits to adhering to the following Cal-SOAP activities:

- Contribute towards the minimum matching requirement of 1.5 of matching dollars to every state grant dollar requested
- Provide college preparation and outreach support to underserved/underrepresented middle and high school students and their parents/legal guardians/educational rights holders/caregivers
- Appoint a representative to participate in quarterly board meetings who serve in a capacity that involves administering/overseeing programs or grants providing college outreach and direct services to students
- Work cooperatively with members of the consortium to adhere to all guidelines outlined in the grant by Cal-SOAP
- Share and manage data among members of the consortium in accordance with FERPA and/or other federal, state and local laws and policies that protect privacy

LAUSD commits to serving as the fiscal agent of the L.A. Region Cal-SOAP and will work cooperatively with consortium members to ensure agreed upon activities and supports are adequately funded to meet the goals and objectives outlined in the grant. Additionally, LAUSD will ensure all fiscal and data reports are completed and submitted within a timely manner.

UNITE-LA agrees to participate as a consortium member in the L.A. Region Cal-SOAP Consortium and will provide an in-kind match commitment amount of \$15,000 for 2018-19 and \$15,000 for the 2019-20. Moreover, our organization commits to working cooperatively and systematically within the L.A. Region Cal-SOAP Consortium to develop and implement academic, college access and college knowledge preparation activities to maximize resources and avoid duplication of efforts as outlined in the Cal-SOAP grant application.



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Paola Santana

4/30/2018

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Date

**L.A. Region Cal-SOAP Consortium  
Member Agreement**

Initiated by the Los Angeles Unified School District (LAUSD), the L.A. Region Cal-SOAP Consortium brings together local colleges/universities, nonprofit organizations and LAUSD in a collaboration to intensify efforts to increase college enrollment among underserved/underrepresented students and/or students who experience disadvantages (e.g., low-income, first generation, lowest performing subgroups, homeless and/or in foster care).

The mission of the L.A. Region Cal-SOAP Consortium is to close achievement and opportunity gaps for all underserved/underrepresented student groups at identified high-needs schools within LAUSD.

As Member of the L.A. Region Cal-SOAP, ~~(Organizations Name)~~ National College Resources Foundation commits to adhering to the following Cal-SOAP activities:

- Contribute towards the minimum matching requirement of 1.5 of matching dollars to every state grant dollar requested
- Provide college preparation and outreach support to underserved/underrepresented middle and high school students and their parents/legal guardians/educational rights holders/caregivers
- Appoint a representative to participate in quarterly board meetings who serve in a capacity that involves administering/overseeing programs or grants providing college outreach and direct services to students
- Work cooperatively with members of the consortium to adhere to all guidelines outlined in the grant by Cal-SOAP
- Share and manage data among members of the consortium in accordance with FERPA and/or other federal, state and local laws and policies that protect privacy

LAUSD commits to serving as the fiscal agent of the L.A. Region Cal-SOAP and will work cooperatively with consortium members to ensure agreed upon activities and supports are adequately funded to meet the goals and objectives outlined in the grant. Additionally, LAUSD will ensure all fiscal and data reports are completed and submitted within a timely manner.

~~{Organizations Name}~~ National College Resources Foundation agrees to participate as a consortium member in the L.A. Region Cal-SOAP Consortium and will provide an in-kind match commitment amount of ~~{ \$23,800 }~~ for 2018-19 and { \$23,800 } for the 2019-20. Moreover, our organization commits to working cooperatively and systematically within the L.A. Region Cal-SOAP Consortium to develop and implement academic, college access and college knowledge preparation activities to maximize resources and avoid duplication of efforts as outlined in the Cal-SOAP grant application.

National College Resources Foundation

4/30/18

**L.A. Region Cal-SOAP Consortium  
Member Agreement**

Initiated by the Los Angeles Unified School District (LAUSD), the L.A. Region Cal-SOAP Consortium brings together local colleges/universities, nonprofit organizations and LAUSD in a collaboration to intensify efforts to increase college enrollment among underserved/underrepresented students and/or students who experience disadvantages (e.g., low-income, first generation, lowest performing subgroups, homeless and/or in foster care).

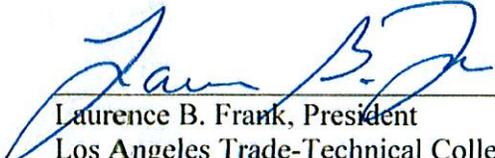
The mission of the L.A. Region Cal-SOAP Consortium is to close achievement and opportunity gaps for all underserved/underrepresented student groups at identified high-needs schools within LAUSD.

As Member of the L.A. Region Cal-SOAP, Los Angeles Trade-Technical College (LATTC) commits to adhering to the following Cal-SOAP activities:

- Contribute towards the minimum matching requirement of 1.5 of matching dollars to every state grant dollar requested
- Provide college preparation and outreach support to underserved/underrepresented middle and high school students and their parents/legal guardians/educational rights holders/caregivers
- Appoint a representative to participate in quarterly board meetings who serve in a capacity that involves administering/overseeing programs or grants providing college outreach and direct services to students
- Work cooperatively with members of the consortium to adhere to all guidelines outlined in the grant by Cal-SOAP
- Share and manage data among members of the consortium in accordance with FERPA and/or other federal, state and local laws and policies that protect privacy

LAUSD commits to serving as the fiscal agent of the L.A. Region Cal-SOAP and will work cooperatively with consortium members to ensure agreed upon activities and supports are adequately funded to meet the goals and objectives outlined in the grant. Additionally, LAUSD will ensure all fiscal and data reports are completed and submitted within a timely manner.

LATTC agrees to participate as a consortium member in the L.A. Region Cal-SOAP Consortium and will provide an in-kind match commitment amount of \$420,031 for 2018-19 and \$420,031 for the 2019-20. Moreover, our organization commits to working cooperatively and systematically within the L.A. Region Cal-SOAP Consortium to develop and implement academic, college access and college knowledge preparation activities to maximize resources and avoid duplication of efforts as outlined in the Cal-SOAP grant application.

  
 Laurence B. Frank, President  
 Los Angeles Trade-Technical College

4/30/18  
 Date

**L.A. Region Cal-SOAP Consortium  
Member Agreement**

Initiated by the Los Angeles Unified School District (LAUSD), the L.A. Region Cal-SOAP Consortium brings together local colleges/universities, nonprofit organizations and LAUSD in a collaboration to intensify efforts to increase college enrollment among underserved/underrepresented students and/or students who experience disadvantages (e.g., low-income, first generation, lowest performing subgroups, homeless and/or in foster care).

The mission of the L.A. Region Cal-SOAP Consortium is to close achievement and opportunity gaps for all underserved/underrepresented student groups at identified high-needs schools within LAUSD.

As Member of the L.A. Region Cal-SOAP, Council of African American Parents (CAAP) commits to adhering to the following Cal-SOAP activities:

- Contribute towards the minimum matching requirement of 1.5 of matching dollars to every state grant dollar requested
- Provide college preparation and outreach support to underserved/underrepresented middle and high school students and their parents/legal guardians/educational rights holders/caregivers
- Appoint a representative to participate in quarterly board meetings who serve in a capacity that involves administering/overseeing programs or grants providing college outreach and direct services to students
- Work cooperatively with members of the consortium to adhere to all guidelines outlined in the grant by Cal-SOAP
- Share and manage data among members of the consortium in accordance with FERPA and/or other federal, state and local laws and policies that protect privacy

LAUSD commits to serving as the fiscal agent of the L.A. Region Cal-SOAP and will work cooperatively with consortium members to ensure agreed upon activities and supports are adequately funded to meet the goals and objectives outlined in the grant. Additionally, LAUSD will ensure all fiscal and data reports are completed and submitted within a timely manner.

Council of African American Parents(CAAP) agrees to participate as a consortium member in the L.A. Region Cal-SOAP Consortium and will provide an in-kind match commitment amount of \$10,000 for 2018-19 and \$10,000 for the 2019-20. Moreover, our organization commits to working cooperatively and systematically within the L.A. Region Cal-SOAP Consortium to develop and implement academic, college access and college knowledge preparation activities to maximize resources and avoid duplication of efforts as outlined in the Cal-SOAP grant application.

  
Ingrid C. Johnson  
Council of African American Parents (CAAP)

April 30, 2018

**Form A: Los Angeles Cal-SOAP RFA  
Consortium Information**

Grant Period: Fiscal Years 2018-2020

Applicants for the Los Angeles Region Cal-SOAP RFA must complete the sections below and submit Form A as the cover sheet with their application.

Date Submitted: April 30, 2018

Consortium Name	CalSOAP- Los Angeles		
Name of Lead Agency	East Los Angeles College		
Mailing Address:	1301 Avenida Cesar Chavez		
City:	Monterey Park	Zip Code:	91754
Primary Contact:	Miguel Duenas	Title:	Associate Dean
Phone:	323-265-8625	Fax:	
E-Mail Address:	<a href="mailto:duenasma@elac.edu">duenasma@elac.edu</a>		
Secondary Contact:	Dr. Laura Cantu	Title:	Dean
Phone:	323-265-8646	Fax:	
E-Mail Address:	<a href="mailto:cantulb@elac.edu">cantulb@elac.edu</a>		

Grant Funding Amount Requested	\$ 1,431,746
Total Match from Partners	\$ 2,225,822
Total Proposed Budget	\$ 3,657,568

  
Applicant Signature

4/29/18  
Date

The Los Angeles Cal-SOAP application, required forms, and all supporting documents must be received at CSAC on or before **Monday, April 30, 2018**, by 3:00 PM p.m. PST.

Applicants are required to submit 5 printed copies to the:

Steve Caldwell  
California Student Aid Commission  
11040 White Rock Road  
Rancho Cordova, CA 95670

Applicants will also submit an electronic copy of the grant application to:

[CalSOAPRFA@csac.ca.gov](mailto:CalSOAPRFA@csac.ca.gov)

**Section 1: Background Information (10 points)**

The Los Angeles (LA) Cal-SOAP Consortium is an organization of educational institutions and non-profit agencies aimed at increasing student academic success, accessibility and affordability to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in targeted LA County regions with low eligibility or college participation rates with emphasis in outreach to serve Latino, African-American, Undocumented/DACA/AB540, Foster Youth and students. The communities served in LA Cal-SOAP are South Central LA, Central LA, East LA, Southeast LA, San Gabriel Valley which have a predominantly large Latino and African-American population and chosen based on the socioeconomically disadvantaged rates (free/reduced lunch rates) of 75% or higher, also have high staggering educational achievement for example 46% of our foster youth become high school dropouts, fewer than 10% entering college, only 2% graduating. We also drilled down to the university application, admission and attendance rates. We found for example that the UCs Fall 2017 Admissions Data and for our South-Central Los Angeles school, Washington Prep HS, with 85.1 % socioeconomic disadvantaged, out of the 58 applied (35-Latino, 20-Black), 17 admitted, but only 11 attended (16%-Latino, 3%-Black). Across the county at San Gabriel High School only 6 Latinos (4%) attended a UC. According to research there is a lost of opportunity as 80% of student who applied to higher education yet did not go on due to lack of financial options. Therefore, we are committed to the movement of “making college happen”.

All partnership members have committed to improve the college preparation, transition and transfer continuum rates. LA Cal-SOAP will be anchored by a partnership with a) *three community colleges* in the Los Angeles Community College District (LACCD) - East Los Angeles College (ELAC) with 51% have less than a high school education, Los Angeles Southwest College (LASC) with 57% having less than a high school diploma and Los Angeles City College (LACC) with 15% have less than a high school diploma; b) *three universities*, Cal State University Los Angeles (CSULA), UCLA, UCI; c) *three school districts* (28 participating high/middle schools) Los Angeles Unified School District (LAUSD) and their Beyond the Bell Program which cover many of the before/after school activities, Montebello Unified School District (MUSD), and Alhambra Unified School District (AUSD); and *five community partners*.

The LA Cal-SOAP system overview is 1) embraced by an Executive group (Institutions CEO, Superintendent, President) that promotes collective impact, thereby avoiding duplication of services, champions improving the college-going rate; 2) works directly with local regional high school and middle schools partners/contacts through an Advisory Committee to program an array of services that include outreach, academic support, student support and pro-family engagement with a general and intensive service approach that includes large audience orientations/workshops/events to college, as well as individualized sessions for the schools and the targeted special populations mentioned above as well as offer a case management/strength-based approach that will build on the needs and interest of the students using the community cultural wealth model of resilience, embeds appropriate and culturally sensitive support and resources; 3) engages in continuous improvement to further evolve the consortium movement to make college happen.

**Section 2: Governance (20 points) (12 pages)**

The new LA Cal-SOAP Consortium's mission is to provide access, equity and success to our low-income and first-generation students by provoking the not "*Can I attend College*", but "*When I attend College*" by responsive connections to people who care along with knowledge, resources, services. East Los Angeles College (ELAC) proposes to facilitate the development of LA Cal-SOAP Consortium as identified in Section 1 with several layers of support. The LA Cal-SOAP Consortium exceeds the eight partners specified in Education Code 69561.

<b>Higher Education Institutions (6)</b>	Comm. College: ELAC, LASC, LACC 4-year university: CSULA, UCI, UCLA
<b>School Districts-(3) AND their High Schools (20)</b>  <b>Middle/Span Schools (5)</b> (AUSD has span schools K-8)	Montebello USD, Alhambra USD, Los Angeles USD
	<b>MUSD:</b> Montebello HS, Schurr HS, Vail HS <b>Middle Schools:</b> Montebello Intermediate School
	<b>AUSD:</b> Alhambra HS, Mark Keppel HS, San Gabriel HS <b>Span Schools K-8:</b> Northrup, Emery Park
	<b>LAUSD: Central City:</b> Jefferson Nava HS, Maya Angelou HS, Wilson HS; <b>South Central:</b> Wash Prep, Jordan HS, Fremont HS, Dymally HS; <b>East:</b> Garfield HS, Roosevelt HS, Torres HS, South Gate HS, Huntington Park HS, Bell HS, Maywood HS <b>Middle Schools:</b> Nimitz MS, Griffith MS <b>LAUSD Beyond the Bell</b>
<b>Comm. Partners (5)</b>	<b>YMCA, SPA7 Community Partnership, Families in Schools, Five Keys Charter, City of Los Angeles</b>
<b>Objectives:</b>	
1. Increase the availability of information and resources about postsecondary opportunities to qualified students and their families.	
2. Raise the academic achievement levels of qualified students to increase their eligibility to participate in postsecondary education.	
3. Increase regional collaboration/collective impact among pre-college outreach programs.	

A value that our partners share is recognizing that our students are successful when parents, educational institutions and community members are invested in student success. LA Cal-SOAP has garnered support by the local district Superintendents within Los Angeles Unified School District (LAUSD), Montebello Unified School District (MUSD) and Alhambra Unified School District (AUSD) and their schools. While the unified school partners have a longstanding relationship with the three colleges, we see the goal/work of the new LA Cal-SOAPs consortium to not only leverage existing partnerships but rather, build the regions capacity to ensure that Los Angeles County students, living in the most underserved communities, will not only be prepared

to enter community college by taking transfer level coursework but also prepared for 4-year admissions. Also joining us - California State University Los Angeles (CSULA), University of California Irvine (UCI) and University of California, Los Angeles (UCLA), Families in Schools, SPA 7, Beyond the Bell, Community Based Learning programs from UCLA, Five Keys Charter School and City of LA's Hire LA's Youth, all committed to capacity building of college and work opportunities. Each school district and community partner has provided partnership agreement letters found in Appendix A of this application.

**Structure:** The CalSOAP Consortium will be structured into two layers, 1) consisting of Executive/Advisory Leadership that will bring together the ELAC President and/or Vice Presidents, Superintendents of local school districts along with leadership from our 4-year partners. All are committed to promote a strengthening the college pathway. ELAC's President has met with the superintendents and a board member from each of the affiliated school districts. They have committed to promoting a college-going culture by going out to the community and elementary, middle and high schools to incite excitement within our communities.

**1-Executive/Advisory Collaborative:** The CEOs of the community colleges will meet with the Superintendents from the local LAUSD, and specific program administrators of CSU and UC outreach teams. We need these high-level officials to support the program and elicit commitment from their schools and teams. **Role:** Provides shared vision for our communities "college going-college completion" framework, suggests strategies college access, equity and success, examines collective impact on the various programs in the county in order to avoid duplication, expands capacity and promotes objectives of higher education application and attendance rates. **Meetings/Events:** Meets 1-2 per/year, attends delegations to local schools transitional activities (parent conference, ceremonies), and conducts roundtable and Summit,

**2-Regional Governance Committee:** On the microsystem layer, the Governance Committee will be comprised of local school district staff, principals, and/or College/Career Counselors, college and university personnel, community based and governmental agencies that will all work together to support the direct delivery of service. **Role:** Advisory/Governance Board membership are local school sites representatives. Since each school is unique as to their representative (Counselors, Vice Principals and Principals, Special Project Coordinator), each school will determine the one voting representative from each school site to serve as a board member and to actively participate, take ownership in programming and contribute to evolving change. Officers will be a Chair and Co-Chair (Fiscal Agent), Vice Chair, Secretary, Treasurer. All other partners will serve as At-large board members. **Meetings:** Monthly to ensure vision, goals and strategies are being implemented and evaluated, in year two quarterly dependent on group. **Events:** See Section 3 - Activities. Operational policies/bylaws created in collaboration with local regional governance committee includes the Mission, Objectives, Membership, Matching Fund Reqs, Participation (supportive or active partners), Termination of Participation, Roles, Election of Officers, Duties, Rules of Order, Voting, Documentation, Accountability measures and other agreed upon elements. The consortium's fiscal agent, East Los Angeles College (ELAC), will work with board to monitor and fine-tune activities in Scope of Work (deliverables, timelines, progress), and ensure accountability and assurances expected by CSAC. ELAC, the largest of the nine colleges in Los Angeles Community College District (LACCD), has an annual budget of over \$121 million dollars. Cal-SOAP will be under oversight of the Associate Dean (AD) in the Student Services Division which manages \$29 million dollars budgets or 25% of the college's budget. Administrators have a strong history of grants management and evaluation. The AD was a previous administrator with the LAUSD

as the Parent Engagement Coordinator.

### Section 3: Program Activities and Services (35 points)

The Los Angeles Community College District (LACCD) is the largest urban community college system in the nation, spread over a large geographical area of Los Angeles; the catchment area has a population of 5.4 million residents educating close to **148,000** credit and non-credit students each year. The student population is 58% Latino, a 12.6% African American and 12.3% Asian which mirrors the population of the region. **Fifty-one** percent of our students live below the poverty line. As a district, **91,604** students received the Board of Governors (BOG) Fee Waiver. In the Los Angeles region, K-12 school districts serve a large number of low income, first generation, limited English proficient, foster youth, probation, undocumented and ethnically diverse communities. While K-12 school districts in our region continue to drive towards higher graduation rates, school data shows that more than half of the graduating classes are not eligible for admissions to California's public universities but of those that are admitted very few attend. LAUSD's graduating class of 2016 (26,806 graduates) **54.9%** graduated completing courses required for UC/CSU but only 47% of the students received a C or better. MUSD's graduating class of 2016 (1,905) **34%** graduated and AUSD's graduating class of 2016 (1821) **49.6%** graduated. We need to offer a case management approach and work with the high schools to conduct follow-up with each of the admitted students. The following table is a small snapshot of demographics of students in the area.

**Table 2016-2017 District Demographics**

Demographics	LAUSD - 633,621	MUSD - 26,521	AUSD - 17,071
Ethnicity	74.1% Latino 8.1% African Am.	95.6% Latino 0.3% African Am.	40.6% Latino 0.7% African Am. 51.4% Asian
Graduation Rates	80.2%	78.4%	94%
Free & Reduced Meals	499,283	22,341	11,013
English Learners	157,619	8,943	3,776
Foster Youth	4,217	246	65
CAASPP Engl. (Lv1-2)	60.4%	65.9%	36.7%
CAASPP Math (Lv 1-2)	70.1%	79.5%	44.8%

The disaggregated data for special student populations (English Language Learners, Foster Youth) and underserved ethnic populations (African American and Latino) paint an even more dire picture. Los Angeles Community Colleges are still offering low income, first generation and ethnically underserved populations their first exposure to post-secondary education. The LA Cal-

SOAP consortium provides intensive services to 20 high schools and 5 middle schools with major focus on African American, Latino and undocumented students. The K-12 school districts do not provide the data on the number of undocumented students in their districts, but it is estimated that there are close to 240,000 children who are undocumented living in California. This does not include the 214,000 young adults that have received Deferred Action for Childhood Arrivals (DACA). In Fall 2017, the LACCD served 11,721 undocumented students. While there was an increase in the number of undocumented students taking non-credit courses, there was a 10.3% decrease amongst AB 540 students (598) from Fall 2016 to Fall 2017. This is attributed to the fears surrounding the current political climate. ELAC serves the largest number of undocumented students, 1,902, LACC serves 894 and LASC serves 189.

There are a multitude of intervention programs tasked with improving educational attainment in low income underserved communities in the County of Los Angeles, such as TRIO, GEAR UP, Upward Bound, Talent Search and AVID programs throughout the county. The goal is not only to increase the numbers of underrepresented students enrolling into post-secondary systems but also support their transition and college completion. We plan to do this by convening a summit of college-prep programs to come together and develop a collaborative plan. There are several other gaps that exist within the region's educational infrastructure for preparing students to not only be college and career ready but also in meeting California public university eligibility requirements for admissions. Many of the college and university recruitment strategies throws a wide net, yet the students need follow-up in each segment of the continuum. The gap is the fragmented delivery system and the need for collective impact of leveraging resources and services. The goal is not only to increase the numbers of underrepresented students enrolling into post-secondary systems but also support their transition and college completion. This gap rests primarily in educational preparation and access to the courses, college counselors, extracurricular activities and financial resources that help students not just meet college eligibility requirements, but also make them competitive for admissions. While, K-12 school districts have worked to increase Advanced Placement (AP) course offerings at their schools it is common to see schools in underserved communities with very few AP offerings, while students in affluent communities have access to AP courses as early as their freshman year in college. Reviewing disaggregated data helps to understand the gaps in order to identify appropriate interventions, for example, Garfield High School (LAUSD) offered 16 AP courses in comparison to Walnut High School that offered 55 AP courses during the 2016-2017 school year. Both schools have the equivalent number of students. The number of AP courses and AP pass rates have a strong correlation to UC admissions as evidenced by UC admits for Fall 2017. While 161 Garfield students applied for UC admissions, 69 were admitted and 30 enrolled in comparison, 361 Walnut students applied, 266 were admitted and 164 enrolled. Another gap that is not often discussed is the preparation of students starting in middle school. A review of the targeted schools indicates that the majority of them do not offer foreign language in middle school nor the opportunity to take Algebra 1 and Geometry during middle school. Students' ability to take a foreign language as well as Algebra 1 and Geometry during middle school helps them take more courses in high school and often puts them on a college track or considered prepared to take honors and Advanced Placement courses once they are at the high school level. Access to college preparation courses in middle school also increases scores on college test such as the SAT. Another significant gap that exists within the regional structure is access to individualized college planning, access to a college counselor and a college and career corner. We will be offering the Escalante Math summer program to our affiliated schools.

The review of the data highlights the disparity and inequitable resources that are found in low income African American and Latino communities. The college going rates of the students in the region are dismal. LA Cal-SOAP will focus on high school students who are underperforming and underserved. The data suggests that the groups with the lowest college-going rates are Latinos, African Americans, Foster youth and undocumented students. The community-based partners for the new LA Cal-SOAP also provide programs that focus on college preparation and job readiness. The chart below describes the Continuum of Services from kindergarten to 12th grade, with intensive core programming taking place from middle school to college/university transition:

K-6	Middle School	9th Grade	10th Grade	11th Grade	12th Grade
<ul style="list-style-type: none"> <li>• College Going Visits with CEO &amp; Admin Team</li> <li>• Kinder Walk Day</li> <li>• College Commitment</li> <li>• Foundations for Learning</li> <li>• Schools conduct College Research</li> </ul>	<ul style="list-style-type: none"> <li>• Academic Planning</li> <li>• Escalante/English Literacy Camps</li> <li>• Explore Career Boot Camps</li> <li>• STEM Camp</li> <li>• Coding Camp for Girls</li> <li>• Robotics Camp</li> <li>• Research high school programs</li> <li>• College and Career Fairs</li> <li>• Family Engagement Events</li> <li>• Career Exploration</li> </ul>	<ul style="list-style-type: none"> <li>• College and Career Success Course</li> <li>• High School Checklist - Academic Planning - 10 year plan</li> <li>• Dual Enrollment Classes</li> <li>• Collaborate with school events, Welcome Back Nights, Open Houses, Parent conferences</li> <li>• Tutoring</li> <li>• College Advisement</li> <li>• Targeted support groups.</li> <li>• Math &amp; English Summer Bridge</li> </ul>	<ul style="list-style-type: none"> <li>• High School Checklist - Academic Planning - 10 year plan</li> <li>• Practice and take PSAT</li> <li>• Dual Enrollment</li> <li>• SAT Prep</li> <li>• AP Prep</li> <li>• College Summer Academy</li> <li>• College and Career Course</li> <li>• Escalanted Math Acceleration class</li> <li>• Summer Internships</li> </ul>	<ul style="list-style-type: none"> <li>• High School Checklist - Academic Planning - 10 year plan</li> <li>• Practice and take PSAT</li> <li>• College Summer Academy</li> <li>• College and Career Planning Course</li> <li>• Career Exploration</li> <li>• Financial Literacy</li> <li>• Dual Enrollment Courses</li> <li>• SAT Prep</li> <li>• AP Prep</li> <li>• Summer Internships</li> </ul>	<ul style="list-style-type: none"> <li>• High School Checklist - Academic Planning - 10 year plan</li> <li>• Take SAP</li> <li>• Confirm GPA</li> <li>• FAFSA</li> <li>• College Application Prep</li> <li>• Career Exploration</li> <li>• Financial Literacy</li> <li>• Dual Enrollment Courses</li> <li>• College Acceptance Days</li> </ul>

High School Counselors and Teachers will be provided with information and encouraged to refer students. A Student Needs Assessment Survey will be conducted asking students questions about their thoughts about College, their understanding of college-going requirements, available resources as well as family expectations. ELAC, LASC and LACC have the ability to provide non-credit and credit courses to targeted high schools in the consortium in order to help students build skills and increase college and career readiness. Non-credit and developmental courses will be

offered during the summer as part of a bridge program and during the year students can take Dual Enrollment courses that will help them meet and be competitive for college admissions and simultaneously meet the new indicator of college and career readiness. As mentioned previous one of the gaps that students face is academic and career planning, the past year and half, ELAC has piloted an intervention with Alhambra High School to provide a career exploration and academic planning course called Get Focused Stay Focused (GFSF). The activities reinforce writing, research and critical thinking skills, while simultaneously preparing them for the college application process. ELAC will expand the GFSF in collaboration with LASC and LACC.

LA Cal-SOAP consortium will be will utilize a case management approach for a targeted number of students at each of the school sites and rely on the partners to provide additional resources for students. The consortium partners are committed to supporting efforts that increase the number of students seeking higher education by providing; financial/academic information and support for students and their families to ensure their educational success, especially those who are recognized as being from limited income families, first generation college students, or from areas/schools with low eligibility or college participation rates.

As, highlighted in the continuum of services chart, the LA Cal-SOAP consortium recognizes the importance of inculcating college knowledge from the beginning and will create programming thinking of the P-20 continuum of progressive and sequential services. Understanding the community and the challenges that students face will require that we create interventions and activities that will help address specific areas where students are not performing. The consortium plans to provide the required activities as per Education 69561 by ensuring that each activity is either funded by the grant, provided by one of the partners via in-kind match or a leveraged resource from an existing partner. The consortium will increase the availability of information on college and work opportunities by contributing marketing materials disseminated at each of the partnering schools, sending email announcements, flyers to school site personnel such as principals, teachers and schools, making sure that Peer Advisors, College Coordinators and Tutors are also aware and trained to be conduits to announcing the information and communicate opportunities via website and digital app. The consortium partners will also announce opportunities via their own existing communication networks. The consortium will organize and participate in regional Cash for College days. A few consortium partners receive year-round work experience opportunities through Hire LA's Youth and have committed to recruiting students from the targeted high schools in the consortium so that students from a cross segment of the region are able to participate in activities that will support college and career readiness.

The consortium will work with the District Counseling Administrators and participating high schools to support the district and school site leadership's plan to increase the number of college-ready and college-eligible high school graduates. Each school site will identify different activities within the College and Career Indicator metric to offer to their students so that school sites can build the capacity of their offerings. The consortium recognizes that some high schools are unable to offer AP courses to every student that would like to participate. The consortium will work in partnership with school sites to ensure that each of their graduates leave high school prepared for college by meeting one of the 5 metrics; participating in a CTE pathway, SBA Level of 3+ on ELA & Math, 2 semesters of Dual Enrollment, passing 2 AP courses with a score of 3 or better and completing the A-G course sequence plus one of the previous indicators mentioned. The consortium feels it is important to provide school sites with this level of support so that schools

can leverage outside resources to ensure that all of their students can graduate prepared and not solely reliant on the school site resources. The consortium will dedicate **38.27%** of the annual budget for direct tutoring and peer advising support. The consortium will employ 20-30 student peer advisors/tutors, an Umoja Career Guidance Student Leader, Adelante Resource Career Guidance Student Leader, Dream Resource Career Guidance Student Leader, Foster Youth/Next Up Career Guidance Student Leader. The community college's will also leverage their outreach dollars to ensure that each school site has a college corner support with tutoring, advising, dual enrollment and other academic preparation activities and support. We also are only charging 5% indirect cost.

The lead administrator will work with the school site leadership to identify the academic needs of the students and design an intervention. The following highlights key components of the Cal-SOAP interventions - **Activities - Academic, Advisement, Outreach and Beyond**

- 1. Outreach & Engagement using Learning Cycle phases:** *Awareness* - Executives visit local schools to show their concern about college-going rates. *Assemblies*, lunch tables promoting program, community resource events, stationed at high school and middle schools. College & Career Center; Parent Engagement Centers tabling and workshops; *Special Populations Outreach* African American, Latino, Undocumented/DACA, Foster Youth. *Exploration* Get Focus Stay Focused at 2 districts (Montebello USD) & Alhambra USD), College development workshops. *Inquiry* - Orientations, Campus Tours, Workshops, guest speakers. *Utilization* - College application assistance, Computer simulations of financial aid, Cash-for College, Educational planning, College Prep Leadership Academy (10th grade) Summer Academy for Rising Seniors (11th grade), College Bridge for Incoming First Year Experience/Adelante, Transitional Events.
- 2. Academic Activities:** *Tutoring*- LA Cal-SOAP Peer Advisors/Tutors work with students at community sites to provide academic support, homework help; *Summer Academic Programs* - Escalante Math Academy, Writers/Artist Bootcamp; Mentoring sessions.
- 3. Advisement & College Planning Activities** *General College Awareness & Planning* - LA Cal-SOAP College Peer Advisors work with high school students on all aspects of preparing for college (college search, choosing a major, college, and financial aid applications). Students are informed about the different pathways to college. Meets with student in groups and individually and fill out an academic planner for their next 4 years in high school and provide checklists for each grade level so that they can stay on track to graduate and aspire to attend college. College and Career Fairs, ACT/SAT Registration Drive, College Admissions and Educational Planning.  
*Middle Schools* - working with principals and counselors to provide A through G information so that they can smoothly transition into the high school level.  
*Elementary Schools* - provoke interest in Kindergartners and elementary schools, especially 5th and 6th graders and their families to support early planning efforts and aspirations with parent orientation, helping middle school staff with their career day. Promote college research efforts of the schools such as researching the mascot and/or careers that require college degrees and their earning power. *Financial Assistance* - Ongoing Financial Aid Workshops to assist with completing financial aid applications; Cash for College events in Fall and Spring, Parent College and VITA Tax Assistance.
- 4. Resources & Communication** *Digital*: Website with resources for Students, Families, High School Staff, College Staff; School App; Educational Planning; Financial; Skill-building: Time Management and Organization; *Specialized videos* from impacted communities of stories of adversity and success. *Hard Copy*: Grade Level Guides to prepare for college; brochures,

Bulletins, Checklists.

**5. Individualized and Special Events:** Focus on drilling deeper with special populations: African American – Umoja; Latino – Latinx, Undocumented Students or students from immigrant families; (differences between AB540, undocumented) Ally & Champion Family Picnic; Foster Youth.

Consortium members will provide academic support through both grant funds, partner match and leveraged resources. Currently, each of the campuses support community college transfer through Student Success dollars most notably, Student Equity and Basic Skills Initiative. The campuses will use these funds to continue to support students in transferring to 4-year universities/colleges. The consortium will work with high schools and community-based partners, after school programs to identify and recruit students to participate in Cal-SOAP activities. Currently, the community colleges and university partners have Student Outreach Ambassadors that go to the school sites to provide college information and resources to students. Information about college workshops, Cash for College events, Dual Enrollment opportunities and about enrolling in college. Some of the High Schools have college corners that were created in partnership with ELAC, college corners will be created in each of the partner high and middle schools. The consortium recognizes the importance of building the capacity of school site personnel and parents. The consortium will host Counselor Conferences, Parent Education Summits and Principle Conferences in an effort to provide much needed college going information. The consortium partners have experience in conducting workshops to large scale conferences targeted to providing college and career training. The partners also have experience in providing summer bridge activities and working with 4-year partners to offer College Tours and internship opportunities for low income and first-generation college going students. The colleges will expand up on the work to provide college and career awareness opportunities to underserved students. As demonstrated in the selection of schools, the majority of the students come from geographic areas with documented low-eligibility and college participation rates. Please refer to the table that provides disaggregated data on the high schools' demographics and college preparation and participation rates.

Since we will just be starting this summer, if successful, we will not be able to do the Summer Bridge component. For 2019-2020 program year, LA Cal-SOAP will seek to add a summer program for high school students at one of community colleges, CSU or UC partner school (UCLA, UCI) funded by our Student Equity program. ELAC currently invests in transfer residential exposure programs and university trips. This provides community college students who are low income first generation Latino, African American and undocumented students with an opportunity to understand transfer admissions and experience living in a residential dorm and taking a course while on campus. These experiences provide college exposure that is necessary for students as they consider their next step in their education but more importantly it really reinforces the notion that these Universities are made for them. ELAC has seen firsthand that the investment of these programs and promoting a college going culture (transfer going culture) has increased our transfer numbers to the University of California. The investment has seen an increase of admitted students in Fall 2015 by 120 for Fall 2017. Exposure and access are essential to student success; when coupled with academic preparation students find that they are not only admitted to college but are able to successfully obtain their degree. Another activity or service will be offered will be strengthening summer bridge transition programs from high school to college. Last summer the LACCD colleges provided LA Promise students with summer bridge, this upcoming summer will provide us with an opportunity to refine the activities and evaluate what helped students in their

first semester of college and how to modify workshops at the middle and high schools. This information allows us to implement a stronger program for students in summer of 2019. Creating a college-going culture requires intentionality. University of Michigan points out that a college-going culture exists when the following elements are present on all school campuses, in classrooms and school offices that include College Talk, Clear Expectations Information and Resources, Curriculum, Faculty Involvement, Family Involvement, College Partnerships and Articulation.

#### **Section 4: Consortium Operations (10 points)**

**Headquarters and main functions** - The LA Cal-SOAP consortium's headquarters will be housed at ELAC at 1301 Avenida Cesar Chavez, Monterey Park, which is centrally located between each of the service areas of LASC, LACC and the partner high schools and is close to four freeways. Our other site South Gate Educational Center is in the southeast Los Angeles area part of the Alameda corridor, within 10 minutes to the south central and downtown/mid Los Angeles area and 13 miles between San Gabriel Valley and South-Central Los Angeles and is in our Family & Community Engagement Building which is adjacent to campus and easily accessible. The location will support office staff, have storage for our supplies and equipment, documentation and resource material. We will convene the monthly meetings on a rotating schedule amongst the schools so that we all can become familiar with our partners' schools and further the network relationships. In addition, we use Canvas, an online learning module system, to post Consortium communications and master calendar, resources, workshop presentations and handouts, and college preparation for our members to access. The SFP Technician will be able to post onto the CSAC database at this location, ensuring records are confidentially maintained. Members who cannot make it to meetings can use telephone conferencing or facetime.

**Student Workers:** The LA Cal-SOAP College Peer Advisors and Tutors are college students recruited by the community colleges and universities as well as consortium partners. There is already a network of both undergraduate and graduate students seeking employment and/or internship opportunities and wanting to give back to their community by mentoring/tutoring high school and middle students. A Job announcement will also be posted on Edjoin, on websites and sent to our Career Development Centers. Student Advisors and Tutors must all go through an interview and selection process authorized and coordinated by the Fiscal Agent. **Students are selected based on qualifications and set up for an interview that looks for** 1) Strong leadership, organizational, communication, and interpersonal skills; Ability to work with diverse student populations 2) Teacher/faculty recommendation; 3) Financial Unmet Need (FAFSA); 4) Meet clearance requirements as outlined policies. Upon employment, student tutors and advisors will attend a Cal-SOAP orientation, followed by a Peer Advisor/Tutor Leadership Module, in which they will be trained on Cal-SOAP policies and procedures, per the policy and procedures manual. This orientation will also provide each student tutor and advisor a thorough understanding of Cal-SOAP, the programs offered, and the mission and vision of the organization.

In order to ensure a systematic system of Peer Advising and Tutoring, all student workers, Tutors/Peer Advisors, Career Guidance Counseling Assistants must participate in training modules for two weeks in the summer designed by our Learning Assistance Faculty and/or Writing Center Director who have mentored and trained thousands of students in tutoring and retention and push student engagement in order to yield positive results. They will provide training sessions with a peer advisor/tutoring guide that include, but are not limited to: **Foundational Requirements:** Child

Protection - Child Abuse/Mandated Reporter Training; Confidentiality; Personal Safety; Recordkeeping; Forms and Record; Tracking Reports. **Credibility, Relationship Building and Trust** - Confidentiality; Student Success Factors of Success; Making a Differences - Student Stories; Learning Styles, Information Processing and Strategies; Thinking Strategies Bloom's Taxonomy Learning Objectives; Critical thinking questioning and inquiry; Communication - positive feedback, use encouraging vocabulary; Tips to Support and Challenge; Understanding Others; Tips on Students Behavior by Understanding Goals of Human Behavior; Understanding Conditions of Poverty; Community Cultural Wealth Model of Resilience; Reframing for Discouraged Students; Collaboration - Tips for Working with Parents; Tips for Creating a Sense of Belonging to Your Teaching Practice; Tips for Working with Other Teachers/Counselors. **Content Development** - Tutors/Peer Advisors will be trained by our Learning Assistance Faculty and/or Writing Center Director who have mentored and trained thousands of students in tutoring. Systematic training sessions on Instruction, Tutoring, Coaching and Mentoring process in a framework promoting the learning cycle. Simulated advisement/tutoring session will be included. Other types of training are dependent on needs and interests survey of the regional school representatives.

There are a multitude of intervention programs tasked with improving educational attainment in low income underserved communities in the County of Los Angeles. There are TRIO, GEAR UP, Upward Bound, Talent Search and AVID programs throughout the county and in the last four years there has been a growth of promise programs in the region working towards closing the achievement gap of first generation low income students. First, we plan to work with our Executive Committee to assist us in convening a Summit of Intersegmental college prep programs so that we can understand each entity's scope of work, develop a network of support and map all of our assets that makes sense for the students and avoid service duplication. Our County is large and all of us coming together to plot our strategies can unite us in removing barriers and upticking the college access and success rates. We intend to target the underserved populations that we have mentioned in first section and serve more than 75% or higher of underserved/underrepresented groups as well as focus in by serving half of the students who come from Latino, African American, immigrant and foster families.

We have developed a strong partnership with the school district upper level administration as well as the school site personnel working directly with students. First, with respect to each of the school's uniqueness, we have learned to be responsive to the various systems developed by the school districts as to their chain of command protocols and their appointed administrators and/or direct service staff that we include. One of the college-going culture element is that the school establishes clear expectations for college-going culture. Our push is being viewed as the embedded team to support those efforts and demonstrate support of common vision to realize Cal-SOAP objectives Mentioned in Section 2. Even more important is helping students believe they have great opportunities and paths available to them that lead to a successful adult life. Our monthly meetings will help guide the schools' direct involvement to fulfilling our missions and outcomes. We hope to participate in the CSAC Consortia to network and further our capacity by utilizing the CSAC resources and relying on constant communication as to questions, progress and input from CSAC. Although we have been participant in the previous Los Angeles Consortium, we plan to be an active consortium that is more encompassing and promotes collaboration. Our administrative and programmatic procedures will be delineated, provide consistent communication and ensure our Scope of Work is monitored and progress noted is shared with our consortium and other CSAC

consortia members. Our project activities will have the core CSAC requirements of Outreach, Academic Support and Advisement, but be differentiated dependent on the various school sites.

Our team has reviewed all of the other amazing CSAC Consortia members website and have garnered great ideas to use in developing our dynamic and interactive website. We hope to collaborate with other CSAC Consortia to share and leverage resources. The local school representatives will be surveyed to elicit their ideas as to the content. A focus group with the various student population will lead us to even further fine tuning for our dynamic and evolving website and program our future App. Our program assistant will ensure that forms on the website follow accessibility requirements and are fillable PDF so that students can use. We'll also use a Canvas portal for students and staff, resource personnel, and Consortium members to access. For students, we will have both static and active contents with information, resources to download, links to various sites for college prep simulations, photos and strategy videos of students explaining the processes and their stories of success as well as video clips and photos of successful personnel, business and board members from impacted backgrounds (immigrant family, African American and Latino families, foster youth placement, poverty, etc.) sharing their journey of challenge, opportunity and success. For parents, we will have the information in English and Spanish initially, then later also include Chinese language and Google Translator.

As soon as we hear of a successful outcome in this application, the Consortium's plans to draft a Scope of Work and deliverables action plan to begin immediate preparation of staff, recruitment of staff and student staff, then provide training during summer months on mentoring, coaching, tutoring and case management. We want to get a running start be ready for fall activities which is a crucial time for college applications. A meeting will be called during the summer with as many partners available so that we have a running start on programming, implementation and evaluation.

#### **Section 5: Outcome Measures (20 points)**

The LA Cal-SOAP consortium will implement activities and services that promote college and career readiness. Each school in the consortium will be provided with a minimum of one peer advisor that will be funded by the grant and additional leveraged funds. The schools will be supported by a team of peer advisors, SFP Technician, Career Guidance Counseling Assistants and Program Assistant that will ensure that progress of the *CSAC Cal-SOAP Required Program Measures* which are documented and uploaded into the CSAC database. Rates tracked are: Academic performance improvement as evidenced on the state Smarter Balanced Assessment Consortium (SBAC) indicators (Engl. Language Arts, Math) for students enrolled in the Cal-SOAP tutoring, peer assistance, or other academic assistance programs; Cal-SOAP students completing a college and career plan; students participating in tutoring and peer counseling; increased or decreased of high school Cal-SOAP students completing the a-g or CTE coursework and Grade Point Averages (GPA); Cal-SOAP students enrolling at a community college, technical school, or university; Cal-SOAP students who graduate and those who drop out from high school; Cal-SOAP students who take the PSAT, SAT, and/or ACT; students completing and submitting the FAFSA and CADAA applications. The *Supplementary Outcomes Measure* of Cal-SOAP students participating in/completing dual enrollment or articulated courses will also be tracked.

The executive advisory committee will receive school level data at the first meeting and come to consensus on the creation and benchmarks to understand the needs of each High School. The advisory committee will identify priority outcomes and goals for the region. LACCD has signed

data sharing agreements with LAUSD and ELAC has signed a data sharing agreement with MUSD and AUSD. The consortium will seek guidance from district legal counsel to report aggregate student data to the entire consortium, while tracking and analyzing program level data with school sites and lead coordinator. The consortium will utilize the Cal-SOAP database to provide grant and program updates. Additionally, the consortium will ensure that all school partners have signed data sharing agreement with Cal-PASS Plus in an effort to upload CALPADS data. Uploading student data to these systems will capture longitudinal graduation from high school to public colleges and universities. Having data sharing agreements to understand longitudinal data is important however, the consortium will need to track multiple systems and collect data in order to provide real time outcomes show that students are meeting program measures. The data sharing agreements will help us collect data from the high schools on student performance and vice versa allow us to share data with the partner K12s how students are doing in activities and courses. ELAC implemented Efforts to Outcomes (ETO) a web-based case management tool to track student participation on activities, collect outcome measures and tailor services.

**Section 6: Cal-SOAP Sustainability (10 points)**

The LA Cal-SOAP consortium partners will work towards creating a long-term sustainability plan in order to continue the Cal-SOAP services in the region. Long-term sustainability can be achieved by institutionalizing services and embedding them into the core service delivery of the college as part of their access and outreach effort. Additionally, the consortium will sustain services by leveraging existing state student success mandates as well as new K-12 and postsecondary state mandates aimed at increasing college and career readiness and incorporating the goals of the grant into the roles and responsibility of future hires. The Consortium will develop scope of work plan and progress documentation and maintaining fiscal constraints are key to successful program implementation, and regular progress reporting from all sites will allow us to develop a model of success and foster a culture of sustainability that will guide and influence others to become stewards of LA Cal-SOAP as they see the progress of the students and the change in college access rates.

**Form B: Los Angeles Cal-SOAP RFA**

**Partner Roles, Responsibilities, and Match**

List each Los Angeles Cal-SOAP consortium partner and describe their roles and responsibilities in supporting your grant application. Roles and responsibilities should be clearly defined in terms of specific tasks, services, and /or support they will provide to the Los Angeles Cal-SOAP consortium. Also list the amount of the proposed match that each partner has committed to the consortium.

Consortium Partner Name	Match Commitment 2018-19	Match Commitment 2019-20	Roles, Responsibilities, and Support
East Los Angeles College	\$100,000	\$100,000	<p><b>Roles:</b> Fiscal Agent, Collective Impact Facilitator</p> <p><b>Responsibilities:</b> Budget Oversight, Meeting Convener with Executive Management and Advisory Committee, Quality Outcomes Reporting, Student Tracking, coordinate assignments with schools, Develop marketing materials with schools</p> <p><b>Support:</b> Physical Space -Headquarters, Bus Transportation, Marketing Materials,</p>
Los Angeles City College	\$50,000	\$50,000	<p><b>Roles:</b> Vice President of Student Services participates in Executive Committee, Dean/Outreach Coordinator participates in Advisory Committee,</p> <p><b>Responsibilities:</b> Provide support to designated schools in catchment area with Counseling, tracking and follow-up of students, sponsors a Cash for College event,</p> <p><b>Support:</b> Student Ambassadors, Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support,</p>
Los Angeles Southwest College	\$50,000	\$50,000	<p><b>Roles:</b> Vice President of Student Services participates in Executive Committee, Dean/Outreach Coordinator participates in Advisory Committee,</p> <p><b>Responsibilities:</b> Provide support to designated schools in catchment area with Counseling, tracking and follow-up of students, sponsors a Cash for College event,</p> <p><b>Support:</b> Student Ambassadors, Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support,</p>
Cal State University Los Angeles	\$50,000	\$50,000	<p><b>Role:</b> Partner</p> <p><b>Responsibilities:</b> Contribute to development of college going culture and promotion student's college readiness</p> <p><b>Support:</b> High School College Corner, Assist with Summer Bridge partnership, transitional activities for incoming freshman or transfer</p>

	students	
<p><b>University of California Los Angeles</b></p>	<p><b>Role: Partner</b>  <b>Responsibilities:</b> Contribute to development of college going culture and promotion student's college readiness  <b>Support:</b> High School College Corner, Assist with Summer Bridge partnership, transitional activities for incoming freshman or transfer students; Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support,</p>	<p>\$50,000</p>
<p><b>University of California Irvine</b></p>	<p><b>Role: Partner</b>  <b>Responsibilities:</b> Contribute to development of college going culture and promotion student's college readiness  <b>Support:</b> High School College Corner, Assist with Summer Bridge partnership, transitional activities for incoming freshman or transfer students; Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support,</p>	<p>\$50,000</p>
<p><b>Montebello Unified School District</b></p>	<p><b>Role: Partner</b>  <b>Responsibilities:</b> Contribute to development of college going culture and promotion student's college readiness  <b>Support:</b> High School College Corner, Assist with Summer Bridge partnership, transitional activities for incoming freshman or transfer students; Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Success support; Provides space for designated program.</p>	<p>\$50,000</p>
<p><b>Alhambra Unified School District</b></p>	<p><b>Roles:</b> Superintendent or Secondary Schools Director participates in Executive Committee, CTE/ROP Coordinator participates in Advisory Committee.  <b>Responsibilities:</b> Provide space in schools College/Career Center support to designated schools; support HS Counselor to College Counselor articulation and college planning efforts, recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provides space for designated program.  <b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Success support,</p>	<p>\$50,000</p>
<p><b>Los Angeles Unified School District - Central</b></p>	<p><b>Roles:</b> Superintendent or Counseling District Administrator participates in Executive Committee; High School Counselor participates in Advisory Committee.  <b>Responsibilities:</b> Provide space in schools College/Career Center support to designated schools; support HS Counselor to College Counselor</p>	<p>\$50,000</p>

			<p>articulation and college planning efforts, recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provides space for designated program.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support,</p>
Los Angeles Unified School District - East			<p><b>Roles:</b> Superintendent or Counseling District Administrator participates in Executive Committee; High School Counselor participates in Advisory Committee.</p> <p><b>Responsibilities:</b> Provide space in schools College/Career Center support to designated schools; support HS Counselor to College Counselor articulation and college planning efforts, recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provides space for designated program.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support,</p>
Los Angeles Unified School District - South			<p><b>Roles:</b> Superintendent or Counseling District Administrator participates in Executive Committee; High School Counselor participates in Advisory Committee.</p> <p><b>Responsibilities:</b> Provide space in schools College/Career Center support to designated schools; support HS Counselor to College Counselor articulation and college planning efforts, recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provides space for designated program.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support,</p>
20 High Schools (willing to commit to \$50,000, yet only need \$25,000)	\$500,000	\$500,000	<p><b>Roles:</b> High School Counselor participates in Advisory Committee.</p> <p><b>Responsibilities:</b> Provide space in schools College/Career Center support to designated schools; support HS Counselor to College Counselor articulation and college planning efforts, recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provides space for designated program.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support,</p>
Los Angeles Unified School District - Beyond the Bell	\$50,000	\$50,000	<p><b>Roles:</b> District Administrator participates in Executive Committee; Beyond the Bell Coordinator participates in Advisory Committee.</p> <p><b>Responsibilities:</b> Provide space in schools College/Career Center support to designated schools; support HS Counselor to College Counselor articulation and college planning efforts, recommend students for</p>

			<p>program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provides space for designated program.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support.</p>
<b>SPA 7 Community Partners</b>	\$50,000	\$50,000	<p><b>Roles:</b> Coordinator participates in Advisory Committee</p> <p><b>Responsibilities:</b> Outreach and Recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provide supportive wrap around services.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support, Tutoring, Internships and Supportive Services.</p>
<b>YMCA of Greater Los Angeles</b>	\$50,000	\$50,000	<p><b>Roles:</b> Coordinator participates in Advisory Committee</p> <p><b>Responsibilities:</b> Outreach and Recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provide supportive wrap around services.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support, Tutoring, Internships and Supportive Services.</p>
<b>Families in Schools</b>	\$50,000	\$50,000	<p><b>Roles:</b> Coordinator participates in Advisory Committee</p> <p><b>Responsibilities:</b> Outreach and Recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provide supportive wrap around services.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support, Tutoring, Internships and Supportive Services.</p>
<b>Community Based Learning of UCLA</b>	\$50,000	\$50,000	<p><b>Roles:</b> Coordinator participates in Advisory Committee</p> <p><b>Responsibilities:</b> Outreach and Recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provide supportive wrap around services.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support, Tutoring, Internships and Supportive Services.</p>
<b>City of Los Angeles, Hire LA's Youth</b>	\$50,000	\$50,000	<p><b>Roles:</b> Coordinator participates in Advisory Committee</p> <p><b>Responsibilities:</b> Outreach and Recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops, advisement and tutoring. Provide supportive wrap around services.</p> <p><b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support, Tutoring, Internships and Supportive Services.</p>
<b>Five Keys Charter High Schools</b>	\$50,000	\$50,000	<p><b>Roles:</b> Coordinator participates in Advisory Committee</p> <p><b>Responsibilities:</b> Outreach and Recommend students for program, assist in promotion of events, i.e. Cash for College, Parent College, workshops,</p>

advisement and tutoring. Provide supportive wrap around services. <b>Support:</b> Outreach/Transfer materials, Financial Aid workshops, Intro to College workshop, College Promise support, Tutoring, Internships and Supportive Services.		
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**Form C: Los Angeles Cal-SOAP RFA 2018-19 Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name: Cal-SOAP Los Angeles (East Los Angeles College)

Project Director: Miguel Duenas

Phone Number: 323-265-8625

Fiscal Agent Contact: Laura Cantu

Phone Number: 323-265-8646

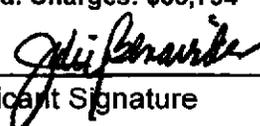
**Amount Requested: \$715,873**

<b>Expenditure Code</b>	<b>Grant Funding</b>	<b>Match Funding</b>	<b>Total Cal-SOAP</b>
Administrative Staff Salaries and Benefits	\$111,650	\$73,125	\$184,775
Student Staff Salaries and Benefits	\$307,828	\$110,156	\$417,984
Student Mileage	\$21,400	0	\$21,400
Operating Expenses	\$50,204	\$183,860	\$234,064
Supplies	\$ 38,073	\$121,750	\$159,823
Equipment Purchases	\$1,000	\$ 50,250	\$51,250
Program Services	\$149,924	\$407,700	\$557,624
Other (explain)		\$166,070	\$166,070
Administrative Indirect Charges (8% maximum of total grant funding)	\$35,794		
<b>Total</b>	<b>\$715,873</b>	<b>\$1,112,911</b>	<b>\$1,828,784</b>

Match Ratio: 1.6

Peer Adv/Tutors: \$307,828

5% Ind. Charges: \$35,794

  
Applicant Signature

4/29/18  
Date

**Form C: Los Angeles Cal-SOAP RFA 2019-20 Grant Budget Page**

Each applicant must submit the Budget Page for each program year that lists all grant expenditures including matching fund amounts (cash or in-kind) from all consortium partners under each expenditure code.

Consortium Name: Cal-SOAP Los Angeles (East Los Angeles College)

Project Director: Miguel Duenas

Phone Number: 323-265-8625

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Phone Number: 323-265-8646

**Amount Requested: \$715,873**

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Equipment Purchases	\$1,000	\$ 50,250	\$51,250
Program Services	\$149,924	\$407,700	\$557,624
Other (explain)		\$166,070	\$166,070
Administrative Indirect Charges (8% maximum of total grant funding)	\$35,794		
<b>Total</b>	<b>\$715,873</b>	<b>\$1,112,911</b>	<b>\$1,828,784</b>

Match Ratio: 1.6

Peer Adv/Tutors: \$307,828

5% Ind. Charges: \$35,794

Applicant Signature

Date



4/20/18

Form D: Los Angeles Cal-SOAP RFA  
2018-19 Budget Narrative

Consortium Name: Cal-SOAP Los Angeles (East Los Angeles College)

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative (Grant funded items bolded, Match items not bold)
Administrative Staff Salaries and Benefits	\$184,775	<p><b>Grant Funded= \$111,650; Match=\$73,125</b>                      --Dean, Student Services \$150,000 x 10% (<b>15,000</b>) Benefits (50,000 x 10%=<b>5000</b>) Associate Dean of K-12 Partnerships                      Salary \$144,000 x 20%; (<b>28,800</b>) Benefits 30% (43,200 x20%=<b>8,600</b>) <b>\$37,400</b>                      --Faculty Non-teaching (ISA) 23 hours x \$72 x 45 weeks <b>\$74,250</b>                      Match= administrators on board (73,125 Administrative Match)</p>
Student Staff Salaries and Benefits	\$417,984	<p><b>Grant Funded= \$307,828; Match=\$110,156</b>                      --College Peer Adv./Tutors 25 positions x\$13x20 hrs/wk x 45 wks. \$ <b>273,000</b>                      --Career Guid. Counseling Asst. --20.19x15 hrs/wk x 46 wks= 13,931x 2 <b>\$34,828</b>                      Match:                      Career Guidance Counseling Asst.--20.19x15hrs/wkx 6 wks= 13,931 x 4 \$69,656                      (2 - Latino/Spanish-speaking background/DACA, 1-African-America w/link to Umoja club, 1-Foster Youth)                      Match - Career Development Assistants - 2 x \$15 x 15 x 40 wks \$18,000; Student Program Assistants (2)-- Data collection 2 x \$15x 15 hrs/wk x 50 wks - \$22,500</p>
Student Mileage	\$21,400	<p><b>Grant: 25 x 20 miles x 2 times p/wk x 40 wks x \$.535 \$21,400</b></p>
Operating Expenses	\$234,064	<p><b>Grant funded = \$50,204; Match=\$183,860</b>                      Student Guides <b>\$9000</b>                      Staff Mileage - 3 staff x 100 miles/wk x 40 wks x \$.535 <b>\$6,420</b>                      • Pop-up tents 20 x \$800 = \$16,000                      • Table/chairs rentals for parent conferences, Kinderwalk \$                      • Printing (Newsletter, Flyers) 4844 x.05 x 20 schools <b>\$4844</b></p>

		<ul style="list-style-type: none"> <li>● Printing \$7305</li> <li>● Webdesign \$5,000</li> <li>● Facility Space (150 sf x 3.49 sf) \$523.50 x 11 mos =5,758.50 x 20 schools \$115,170</li> <li>● ELAC - Facility Space College 500 sf x \$3.49 x 12 mos = \$20,940</li> <li>● ELAC - Facility Space, Custodial, Security for Special Events-Civic Ctr Permit \$1000 x 6 = \$6000</li> <li>● Telephone</li> <li>● Transportation ELAC - (20 buses x 597) \$11,940</li> <li>● Transportation Schools - (25 buses x 597) \$14,945</li> <li>● Travel - CSOAP Meetings, meet with other consortia \$1500</li> <li>● District contracted services (20 schools x \$900 in Saturday events) \$18,000</li> </ul>
Supplies	\$159,823	<p><b>Grant=\$38,073; Match=\$121,750</b></p> <ul style="list-style-type: none"> <li>● Student Supplies \$500/month x 12 months = \$6,000</li> <li>● College Planning Portfolio (1000 x 12) \$12,000</li> <li>● Grad Guru \$16,500</li> <li>● Decorations for Special Events 2 - Parent Conference (Canopy rental, balloon arch, table/chairs, banners) 4500 x 2 = \$15,000</li> <li>● Books -dual enrollment - 450 x 100 avg = \$45,000 (\$20,000; 25,000)</li> <li>● Rolling carts for mobile services 25 x \$25 = \$625 (\$73, \$552)</li> <li>● Conference materials, workshop materials \$8,000</li> <li>● Video recorders (5x\$139.60)</li> </ul>
Equipment Purchases	\$51,250	<p><b>Grant=\$1,000; Match=\$50,250</b></p> <ul style="list-style-type: none"> <li>● 25 - Laptops for each school site 25 x \$1200 \$30,000</li> <li>● 25 - LCD projectors 25 x \$850 \$21,250</li> <li>● Equipment -microphone \$1,000</li> </ul>
Program Services	\$557,624	<p><b>Grant=\$149,924; Match=\$407,700</b></p> <ul style="list-style-type: none"> <li>● Specially Funded Program (SFP) Technician \$3552 monthly + 50% fringe benefits \$63,936</li> <li>● College Faculty to organize HS Advisement activities \$79,488</li> <li>● Student Svcs Support Representative (3500x12=\$42,000</li> <li>● Benefits 42000 x 50% = 21,000 x50%=10,500</li> <li>● Hrlly Counselors (2 x \$72 x 23 hrs x 40 weeks \$132,480</li> <li>● Orientations</li> <li>● Meetings -Monthly</li> </ul>

<ul style="list-style-type: none"> <li>● Workshops – Motivational and Career Speakers 18 x \$250 = <b>\$4000</b></li> <li>● Cash for College events 2 x 1500 <b>\$3000</b></li> <li>● Parent College/Parent Conference(2) (boxed lunches) 300 x \$10 \$3000x2 = <b>\$6000</b></li> <li>● Summer Academies (400 students x \$50 cost/per student) \$20,000</li> <li>● Escalante 7 classes x 6000 = <b>\$42,000</b></li> <li>● Food – for various meetings (Inkind - Student Equity, ELAC Foundation) <b>\$10,000</b></li> <li>● C-SOAP College Prep Academy Summer Food (300 x \$10/day x 2 days) \$ <b>6,000</b></li> <li>● Summer Bridge Food (300 x \$10/day x 3 days) \$9000</li> <li>● Collective Impact Summit with all High School Intervention programs (breakfast/lunch) <b>\$700</b></li> <li>● Executive Leadership Breakfast Meetings (2) (13 CEO x \$20) <b>\$520</b></li> <li>● Executive Visits to local school to promote college-going culture</li> <li>● College Acceptance Days 25 x 50 students x \$50 = <b>\$62,500</b></li> </ul>	<p><b>Middle School &amp; Secondary School Staff Involvement</b>                  School site Contact (HS Counselor, Principal or Special Program personnel 25 x \$60 x 5/mo x 10 months <b>\$75,000</b></p>	<p><b>Grant=\$0; Match=\$166,070</b>                  Additional Stewards/Volunteers (300 x avg 10 hrs x \$24.69 (Nat'l Value) <b>\$74,070</b>                  Faculty Volunteers 100 x avg 5 hours x 72/hr <b>\$36,000</b>                  Staff Volunteers 100 x avg 10 hrs x 30/hr <b>\$30,000</b>                  Student Volunteers 100 x avg 20 hrs x \$13/hr <b>\$26,000</b>                  5% of \$715,873</p>	
	<p><b>Other</b></p> <p><b>\$166,070</b> -</p>		
<p><b>Administrative Indirect Charges (8% maximum of total grant funding)</b></p>	<p><b>\$35,794</b> -</p>		

*[Handwritten Signature]*

Applicant Signature

4/20/18

Date

Form D: Los Angeles Cal-SOAP RFA  
2019-20 Budget Narrative

Consortium Name: Cal-SOAP Los Angeles

Expenditure Code	Total Budget (Grant & Match Funds)	Budget Narrative (Grant funded items bolded, Match items not bold) 2019-2020 will be modified after program evaluation review
Administrative Staff Salaries and Benefits	\$184,775	<p><b>Grant Funded= \$111,650; Match=\$73,125</b></p> <p>--Dean, Student Services \$150,000 x 10% (<b>15,000</b>) Benefits (50,000 x 10%=<b>5000</b>) Associate Dean of K-12 Partnerships Salary \$144,000 x 20%; (28,800) Benefits 30% (43,200 x20%=8,600) <b>\$37,400</b></p> <p>--Faculty Non-teaching (ISA) 23 hours x \$72 x 45 weeks <b>\$74,250</b></p> <p>Match= administrators on board (73,125 Administrative Match)</p>
Student Staff Salaries and Benefits	\$417,984	<p><b>Grant Funded= \$307,828; Match=\$110,156</b></p> <p>-College Peer Adv./Tutors 25 positions x\$13x20 hrs/wk x 45 wks. <b>\$ 273,000</b></p> <p>-Career Guid. Counseling Asst. -20.19x15 hrs/wk x 46 wks= 13,931x 2 <b>\$34,828</b></p> <p>Match:</p> <p>Career Guidance Counseling Asst.-20.19x15hrs/wkx 6 wks= 13,931 x 4 \$69,656</p> <p>(2 - Latino/Spanish-speaking background/DACA, 1-African-America w/link to Umoja club, 1-Foster Youth)</p> <p>Match - Career Development Assistants - 2 x \$15 x 15 x 40 wks \$18,000; Student Program Assistants (2)- Data collection 2 x \$15x 15 hrs/wk x 50 wks - \$22,500</p>
Student Mileage	\$21,400	<p><b>Grant: 2.5 x 20 miles x 2 times p/wk x 40 wks x \$.535 \$21,400</b></p>
Operating Expenses	\$234,064	<p><b>Grant funded = \$50,204; Match=\$183,860</b></p> <p>Student Guides <b>\$9000</b></p> <p>Staff Mileage - 3 staff x 100 miles/wk x 40 wks x \$.535 <b>\$6,420</b></p> <ul style="list-style-type: none"> <li>● Pop-up tents 20 x \$800 = \$16,000</li> <li>● Table/chairs rentals for parent conferences, Kinderwalk \$</li> <li>● Printing (Newsletter, Flyers) 4844 x.05 x 20 schools <b>\$4844</b></li> <li>● Printing \$7305</li> <li>● Webdesign <b>\$5,000</b></li> </ul>

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Supplies	\$159,823	<p><b>Grant=\$38,073; Match=\$121,750</b></p> <ul style="list-style-type: none"> <li>● Student Supplies \$500/month x 12 months = \$6,000</li> <li>● College Planning Portfolio (1000 x 12) \$12,000</li> <li>● Grad Guru \$16,500</li> <li>● Decorations for Special Events 2 - Parent Conference (Canopy rental, balloon arch, table/chairs, banners) 4500 x 2 = \$15,000</li> <li>● Books -dual enrollment - 450 x 100 avg = \$45,000 (\$20,000; 25,000)</li> <li>● Rolling carts for mobile services 25 x \$25 - \$625 (\$73, \$552)</li> <li>● Conference materials, workshop materials \$8,000</li> <li>● Video recorders (5x\$139.60)</li> </ul>
Equipment Purchases	\$51,250	<p><b>Grant=\$1,000; Match=\$50,250</b></p> <ul style="list-style-type: none"> <li>● 25 - Laptops for each school site 25 x \$1200 \$30,000</li> <li>● 25 - LCD projectors 25 x \$850 \$21,250</li> <li>● Equipment -microphone \$1,000</li> </ul>
Program Services	\$557,624	<p><b>Grant=\$149,924; Match=\$407,700</b></p> <ul style="list-style-type: none"> <li>● Specially Funded Program (SFP) Technician \$3552 monthly + 50% fringe benefits \$63,936</li> <li>● College Faculty to organize HS Advisement activities \$79,488</li> <li>● Student Svcs Support Representative (3500x12=42,000</li> <li>● Benefits 42000 x 50% = 21,000 x50%=10,500</li> <li>● Hrly Counselors (2 x \$72 x 23 hrs x 40 weeks \$132,480</li> <li>● Orientations</li> <li>● Meetings -Monthly</li> <li>● Workshops - Motivational and Career Speakers 18 x \$250 = \$4000</li> <li>● Cash for College events 2 x 1500 \$3000</li> </ul>

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Other	\$166,070 -	<p><b>Grant=\$0; Match=\$166,070</b>                  Additional Stewards/Volunteers (300 x avg 10 hrs x \$24.69 (Nat'l Value) \$74,070                  Faculty Volunteers 100 x avg 5 hours x 72/hr \$36,000                  Staff Volunteers 100 x avg 10 hrs x 30/hr \$30,000                  Student Volunteers 100 x avg 20 hrs x \$13/hr \$26,000                  5% of \$715,873</p>
Administrative Indirect Charges (8% maximum of total grant funding)	\$35,794 -	

*Julie Fernandez*  
 Applicant Signature

4/29/18  
 Date

# Los Angeles Cal-SOAP Partnership Agreements Community Colleges

**Section 7: Budget and Budget Narrative**

Attached are the Partner agreements that support Budget.

## Los Angeles Cal-SOAP Consortium Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

ELAC will apply as the fiscal agent for the LA Cal-SOAP Consortium and will build upon existing statewide and local initiatives such as AB 288 (Dual Enrollment) College and Career Access Pathways (CCAP), Student Equity and Los Angeles Promise programming to ensure that first generation low-income students are not only provided with access to higher education but are *prepared to graduate* high school by meeting California's first College and Career Readiness metric and prepared to *successfully transition* into higher education.

ELAC's vision is to establish an Early College Program framework that all Los Angeles County student will graduate high school prepared for college level course work and will meet one of the desired outcomes:

1. Graduate High School with College Level units (Dual Enrollment) and college entrance and/or completion path.
2. Graduate High School with a Declared Major or Identified Career Pathway
3. Graduate High School Ready for Transfer Level Coursework
4. Graduate High School Knowledgeable of Financial Literacy and having Applied for FAFSA

### Los Angeles Cal-SOAP will:

- Convene the Executive Board on a quarterly basis; Convene the Advisory Board monthly.
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.
- Provide a yearly parent workshops on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness and expand the Parent College.
- Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

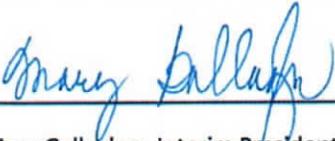
### Los Angeles City College will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor,

hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO ELA, GO Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.

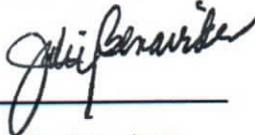
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

[Partner]: Los Angeles City College

  
\_\_\_\_\_  
Mary Gallagher, Interim President/CEO

Date: 4/26/18

Los Angeles Cal-SOAP Consortium:

  
\_\_\_\_\_  
Marvin Martinez, President/CEO

East Los Angeles College (Fiscal Agent)

Date: \_\_\_\_\_

## Los Angeles Cal-SOAP Consortium Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

ELAC will apply as the fiscal agent for the LA Cal-SOAP Consortium and will build upon existing statewide and local initiatives such as AB 288 (Dual Enrollment) College and Career Access Pathways (CCAP), Student Equity and Los Angeles Promise programming to ensure that first generation low-income students are not only provided with access to higher education but are *prepared to graduate* high school by meeting California's first College and Career Readiness metric and prepared to *successfully transition* into higher education.

ELAC's vision is to establish an Early College Program framework that all Los Angeles County student will graduate high school prepared for college level course work and will meet one of the desired outcomes:

1. Graduate High School with **College Level units (Dual Enrollment)** and college entrance and/or completion path.
2. Graduate High School with a **Declared Major** or identified **Career Pathway**
3. Graduate High School **Ready for Transfer Level Coursework**
4. Graduate High School **Knowledgeable of Financial Literacy and having Applied for FAFSA**

### Los Angeles Cal-SOAP will:

- Convene the Executive Board on a quarterly basis; Convene the Advisory Board monthly.
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.
- Provide a yearly parent workshops on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness and expand the Parent College.
- Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

Southwest College will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor,

hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.

- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

[Partner]: Los Angeles Southwest College

Los Angeles Cal-SOAP Consortium:

Denise Noldon

Marvin Martinez

Denise Noldon, President/CEO

Marvin Martinez, President/CEO

East Los Angeles College (Fiscal Agent)

Date: 4/27/18

Date: 4/29/18

# Los Angeles Cal-SOAP Partnership Agreements K-12 Unified School Districts

**Section 7: Budget and Budget Narrative**

Attached are the Partner agreements that support Budget.

**MEMBERS OF THE BOARD**

DR. REF RODRIGUEZ  
 MÓNICA GARCÍA, PRESIDENT  
 KELLY GONEZ  
 DR. GEORGE J. MCKENNA III  
 NICHOLAS MELVOIN  
 SCOTT M. SCHMERELSON  
 DR. RICHARD VLADOVIC

VIVIAN EKCHIAN  
 INTERIM SUPERINTENDENT OF SCHOOLS

**LOS ANGELES UNIFIED SCHOOL DISTRICT****LOCAL DISTRICT CENTRAL**

333 S. BEAUDRY AVENUE, 11<sup>TH</sup> FLOOR  
 LOS ANGELES, CALIFORNIA 90017  
 TELEPHONE: (213) 241-0118 FAX: (213) 241-3350

**ROBERTO A. MARTINEZ**  
 LOCAL DISTRICT SUPERINTENDENT

**Los Angeles Cal-SOAP Consortium****Partnership Agreement**

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

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3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

**Los Angeles Cal-SOAP will:**

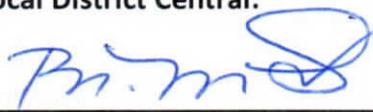
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- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.

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- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Los Angeles Unified School District- Local District Central** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

**Los Angeles Unified School District  
Local District Central:**



**Roberto A. Martinez  
Local District Superintendent  
Los Angeles Unified School District**

Date: 4/24/18

**Los Angeles Cal-SOAP Consortium:**



**Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)**

Date: 4/29/18

## MEMBERS OF THE BOARD

DR. RODRIGUEZ  
 MÓNICA GARCÍA, PRESIDENT  
 KELLY GONEZ  
 DR. GEORGE J. McKENNA III  
 NICHOLAS MELVOIN  
 SCOTT M. SCHMERELSON  
 DR. RICHARD VLADOVIC



## LOS ANGELES UNIFIED SCHOOL DISTRICT

## LOCAL DISTRICT EAST

2151 N. Soto Street, Los Angeles, California 90032  
 Telephone: (323) 224-3100 Fax: (323) 222-5702

## JOSE P. HUERTA

Local District Superintendent

VIVIAN EKCHIAN  
 INTERIM SUPERINTENDENT OF SCHOOLS

## Los Angeles Cal-SOAP Consortium

### Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

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3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

#### Los Angeles Cal-SOAP will:

- Convene Executive Board on a quarterly basis; Convene the Operations Board on a monthly basis
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC

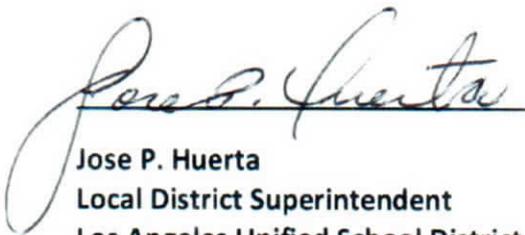
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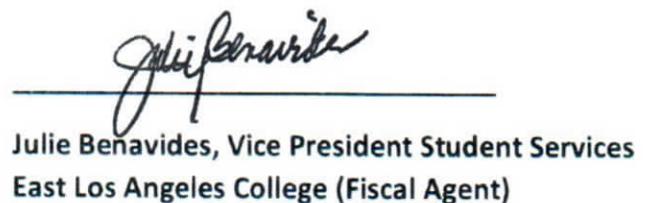
**Los Angeles Unified School District- Local District East** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

**Los Angeles Unified School District- Local District East:**

**Los Angeles Cal-SOAP Consortium:**

  
 Jose P. Huerta  
 Local District Superintendent  
 Los Angeles Unified School District

  
 Julie Benavides, Vice President Student Services  
 East Los Angeles College (Fiscal Agent)

Date: 4/24/2018

Date: 4/29/18

## Los Angeles Cal-SOAP Consortium

### Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

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4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

#### Los Angeles Cal-SOAP will:

- Convene Executive Board on a quarterly basis; Convene the Operations Board on a monthly basis
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- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Wilson High School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

**Los Angeles Unified School District- Local  
District South:**



**Wilson High School  
Principal  
Los Angeles Unified School District**

Date: 4/25/2018

**Los Angeles Cal-SOAP Consortium:**



**Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)**

Date: 4/29/18



OFFICE OF THE SUPERINTENDENT  
Denise R. Jaramillo

# ALHAMBRA

## UNIFIED SCHOOL DISTRICT

1515 West Mission Road, Alhambra, CA 91803  
Phone: (626) 943-3330 FAX: (626) 943-8050

### Los Angeles Cal-SOAP Consortium

#### Letter of Support

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

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3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

#### Los Angeles Cal-SOAP will:

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- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

Alhambra Unified School District will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities.
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

Alhambra Unified School District:

Los Angeles Cal-SOAP Consortium:





Denise R. Jaramillo  
Superintendent  
Alhambra Unified School District

Julie Benavides, Vice President  
Student Services  
East Los Angeles College (Fiscal Agent)

Date: 4/27/18

Date: 4/29/18



## MONTEBELLO UNIFIED SCHOOL DISTRICT

Anthony J. Martinez, Ph.D., Superintendent of Schools  
 123 South Montebello Boulevard, Montebello, California 90640  
 (323) 887-7900, ext. 2206 • Fax: (323) 887-5890

### Los Angeles Cal-SOAP Consortium

#### Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

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- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Montebello Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

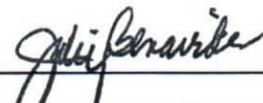
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**Montebello Unified School District**

**Los Angeles Cal-SOAP Consortium:**



\_\_\_\_\_  
 Dr. Anthony Martinez, Superintendent  
 Montebello Unified School District



\_\_\_\_\_  
 Julie Benavides, Vice President Student Services  
 East Los Angeles College (Fiscal Agent)

Date: 4-26-18

Date: 4/29/18



LOS ANGELES UNIFIED SCHOOL DISTRICT

## Theodore Roosevelt High School

456 SOUTH MATHEWS STREET, LOS ANGELES, CALIFORNIA 90033

TELEPHONE: (323) 780-6500 FAX: (323) 269-5473

**Vivian Ekchian**  
*Interim Superintendent of Schools*  
**Joan Sullivan**  
*PLAS Chief Executive Officer*  
**Ben Gertner**  
*Principal*

### Los Angeles Cal-SOAP Consortium

#### Partnership Agreement

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- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.
- Provide a yearly parent workshops on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness and expand the Parent College.



LOS ANGELES UNIFIED SCHOOL DISTRICT

## Theodore Roosevelt High School

456 SOUTH MATHEWS STREET, LOS ANGELES, CALIFORNIA 90033

TELEPHONE: (323) 780-6500 FAX: (323) 269-5473

**Vivian Ekchian**  
*Interim Superintendent of Schools*  
**Joan Sullivan**  
*PLAS Chief Executive Officer*  
**Ben Gertner**  
*Principal*

- Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Roosevelt High School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

**Roosevelt High School**

**Ben Gertner**  
**Principal**  
**Los Angeles Unified School District**

Date: 4/26/18

**Los Angeles Cal-SOAP Consortium:**

**Julie Benavides, Vice President Student Services**  
**East Los Angeles College (Fiscal Agent)**

Date: 4/29/18



Los Angeles Unified School District  
**JAMES A. GARFIELD HIGH SCHOOL**  
5101 East Sixth Street  
Los Angeles, CA 90022  
Telephone: (323) 981-5500 Fax: (323) 268-4957

## Attachment 10.5

**Vivian Ekchain**  
Interim Superintendent  
**Jose Huerta**  
Superintendent, ESC East  
**Mario Cantu**  
Principal

---

### Los Angeles Cal-SOAP Consortium

#### Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

ELAC will apply as the fiscal agent for the LA Cal-SOAP Consortium and will build upon existing statewide and local initiatives such as AB 288 (Dual Enrollment) College and Career Access Pathways (CCAP), Student Equity and Los Angeles Promise programming to ensure that first generation low-income students are not only provided with access to higher education but are **prepared to graduate** high school by meeting California's first College and Career Readiness metric and prepared to **successfully transition** into higher education.

ELAC's vision is to establish an Early College Program framework that all Los Angeles County student will graduate high school prepared for college level course work and will meet one of the desired outcomes:

1. Graduate High School with **College Level units (Dual Enrollment)** and be on a transfer path
2. Graduate High School with a **Declared Major** or identified **Career Pathway**
3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

#### Los Angeles Cal-SOAP will:

- Convene Executive Board on a quarterly basis; Convene the Operations Board on a monthly basis
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.

---

#### Superintendent's Charge

Our charge is to fundamentally improve the interaction between the teacher and the student to create critical thinkers prepared to participate in a diverse and complex society

## Attachment 10.5

- Provide a yearly parent workshops on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness and expand the Parent College.
- Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Garfield High School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

Garfield High School

Los Angeles Cal-SOAP Consortium:

m. Cantu

Mario Cantu

Principal

Los Angeles Unified School District

Julie Benavides

Julie Benavides, Vice President Student Services

East Los Angeles College (Fiscal Agent)

Date: 4/26/2018

Date: 4/29/18

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Our charge is to fundamentally improve the interaction between the teacher and the student to create critical thinkers prepared to participate in a diverse and complex society

## Los Angeles Cal-SOAP Consortium

### Partnership Agreement

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3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

#### **Los Angeles Cal-SOAP will:**

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- Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Huntington Park High School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles’ students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

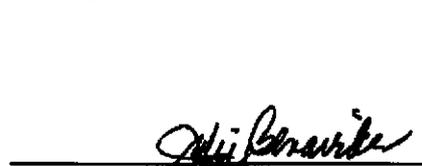
**Huntington Park High School**



**Carlos Garibaldi**  
Principal  
Los Angeles Unified School District

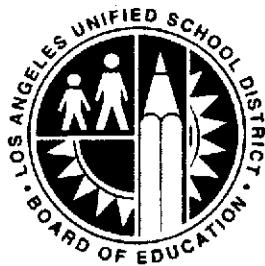
Date: 4/26/18

**Los Angeles Cal-SOAP Consortium:**



**Julie Benavides, Vice President Student Services**  
East Los Angeles College (Fiscal Agent)

Date: 4/29/18



LOS ANGELES UNIFIED SCHOOL DISTRICT  
**East Los Angeles Renaissance Academy**  
An LAUSD Pilot School  
On the Esteban E. Torres campus  
4211 Dozier Street  
Los Angeles, California 90063  
323-265-6760

## Attachment 10.5

**Vivian Ekchian**  
Interim Superintendent of Schools  
**Jose P. Huerta**  
Superintendent, Local District East  
**Martin Buchman**  
Principal

### Los Angeles Cal-SOAP Consortium Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

ELAC will apply as the fiscal agent for the LA Cal-SOAP Consortium and will build upon existing statewide and local initiatives such as AB 288 (Dual Enrollment) College and Career Access Pathways (CCAP), Student Equity and Los Angeles Promise programming to ensure that first generation low-income students are not only provided with access to higher education but are **prepared to graduate** high school by meeting California's first College and Career Readiness metric and prepared to **successfully transition** into higher education.

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3. Graduate High School **Ready** for Transfer Level Coursework
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#### Los Angeles Cal-SOAP will:

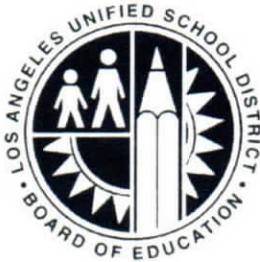
- Convene Executive Board on a quarterly basis; Convene the Operations Board on a monthly basis
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.
- Provide a yearly parent workshops on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness and expand the Parent College

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#### L.A.U.S.D. MISSION STATEMENT

The teachers, administrators, and staff of the Los Angeles Unified School District believe in the equal worth and dignity of all students and are committed to providing all students to their maximum potential.

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June 21-22, 2018



LOS ANGELES UNIFIED SCHOOL DISTRICT  
**East Los Angeles Renaissance Academy**  
An LAUSD Pilot School  
On the Esteban E. Torres campus  
4211 Dozier Street  
Los Angeles, California 90063  
323-265-6760

**Vivian Ekchian**  
Interim Superintendent of Schools  
**Jose P. Huerta**  
Superintendent, Local District East  
**Martin Buchman**  
Principal

Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.

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Maya Angelou High School – Los Angeles Unified School District will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

\* Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles’ students in underserved communities

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\* Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

East Los Angeles Renaissance Academy

M. Buchman / M. Buchman

East Los Angeles Renaissance Academy  
Principal  
Los Angeles Unified School District

Date: 4/26/18

Los Angeles Cal-SOAP Consortium:

Julie Benavides

Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)

Date: 4/29/18

**L.A.U.S.D. MISSION STATEMENT**

The teachers, administrators, and staff of the Los Angeles Unified School District believe in the equal worth and dignity of all students and are committed to providing all students with the opportunity to reach their maximum potential.



LOS ANGELES UNIFIED SCHOOL DISTRICT  
 East LA Performing Arts Magnet  
 Esteban E. Torres Community Schools  
 4211 Dozier St.  
 Los Angeles, CA 90063  
 Telephone (323)265-6725 Fax (323)265-6726

**Michelle King**  
 Superintendent of Schools

**José Huerta**  
 Superintendent, LD East

**Pedro Avalos**  
 Instructional Director

**Carolyn Mc Knight**  
 Principal

## Los Angeles Cal-SOAP Consortium

### Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

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LOS ANGELES UNIFIED SCHOOL DISTRICT  
East LA Performing Arts Magnet  
Esteban E. Torres Community Schools  
4211 Dozier St.  
Los Angeles, CA 90063  
Telephone (323)265-6725 Fax (323)265-6726

**Michelle King**  
Superintendent of Schools

**José Huerta**  
Superintendent, LD East

**Pedro Avalos**  
Instructional Director

**Carolyn Mc Knight**  
Principal

college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.

- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

East Los Angeles Performing Arts Magnet

East Los Angeles Performing Arts Magnet  
Principal  
Los Angeles Unified School District

Date: \_\_\_\_\_

Los Angeles Cal-SOAP Consortium:

Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)

Date: 4/29/18



## Humanitas Academy of Art & Technology

a LOS ANGELES UNIFIED SCHOOL DISTRICT PILOT SCHOOL

on the **Esteban E. Torres Campus**

4211 Dozier Street, Los Angeles, CA 90063

Phone (323) 265-6830 Fax (323) 265-6831

VIVIAN EKCHIAN INTERIM  
Superintendent of Schools  
**Jose Huerta**  
LD East Superintendent  
**Deborah Lowe**  
Principal



### Los Angeles Cal-SOAP Consortium Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

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#### Los Angeles Cal-SOAP will:

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**Humanitas Academy of Art & Technology**

a LOS ANGELES UNIFIED SCHOOL DISTRICT PILOT SCHOOL  
**on the Esteban E. Torres Campus**  
 4211 Dozier Street, Los Angeles, CA 90063  
 Phone (323) 265-6830 Fax (323) 265-6831

VIVIAN EKCHIAN INTERIM  
 Superintendent of Schools  
**Jose Huerta**  
 LD East Superintendent  
**Deborah Lowe**  
 Principal



- Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
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**Humanitas Academy of Art & Tech High School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

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<p><b>Humanitas Academy of Art &amp; Tech High School</b></p>	<p><b>Los Angeles Cal-SOAP Consortium:</b></p>
	
<p>Humanitas Academy of Art &amp; Technology                  Principal                  Los Angeles Unified School District</p>	<p>Julie Benavides, Vice President Student Services                  East Los Angeles College (Fiscal Agent)</p>
<p>Date: _____</p>	<p>Date: <u>4/22/18</u></p>



LOS ANGELES UNIFIED SCHOOL DISTRICT  
**Engineering & Technology Academy**  
 Esteban E. Torres High School  
 4211 Dozier Street  
 Los Angeles, California 90063  
 323-265-6795 fax 323-265-6796

**VIVIAN EKCHIAN**  
 INTERIM SUPERINTENDENT OF SCHOOLS

**JOSE P. HUERTA**  
 LOCAL DISTRICT EAST SUPERINTENDENT

**DIANA FAATAI, ED.D.**  
 PRINCIPAL

## Los Angeles Cal-SOAP Consortium

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**VIVIAN EKCHIAN**  
 INTERIM SUPERINTENDENT OF SCHOOLS

**JOSE P. HUERTA**  
 LOCAL DISTRICT EAST SUPERINTENDENT

**DIANA FAATAI, ED.D.**  
 PRINCIPAL

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**Engineering & Technology Academy @ Esteban E. Torres High School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

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323-265-6795 fax 323-265-6796

**VIVIAN EKCHIAN**  
INTERIM SUPERINTENDENT OF SCHOOLS

**JOSE P. HUERTA**  
LOCAL DISTRICT EAST SUPERINTENDENT

**DIANA FAATAI, ED.D.**  
PRINCIPAL

college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.

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**Engineering & Technology Academy**

**Los Angeles Cal-SOAP Consortium:**

Engineering & Technology Academy  
Principal  
Los Angeles Unified School District

Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)

Date: 4/26/18

Date: 4/29/18

**L.A.U.S.D. MISSION STATEMENT**

The teachers, administrators, and staff of the Los Angeles Unified School District believe in the equal worth and dignity of all students and are committed to educate all students to their maximum potential.



**GRIFFITH STEAM MAGNET MIDDLE SCHOOL**  
4765 E. Fourth Street  
Los Angeles, CA 90022  
Telephone (323) 266-7400 Fax (323) 268-6375

## **Attachment 10.5**

*Interim Superintendent*

**Jose Huerta**

*Instructional Superintendent*

**Pedro Avalos**

*Instructional Director*

**Rose Anne Ruiz**

*Principal*

### **Los Angeles Cal-SOAP Consortium**

#### **Partnership Agreement**

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

ELAC will apply as the fiscal agent for the LA Cal-SOAP Consortium and will build upon existing statewide and local initiatives such as AB 288 (Dual Enrollment) College and Career Access Pathways (CCAP), Student Equity and Los Angeles Promise programming to ensure that first generation low-income students are not only provided with access to higher education but are **prepared to graduate** high school by meeting California's first College and Career Readiness metric and prepared to **successfully transition** into higher education.

ELAC's vision is to establish an Early College Program framework that all Los Angeles County student will graduate high school prepared for college level course work and will meet one of the desired outcomes:

1. Graduate High School with **College Level units (Dual Enrollment)** and be on a transfer path
2. Graduate High School with a **Declared Major** or identified **Career Pathway**
3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

#### **Los Angeles Cal-SOAP will:**

- Convene Executive Board on a quarterly basis; Convene the Operations Board on a monthly basis
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.

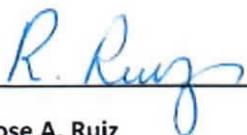
- Provide a yearly parent workshops on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness and expand the Parent College.
- Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
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- Provide Cash for College and Financial Literacy workshops for students twice a year.
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**Griffith STEAM Magnet Middle School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

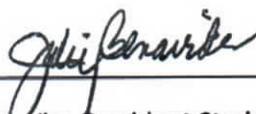
- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles’ students in underserved communities
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- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

**Griffith STEAM Magnet Middle School**

**Los Angeles Cal-SOAP Consortium:**



Rose A. Ruiz  
Principal  
Los Angeles Unified School District



Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)

Date: 4-26-2018

Date: 4/29/18



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## Los Angeles Cal-SOAP Consortium

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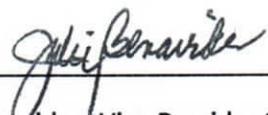


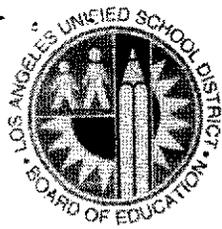
Los Angeles Unified School District  
**Nava College Preparatory Academy**  
 1319 E. 41<sup>st</sup> Street, Los Angeles, CA. 90011  
 (323) 235-6800

Michelle King, Superintendent  
 Roberto Martinez, Central Area Superintendent  
 Erick Mata, Instructional Director  
 Gustavo Barrientos, Principal

**Jefferson Nava High School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles’ students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

<p><b>Jefferson Nava High School</b></p>  <p>_____  <b>Gustavo Barrientos</b>  <b>Principal</b>  <b>Los Angeles Unified School District</b></p> <p>Date: <u>4/25/18</u></p>	<p><b>Los Angeles Cal-SOAP Consortium:</b></p>  <p>_____  <b>Julie Benavides, Vice President Student Services</b>  <b>East Los Angeles College (Fiscal Agent)</b></p> <p>Date: <u>4/29/18</u></p>
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LOS ANGELES UNIFIED SCHOOL DISTRICT  
**Dr. Maya Angelou Community Senior High**  
300 East 53<sup>rd</sup> Street  
Los Angeles, CA 90011  
Telephone (323) 846-4600 or (323) 846-4714

**Attachment 10.5**  
Michelle King  
**Superintendent of Schools**  
Roberto A. Martinez  
**Local District Central Superintendent**  
Hugo Carlos  
**Principal**

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## Los Angeles Cal-SOAP Consortium

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#### LAUSD Mission Statement

The teachers, administrators, and staff of the Los Angeles Unified School District believe in the equal worth and dignity of all students and are committed to educate all students to their maximum potential. June 21-22, 2018

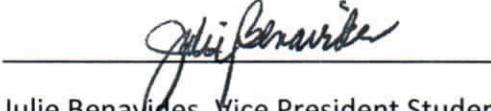


**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**Dr. Maya Angelou Community Senior High**  
 300 East 53<sup>rd</sup> Street  
 Los Angeles, CA 90011  
 Telephone (323) 846-4600 or (323) 846-4714

**Attachment 10.5**  
 Michèle King  
**Superintendent of Schools**  
 Roberto A. Martinez  
**Local District Central Superintendent**  
 Hugo Carlos  
**Principal**

**Maya Angelou High School – Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

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<p>Maya Angelou High School</p>	<p>Los Angeles Cal-SOAP Consortium:</p>
	
<p>Maya Angelou High School Principal          Los Angeles Unified School District</p>	<p>Julie Benavides, Vice President Student Services          East Los Angeles College (Fiscal Agent)</p>
<p>Date: <u>April 25, 2018</u></p>	<p>Date: <u>4/20/18</u></p>

**LAUSD Mission Statement**

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## Los Angeles Cal-SOAP Consortium

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**Five Keys Schools and Programs** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

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**Five Keys Schools and Programs:**

*Clarece Weinraub*

\_\_\_\_\_

**Clarece Weinraub, Area Superintendent**

**Five Keys Schools and Programs**

Date: 27 April 2018

**Los Angeles Cal-SOAP Consortium:**

*Julie Benavides*

\_\_\_\_\_

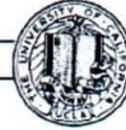
**Julie Benavides, Vice President Student Services**  
**East Los Angeles College (Fiscal Agent)**

Date: 4/29/18

Los Angeles Cal-SOAP  
Partnership Agreements  
4-year  
Universities/Colleges

**Section 7: Budget and Budget Narrative**

Attached are the Partner agreements that support Budget.



## Los Angeles Cal-SOAP Consortium

CENTER FOR COMMUNITY COLLEGE PARTNER SHIPS  
 DIVISION OF UNDERGRADUATE EDUCATION  
 2211 CAMPBELL HALL  
 BOX 957176  
 LOS ANGELES, CALIFORNIA 90095-7176

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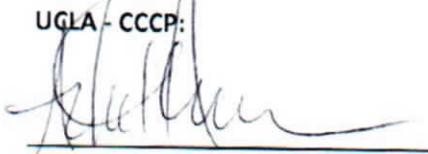
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**The Center for Community College Partnerships at UCLA** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

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UCLA - CCCP:



Alfred Herrera, Assistant Vice Provost

UCLA Center for Community College Partnerships

Date: April 25, 2018

Los Angeles Cal-SOAP Consortium:



Julie Benavides, Vice President Student Services

East Los Angeles College (Fiscal Agent)

Date: 4/29/18



## Los Angeles Cal-SOAP Consortium

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**UCI Center for Educational Partnerships** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

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UCI, Center for Educational Partnerships:

Stephanie Reyes-Tuccio, Assistant Vice  
Chancellor Educational Partnerships

Los Angeles Cal-SOAP Consortium:

Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)

Date:

4/24/18

Date: 4/29/18



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**Cal State University, Los Angeles** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Serving on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
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**Partner organization:**

CSULA – Pathways Program



Bianca Guzman, Ph.D., Director

**Fiscal Agent/Facilitator:**

East Los Angeles College



Julie Benavides, Vice President

Los Angeles Cal-SOAP  
Partnership Agreements  
Community Based  
Organizations and  
Governmental Agencies

**Section 7: Budget and Budget Narrative**

Attached are the Partner agreements that support Budget.



**ERIC GARCETTI**  
MAYOR

Steve Caldwell  
California Student Aid Commission  
11040 White Rock Road  
Rancho Cordova, CA 95670

**RE: Los Angeles Cal-SOAP Consortium: Partnership Agreement**

Dear Mr. Caldwell:

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will apply for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. The grant period is from July 1, 2018 through June 30, 2020.

The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County, with a focus on regions with low eligibility or college participation rates.

ELAC will apply as the fiscal agent for the LA Cal-SOAP Consortium and will build upon existing statewide and local initiatives such as AB 288 (Dual Enrollment) College and Career Access Pathways (CCAP), Student Equity and Los Angeles Promise programming to ensure that first generation low-income students receive access to higher education and are prepared to graduate high school by meeting California's first College and Career Readiness metric in order to successfully transition into higher education.

ELAC's vision is to establish an Early College Program framework that all Los Angeles County students will graduate high school, prepared for college-level course work and will meet one of the desired outcomes:

1. Graduate high school with college level units (dual enrollment) and be on a transfer path;
2. Graduate high school with a declared major or identified career pathway;
3. Graduate high school ready for transfer level coursework; or
4. Graduate high school knowledgeable of financial literacy and having applied for FAFSA.

California Student Aid Commission  
 April 27, 2018  
 Page 2

Los Angeles Cal-SOAP will:

- Convene the Executive Board on a quarterly basis; Convene the Operations Board on a monthly basis;
- Expand the number of Student Success Ambassadors and Peer Advisors to be placed at the high school sites for 20 hours per week, to encourage students to participate in Dual Enrollment courses, Summer Bridge opportunities, and to provide support and information on college admissions and financial aid resources;
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas;
- Provide a yearly parent workshop on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness and expand the Parent College;
- Provide yearly Counselor Conferences targeted towards high school counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness;
- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness;
- Provide Cash for College and Financial Literacy workshops for students twice a year; and
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

The City of Los Angeles, Office of Mayor Eric Garcetti will actively participate in the Los Angeles Cal-SOAP Consortium by:

- Assigning a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities.
- Providing in-kind match support. In-kind match may include: staff time of a liaison; hosting summer bridge programs; Cash for College events; internships and youth employment; parent conference; parent college; assistance with college and career fairs; college and university tours; LA College Promise; GO East LA; Go Central City events and any other mutually-decided collaborative college events and programming that support the shared goal of college and career readiness.

Please note that as an elected official, under state law, the Fair Political Practices Commission requires the Mayor's office to report "behest payments," such as a letter of support on behalf of an organization seeking grant funds from governments or non-profit organizations. To allow us to comply with our reporting requirements, we ask that you provide us with certain information .

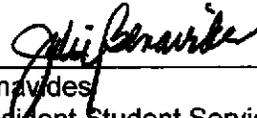
California Student Aid Commission  
April 27, 2018  
Page 3

should you be awarded, and upon receipt of, the grant if in excess of \$5,000. Specifically, we need to know the date you received the funds, the amount of the grant, and the time period covered. The information may be sent via email to Lisa Salazar at [lisa.salazar@lacity.org](mailto:lisa.salazar@lacity.org).



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Eric Garcetti  
Mayor  
City of Los Angeles  
Date: April 27, 2018



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Julie Benavides  
Vice President Student Services  
East Los Angeles College (Fiscal Agent)  
Los Angeles Cal-SOAP Consortium  
Date:

## Los Angeles Cal-SOAP Consortium

### Letter of Support

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

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ELAC's vision is to establish an Early College Program framework that all Los Angeles County student will graduate high school prepared for college level course work and will meet one of the desired outcomes:

1. Graduate High School with **College Level units (Dual Enrollment)** and be on a transfer path
2. Graduate High School with a **Declared Major** or identified **Career Pathway**
3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

**Los Angeles Cal-SOAP will:**

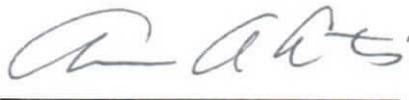
- Convene Executive Board on a quarterly basis; Convene the Operations Board on a monthly basis
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.
- Provide a yearly parent workshops on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness and expand the Parent College.

- Provide yearly Counselor Conferences targeted towards High School Counselors on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Beyond the Bell- Los Angeles Unified School District** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles’ students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

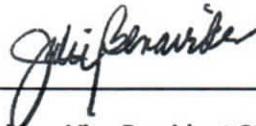
**Beyond the Bell- Los Angeles Unified School District**      **Los Angeles Cal-SOAP Consortium:**



Beyond the Bell Administrator  
Los Angeles Unified School District

Date: 4-27-18

Alvaro Cortés  
Sr. Executive Director



Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)

Date: 4/29/18



## Los Angeles Cal-SOAP Consortium

### Partnership Agreement

East Los Angeles College (ELAC) in partnership with Los Angeles Southwest College (LASC) and Los Angeles City College (LACC), will be applying for the California Student Aid Commission (CSAC) grant, the California Student Opportunity and Access Program (Cal-SOAP) in the Los Angeles region. Grant period is from July 1, 2018 through June 30, 2020. The Los Angeles (LA) Cal-SOAP Consortium, led by ELAC, is an organization of educational institutions, non-profit agencies and governmental institutions working together towards a shared vision of increasing student academic success, affordability and accessibility to higher education by coordinating and implementing comprehensive academic preparation and motivational support programs for low-income and first-generation students in Los Angeles County with a focus on regions with low eligibility or college participation rates.

ELAC will apply as the fiscal agent for the LA Cal-SOAP Consortium and will build upon existing statewide and local initiatives such as AB 288 (Dual Enrollment) College and Career Access Pathways (CCAP), Student Equity and Los Angeles Promise programming to ensure that first generation low-income students are not only provided with access to higher education but are **prepared to graduate** high school by meeting California's first College and Career Readiness metric and prepared to **successfully transition** into higher education.

ELAC's vision is to establish an Early College Program framework that all Los Angeles County student will graduate high school prepared for college level course work and will meet one of the desired outcomes:

1. Graduate High School with **College Level units (Dual Enrollment)** and be on a transfer path
2. Graduate High School with a **Declared Major** or identified **Career Pathway**
3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

#### Los Angeles Cal-SOAP will:

- Convene Executive Board on a quarterly basis; Convene the Operations Board on a monthly basis
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.

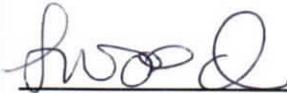
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- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Service Planning Area 7** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles’ students in underserved communities
- Provide a minimum of \$50,000 in in-kind match. In-kind match may include: staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, GO East LA, Go Central City events and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.
- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

**Service Planning Area 7**

**Los Angeles Cal-SOAP Consortium:**



Lynn Wood  
Governance Committee  
Service Planning Area 7

Date: 4/26/18



Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)

Date: 4/29/18

## Los Angeles CalSOAP Consortium

### Partnership Agreement

Oscar E. Cruz  
President & CEO

#### BOARD OF DIRECTORS

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Wealth Manager, Morgan Stanley

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CEO, Pivot Learning Partners

Maryann Jackmon  
Senior Director External Relations  
California State University

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President, Puente Learning Center

Sylvia Ferullo  
Journalist & News Anchor, KCAL 9

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ELAC will apply as the fiscal agent for the LA Cal-SOAP Consortium and will build upon existing statewide and local initiatives such as AB 288 (Dual Enrollment) College and Career Access Pathways (CCAP), Student Equity and Los Angeles Promise programming to ensure that first generation low-income students are not only provided with access to higher education but are **prepared to graduate** high school by meeting California's first College and Career Readiness metric and prepared to **successfully transition** into higher education.

Los Angeles Consortium is to establish an early college program framework in which underserved and underprepared students participating Los Angeles County will graduate high school prepared for college level course work and commit to attending higher education with proper supports and will meet one of the desired outcomes:

1. Graduate High School with **College Level units (Dual Enrollment)** and be on a transfer path
2. Graduate High School with a **Declared Major** or identified **Career Pathway**
3. Graduate High School **Ready** for Transfer Level Coursework
4. Graduate High School **Knowledgeable** of Financial Literacy and having **Applied** for FAFSA

**Los Angeles CalSOAP Consortium will:**

- Convene Executive Board on a quarterly basis and convene the monthly Advisory(Operations) Board.
- Expand the number of Student Success Ambassadors and Peer advisors to be placed at the high school sites for 20 hours per week, to work with students on enrollment into Dual Enrollment courses, Summer Bridge opportunities, provide support and information on College Admissions and Financial Aid resources, and other support such as college peer advisement and tutoring.
- Expand the number of College Corners at underserved high schools in ELAC, LASC and LACC service areas.
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- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Families in Schools** will commit to the Los Angeles Cal-SOAP Consortium agreeing to:

- Identify a representative to serve on the Los Angeles Cal-SOAP Consortium Advisory Board, and contribute to development of a sustainable program that promotes College and Career Readiness for Los Angeles' students in underserved communities
- Contribute to development of a continuous improvement and research process to measure success based on tracking and service reports and other related data to measure outcomes.
- Provide a minimum of \$50,000 in in-kind match that can include: parent development meetings, parent conference planning time, staff time of liaison, office space for student success ambassadors and peer advisors in College and Career Centers & supplies for college advisor, hosting summer bridge programs, cash for college events, internships, summer youth employment, parent conference, parent college, assistance with college and career fairs, college and university Tours, technology usage and any other mutually decided collaborative college events and programming that support the shared goal of college and career readiness.

## Los Angeles Cal-SOAP Consortium

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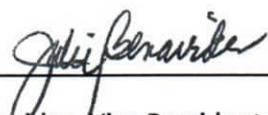
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- Expand Summer Bridge/Boot Camps to provide high school students with an opportunity to strengthen Math and English skills.

**Community Based Learning Program at The University of California, Los Angeles** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

- Assign a representative to serve on the Los Angeles Cal-SOAP Consortium Executive Board, regularly participating in quarterly Executive Board meetings and helping to develop operational policies and procedures that support a sustainable infrastructure that promotes College and Career Readiness for Los Angeles' students in underserved communities
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- Agree to develop a data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

<p>Mary G. Keipp, Director</p> <p>Community Based Learning Program at The University of California, Los Angeles :</p> <p></p> <p>Date: <u>7-26-18</u></p>	<p><b>Los Angeles Cal-SOAP Consortium:</b></p> <p></p> <p>Julie Benavides, Vice President Student Services East Los Angeles College (Fiscal Agent)</p> <p>Date: <u>4/29/18</u></p>
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**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **Los Angeles Cal-SOAP Consortium**

### **Partnership Agreement**

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**YMCA OF METROPOLITAN LOS ANGELES**  
625 S New Hampshire Avenue, Los Angeles, CA 90005-1342  
P 213 380 6448 F 213 251 9720 W [ymcala.org](http://ymcala.org)



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- Provide yearly student conferences on College Awareness, College Admissions, Dual Enrollment and College and Career Readiness.
- Provide Cash for College and Financial Literacy workshops for students twice a year.
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**YMCA of Metropolitan Los Angeles** will actively participate in the Los Angeles Cal-SOAP Consortium as follows:

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- Agree to develop a mutually agreed upon data sharing agreement that will enable the Consortium to track progress in meeting required and supplementary student outcome measures and compare results of participating students to non-participating students.

**YMCA of Metropolitan Los Angeles:**

\_\_\_\_\_  
**Juan De La Cruz, Senior Vice President of Community  
Development  
YMCA of Metropolitan Los Angeles**

Date: April 27, 2018

**Los Angeles Cal-SOAP Consortium:**

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**Julie Benavides, Vice President Student Services  
East Los Angeles College (Fiscal Agent)**

Date: 4/29/18

**YMCA OF METROPOLITAN LOS ANGELES**  
 625 S New Hampshire Avenue, Los Angeles, CA 90005-1342  
 P 213 380 6448 F 213 251 9720 W ymcala.org