

1. Nomination Form

The Arthur S. Marmaduke Award is an annual award recognizing an outstanding California high school counselor who demonstrates exemplary skills in helping students fulfill their dreams of going to college. Each year, the California Student Aid Commission solicits nominations recommending a California high school counselor who demonstrates effectiveness for serving students in preparing for and pursuing their higher education. The candidate may be nominated by his or her District and County leadership, fellow school counselor/teacher, school principal, or another site administrator.

Arthur S. Marmaduke was the Executive Director of the California Student Aid Commission for 25 years from 1960 to 1985. The award was established in 1985 in his honor as the longest-serving executive director in the history of the Commission, which was founded in 1955. Mr. Marmaduke also served as the first President of the National Association of State Grant and Aid Programs.

The winner will be chosen by the California Student Aid Commission and announced in the spring of 2019. The award, which includes a plaque and \$1500 check will be presented at the awardee's high school.

Nomination Form Tips:

- Complete the nomination form and attach all supporting documents
- Nomination Form Submission Deadline: December 31, 2018

* 1. Nominated By

Name:

Title:

School/workplace
affiliation:

Email:

Phone number:

Address:

* 2. Nominee's Full Name

*** 3. Nominee's Contact Information**

Name:

Title:

Email:

Phone:

Address:

*** 4. Nominee's High School Information**

High School Name:

Address:

City:

County:

Zip:

Work Phone:

Principal's Name:

Superintendent's Name:

School District:

School District's Mailing
Address:

*** 5. How many years has the nominee been employed at the high school?**

*** 6. How many years has the nominee served as a high school counselor?**

* 7. What types of professional development programs has the nominee participated in?

- CSAC High School Counselor Workshops
- National Association for College Admission Counseling/Western Association for College Admission Counseling Conferences or Workshops
- California Association of School Counselors Conferences or Workshops
- Western Association for College Admission Counseling (WACAC)
- Other (please specify)

SAMPLE

2. Supplemental Questions

Please be thorough and descriptive when answering the supplemental questions (12-15). Please provide a detailed response, as the selection committee relies upon this information to compare each of the nominees and determine the winner. There are four questions asking you to describe the nominee's merits in the areas listed below:

- Financial Aid & College Events/Activities
- FAFSA / CADAA Completion Rates
- College Preparedness
- Family & Student Interaction

* 8. What is the high school's enrollment?

- 0-100
- 101-325
- 326-500
- 501+

* 9. What is the high school's college going rate?

- 0-25%
- 26-50%
- 51-75%
- 76-100%

* 10. How many high school students are assigned to the Nominee?

* 11.

Does your high school plan to host/sponsor a Cash for College workshop in the 2019-20 school year?

- Yes
- No

If Yes, how many Cash for College workshops have been or will be hosted/sponsored?

* 12. Financial Aid & College Events/Activities - Describe events and/or activities the nominee planned or coordinated to inform students about post-secondary education and financial aid. Provide detailed descriptions on how these events/activities showcase the excellence of the nominee.

Include descriptions of how these activities were innovative and explain how new methods were used. How did the nominee motivate students to attend/participate? How did the events impact students' interest in college? How were the events promoted, and to whom?

* 13. Completion Rates - What specific actions/events has the nominee used to increase the school's FAFSA/CADAA completion rates in 2018-19? How does this compare to the past two years (2016-17 and 2017-18)?

14. College Preparedness - What specific activities did the nominee develop/support to increase the academic success and to encourage their students to complete the academic requirements to attend college? What did the nominee do to improve the school's graduation and college going rate?

Include information that indicates if coordinated tutoring and dual/concurrent enrollment were used. How did the nominee collaborate with instructional staff to provide support?

* **15. Family & Student Interaction-** Please provide detailed examples of how the nominee has interacted and supported low income, underrepresented first generation families and students to inform them about financial aid and college options.

Please explain how the nominee has created a heightened awareness of college and financial aid options for students and their families.

16. Please Attach all Supporting Documents

Choose File

No file chosen

17. Nominators Personal Testimony

Letter of nomination. This letter should contain a description of the program(s), activities, and/or contribution(s) for which the individual is being nominated (not to exceed one page).

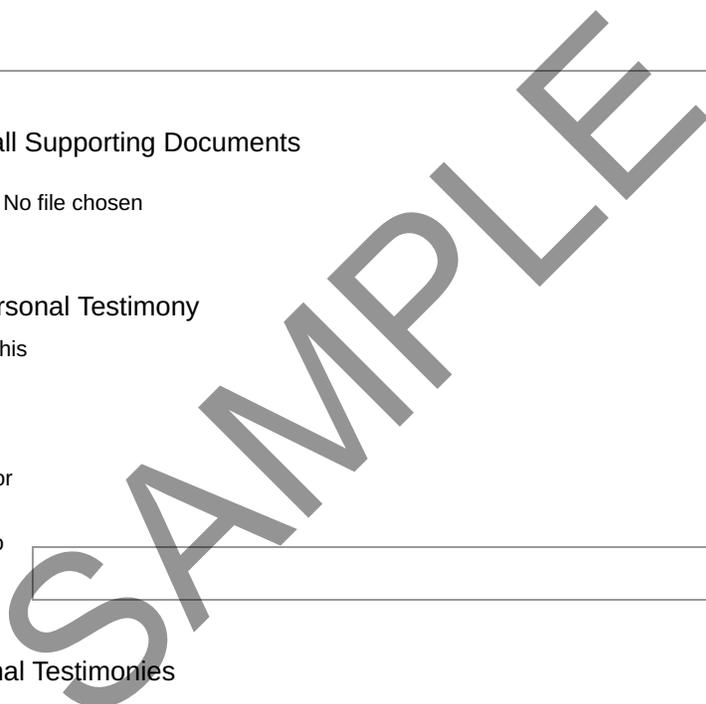
18. Student Personal Testimonies

Three personal testimonies from students on the counselor's impact/merits

One testimony must come from a current high school student, another must be from a former student, and the final testimony can come from either a current or former student

Not to exceed 1 page

Excerpts from the testimony may be used on the CSAC website for the winner's announcement



19. Supporting Documents

Choose File

No file chosen

* 20. How did you hear about the Arthur S. Marmaduke Award?

- CSAC Website
- High School Counselor Newsletter
- List-Serv email (Special Alert)
- Colleague
- Other (please specify)

SAMPLE