

California

Student Aid Commission

**Chafee Grant
for Foster
Youth**





Chafee Grant Overview

- Assists current and former foster youth to help pay for college or career/technical training
- Administered by the Commission through an interagency agreement with the California Department of Social Services (CDSS)
- **\$17,623,700** federally and state-funded grant, subject to annual availability of funds
- Maximum annual award amount is \$5,000 per academic year, based on unmet need



School Eligibility

Per AB 2506, the following schools are eligible to administer the Chafee Grant:

- Institutions that are Cal Grant eligible
- Institutions that do not participate in the Cal-Grant program, or are located outside California:
 - Title IV
 - Three-year cohort default rate less than 15.5% **and**
 - Overall graduation rate greater than 30%
- Paid Chafee recipients that continue to meet the student eligibility requirements are grandfathered, and are not subject to the provisions of AB 2506, as long as they continue at the same institution



Chafee Grant Eligibility Expanded



California
LEGISLATIVE INFORMATION

- AB 1811 trailer bill has expanded eligibility to include students who have not reached their 26th birthday as of July 1st of the award year

23  **26**

- Students who applied previously only need to renew their FAFSA/CADAA to receive consideration under this provision
- Previously age-ineligible participants have been renewed
- Chafee Grant paid participation is limited to 5 total years
 - Each academic year that a payment greater than \$1 is issued counts as 1 year of paid participation

Making education beyond high school financially accessible to all Californians.



Student Eligibility

To apply, students must:

- Be a current/former foster youth who was a dependent or ward of the court, living in foster care for at least one day, between the ages of 16 and 18
 - *Excludes Kin-GAP, legal guardianship, and adoption*
- Not have received payments for more than 5 years (42 US Code Section 677 (i)(3))
- Not have reached their 26th birthday as of **July 1st** of the award year



Student Eligibility cont...

To be eligible for payment, students must be:

- Attending at least half-time
- Making Satisfactory Academic Progress (SAP)
- Have sufficient unmet need

Students are **NOT** required to:

- Graduate from high school
- Provide a GPA
- Register for Selective Service
- Meet ability-to-benefit requirements
- Be clear of default or overpayments
- Apply by March 2nd
 - Students must still apply by March 2nd to be processed for Cal Grant consideration





Award Year & Application Deadline

The award year is July 1st – June 30th

To apply for the Chafee Grant, students must *"not have reached their 26nd birthday as of July 1st of the award year"*

Award Year	Start	End	Application Deadline
2017-18	7/1/17	6/30/18	9/18/18
2018-19	7/1/18	6/30/19	9/2019
2019-20	7/1/19	6/30/20	9/2020



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



June 14, 2018

GOM 2018-19

TO: Financial Aid Administrators
High School Counselors

FROM: Catalina G. Mistler 
Deputy Director, Program Administration & Services Division

SUBJECT: 2018-19 California Chafee Foster Youth Grant Program Update

This Operations Memo from the California Student Aid Commission (Commission) announces updates to the Chafee Foster Youth Grant Program (Chafee Program). The Commission ran the 2018-19 award process on May 14, 2018, which provided 2,915 students with a preliminary award offer.

2017-18 Chafee Award Processing

- 2017-18 awards and payments will continue to be processed through September 2018.
- Students can apply for 2017-18 Chafee awards until September 18, 2018.
- The last payment for 2017-18 Chafee grants will be processed on September 24, 2018.

Need to contact us?

- Institutional Support phone number: (888) 294-0153 (Option 2)
- E-mail: chafee@csac.ca.gov

Working together to effectively promote education beyond high school!

Making education beyond high school financially accessible to all Californians.



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Q

Keisha will turn 26 on 6/20/19. Is she eligible to apply in 2018-19?

A

At the start of the 2018-19 award year (7/1/18), Keisha was not yet 26 years old; therefore, she is **eligible** to apply in 2018-19. However, she must apply by the 9/2019 application deadline



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Q

John's 26th birthday is on 7/1/19. He is planning to apply some time in August. Can he still apply for a 2018-19 Chafee Grant?

A

John is **eligible** to apply for a 2018-19 Chafee Grant because he was not yet 26 on 7/1/18. He has until 9/2019 to apply



Award Year

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Q

Gabriel turned 25 on 7/1/17. On 9/30/18, he decided to apply. Was he eligible to apply for the 2017-18 award year? 2018-19?

A

Unfortunately, Gabriel missed the application deadline for 2017-18: 7/1/17- 9/18/18
He is also **not eligible** to apply for the current 2018-19 award year because he aged out of the program on 7/1/18



Awarding Process

Making education beyond high school financially accessible to all Californians.



Awarding Process



1. Application Process:

- Student submits Chafee Grant application & FAFSA/CADAA
- CDSS electronically uploads foster youth verification

Awarding Process



2. Priority Selection:

WebGrants prioritizes applications based on Selection Criteria Hierarchy

Awarding Process



3. Roster:

Awarded Students placed on roster

Awarding Process



4. Eligibility Certification:

Eligible: Request Payment

Ineligible: Check 1 appropriate ineligible reason. Award will be withdrawn

Certification triggers State Controller's Office (SCO) to mail checks. Checks are payable to the student, "in care of" the school

Awarding Process



5. Checks Disbursed:

Prior to disbursement, verify *continued* eligibility:

- Still enrolled at least half-time
- Meets your SAP policy
- Has unmet need greater than the amount of the check

If student is no longer eligible:

- Return check to the Commission within 10 days
- Indicate 1 reason for return on remittance form

Awarding Process



6. Institution Reconciliation:

Indicate whether checks are disbursed; or returned to the Commission



1. Application Process

The Chafee Grant application process has 3 components to determine preliminary eligibility. A GPA is not required:

Components:

✓ Chafee Grant Application

✓ Department of Social Services Record

✓ 2018-2019 FAFSA

Frequency:

Once

Once

Annually

** Students should complete the Chafee application and FAFSA/CADAA for the year they plan to enroll*

** While the 3/2 application deadline does not apply to the Chafee program, students should be encouraged to submit the FAFSA/CADAA by March 2nd to receive Cal Grant consideration*



2. Priority Selection Hierarchy

Priority Awarding Hierarchy:

1. Paid renewal students
2. New and non-paid renewal students who will have reached 25 years of age by July 1st of the award year
3. New and non-paid renewal students who have dependents
4. New and non-paid renewal students with an unmet need greater than \$5,000
5. New and non-paid renewal students with an unmet need less than \$5,000

* *WebGrants System automatically prioritizes students*

* *It is common for students to be wait-listed the academic year in which they apply*

3. Student Placed on Roster

Roster Award Status:

Awarded: Student has a preliminary award and you can certify eligibility and request payment

Pending: Student is eligible but not awarded. The student has lower priority on the awarding hierarchy and will become Awarded as funds get recycled;

OR

There is a recent pending transaction that will process Monday evening

Not Awarded: School certified student as ineligible:

Graduated or Completed	<input type="checkbox"/>	Incomplete FA Package	<input type="checkbox"/>	Not maintaining SAP	<input type="checkbox"/>
Not Enrolled	<input type="checkbox"/>	Not Enrolled HT	<input type="checkbox"/>		

WebGrants Chafee Roster

School ID Acad Year Search ID

First Name Last Name Award Status

Text CSV

Institution Code	SSN	CSAC ID	Last Name	First Name	Award Status	Award Status Date
00115000	444444444	105123456	VANG	HAI	Awarded	12/17/2018
00115000	555555555	105234567	DAVIS	SHAQUILLE	Not Awarded	01/14/2019
00115000	666666666	105345678	BOWEN	JOSH	Pending	



4. Certifying Eligibility & Requesting Payments

To maximize funding:

- Schools must certify both **eligible** and **ineligible** students
- Uncertified awards will be withdrawn and recycled to eligible wait-listed students after 30 days
- Schools must certify eligibility and request payments *each* term
- Certify & Request Payment in the same transaction. Only one transaction is allowed per week

Chafee Roster

Chafee - Payment Request (TEST SCHOOL- 00115000)

Demographic Information	Annual Data
GUTIERREZ-RAMOS, JAMES	
C SAC ID: 123456789	ISIR Transaction No.:
SSN No: XXX-XX-1234	School Programs: 00 -
DOB: 07/29/2001	Living Arrangements: <input type="radio"/> On Campus <input checked="" type="radio"/> Off Campus <input type="radio"/> With Relatives
Address: 1234 MAIN ST. SACTOWN, CA 95123	Term(s) Attending: <input checked="" type="checkbox"/> FL <input type="checkbox"/> WN <input checked="" type="checkbox"/> SP <input type="checkbox"/> SU
Phone: 9169991212	Education Level: Freshman
Alt. Phone:	Cost of Attendance: \$25,662
Email: jamesgr@csac.com	EFC: \$5,787
Alt. Email:	Other Aid: \$2,296
	Chafee Need: \$15,079
	Projected Award: \$5,000
	Award Amount: \$2,500
	<input type="checkbox"/> Graduated or Completed <input type="checkbox"/> Incomplete FA Package <input type="checkbox"/> Not maintaining SAP
	<input type="checkbox"/> Not Enrolled <input type="checkbox"/> Not Enrolled HT

Request Payment - Open Terms: Fall, Winter, Spring

Pay Fall Term - (07/23/2018):	<input checked="" type="checkbox"/>
Pay Winter Term - (11/05/2018):	<input type="checkbox"/>
Pay Spring Term - (12/03/2018):	<input checked="" type="checkbox"/>
Pay Summer Term - (05/13/2019):	<input type="checkbox"/>

Save
Back
Reset



Certifying Annual Data

Annual-level changes

Terms Attending:

- Auto-populates based on term schedule. Tied to Need and Projected Award amounts- **do not modify**

Living Arrangements & Education Level:

- Self-reported on FAFSA/CADAA. Correct as needed

Cost of Attendance:

- Certify the Cost of Attendance, EFC, & Other Aid *once*
- Other Aid: Exclude loans and Work Study

Annual Data

School Programs:

Living Arrangements: On Campus Off Campus With Relatives

Term(s) Attending FL WN SP SU

Education Level *

Cost of Attendance: *

EFC: *

Other Aid: *

Chafee Need:

Projected Award:

Award Amount:

Graduated or Completed Incomplete FA Package Not maintaining SAP

Not Enrolled Not Enrolled HT

All white fields are modifiable



Certifying Ineligibility

Ineligible students:

- Choose only 1 ineligible reason
 - “Incomplete FA package” not applicable to Chafee
- Students who regain eligibility can be re-awarded:
 - Uncheck the ineligible reason + SAVE
 - The student is typically re-awarded during the next weekly cycle

Students are NOT required to:

- Graduate from high school
- Provide a GPA
- Register for Selective Service
- Meet ability-to-benefit requirements
- Be clear of default or overpayments
- Apply by March 2nd
 - Students must still apply by March 2nd to be processed for Cal Grant consideration

Graduated or Completed	<input type="checkbox"/>	Incomplete FA Package	<input checked="" type="checkbox"/>	Not maintaining SAP
Not Enrolled	<input type="checkbox"/>	Not Enrolled HT	<input type="checkbox"/>	

Save Back Reset



Request Payments Each Term

Only 1 roster transaction is allowed each week

- If eligibility is certified and “saved” before payment is requested, you must wait until the following Tuesday to request payment

Certify eligibility and request payment in the same transaction

Ensure that transactions are **saved**:

- Must display “Pending”

The screenshot shows a web form titled "Request Payment - Open Terms: Fall, Winter, Spring, Summer". It contains four rows of payment options:

Term	Checkbox
Pay Fall Term:	<input checked="" type="checkbox"/>
Pay Winter Term:	<input type="checkbox"/>
Pay Spring Term:	<input checked="" type="checkbox"/>
Pay Summer Term:	<input type="checkbox"/>

A large blue "Pending" watermark is overlaid on the form. At the bottom, there are three buttons: "Save", "Back", and "Reset". A red arrow points to the "Save" button.



Student Application Status

STUDENT NAME

1234 A ST.
SACTOWN, CA 12345
E-Mail: studentname@csac.com

Academic Year: 2018-2019

SSN: 123456789
CSAC ID: 105123456
DOB: 07/29/1999
Home Phone: (916) 555-1212
Work/Cell Phone:

- Empty Checkbox = Certification Needed

- Preliminary Award Date: 11/5/18

School Eligibility Certification
Certified by:

Institution Code: 00115000
CSU SACRAMENTO
CSU SACRAMENTO
6000 J STREET
SACRAMENTO CA 95819-
Unmet Need: 15822

Financial Aid Official:

Title: CSAC ADMIN
Phone Number: (888)294-0153 **Ext:**
E-mail Address: schoolsupport@csac.ca.gov

Date Certified: 05-NOV-18

✓ **2018-2019 Preliminary Award Offered**

Award Amount: 5000 **Award Date:** 11/05/2018

- Fall term certified within 30 days: 11/19/18
- Certification triggers State Controller's Office (SCO) to generate Fall check
- Fall check issued 11/27/18

✓ **School Eligibility Certification**
Certified by:

Institution Code: 00115000
CSU SACRAMENTO
CSU SACRAMENTO
6000 J STREET
SACRAMENTO CA 95819-
Unmet Need: 13962

Financial Aid Official: Michael Adams
Title: FA Analyst
Phone Number: (916) 555-1212
E-mail Address: michael.adams@uni.edu

Date Certified: 19-NOV-18

✓ **2018-2019 Chafee Awarded**

Award Amount: 5000 **Award Date:** 11/19/2018
Warrant Nbr: 60-172476 **Issued Date:** 11/27/2018 **Term:** FL
Payment Amount: 2500 **Process Date:** 11/19/2018

- Spring term certified on 12/17/18
- SCO issues Spring check on 12/21/18

✓ **School Eligibility Certification**
Certified by:

Institution Code: 00115000
CSU SACRAMENTO
CSU SACRAMENTO
6000 J STREET
SACRAMENTO CA 95819-
Unmet Need: 15079

Financial Aid Official: Camille Johnson
Title: FA Analyst
Phone Number: (916) 555-1212
E-mail Address: camille.johnson@uni.edu

Date Certified: 17-DEC-18

✓ **2018-2019 Chafee Awarded**

Award Amount: 2500 **Award Date:** 12/17/2018
Warrant Nbr: 60-381040 **Issued Date:** 12/21/2018 **Term:** SP
Payment Amount: 2500 **Process Date:** 12/17/2018



5. Disburse Checks

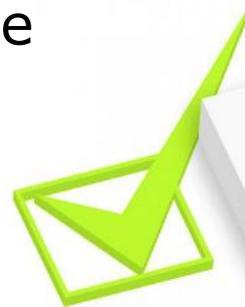


Check Eligibility Twice

1. Before requesting payment...

Student eligibility must be certified:

- Be enrolled at least half-time
- Maintaining SAP
- Have sufficient unmet need



Eligible

2. Before disbursing checks...

Continued eligibility must be **re-verified**:

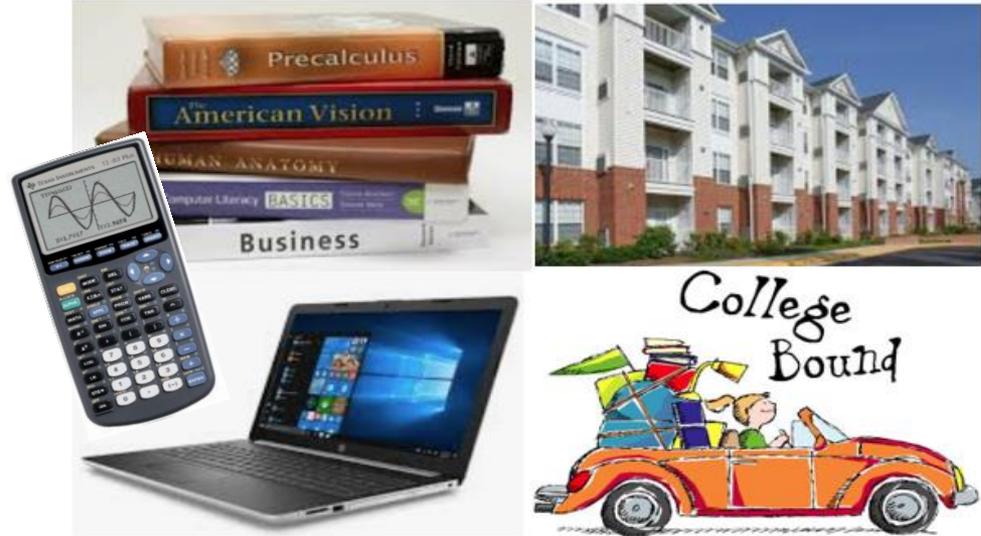
- Still enrolled at least half-time
- Still maintaining SAP
- Still sufficient unmet need



Chafee Funds- Allowable Expenses

Chafee funds may be used towards:

- Tuition/fees
- Books/supplies
- Post-grad studies
- Housing
- Transportation
- Child Care



Schools should disburse original Chafee check, in its entirety, versus applying funds towards student balance. Funds are payable to students, "in care of" the college



Check Disbursements



Disburse entire original State of CA check within 10 days

Suggested Practices:

- Process as outside funding
- Process through Cashier's Office vs. Accounting

Report disbursement on Institution Reconciliation screen



Returned Checks (Abatements)

THE BACK OF THIS DOCUMENT CONTAINS AN OPTIONAL WATERMARK - VIEW AT AN ANGLE

STATE OF CALIFORNIA 60-380818

THE TREASURER OF THE STATE WILL PAY OUT OF THE FUND NO. 0001 FUND NAME GENERAL FUND

IDENTIFICATION NO. 105123456 6980 MO. DAY YR 12 21 2018 60-380818

TO: 350015
MAYA ANGELOU
C/O MOORPARK COLLEGE
OFFICE OF FINANCIAL AID
7075 CAMPUS ROAD
MOORPARK CA 95021

DOLLARS \$*****2500.00

BETTY T. YEE
CALIFORNIA STATE CONTROLLER

60-380818

ISSUE DATE: 12/21/2018

CSAC ID: 105123456 STUDENT: MAYA ANGELOU

INST CODE: 00711500 ACADEMIC YEAR: 2018/2019

PAYMENT TERM: SP CHECK AMOUNT: \$2500.00

CALIFORNIA CHAFEE GRANT PROGRAM

STUDENT:
CHECK AMOUNT IS DETERMINED BY SCHOOL FINANCIAL AID OFFICE.
UPDATE YOUR CHAFEE GRANT RECORD ON WEBGRANTS4STUDENTS.ORG.

SCHOOL:
DISBURSE CHECK IF STUDENT IS ENROLLED AT LEAST HALF-TIME,
MAINTAINING SAP, AND DEMONSTRATES FINANCIAL NEED. RECONCILE
ALL FUNDS DISBURSED OR RETURNED BY USING THE WEBGRANTS
INSTITUTION RECONCILIATION SCREEN.

IF YOU HAVE QUESTIONS, PLEASE CONTACT:
CSAC SPECIALIZED PROGRAMS BRANCH AT (888) 224-7268

WHEN RETURNING A NON-DISBURSED CHECK, PLEASE UPDATE THE
INSTITUTION RECONCILIATION SCREEN. THEN RETURN THE CHECK AND
THIS COMPLETED FORM WITHIN TEN (10) BUSINESS DAYS OF RECEIPT.

DO NOT WRITE "VOID" ON THE CHECK. (SELECT REASON BELOW)

NOT ENROLLED NOT ENROLLED NOR MAINTAINING SAP
 LESS THAN HALF-TIME REVISED NEED ANALYSIS
 NOT MAINTAINING SAP UNABLE TO LOCATE STUDENT
 AWARD EXCEEDS NEED INCOMPLETE FA PACKAGE

PLEASE MAIL NON-DISBURSED CHECK AND THIS COMPLETED FORM TO:

CALIFORNIA STUDENT AID COMMISSION
P.O. BOX 419026
RANCHO CORDOVA, CA 95741-9026

- If a student is no longer eligible for their Chafee grant, schools must return the check to CSAC within 10 days
- On the check stub, indicate 1 reason for return
- Report returned checks using the Institution Reconciliation screen in WebGrants
- Do NOT write "VOID" on check



SCHOOL,
DISBURSE CHECK IF STUDENT IS ENROLLED AT LEAST HALF-TIME,
MAINTAINING SAP, AND DEMONSTRATES FINANCIAL NEED. RECONCILE
ALL FUNDS DISBURSED OR RETURNED BY USING THE WEBGRANTS
INSTITUTION RECONCILIATION SCREEN.

WHEN RETURNING A NON-DISBURSED CHECK, PLEASE UPDATE THE
INSTITUTION RECONCILIATION SCREEN. THEN RETURN THE CHECK AND
THIS COMPLETED FORM WITHIN TEN (10) BUSINESS DAYS OF RECEIPT.

DO NOT WRITE "VOID" ON THE CHECK.



6. Institution Reconciliation

Making education beyond high school financially accessible to all Californians.

Institution Reconciliation

Schools utilize the Institution Reconciliation screen on WebGrants to report disbursed and returned checks

California Student Aid Commission (SAPRD) [Portal Menu](#) [WebGrants](#) [Tools](#) [Help](#) [Sign Out](#)
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[Pseudo SSN](#) [ILP Form](#) [Update Gift Data](#) [Chafee CSAC Application](#) [Institution Reconciliation](#) [Chafee Program Checkbook](#) [Payment Roster](#)

Institution Reconciliation

School ID: Acad Yr: Claim Sched:

- All Claim Schedules
- All Claim Schedules
- All Claim Schedules by Date Range
- Recipients Per Claim Schedule
- Payments by CSAC Id by Acad Year
- Payments by SSN by Acad Year
- All Payments by Name (exact)
- All Payments by Name (approximate)
- All Payments by CSAC Id
- All Payments by SSN
- Search By Warrant Number
- Students Non-rcvd Pmts by Claim Schedule
- Check Issued but Student not paid
- Returned Paymts by Acad Yr
- Returned Paymts by Date Range
- Non-rcvd rtn pmts by Acad Yr
- Web Screen Dates

at Aid Commission [Contact Us](#)
20:24 AM

Reconciliation

Payments for MAYA ANGELO for Academic Year 2017

School	FY/AY	Pmt Amt	Term	Claim Schedule	Issue Date	Warrant Number	Date School Pd Stdt (mm/dd/yyyy)	School Return Amount	School Return Date (mm/dd/yyyy)
00115000	17/17	\$2,500	SP	18016301	01/23/2018	68-172127	<input type="text"/>	<input type="text"/>	<input type="text"/>
00115000	17/17	\$2,500	FL	17233881	08/28/2017	67-242674	<input type="text"/>	<input type="text"/>	<input type="text"/>



CSAC Notices



Weekly email alerts are sent to schools and students:

Schools:

- Uncertified awards will be made ineligible after 30 days

Students:

- Alerts students when their awards are made ineligible. Students are advised to either:
 - Contact the Financial Aid Office, if they have questions
 - Make a school change, if they are no longer enrolled at that school



Questions?



Chafee Unit

Phone: (888) 294-0153, option 3

Email: chafee@csac.ca.gov