



Information Technology Specialist II System Requirement and Testing Lead Permanent, Full Time

The California Student Aid Commission (CSAC) is seeking an Information Technology (IT) Specialist II. In this role, you will be responsible for project management, requirement gathering and testing of complex enterprise applications/systems. You will maintain expertise in System/Software Development Life Cycle (SDLC), and technologies related to project metrics, estimation techniques, analysis, design, implementation, and testing.

Read more details about this opportunity and to apply at [Cal Careers/Job Control 424211](#).

About you: You are an experienced IT Specialist II, who wants to focus on utilizing best practices in the delivery of IT services and support and works closely with other teams and stakeholders to ensure customers receive quality products and services. The following bullet points describe you:

- You have demonstrated ability and experience effectively working with stakeholders and IT teams to convert business requirements into technical requirements.
- You are a strong believer in governance with regards to project management and change control.
- You have demonstrated knowledge and experience in IT project management approaches to minimize adverse impacts and risks to CSAC and the state.
- You have experience in advanced software testing.

Location:

CSAC's Headquarters:
11120 International Drive, Suite 100
Rancho Cordova, CA 95670

This position may be eligible for telework. The amount of telework is at the discretion of the Department and based on the California Student Aid Commission's current telework policy. While the California Student Aid Commission supports telework, in-person attendance may be required based on operational needs. Employees are expected to be able to report to their worksite with minimal notification if an urgent need arises, as determined by the Department. The selected candidate may be required to conduct business travel on behalf of the Department or commute to the headquarterd location. Business travel reimbursements consider an employee's designated Headquarters Location, primary residence, and may be subject to change by the California Department of Human Resources. All commute expenses to the headquarterd location will be the responsibility of the selected candidate.

Salary Ranges: \$8,130.00 - \$10,893.00

Benefits: Benefit information can be found on the [CalHR](#) website and the [CalPERS](#) website.

Last day to apply: Until Filled. Cutoff dates are beginning April 5th, 2024; April 10th, 2024; April 25th, 2024 and every 10 days until the position is filled.

What you'll do:

- Work with various stakeholders to acquire business requirements.
- Work with IT teams to convert business requirements into technical requirements.
- Use business and technical requirements to develop and run test plans to ensure requirements are met.
- Manage contractors, evaluating and monitoring their performance and deliverables.
- Manage multiple projects having competing priorities and ensure their timely completion.
- Provide project management oversight ensuring projects have well defined scope and schedule with appropriate resources assigned.

About CSAC

As the principal state agency, the California Student Aid Commission is responsible for administering financial aid programs for students attending public and private universities, colleges, and vocational schools in California. By joining us, you become part of a passionate and driven organization dedicated to its mission where all areas across the organization are aligned with the common goal of developing technical and analytical skills and leadership abilities, through promoting teamwork and cross-functional teams.

About the Information Technology Services Division (ITSD)

The ITSD supports CSAC in the delivery of State services and information to internal and external stakeholders through IT service management using the IT Infrastructure Library framework. CSAC operates in an Oracle-based database environment and develops and maintains a cloud-based application that is used by students, colleges, and CSAC staff (also known as the "Grant Delivery System Modernization" project or "GDSM").

Diversity, Equity, and Inclusion at CSAC

Here at the CSAC, we want all of our employees to feel respected, valued, appreciated, and equipped to thrive. CSAC encourages employees to work together to fuel the creativity and innovation process necessary to serve our customers well. This commitment fosters an inclusive work environment where all backgrounds, cultures, and personal experiences are honored as we join in common cause to make college affordable for all California students.

The State of California is an Equal Employment Employer to all, regardless of age, ancestry, color, disability (mental and physical, exercising the right to Family Care and Medical Leave), Gender, Gender Identity or Expression, Genetic Information, Marital Status, Medical Condition, Military or Veteran Status National Origin, Political Affiliation, Race, Religious Creed, Sex (includes Pregnancy, Childbirth, Breastfeeding, and related medical conditions), and Sexual Orientation of any person.