



SPECIAL ALERT

STATE OF
CALIFORNIA



Update from the California Student Aid Commission

December 15, 2022

GSA 2022-78

TO: Financial Aid Administrators

FROM: Tae Kang *Tae Kang*
Deputy Director, Program Administration & Services Division

SUBJECT: 2023-27 Cal Grant Institutional Participation Agreement

This Special Alert from the California Student Aid Commission (Commission) announces the 2023-27 Cal Grant Institutional Participation Agreement (IPA) effective July 1, 2023, through June 30, 2027.

Several stakeholder meetings were held to gather feedback on the proposed changes to the 2023-27 Cal Grant IPA. After a year of consultation, the IPA was approved and adopted during the December 1, 2022, Commission meeting. The current 2017-21 Cal Grant IPA and 2021-23 IPA extension expire on June 30, 2023.

To continue participation in the Cal Grant Program institutions must complete, sign, and return the 2023-27 IPA with all supporting documents by **May 31, 2023**. A list of supporting documents is provided on page 2 of this special alert.

- The 2023-27 IPA can be found on the Commission's Application for Participation [website](#).
- On the attached list of required documents, if "N/A" is listed for an item under your type of school, you do not need to submit that document. Do submit anything with an "X".
- Please route to the appropriate offices required to review and sign the 2023-27 IPA.
- Return the 2023-27 Cal Grant IPA along with any required supporting documents by May 31, 2023. Do not send via mail. Submit documents electronically to csacipa@csac.ca.gov.
- **PRIVATE INSTITUTIONS:** Only certified additional locations that are currently listed on your 2022-23 active IPA may be listed. If you would like to add additional locations to your IPA that have not been approved, reach out to csacipa@csac.ca.gov.
- **PRIVATE INSTITUTIONS:** If your institution has additional locations, each location must be listed in "Article IX – Certification" of the IPA and must meet the requirements to participate under California Education Code [69432.7\(l\)](#). Each location must submit additional documentation that supports the receipt and disbursement of federal funds.
- **PUBLIC INSTITUTIONS:** Public institutions do not need to list their additional locations on the IPA.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

Working together to effectively promote education beyond high school!

2023-27 Cal Grant Program Institutional Participation Agreement Renewal Required Documentation Checklist

Documents Required	Public Institutions	Private Institutions	*10% Institution
1. Cal Grant Institutional Participation Agreement with President/CEO/Chancellor signature.	x	x	x
2. Contact Information: Update contact information in WebGrants under <i>School Info > Contact information</i> .	x	x	x
3. ECAR: print and send a recent copy	x	x	x
4. 2022-23 Proof of Receipt of allocation for the Federal Pell Grant and at least two of the following federal student aid programs: <ul style="list-style-type: none"> a. Federal Work-Study b. Direct Stafford Loans c. Federal Supplemental Educational Opportunity Grant Program Please provide a G5 – External Award Activity History Report.	N/A	x	N/A *See Below
5. 2022-23 Proof of Disbursement of funds for the Federal Pell Grant and at least two of the following federal student aid programs: <ul style="list-style-type: none"> a. Federal Work-Study b. Stafford Loans c. Federal Supplemental Educational Opportunity Grant Program Please provide student ledger(s) showing disbursement for each federal student aid program for each location/campus, if applicable.	N/A	x	N/A *See Below
6. Financial Statement and Demonstration of Administrative Capability to Participate in the Cal Grant Programs	N/A	N/A	x
7. WASC Accreditation Letter	N/A	N/A	x

Item one (1) and item six (6) can be found on the IPA [website](#).

*10% School Defined: The institution is a nonprofit postsecondary institution headquartered and operating in California that: (a) expends at least 10% of the institution's operating budget, as demonstrated in an audited financial statement, for the purposes of institutionally funded student financial aid in the form of grants, (b) has demonstrated to the Commission that it has the administrative capability to administer the funds, and (c) is accredited by the Western Association of Schools and Colleges (WASC). Schools in this category must be previously approved by the Commission as a 10% school and are not required to submit a G-5 report or provide proof of allocation in the form of student ledgers.