



SPECIAL ALERT

STATE OF
CALIFORNIA



Update from the California Student Aid Commission

July 7, 2022

GSA 2022-44

TO: Financial Aid Administrators

FROM: Tae Kang *Tae Kang*
Deputy Director, Program Administration & Services Division

SUBJECT: **California Chafee Grant Program Year-End Reconciliation Deadline**

This Special Alert from the California Student Aid Commission (Commission) reminds schools of the reconciliation deadline for the California Chafee Grant Program (Chafee Program).

2021-22 Institutional Reconciliation

- The last 2021-22 *Chafee payment cycle* will be processed on **August 29, 2022**. Students listed as awarded on the payment roster, have a term attending selected, and a corresponding payment request will be processed for a payment. After this date all student status types will not change, and students will not receive payment.
- The last time our system will award students based on the priority selection criteria will be **August 15, 2022**. Please recheck your payment roster. Make sure any eligible student who attended a term also has the appropriate payment request made. For example, if a student was marked "Not Enrolled" back in October, but is now taking summer school, an update to the payment roster needs to be made. The student's status will change from "Not Awarded" to "Awarded", as long as awards are available. You can then request payment for the student before August 29, 2022.
- Institutions are required to update their *Institution Reconciliation* screen to report all disbursed and returned checks by **September 30, 2022**.

2021-22 Remaining Funds

- As of July 4, 2022, CSAC has awarded \$21,315,706 for 2021-22 which includes funding from the federal COVID relief package, HR 133, P.L. 116-260 (as mentioned in [GSA-2021-15](#)). Please continue to work your rosters to provide as much of these funds as possible to Chafee eligible students.
- Institutions are required to review their Payment Roster on [WebGrants](#) weekly to certify and request payments for all eligible Chafee students. The Chafee payment cycle runs on Monday nights. Institutions should review their rosters on Tuesdays.

Non-Disbursed Chafee Checks

- All non-disbursed checks must be returned to the Commission within 30 business days of receipt. This will allow the Commission to maximize the utilization of available Chafee funds.
- Complete the attached form to the check and do not void the check. Return both to:

California Student Aid Commission
PO BOX 419027
Rancho Cordova, CA 95741-9027

Need to contact us?

- The Commission's Chafee team is available if you need assistance or have questions.
- Email: chafee@csac.ca.gov
- Call: (888) 294-0153

Working together to effectively promote education beyond high school!