

SSN GPA SUBMISSION PROCESS



*PRESENTED BY:
CALIFORNIA STUDENT
AID COMMISSION*

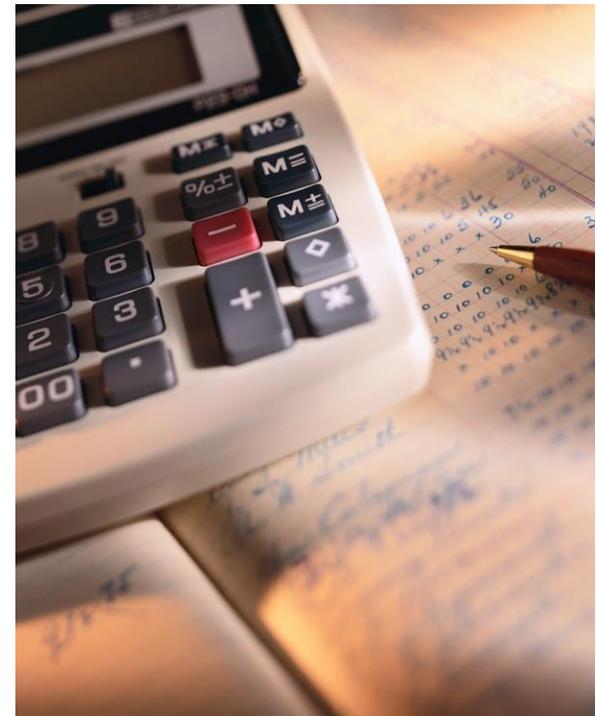


IN TODAY'S WEBINAR...

- Phones will be muted to eliminate background noise
- All questions can be typed in the Chat pod to the right, staff is available to answer your questions
- The PowerPoint can be downloaded from the Files pod

AGENDA

- Assembly Bill 2160, Ting
- WebGrants
- GPA Calculation
- Individual GPA Submission
- GPA Batch Upload
- Corrections & Resources



ASSEMBLY BILL 2160



ASSEMBLY BILL 2160

- Beginning 2016-17 GPA submissions
- Mandates all high schools (public and charter) to upload GPAs for all enrolled seniors
- High schools will need to create an opt-out process
- Provide students/parents opt-out option no later than October 15th

The screenshot shows the login page for the California Student Aid Commission WebGrants System. At the top, there is a navigation bar with links for CSAC, Cal Grants, Cash for College, Cal Dream Act, and FAFSA. The page features the CA.GOV logo and the California Student Aid Commission logo. Below the logo is a large orange wave graphic. The main content area includes a welcome message, a sign-in prompt, and a password field. There are also links for account creation and help. The footer contains a disclaimer and a navigation bar with links for Help, Contact Us, Glossary, Cal Grant Eligible Schools, Important Links, ECMC, and Careers.

CSAC | Cal Grants | Cash for College | Cal Dream Act | FAFSA

CA.GOV California Student Aid Commission

WEBGRANTS

California Student Aid Commission
WebGrants System

Welcome! [Help With Your Account](#)

Please sign in **Need to create an account?**

Please enter your user name, password.

Authorized Use Only

User Name

Password

- **For a School Administrator Account:**
Please call 1-888-294-0148
or E-mail CSAC Support
- **For a User Account:**
Contact your School Administrator
- **For Browser Versions or Monitor Screen Area Settings:**
Help With Your Account
- **Apple/Mac Computers:**
Results may be unpredictable

Pursuant to section 502 of the California Penal Code and Public Law 99-474, Title 18, United States Code, unauthorized access to applicant information will be prosecuted to the full extent of the law.

[Help](#) | [Contact Us](#) | [Glossary](#) | [Cal Grant Eligible Schools](#) | [Important Links](#) | [ECMC](#) | [Careers](#)

ASSEMBLY BILL 2160

- Cal Grant GPA Opt-Out Form available www.csac.ca.gov

Cal Grant GPA Opt-Out Form

With the implementation of Assembly Bill 2160, California public high schools are required to submit a Cal Grant high school Grade Point Average (GPA) for all graduating seniors, unless the student or parent has opted out of the submission process. California Education Code section 69432.9 requires the school district or charter school, no later than October 15 of a pupil's grade 12 academic year, to notify, in writing, each grade 12 pupil and his or her parent or guardian that the pupil will be deemed a Cal Grant applicant unless the pupil is opted out prior to the high school's submission of GPAs to the Commission. Students who do not opt out will have their GPA submitted to the California Student Aid Commission to be considered for a Cal Grant award. If you do not want your school to report a GPA, please complete this form and return it to your high school counselor.

DO NOT SEND THIS FORM TO THE CALIFORNIA STUDENT AID COMMISSION.

STUDENT INFORMATION

1. Please print your last name

2. Please print your first name and middle initial

3. Please print your permanent mailing address

Number and Street

City

State

ZIP

4. Please print your Date of Birth (MM DD YYYY)

5. Please print your email address

By signing this form, I am electing not to have my school report my high school Cal Grant GPA information and SSN (if applicable) to the California Student Aid Commission for use in the Cal Grant application process.

Student Signature

Student Phone Number

Date

I am the parent or legal guardian of the above named minor, and I do not authorize the release of this minor's high school GPA information and social security number (if applicable) to the California Student Aid Commission for use in the Cal Grant application process.

Parent/Legal Guardian Signature

Parent Phone Number

Date

Print Parent Name

Parent email address

Please visit www.csac.ca.gov/privacy.asp for the California Student Aid Commission's privacy statement.

WHY USE WEBGRANTS TO SUBMIT GPAS?

- GPAs can be submitted individually or in batches.
- WebGrants has built-in edits to catch errors.
- Confirmation that GPAs have been accepted
- Access to Reports
- More secure than US Mail
- Faster than completing paper GPA forms
- Students are awarded sooner
- Free! – Save your school or student the cost of postage

WEBGRANTS

ESTABLISHING AN ACCOUNT

- WebGrants Access Request forms
 - www.csac.ca.gov
- Click on:
 - High Schools or Colleges
 - WebGrants
 - Request for System Administrator Access
 - Request for Security Agreement

SYSTEM ADMINISTRATORS ACCESS REQUEST FORM

- Form is used to add or delete administrators access to the WebGrants system.
- Form must be signed by administrator requesting access and the principal of the school.
- Without principal signature access cannot be granted.
- The college Access Request form is similar

[Print Form](#)


**Grant Delivery System (GDS) - WebGrants
High School System Administrator's Access Request Form**

A signed Information Security and Confidentiality Agreement must be received and approved by the California Student Aid Commission prior to accessing the GDS - WebGrants system.

I. High School Section			
High School Name			
High School Address		City	State
			Zip Code
College Board Code		CDS Code	
WASC Accreditation Code (or other eligible regional accreditation code)		Accreditation Association Contact Information if other than WASC	
II. Personal Information Section (to be completed by person requesting access)			
Name (Last, First, Middle Initial)			
1. Special Identifier (Check only one; limited to nine alpha-numeric characters maximum)			
<input type="radio"/> Mother's Maiden Name		<input type="radio"/> Pet's name	
<input type="radio"/> Favorite food		<input type="radio"/> Model of your first car (ie, Mustang)	
2. Domain Name of the Network:			
<small>Note: The item 2 above is mandatory. Please contact your IT department to get the Network domain name.</small>			
<i>I certify that I have received and reviewed all security and confidentiality policies pertaining to the use of the Commission's GDS - WebGrants System</i>			
Signature		Title	Date
E-mail Address (see instructions on the reverse)		Phone Number (xxx) xxx-xxxx	Fax Number (xxx) xxx-xxxx
III. Access Request and High School Certification Section (to be completed by PRINCIPAL verifying access)			
<small>If Changing user from a School System Administrator to a School User, please fill out User Access Request form.</small>		Date Request Submitted	
<input type="checkbox"/> New	<input type="checkbox"/> Change	<input type="checkbox"/> Renew	<input type="checkbox"/> Delete
		User ID	
<i>I certify that I am the High School's Principal and that I have designated the above named employee as our System Administrator for the GDS - WebGrants System.</i>			
Name of Principal - print or type		Telephone Number (xxx) xxx-xxxx	
Signature of Principal		Fax Number (xxx) xxx-xxxx	
		E-mail Address	
For CSAC Use Only		Updated By	Date

Form # 01-5002 02/28/2011

SECURITY AND CONFIDENTIALITY AGREEMENT

- Form must be completed and sent with the System Administrator Access Form.
- Form is to be signed by administrator requesting access and the principal of school.
- Form is to be signed by administrator requesting access and the principal of school.
- The college Security and Confidentiality form is similar

High School Grant Delivery System (GDS) – WebGrants Information Security and Confidentiality Agreement



A signed Information Security and Confidentiality Agreement (the "Agreement") is required by the California Student Aid Commission from any institution accessing the GDS – WebGrants System.

High School Name	College Board Code		
Western Association of Schools & Colleges (WASC) Code (or other Eligible Regional Association Code)	CDS Code		
High School Address	City	State	Zip Code

The High School listed above agrees to comply with the following requirements as a condition of gaining access to the GDS – WebGrants System of the California Student Aid Commission (the Commission):

- Passwords and user identification numbers (IDs) are to be treated as confidential information. School employees shall not share passwords and IDs.
- The high school's Principal will designate another individual as the high school's System Administrator. The System Administrator will be granted the authority and respon sibility to create or disable individual school user accounts for that high school's staff access to the GDS – WebGrants system. The Principal will not have this authority and responsibility.
- Computerized files created pursuant to this agreement include confidential information. These files and the data contained within these computerized files will be maintained by the Commission consistent with federal and state privacy laws, and must be treated with the utmost confidentiality by all parties.
- The high school shall take all reasonable precautions to protect the data in the system from unauthorized access, change or destruction. Data shall not be altered, destroyed, copied, uploaded, or downloaded from the system except as authorized in the approved External User Access Request forms.
- The Commission reserves the right to revoke access to the GDS – WebGrants System to any high school or individual staff member without notice.
- Within five (5) working days of notice, the System Administrator will disable the password and ID of any employee whose change in employment status or duties no longer requires access to the GDS – WebGrants System. Documentation of this action shall remain at the school.
- The high school shall complete a new Agreement should the Principal or System Administrator leave the high school. The new Agreement must be filed no later than 5 days after a new Principal or System Administrator is appointed.
- The high school shall comply with all federal and California information security and confidentiality laws, including the Comprehensive Computer Data Access and Fraud Act (California Penal Code Section 502) and Information Practices act of 1977 (Civil Code 1798 et. seq).
- The high school shall ensure that information transmitted electronically or otherwise to the Commission has been examined and is complete and accurate to the best of its knowledge. No unencrypted email or storage media containing confidential information shall be sent to the Commission. Decryption keys shall not be sent with the encrypted data.

NOTE: A high school's Principal and System Administrator may not be the same person.

I, the undersigned, certify that I am the System Administrator for this Agreement. I have read and understand this agreement and certify that I will comply with the requirements stated herein.

Signature – High School System Administrator 1	Print Name	Date
E-Mail Address	Telephone Number	Fax Number
Signature – High School System Administrator 2	Print Name	Date
E-Mail Address	Telephone Number	Fax Number

I, the undersigned, certify that I am the Principal of the high school listed above and am authorized to act on its behalf. I have read and understand this agreement and certify that the high school is a WASC accredited or otherwise regional accredited as required by Title 5, California Code of Regulations Section 30008 and its authorized users will comply with the requirements stated herein. As the high school's Principal, I hereby designate the individual(s) identified above as this high school's System Administrator.

Signature – High School Principal	Print Name	Date
E-Mail Address	Telephone Number	Fax Number

ACCESS FORMS

- CSAC Technology Help Desk
 - 888-294-0148
 - csachelpdesk@csac.ca.gov
- ✦ Status of Access Request Forms
- ✦ WebGrants Log-in Assistance
- ✦ Password Reset

FAFSA/DREAM ACT COMPLETION PROGRAM AGREEMENT

- Required to be completed
 - Individual School
 - District

Available under the high schools tab at: www.csac.ca.gov



FAFSA / DREAM ACT COMPLETION PROGRAM AGREEMENT

If using US Postal Service, please return to:
California Student Aid Commission Program
Administration & Services Division
ATTN: Institutional Support
P.O. Box 419028
Rancho Cordova, CA 95741-9028

If using another delivery service, return to:
California Student Aid Commission
Program Administration & Services Division
ATTN: Institutional Support
11040 White Rock Road
Rancho Cordova, CA 95670

Return via e-mail to ► schoolsupport@csac.ca.gov Return via fax to ► (916) 464-6499

For Internal Use Only (California Student Aid Commission)

- Received on: _____ Approved: YES _____ NO _____
- Processed by: _____

HTTP://WEBGRANTS.CSAC.CA.GOV

CSAC | Cal Grants | Cash for College | Cal Dream Act | FAFSA

  California Student Aid Commission

WEBGRANTS



California Student Aid Commission
WebGrants System

Welcome! [Help With Your Account](#)

Please sign in

Please enter your user name, password.

Authorized Use Only

User Name

Password

Need to create an account?

- ▶ **For a School Administrator Account:**
Please call 1-888-294-0148
or E-mail CSAC Support
- ▶ **For a User Account:**
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Results may be unpredictable

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CAL GRANT GPA CALCULATION

CURRENT HIGH SCHOOL SENIORS

- Use grades from sophomore year through summer after junior year only. Do not include senior year courses
- Do not include grades from P.E., ROTC, or Remedial courses (as defined by the school)
- Failing grades not retaken prior to the senior year must be included
- Calculate the GPAs on a 4.00 scale. Weighted GPAs over 4.00 will not be accepted



HIGH SCHOOL GRADUATES



- Use grades from sophomore year through summer after senior year
- DO NOT include grades from P.E., ROTC, or remedial courses (as defined by the school)
- Failing grades not retaken must be included
- Calculate the GPAs on 4.00 scale
- GPAs over 4.00 will not be accepted

COLLEGE STUDENTS

- Please refer to the www.csac.ca.gov website for specific instructions on calculating a college GPA.
 - Reestablished California Community College GPA:
 - Based on 16-23 completed units
 - Regular California Community College GPA:
 - Based on 24+ completed units

INDIVIDUAL SUBMISSION

INDIVIDUAL GPA SUBMISSION

California Student Aid Commission

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GPA Certification

Please review the GPA Certification Agreement. If you agree to the terms and conditions click ACCEPT to continue.

To Submit GPA's, you must certify that you are an authorized school official and that the reported GPA's:

- 1) are correct and are accurately reported to the best of your knowledge under penalty of perjury, and
- 2) are subject to review by the Commission or its designee.

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Add GPA Records

School Code will Auto - Populate

- submitting the
- Click **Submit GPAs to CSAC** (GPAs to CSAC when this step is completed)

Enter # of records to add

USED = Academic Year = 2013-2014

Please Enter the Number of New Records to Add 3

GO!

Select "GO"

BEST PRACTICE

- When adding GPAs, enter no more than 10 at a time.
- The WebGrants system will timeout. If the system times out before you “submit” the GPAs will not be saved.



INDIVIDUAL GPA SUBMISSION



SEQ #	SSN	Grad Date (mm/yyyy)	HS GPA Flag	School Code	GPA	SP School Code	SSID
1	<input type="text"/>						
2	<input type="text"/>						
3	<input type="text"/>						
4	<input type="text"/>						
5	<input type="text"/>						
6	<input type="text"/>						
7	<input type="text"/>						
8	<input type="text"/>						
9	<input type="text"/>						
10	<input type="text"/>						

Submit GPAs to CSAC

INDIVIDUAL GPA SUBMISSION

California Student Aid Commission
WebGrants System

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[Delete GPA Batches](#) [Late GPA Appeals](#) [Upload NON-SSN GPA's](#) [NON-SSN GPA Process](#)

Add GPA Records

- Click on **GO** or **Enter**
- Enter information
- Print this page before submitting the GPA records to CSAC
- Click **Submit GPAs to CSAC** (GPAs will only be updated at CSAC when this step is completed)

USED = Academic Year =

Please Enter the Number of New Records to Add [GO!](#)

GPA Records Successfully Submitted

GPA BATCH UPLOAD

DATA COLLECTION OPTIONS

- Create text file using your Student Information Management System (e.g. Aeries)
- Use Excel to create your file and upload to WebGrants



OPTION A

- Convenient if you will be submitting GPAs for your entire senior class.
- Use SIMS to export necessary data into a text file and upload the information to WebGrants.
- The text file must meet file specifications in order to upload successfully.
- File specifications are available in WebGrants in the Help Menu.



DATA FILE SPECIFICATIONS

FieldNam	Length	Type	Position	Comment
SSN	9	Numeric	1-9	Required
Blank	1	Filler	10	Blank
GPA	3	Numeric	11-13	Required
Blank	1	Filler	14	Blank
School Code	6	Numeric	15-20	Required
Blank	1	Filler	21	Blank
High School	1	Alpha	22	Required
Blank	1	Filler	23	Blank
HS Grad Date	6	Numeric	24-29	Required
Blank	1	Filler	30	Blank
SP School Code	6	Numeric	31-36	Required
Blank	1	Filler	37	Blank
State Student ID	10	Numeric	38-47	Required

A	B	C	D	E	F	G
SSN	GPA	School Code	Y or N	HS Grad Date	Spring School code	SSID

OPTION B

- Collecting many GPA Information Release forms from students over time.
- Save an Excel spreadsheet to your computer and add student data as you receive release forms.
- Then upload your file in February.
- Save as a text file. File must meet file specifications to upload successfully.

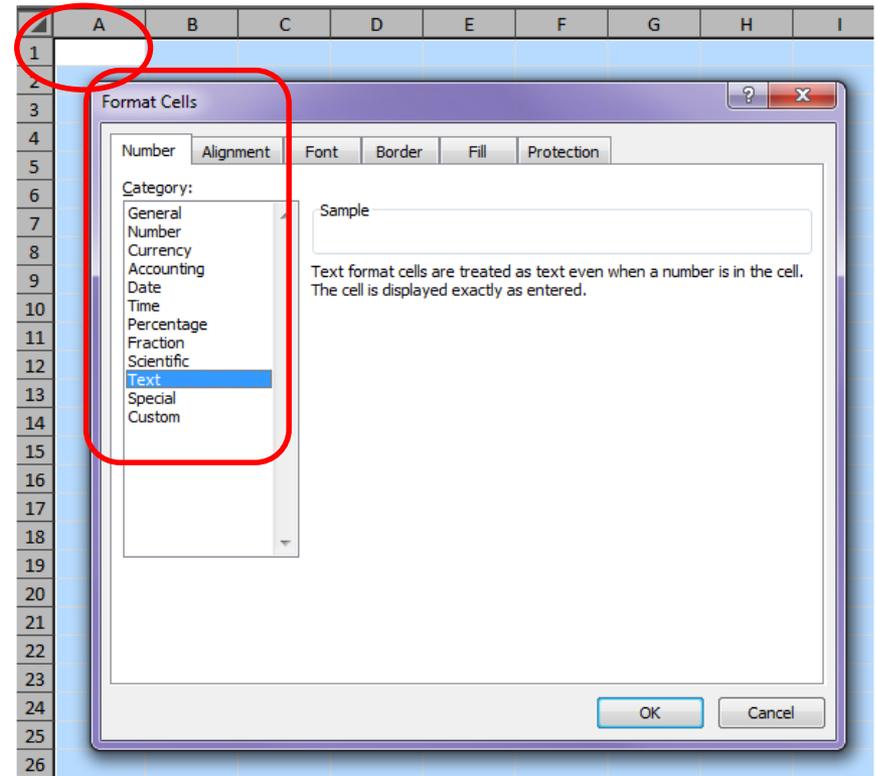


FORMAT CELLS AS TEXT

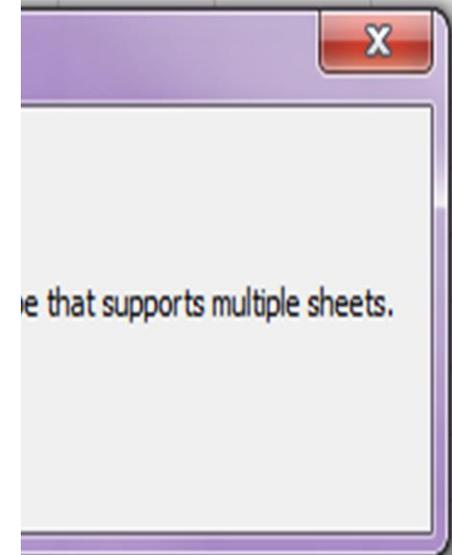
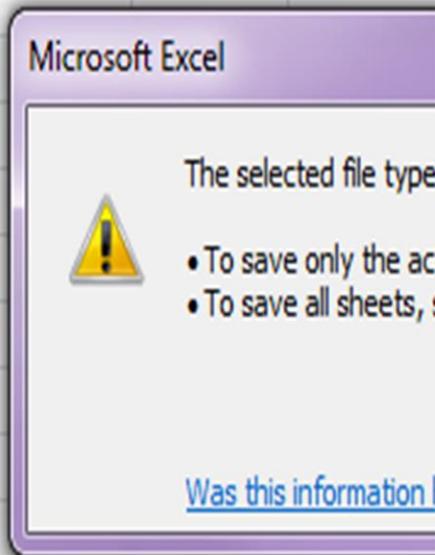
- When using Excel to create your GPA file, you must first format all cells as text.

To do this:

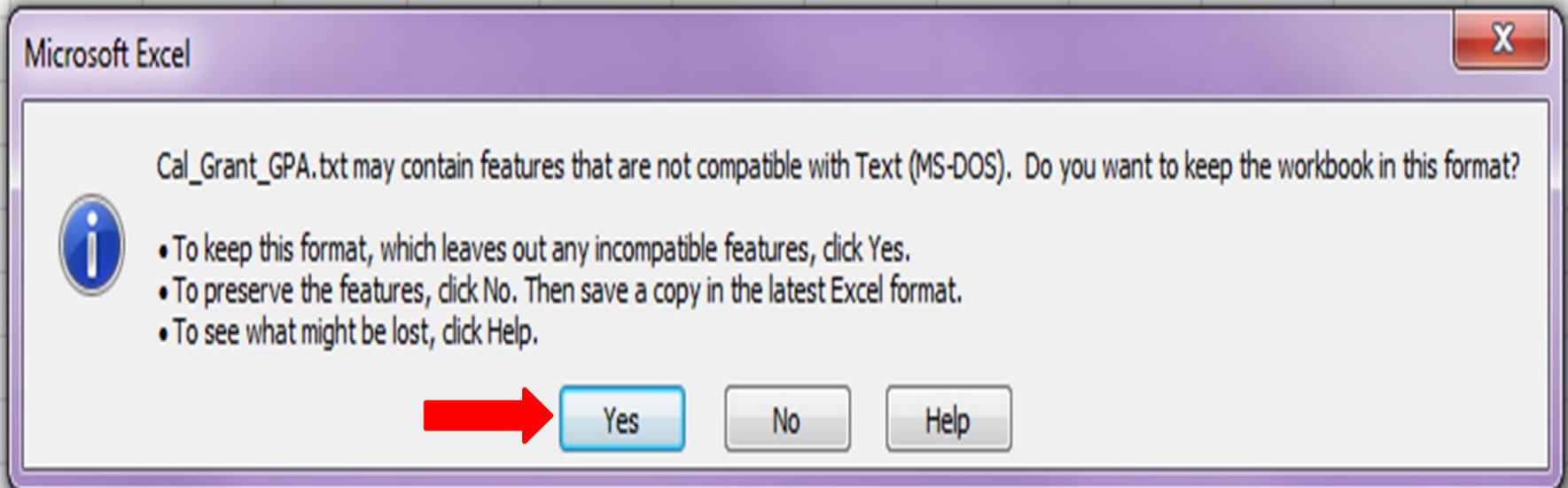
- First, click on the corner cell between "1" and "A" to highlight all cells
- Next, right click to choose "Format Cells"
- Then, select "Text" in the Number tab
- Last, Click "OK"



FIRST ALERT



SECOND ALERT



TEXT FILE

123456789	400	050001	Y	062014	050001	1234567890
123456789	297	050001	Y	062014	050001	1234567890
123456789	321	050001	Y	062014	050001	1234567890

UPLOADING THE TEXT FILE

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STEP 1 OF 3

Step 1 of 3: Select a file to upload by following the instructions below.

Upload GPAs

- Enter the file path and name of your file (Use the **BROWSE** button to find your file)
- File type must be .txt or .xml
- Select the GPA type (if necessary) all boxes checked will apply to all records on the upload
- Click the **Begin Upload** button to start this operation

GPA File:

Browse...

Academic Year:

Begin Upload

PROCESSING

File Uploading. Please wait...



STEP 2 OF 3

Step 2 of 3: Review Pending Records

GPA File Upload Status

- Valid Records will be copied to CSAC when **Submit Records** is clicked.
- Download Invalid Records Instructions: To view, select the Download link. To download, right click on the Download link and choose the "Save" option.
- Schools must print or download their invalid records prior to completing the upload. Once valid GPA records are submitted, the invalid data is irretrievable.

[View Valid Records](#)

File Name	05271900.txt
File Size	11018
File Type	text/plain
Total Records	290
Valid Records	286
Invalid Records	4
Deleted Records	0

[View / Print Invalid Records](#)

[Download Invalid Records](#)

Step 3 of 3: Submit Records to CSAC

- When **Submit Records** is selected you will receive an "GPA File Successfully Submitted" message. We recommend that you print your submitted records at that time.

Submit Records

INVALID RECORDS

nts System [Enrollment](#) **GPA** [Student Info](#) [School Info](#) [Table Edit](#) [Roster/Reconciliation](#) [Data Transfer](#) [Chafee Grant](#) [User Administration](#)

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[GPA Batches](#)

Step 2 of 3: Review Pending Records

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[View Valid Records](#)

File Name	05271900.txt
File Size	11018
File Type	text/plain
Total Records	290
Valid Records	286
Invalid Records	4
Deleted Records	0

[View / Print Invalid Records](#)
[Download Invalid Records](#)

Step 3 of 3: Submit Records to CSAC

- When **Submit Records** is selected you will receive an "GPA File Successfully Submitted" message. We recommend that you print your submitted records at that time.

Submit Records

VIEW AND PRINT INVALID RECORDS

- Valid Records w
- Download Invalid option.
- Schools must pr irretrievable.

[View Valid Records](#)

[View / Print Invalid Re](#)
[Download Invalid Rec](#)

- When **Submit F** submitted recor

GPA Printer Page - Mozilla Firefox

File Name: 05271900.txt
Number of Records: 4

GPA File Upload Invalid Records
Academic Year 2010 - 2011

Page: 1
Date: 11/24/2009
Time: 4:18:34 PM

Rec #	SSN	GPA	School Code	HS GPA Flag	Grad Date	Spring School Code	GPA Type	Reject Reason
1		312	052719	Y	062009	052719		Invalid SSN
2		414	052719	Y	062009	052719		Invalid GPA
3		303	052719	Y	052719	052719		Invalid HS Grad Date
4		414	052719	Y	062009	052719		Invalid GPA

choose the "Save" the invalid data is



you print your



SUBMITTING RECORDS

Step 2 of 3: Review Pending Records

GPA File Upload Status

- Valid Records will be copied to CSAC when **Submit Records** is clicked.

[View Valid Records](#)

File Name	05271900.txt
File Size	11018
File Type	text/plain
Total Records	290
Valid Records	290
Invalid Records	0
Deleted Records	0

Step 3 of 3: Submit Records to CSAC

- When **Submit Records** is selected you will receive an "GPA File Successfully Submitted" message. We recommend that you print your submitted records at that time.

Submit Records



SUCCESS!

GPA File Successfully Submitted to CSAC

Congratulations. Your file has been successfully submitted to CSAC. We strongly recommend that you print a copy of the file for your records **before** proceeding, and maintain the report as proof of submission. The report will not be available once you exit this screen.

THIS IS THE FINAL SCREEN!

Batch Number	201
File Name	05271900.txt
File Size	11018
File Type	text/plain
Date Created	11/24/2009 4:23:50 PM
Total Records Submitted	290
Records Added as Active GPAs	290
Records NOT Added to Active GPAs	0
	0 Failed additional edits on the GPA record.
	0 have an existing record for the student with equal or higher GPA value.

[Print Submitted Records](#)

[Return to Upload GPA Screen](#)

CORRECTIONS & RESOURCES

CORRECTIONS

Correction Letter:

- Address letter (on school letterhead) to Cal Grant Operations
- Explain that incorrect information was originally submitted
- List incorrect information and correct information
- Make sure the GPA, School Code, Grad Date, student last name, first name, and date of birth are provided.
- List your contact information in case we need clarification
- Mail to: CSAC, Cal Grant Operations, P.O. Box 419077,
Rancho Cordova, CA 95741



WEBGRANTS HELP LINK

California Student Aid Commission WebGrants System

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Welcome!
To the [WebGrants](#) Menu

Please contact your School's System Administrator if you need access to additional screens.

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Account Information

[View Your Account Details](#)
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WEBGRANTS HELP MENU

Help Center

User Guides

- ◆ [Getting Started](#) (Revised April 15, 2004)
- ◆ [Getting Started for High Schools](#) (Revised November 13, 2003)
- ◆ [High School Grad. Date Verification Screen](#) (Revised May 14, 2014)
- ◆ [Tools](#) (Revised November 5, 2004)
- ◆ [Non-SSN GPA Upload User Guide](#) (Updated August, 2014)
- ◆ [Non-SSN GPA Matching and Edit Screens User Guide](#) (Updated February 24, 2014)
- ◆ [SSN GPA Upload User Guide](#) (Updated August, 2014)

WEBINARS

The screenshot shows the California Student Aid Commission website. At the top, there is a navigation bar with links for 'Web Grants', 'Cal Grants', 'Cash for College', 'Cal Dream Act', and 'FAFSA'. Below this is a search bar and a language selector for 'This Site' and 'California'. A main navigation menu includes 'HOME', 'STUDENTS & PARENTS', 'HIGH SCHOOLS', 'COLLEGES', 'OUTREACH & PROGRAMS', 'REPORTS & PUBLICATIONS', 'NEWS ROOM', and 'ABOUT CSAC'. The main content area is divided into several columns of links. A red arrow points from the top of the page down to the 'Webinars' link in the 'Training' column. Another red arrow points from the top of the page down to the 'Training' link in the 'Training' column. A third red arrow points from the 'Financial Aid Programs' link in the first column to the 'Training' link in the second column. Below the main content area, there are three featured sections: 'Cal Grant Channel' with a video player, 'Important News' with a news item about Heald College, and 'California Colleges.EDU' with a link to the official source for college and career planning in California. On the right side, there are three promotional banners: 'SCAM ALERT' with a graduation cap and diploma, 'Transfer Entitlement Program CALGRANT' with the tagline 'Making college financially accessible', and 'FUND YOUR FUTURE' with a young man holding a diploma.

CA.GOV California Student Aid Commission

Web Grants | Cal Grants | Cash for College | Cal Dream Act | FAFSA

Search

This Site California

HOME | STUDENTS & PARENTS | HIGH SCHOOLS | COLLEGES | OUTREACH & PROGRAMS | REPORTS & PUBLICATIONS | NEWS ROOM | ABOUT CSAC

Financial Aid Programs
Information on programs available

Cal Grant - How to Apply
Application process and forms

Counselor Workshop
Presentation Information

Training
Webinars and power point

GPA Submission
Online training

Fund Your Future Outreach Publications
Multilingual publications to download or order

Cash for College Workshops
Help to apply for financial aid

WebGrants
High school online access

GPA Calculator
Calculation Instructions

GPA Verify
GPA Requirements

GPA Q&A
Frequently asked questions

GPA Award Summary
Statistical information

IT Technical Documents
Technical and IT related documents

District Access - WebGrants
District System Administrators Access Request Form

Cal Grant Channel

What's the difference between a Loan and a Grant?

Important News

Student Aid Commission Issues Statement on the Department of Education's Actions Against Heald College

SACRAMENTO — Executive Director Diana Fuentes-Michel issued a statement on the U.S. Department of Education's actions against Heald College. Heald College's Institutional Participation Agreement (IPA) with the California Student Aid Commission is now terminated. Heald Colleges are no longer eligible... Click here for official statement

CALIFORNIA COLLEGES.EDU
The Official Source for College & Career Planning in California

Colleges (CCC), Association of Independent California Colleges and Universities (AICCU), and the California Department of Education. More... https://secure.californiacolleges.edu/home/about_us.aspx

SCAM ALERT

Transfer Entitlement Program
CALGRANT
Making college financially accessible

FUND YOUR FUTURE

EXPLORE

WEBINARS

The Commission is currently updating its online full-length webinar library. In the meantime, you can register for a [live session](#) or access our [Mini Trainings](#) by selecting the yellow button to the right of this page. Each module is approximately ten minutes in length and cover a variety of specific topics surrounding [Cal Grant](#), Middle Class Scholarship, California Dream Act, WebGrants and more.

**Coming Soon!...Please check back later.*

Cal Grant

- *Your School and the CA Student Aid Commission
[Presentation PDF](#)
- *Cal Grant 101
[Presentation PDF](#)
- *Cal Grant Payment Process
[Presentation PDF](#)
- *WebGrants Reports and Tools
[Presentation PDF](#)
- *Using the WebGrants System
[Presentation PDF](#)
- *Customizing Your Roster
[Presentation PDF](#)
- *Cal Grant Reconciliation
[Presentation PDF](#)

Specialized Programs

- [Child Development Grant Program PDF](#)
- [CNG EAAP Program PDF](#)
- *California Chafee Grant Program
[California Chafee Grant Program PDF](#)
- [APLE PDF](#)

Cal Grant GPA Submission

- *GPA Submission - SSN
[Presentation PDF](#)
- *GPA Submission - NON-SSN
[Presentation PDF](#)

Reporting and Audits

- *What to Expect From a Cal Grant Review
[Presentation PDF](#)
- *Senate Bill 70

[Click to Access Mini Trainings](#)

ON DEMAND MODULES

Web Grants | Cal Grants | Cash for College | Cal Dream Act | FAFSA



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Mini-Trainings

The Commission provides on-demand training for high school and financial aid administrators. Each mini-training below is approximately five minutes in length and targets a specific subject. To watch a mini-training, simply select a link below.

▼ New to Financial Aid

Front Desk 101- **Coming Soon! Please check back.**

▼ Middle Class Scholarship

Middle Class Scholarship
MCS: Awards
MCS: File Types
MCS: File Submission Process
MCS: Reports

▼ Cal Grant

Cal Grant Basics
Cal Grant Eligibility
Cal Grant A, B, C's

Cal Grant GPA Calculations
Individual SSN GPA Submission Process
SSN GPA Batch Upload
Individual Non SSN GPA Submission Process
Creating a NON SSN GPA Text File for Batch Upload
Uploading a NON SSN GPA Text File
NON SSN GPA Matching Process
NON SSN GPA Edit Process
High School GPA Reports
Cal Grant Payment Reporting
Cal Grant Payment Codes
Cal Grant Common Payment Scenarios

▼ WebGrants

Establishing and Accessing WebGrants
WebGrants Help Menu
WebGrants Tools
Student Information Screens in WebGrants

Customizing Your Roster
Grant Record Changes (G-21)
CA Dream Act Screens in WebGrants
WebGrants Reports (Colleges)
Cal Grant Reconciliation Reports

WebGrants for Students
California License Exam Reporting - **Coming Soon! Please check back.**
SB 70: Data Reporting
SB 70: Uploading Your Text File

Click to Access Full Webinar Recordings

THANK YOU!

***California Student Aid Commission
Institutional Support Services***

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schoolsupport@csac.ca.gov