2015-2016 Admission/Enrollment MCS Record Layout   FINAL

Field #	Start	End	Length	Field Name	Valid Content	Justify Signed	Admission	Enrollment	COMMENTS
1	1	6	6	Federal School Code	X00000 to X99999 Valid characters for the first position are 0 (zero), B, E, or G	Left	X	X	
2	7	7	1	Term Type	1=Semester 2=Quarter	Left	X	X	
3	8	11	4	Academic Year	2015 (For 2015/2016 year)	Left	X	X	
4	12	20	9	SSN or Dream Act ID	000010001 to 999999999	Right	X	X	
5	21	36	16	Student's Last Name	Numbers 0 to 9 Uppercase letters A to Z Space(s) . (period) ' (apostrophe) - (hyphen)	Left	X	X	**Most recent ISIR/Cal ISIR transaction**
6	37	48	12	Student's First Name	Numbers 0 to 9 Uppercase letters A to Z Space(s) . (period) ' (apostrophe) - (hyphen)	Left	X	X	**Most recent ISIR/Cal ISIR transaction**
7	49	49	1	Student's Middle Initial	Uppercase letters A to Z Blank	Left	X	X	**Most recent ISIR/Cal ISIR transaction**
8	50	57	8	Student's Date of Birth	Format is CCYYMMDD 19000101 to 20001231	Left	X	X	**Most recent ISIR/Cal ISIR transaction**
9	58	58	1	Student's Status	1=New 2=Continuing 3=Winter Transfer 4=Spring Transfer **5=Incomplete Verification**	Left	X	X	
10	59	60	2	ISIR/Cal ISIR Transaction Number used for Financial Aid determination	01 to 99	Right		X	This will be the ISIR/Cal ISIR transaction used for awarding

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Field #	Start	End	Length	Field Name	Valid Content	Justify Signed	Admission	Enrollment	COMMENTS
11	61	61	1	Teacher Credential Program Flag	Blank 1 = Yes 2 = No	Left		X	Blank or "2" records will have T/F assessed at the system wide level for UC and CSU. "1" indicates a student is in a Teacher Credential Program. A student record with a "1" in this field will have their award calculation based on the TCP T/F by segment.
12	62	111	50	Student's Campus E-mail Address	Blank If non-blank: One and only one "@" (at-sign) allowed. Before @: • at least one valid character • all characters in the range of ASCII 33- 126, except for the following 12 characters < > ( ) [ ] \ , ; : " @ • period (.) cannot be first, last or adjacent to another period After @: • at least one valid character • only letters, digits, hyphen, underscore, and period (A-Z, a- z, 0-9, - , _, .) • hyphen, underscore, and period cannot be first, last, or adjacent to a period	Left		X	Campus e-mail address or blank

Field #	Start	End	Length	Field Name	Valid Content	Justify Signed	Admission	Enrollment	COMMENTS
13	112	112	1	Grade Level in College as of the beginning of the award year	0 = 1st year, never attended college 1 = 1st year, attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year/other undergraduate 6 = 1st year graduate/professional 7 = Continuing graduate/professional	Left		X	**From campus record**
14	113	113	1	Student's Dependency Status	1=Dependent 2=Independent	Right		X	
15	114	123	10	Total Income	-999999999 to 0999999999	Right		X	
16	124	130	7	**Student's Federal Awards**	0000000 to 9999999	Right		X	**Value provided should include all Federal student grants or fee waiver**s. **No blanks**
17	131	137	7	**Student's Institutional Grants and Fee Waivers**	0000000 to 9999999	Right		X	**Value provided should include all Institutionally administered student grants or fee waivers. No blanks**
18	138	144	7	**Student's State Awards**	0000000 to 9999999	Right		X	**Value provided should include all State student grants or fee waivers, (with the exception of Cal Grants, which should not be included). No blanks**

FINAL VERSION FOR 2015-16

Note: Fields highlighted in Light Blue are the only fields required for the initial Admission File submission
Note: Blank will be valid entry for fields 10-18 in Admission file submission