



SPECIAL ALERT

STATE OF
CALIFORNIA



Update from the California Student Aid Commission

December 3, 2015

GSA 2015-52

TO: UC/CSU Financial Aid Administrators

FROM: Catalina G. Mistler 
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SUBJECT: 2014-15 Middle Class Scholarship Reconciliation Extension #2

This Special Alert from the California Student Aid Commission (Commission) provides a follow up to [GSA 2015-48](#) and announces to Middle Class Scholarship (MCS) participating institutions that the final reconciliation date for the 2014-15 academic year has been extended, for the second time, to **Friday, December 11, 2015**.

Last weekend, the MCS CG SYNC 2014-15 job that ran after the enrollment file submission period was extended, caused a change in the MCS status of 2,834 student records from ineligible to eligible. As a result of these new student records, the Commission has extended the reconciliation deadline and appreciates the institutions' assistance in correcting these records within the new timeframe.

- To obtain the list of these students, institutions can pull the MCS CG SYNC 2014-15 report from WebGrants (dated November 25, 2015).
- Institutions have the option to leave these new students on the roster and pay them if they are MCS eligible. If they are not MCS eligible, then proceed to withdraw them. A batch or individual withdrawal of the student records can be performed. Instructions are available in the [2014-2015 Payment Correction Guide](#).
- This additional time is only intended to make corrections or payments, if necessary, to the newly awarded student records that resulted from last weekend's job. It is not available to add or re-instate students.
- 2014-15 academic year payments and corrections has been extended until Friday, December 11, 2015. The MCS payments and corrections job will run multiple times to allow campus staff the ability to view results:
 - Friday, December 4 (regular weekly cycle)
 - Tuesday, December 8 (after 5 pm)
 - Thursday, December 10 (after 5 pm)
 - Friday, December 11 (after 5 pm)
- After each of these jobs run, the following reports will be updated and available to institutions: Roster File Report, Accept/Reject Report, Payment Activity Report, and Student Reconciliation Report.

- Institutions will need to validate payments and re-certifications using the appropriate MCS reports and roster. **Only re-certified payments that result from the MCS payment job will be accepted until Tuesday, December 15, 2015.**
- On Tuesday, December 15, the MCS year-end reconciliation for the 2014-15 academic year closes. No further updates can be made after this date.
- Invoices to institutions with a 2014-15 MCS balance will be mailed after this date.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
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