

**FINAL CAL GRANT WITHDRAWAL NOTIFICATION! IMMEDIATE ACTION IS REQUIRED!**

11/21/2014

Name  
Address  
City/State/Zip

Dear Cal Grant Recipient:

This letter is being sent to you from the California Student Aid Commission (CSAC), the state agency charged with administering the Cal Grant programs. Did you know you were awarded a 2014-15 Cal Grant to help you pay for your college expenses? Our records show that, to date, you have not received a Cal Grant payment.

***Your Cal Grant award process is not complete until you receive your first payment!*** If you do not receive a payment by December 17, 2014, your award offer **will** be withdrawn and offered to another eligible student.

Are you currently attending a California college or university at least half-time (6 or more units)?

**If YES**, you must:

- Check the school of attendance listed on your WebGrants for Students (WGS) account by following the instruction below.
- If the correct school is listed on your WGS account, contact the financial aid office at your school to confirm your eligibility and request payment. Disbursement dates will be determined by your school. If you haven't submitted the necessary documents to your financial aid office to complete your financial aid file, please do so immediately.

**If NO** and you plan to attend college in a later term, you may post a leave of absence (LA) on your WGS account by following the instructions below; **however, posting a LA to your account does not guarantee your award.**

WGS Instructions:

1. Log into your existing account or create an account by clicking the link that says, "Create an Account" on WGS located at [www.webgrants4students.org](http://www.webgrants4students.org) then,
2. Select "Submit School Change or Leave of Absence" on the Cal Grant Main Menu to view your school of attendance on file or to post a School Change and/or Leave of Absence.

If you are attending college and your award is withdrawn, you must go to your campus financial aid office. Your school will communicate with CSAC to request reinstatement of your award. If your award is not reinstated, you will have to reapply the upcoming academic year to be reconsidered for a Cal Grant award.

CSAC communicates with students using their **email** address on file. It is *critical* that you keep your contact information updated on your WGS account.

Make sure you periodically visit WGS, where you will find important updates and contact information.