



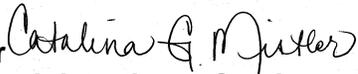
SPECIAL ALERT

Update of the California Student Aid Commission

May 2, 2012

GSA 2012-10

TO: Institution President/Chancellor/CEO
Financial Aid Administrator

FROM: Catalina G. Mistler 
Chief, Program Administration & Services Division

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SUBJECT: 2012-16 Institutional Participation Agreement

This Special Alert announces that the new Cal Grant Institutional Participation Agreement (IPA) for the time period beginning July 1, 2012 through June 30, 2016 was approved and adopted during the April 27, 2012, California Student Aid Commission (Commission) public hearing. Cal Grant law requires an IPA between the Commission and each Cal Grant institution. To continue participation in the Cal Grant Programs, institutions must sign and return the new IPA and submit all supporting documents, if required, by **May 31, 2012** as the current 2008-2012 IPA expires on June 30, 2012.

All institutions agreeing to participate in the Cal Grant programs beginning on July 1, 2012, are required to read, sign and submit the new IPA. In addition, nonpublic institutions must submit documentation that supports their receipt and disbursement of federal funds for the Pell Grant Program and at least two of the federal campus-based programs. A checklist of the required documentation for all institutions is enclosed. In our effort to reduce the supporting documentation required, Commission staff will use data from the United States Department of Education (USED) to confirm information such as accreditation, state authorization, additional location(s), etc.

If the IPA represents more than one location (i.e., additional location, center, training site), each location must be listed in "Article IX – Certification" and must meet the requirements to participate under California Education Code 69432.7(l) or 69440(a).

Each institution must update their institution's contact information in the WebGrants system so that the appropriate person is identified. Staff will contact the financial aid officer listed in the WebGrants contact information screen should questions arise pertaining to the IPA. Therefore, it is imperative that the contact information is updated and current in the WebGrants system.



State of California
Edmund G. Brown Jr.
Governor

For more information you may contact us at:
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Website: www.csac.ca.gov E-mail: schoolsupport@csac.ca.gov

Please print, sign and return the 2012-16 IPA which is available on the Commission's website at <http://www.csac.ca.gov/doc.asp?id=1282>, along with any required supporting documents, by the May 31, 2012 deadline.

If mailing the IPA via the US Postal Service, please address it to:

California Student Aid Commission
Program Administration & Services Division
ATTN: IPA Renewal
P.O. Box 419028
Rancho Cordova, CA 95741-9028

If using another delivery service, send it to:

California Student Aid Commission
Program Administration & Services Division
ATTN: IPA Renewal
10834 International Drive
Rancho Cordova, CA 95670

If you have any questions regarding the content of this communication, please contact Barbara Fitzpatrick at (916) 464-7291 or at bfitzpat@csac.ca.gov.

Enclosure: IPA Required Documentation Checklist for Renewing Institutions

Working together to effectively promote education beyond high school!