



# OPERATIONS MEMO

## Update from the California Student Aid Commission

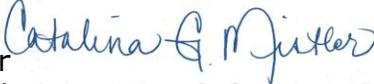
STATE OF  
CALIFORNIA



May 26, 2015

GOM 2015-18

TO: High School Counselors

FROM: Catalina G. Mistler   
Chief, Program Administration & Services Division

SUBJECT: **FAFSA / DREAM ACT Completion Program Deadline**

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This Operations Memo from the California Student Aid Commission (Commission) reminds institutions of the upcoming deadline to submit the Commission's FAFSA / DREAM ACT Completion Program Agreement (Agreement) for school districts, secondary schools and Local Educational Agencies.

As previously announced in [GSA 2015-19](#) dated April 30, 2015, the U.S. Department of Education (the Department) is partnering with the Commission to implement the FAFSA Completion Initiative.

- In order to comply with the Department's new FAFSA Completion Initiative, the Commission requires all high schools and schools districts to enter the Commission's FAFSA / DREAM ACT Completion Program Agreement beginning now and **no later than June 30, 2015**.
- **The WebGrants System provides high schools with the ability to upload Cal Grant GPA data, access reports and use online services; therefore, it is critical to return the FAFSA / DREAM ACT Completion Program Agreement no later than June 30, 2015 to retain access to Webgrants.**
- Beginning July 1, 2015 a signed FAFSA / DREAM Act Completion Program Agreement in addition to the [System Access forms](#) will be required to gain/maintain access to the WebGrants System. Failure to return the agreement will result in not having access to WebGrants.
- Institutions may download a copy of the [Agreement](#) from the Commission's website [www.csac.ca.gov](http://www.csac.ca.gov) by selecting the High School tab and the FAFSA/DREAM ACT Completion Program link. Once completed and signed, please send to the Commission:
  - If using US Postal Service, please return to:  
California Student Aid Commission  
Program Administration and Services Division  
ATTN: Institutional Support  
P.O. Box 419028  
Rancho Cordova, CA 95741-9028

- If using another delivery service, return to:  
California Student Aid Commission  
Program Administration and Services Division  
ATTN: Institutional Support  
11040 White Rock Road  
Rancho Cordoba, CA 95670

**Need to contact us?**

- Institutional Support phone number: (888) 294-0153
- E-mail: [schoolsupport@csac.ca.gov](mailto:schoolsupport@csac.ca.gov)

***Working together to effectively promote education beyond high school!***