



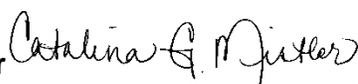
OPERATIONS MEMO

Update of the California Student Aid Commission

October 30, 2013

GOM 2013-29

TO: High School Counselors
Financial Aid Administrators

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SUBJECT: GPA Reports in WebGrants

This Operations Memo from the California Student Aid Commission (Commission) announces the addition of new Grade Point Average (GPA) reports and summarizes the purpose of existing GPA reports for schools that submit GPA information on behalf of their students applying to the Cal Grant Program.

The Commission provides GPA related reports to support schools in their service to students. The reports identify students for whom the Commission has received GPA, FAFSA and Dream Act applications as well as students who still need to complete the application process in order to have Cal Grant consideration.

GPA reports are accessed from the WebGrants "Data Transfer" option. The GPA reports are only generated for a campus after the Commission has received their GPA data.

- **Non-SSN GPA Status Report (NEW)** – Replaces *Non-SSN Roster* and *Non-SSN Unmatched Reports* – After a school uploads or enters Non-SSN GPAs in WebGrants, the report will list all Non-SSN GPA records received into the Grant Delivery System (GDS). When the matching process starts in early January, federal ISIRs and Cal ISIRs are loaded into GDS and the report will provide the matched/unmatched status of each student. This report will be updated daily and is available to high schools and colleges.
- **Non-SSN GPA School Upload Report** – Summary of total records submitted using the Non-SSN upload process. Generated after each Non-SSN upload and is unique only to that specific upload. Available to high schools and colleges.

The *Non-SSN Roster Report* and *Non-SSN Unmatched Report* will no longer be generated beginning with the 2014-15 application year. In their place, the more comprehensive Non-SSN GPA Status Report will be generated.



- **Student Summary Report (NEW)** – Combines existing *GPA Summary*, *Financial Application (No GPA)* and *School of Origin Reports*. Comprehensive report listing all GPA records received using SSN and matched Non-SSN GPA processes. This report is dynamic and will update weekly as financial aid applications (FAFSA, Cal Dream Act) are loaded into GDS in January. Award statuses will appear on the report once the Cal Grant award cycles start in February. This report will produce weekly every Monday morning and is available only to high schools.
- **GPA Summary Report** – A cumulative list of all GPA records received using the SSN and Non-SSN upload processes. Non-SSN GPA records are added once the GPA is matched to a FAFSA or Dream Act application. This report is updated daily and is available to high schools and colleges.
- **Financial Application (No GPA) Report** – Displays a list of students who have submitted a FAFSA or Dream Act application but for whom the Commission has not received a GPA. This report will be generated beginning in January, updated daily, and available only to high schools.
- **School of Origin Report** – Displays students who have recently been offered a Cal Grant award. A new report is generated weekly, once the Commission begins making the upcoming year award offers (usually beginning in February). This report is available to high schools only.

The Commission hopes that the new and existing GPA reports will be a valuable resource for schools when assisting students in the Cal Grant application process. If your school encounters any issues with the reports or should you need assistance, please contact our School Support staff at (888) 294-0153 or at schoolsupport@csac.ca.gov.

Working together to effectively promote education beyond high school!