



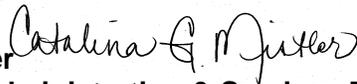
# OPERATIONS MEMO

Update of the California Student Aid Commission

October 18, 2011

GOM 2011-30

**TO:** Financial Aid Administrators

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**SUBJECT:** 2011-12 California National Guard Education Assistance Award Program – Renewals Ready for Payment

The California Student Aid Commission (Commission) is pleased to announce that the automated payment process for the 2011-12 California National Guard Education Assistance Award Program (CNG EAAP) is now ready for use by institutions through the Commission's WebGrants system. Only participants who renewed from the 2010-11 academic year are eligible to be paid at this time.

## WebGrants Access

To establish a WebGrants account, you will need to complete both the *WebGrants Information Security and Confidentiality Agreement* and the *WebGrants System Administrator's Access Request Form*, which are available on the [Commission's website](#). The completed forms must be mailed to the address indicated on the forms or faxed to (916) 464-6499. WebGrants System Administrators may assign a User Account to additional staff as necessary.

If you need assistance establishing or logging into your WebGrants account, the Commission's Technology Help Desk can assist you at (888) 294-0148.

If you have any questions regarding the CNG EAAP, please contact Katrina Beck at (916) 464-3382 or [kbeck@csac.ca.gov](mailto:kbeck@csac.ca.gov) or Belinda Boughton at (916) 464-8034 or [bboughto@csac.ca.gov](mailto:bboughto@csac.ca.gov).

*Working together to effectively promote education beyond high school!*



State of California  
Edmund G. Brown Jr.  
Governor

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