

Request for Proposal
2016-17 California Cash for College
Regional Coordinating Organization
Far North State

The California Cash for College (CCFC) Program is California's FAFSA completion partnership program administered by the California Student Aid Commission (Commission) through Regional Coordinating Organizations (RCOs), high schools, community colleges, universities and community groups. Our mission is to assist low-income and first-generation college or career bound students in applying for all possible federal and state financial aid. One-on-one, multi-lingual support is provided at each financial aid application workshop held during the months of October, and up to the March 2 Cal Grant deadline. More information about CCFC is available at www.cash4college.org.

Funding is provided through the state General Fund and supports seven RCOs to plan for and implement the CCFC program before, during and after the Cash for College financial aid workshop series in specific regions of the state. Those areas include Capitol Region, East Bay Area, Far North State, Inland Empire, Kern, and San Diego regions.

RCO applicant requirements: Proposals will be accepted from non-profit organizations, high schools or K-12 school districts, county offices of education, community colleges, or other colleges and universities. An RCO applicant must demonstrate how it will meet the goals and objectives of the CCFC program identified in state law (Chpt. 741, Statutes of 2007; California Education Code, sections 69550-69551), and how it will carry out the RCO scope of work (*sample attached*).

The proposal selected for funding will have successfully demonstrated the RCO applicant has the ability to:

- ✓ Coordinate workshops in all, or as much of the existing 11 county region as possible; and
- ✓ Coordinate and maintain relationships with existing high schools, colleges, universities and community groups across the existing region; and
- ✓ Contribute equal or greater matching resources or funds to plan for and implement the CCFC program in the Far North State (see attachment on matching criteria); and
- ✓ Plan for and implement 2016-2017 CCFC workshops beginning August 1, 2016
- ✓ Coordinate and follow-up with students to ensure student exit surveys are completed and submitted to the CCFC Statewide Office.

Additional applicant requirements:

If the applicant is a program, describe the relationship of the program to its existing fiscal agent, how it is structured, and funded, and the program's capacity to coordinate a regional effort. An applicant must also identify the:

- types of matching or in-kind resources the applicant would bring to the Cash for College effort;
- key personnel assigned to the RCO work, including resume(s);
- legal entity that would sign the contract if awarded, include name and title of signatory; and,
- most current audited financial statements.

Service area: The Commission seeks proposals to carry out the duties of a California Cash for College RCO in the existing Far North State region which includes the following eleven counties: Butte, Del Norte, Glenn, Humboldt, Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, and Trinity Counties. A list of Far North State organizations that conducted 2015-16 Cash for College workshops is attached.

Funding: current state funding includes planning and implementation funds equaling \$22,000.00. Yearly contracts start July 1st (or once the contract is executed) and completes on June 30th of each year, the end of the state fiscal year. Future year state funding will be determined annually.

Proposal Timeline: All proposals and required attachments must be postmarked no later than Tuesday, **July 22, 2016**.

Send to:

California Student Aid Commission
Cash for College Statewide Office
P.O. BOX 419028
Rancho Cordova, CA 95741-9028

The CCFC Far North state RCO Contract is expected to be announced no later than **July 29, 2016**.

Questions regarding this Request for Proposal can be sent to the California Student Aid Commission at cash4college@csac.ca.gov, or by calling Carey Fong at 916-464-2644.