

# CALIFORNIA STUDENT AID COMMISSION

## Application Conversion Form (G-55)



For students who completed an incorrect financial aid application, Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA), this form is used to reprocess a student for a Cal Grant, Chafee Grant, or Middle Class Scholarship using the correct financial aid application. **Please provide a detailed, written explanation and attach a copy of two forms of identification (California Identification Card, California Driver License, DACA SSN, Employment Authorization Card, or Student ID) that was used to complete the financial aid application.** Mail your completed Application Conversion Form to the California Student Aid Commission, Program Administration and Services Division, P.O. Box 419027, Rancho Cordova, CA 95741-9027 or fax to (916) 464-6499. Please see the back of this page for more information.

Please convert \_\_\_\_\_ application from a \_\_\_\_\_ to a \_\_\_\_\_.  
(Students Name) **Application 1** **Application 2**  
(FAFSA or CADAA) (FAFSA or CADAA)

### REASON FOR APPLICATION CONVERSION

Please check one that applies:

- Student completed FAFSA using DACA SSN
- Student completed CADAA, but student gained citizenship or premanent residency
- Student completed more than one CADAA
- Student completed both CADAA and FAFSA

#### Application 1

- FAFSA  CADAA

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name M.I.

Date of Birth \_\_\_\_\_  
Month Day Year

\_\_\_\_\_  
SSN/DACA SSN/Dream Act ID

#### Application 2

- FAFSA  CADAA

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name M.I.

Date of Birth \_\_\_\_\_  
Month Day Year

\_\_\_\_\_  
SSN/DACA SSN/Dream Act ID

### Please provide a detailed explanation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School Administrator's Name	High School/Institution's Name and School Code
Telephone Number	E-mail Address

**CSAC Use Only:** Received date: \_\_\_\_\_ Processed Date: \_\_\_\_\_ Analyst: \_\_\_\_\_

G-55 (6/2016)

# CALIFORNIA STUDENT AID COMMISSION

## Application Conversion Form (G-55)



Students who completed an incorrect financial aid application, Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA) for Cal Grant purposes, can be reprocessed under the correct application for a Cal Grant.

Students applying for financial aid in California must complete either the FAFSA or the CADAA depending on the students' citizenship status. During the release of the CADAA for state financial aid, the federal government began the Deferred Action for Childhood Arrivals (DACA) program. The DACA program will issue students a Social Security Number (SSN) to use for employment purposes only.

Students may assume that having a DACA issued SSN qualifies them as a U.S. Citizen or an eligible non-citizen to complete the FAFSA. DACA students who filed the FAFSA instead of the CADAA may have not been considered for a Cal Grant based on their response to the FAFSA citizenship question. The DACA program does not change a student's immigration or national citizenship status, but allows students to be protected. Undocumented students who meet AB 540 requirements that are in the DACA program should complete the CADAA.

### REASONS FOR APPLICATION CONVERSION:

**Student completed FAFSA using DACA SSN:** An undocumented student who completed the FAFSA using a SSN issued through the DACA program but should have completed the CADAA.

**Student completed CADAA, but student gained citizenship or permanent residency:** An undocumented student who completed the CADAA but has gained naturalized citizenship or became a permanent resident as a green card holder. This student is now eligible to complete the FAFSA.

**Student completed more than one CADAA:** An undocumented student who completed more than one CADAA. The applications should be merged into one application.

**Student completed both the CADAA and FAFSA:** A student who completed both the CADAA and the FAFSA. The California Student Aid Commission will determine whether student will be eligible under either the CADAA or the FAFSA.

### Mail your completed Application Conversion Form to:

California Student Aid Commission  
Program Administration and Services Division  
P.O. Box 419027  
Rancho Cordova, CA 95741-9027

### Fax to:

(916) 464-6499