

State of California

Graduate Assumption Program of Loans For Education (Graduate APLE)



Application/Nomination Packet for academic year 2001-2002

Priority Filing Deadline: June 30, 2001

Applications received with a postmark on or before June 30, 2001, will receive priority consideration. All other eligible applications will be reviewed on a first come, first served basis until all awards are made or until June 30, 2002, whichever occurs first.

Read all instructions carefully.

The following items and actions must be completed as part of the Graduate APLE application/nomination process.

- Application (to be completed by the applicant),
- College Information and Nomination Form (to be completed by the applicant and a college official, preferably an administrator or faculty member in your subject field, (see instruction #2 and #5),
- Loan Information Form (to be completed by the applicant and a financial aid official, see instruction #3),
- Graduate APLE Nomination and Application Verification (to be completed by a college official, preferably an administrator or faculty member in the applicant's subject field), and
- Applicant should follow-up to ensure that the Application/Nomination Packet is completed and mailed by the college. For the 2001-2002 academic year applications must be received by the California Student Aid Commission (Commission) by June 30, 2002 (for priority consideration, June 30, 2001).

Instructions and follow-up for the Graduate APLE applicant:

1. Read the Graduate APLE Fact Sheet.
2. Complete the applicant's section of the College Information and Nomination Form.
3. Complete the applicant's section of the Loan Information Form and take it to the Financial Aid Office where a designated official will complete the appropriate section on the form and return it to the applicant. The completed form should then be placed in the application packet.
4. Complete, sign, and date the application.
5. Take the entire packet to a college official, preferably an administrator or faculty member in your subject field for verification, nomination, and mailing.
6. Request that photocopies be made of completed documents and a Certificate of Mailing be purchased from the United States Postal Service as proof that the priority filing date was met.
7. Follow-up to ensure that your application will be completed and mailed no later than June 30, 2002 (for priority consideration June 30, 2001). (It is recommended that you check with your administrator/faculty member at least one week prior to the deadline).
8. If you do not receive correspondence from the Commission within one month after submitting your application, please contact the Commission immediately to ensure that you are not withdrawn from consideration for the Graduate APLE. You can contact the Commission at 1-888-CA-GRANT (1-888-224-7268), then enter #3 to reach the Specialized Programs Branch of the Grant Services Division. Correspondence may be sent to the Commission at the following address: California Student Aid Commission, ATTN: Graduate APLE, P. O. Box 419029, Rancho Cordova, CA 95741-9029 or e-mail at custsvcs@csac.ca.gov.

Graduate APLE 2001-2002 NEW APPLICANT FACT SHEET

The Graduate APLE is a state-funded competitive teacher incentive program administered by the Commission. It is designed to encourage individuals to complete their graduate degree and serve as faculty at an accredited college or university in California. Once a Graduate APLE participant has obtained a graduate degree, the Commission may assume a total of **up to \$6,000** of outstanding educational loans in return for a cumulative total of three consecutive full-time years serving as a faculty member at one or more California colleges or universities.

ELIGIBILITY CRITERIA

Applicants must meet and continue to meet the following eligibility criteria, as appropriate, during the payment period(s):

- Be a U.S. citizen or eligible noncitizen.
- Be a California resident, attending an eligible school or college.
- Have complied with the U.S. Selective Service requirements.
- Shall not owe a refund on any state or federal educational grant or have delinquent or defaulted student loans.
- Be currently 1) enrolled in or admitted to a graduate program in which he or she will be enrolled on at least a half-time basis each academic term, as defined by an eligible institution. The applicant shall agree to maintain satisfactory academic progress.
- Shall have completed a baccalaureate degree program **or** be enrolled in an academic program leading to a baccalaureate level or a graduate level degree.
- Demonstrate academic ability and financial need as determined by the Commission.
- In order to meet the costs of obtaining a graduate degree, the applicant shall have received, or be approved to receive, a loan under one or more of the following designated loan programs: the Federal Family Education Loan Programs, Federal Perkins Loans, National Direct Student Loan Programs and William B. Ford Direct Loan Program, any loan program approved by the Commission. Additionally, the Commission will not assume any private loans (e.g., home equity loan).
- The applicant shall have agreed to teach on a full-time basis, or full-time equivalent, at one or more accredited California colleges or universities for a cumulative total of at least three consecutive years after obtaining a graduate degree. Participants who teach on less than a full-time basis will not be eligible for loan assumption payments until having taught a cumulative total of one full-time academic year. (e.g., Participants may teach half-time at two separate eligible institutions for one year, or half-time at one institution for two consecutive years, to equal one full-time year.)

SELECTION CRITERIA

The Commission will select up to 500 new participants for the 2001-2002 Graduate APLE, based on grade point averages (GPA), outstanding need-based loan balances, and length of time before completion of the academic program. Participating institutions may develop their own selection criteria and procedures. However, the applicant shall have been judged by his or her postsecondary institution to have outstanding ability on the basis of criteria that may include, but need not be limited to, any of the following: GPA, test scores, faculty evaluations, interviews and other recommendations.

HOW TO APPLY

Eligible applicants must obtain and complete an application packet. The completed packet must be submitted to a college official, preferably an administrator or faculty member in the subject field in which the applicant intends to complete his/her graduate work. For the 2001-2002 school year, applications must be submitted by the school to the Commission by June 30, 2002. Applications received with a postmark on or before June 30, 2001, will receive priority consideration. All other eligible applications will be reviewed on a first come, first served basis until all awards are made or until June 30, 2002, whichever occurs first.

PARTICIPATION NOTIFICATION

The Commission will review all applications submitted prior to June 30, 2002. Each selected applicant who meets the eligibility requirements will receive a Loan Assumption Agreement (LAA). The LAA is a contract stipulating that the Commission will authorize loan assumption payments provided the participant complies with all Graduate APLE requirements. To participate in the Graduate APLE, applicants must sign a LAA affirming to provide a cumulative total of three consecutive years of full-time teaching service, or the equivalent thereof, at one or more regionally accredited colleges or universities in California.

LOAN ASSUMPTION BENEFITS

The Commission may assume up to a total of \$6,000 of outstanding educational loans for each Graduate APLE participant who completes the cumulative teaching obligation of three full-time years, taught consecutively, at an accredited university or college in California. Benefits are awarded in an amount of up to \$2,000 for each full-time, or full-time equivalent*, year of teaching service provided. **The initial year of eligible teaching must begin within 10 years of receiving an initial LAA** from the Commission. Participants may receive less than the full benefit amount if they do not have any eligible outstanding loan balances at the time Graduate APLE payments are authorized or if they do not provide eligible teaching service for each of three cumulative years taught in a consecutive manner.

NOTE: Teaching service provided through an internship program and teaching service provided prior to receipt of the participant's designated graduate degree does not qualify as eligible teaching service for the Graduate APLE.

Depending on the participant's outstanding loan balance(s) as of June 30th, the Commission will authorize loan assumption payments directly to the lender(s) for up to a total of **\$6,000** as follows:

- **Up to \$2,000** after completion of a total of one full school year of full-time, or the equivalent, eligible teaching service.
- **Up to \$2,000** after completion of a total of two consecutive school years of full-time, or the equivalent, eligible teaching service.
- **Up to \$2,000** after completion of a total of three school years of full-time, or the equivalent, eligible teaching service taught consecutively.

The Commission will not assume any loans that are eligible for full or partial cancellation under federal or State provisions. In addition, the Commission will not assume a Parent Loan for Students (PLUS) or any private loan (such as a home equity loan which may have been obtained to help defray educational expenses but was not restricted for use only for a student's educational expenses and did not require a student's enrollment in college prior to receipt).

In the event that a participant fails to complete a minimum cumulative total of three consecutive academic years of teaching, the participant shall assume full liability for all student loan obligations remaining after the Commission's assumption of loan liability for the last academic year of qualifying instruction. Exception: In the event that the participant becomes unable to complete one of the three consecutive years of teaching service due to a serious illness, pregnancy, or other natural causes, the participant shall receive a deferral of the resumption of program benefits for a period not to exceed one academic year.

NOTE: Graduate APLE participants must continue to meet their repayment obligations on any student loan. Participants are required to comply with all loan repayment obligations and to continue making scheduled payments on all student loans throughout their participation in the Graduate APLE until notified by their lender that the loans are paid in full. The Commission does not reimburse for any payment made by the participant.

Participants who fail to meet repayment obligations on any State or federal grant or loan or are delinquent or in default on any State or federal student loan payment will be withdrawn from the Graduate APLE.

* Participants who teach on less than a full-time basis will not be eligible for loan assumption payments until having taught a cumulative total of one full-time academic year. (e.g., Participants may teach half-time at two separate eligible institutions for one year, or half-time at one institution for two consecutive years, to equal one full-time year.)

2001-2002 GRADUATE APLE LOAN INFORMATION FORM

The applicant identified below is applying for the Graduate APLE administered by the California Student Aid Commission (Commission). The program requires that in order to meet the cost of obtaining a graduate degree, all applicants shall have received, or be approved to receive, a loan under one or more of the following designated loan programs: The Federal Family Education Loan Program, Federal Perkins Loans, and National Direct Student Loan Programs, William B. Ford Direct Loan Program or any loan program approved by the Commission. To ensure compliance with this provision, the Commission must request specific information from each applicant's college.

Section A: TO BE COMPLETED BY APPLICANT (Please Print or Type)

Instructions to Applicant: Make sure you provide your correct social security number. Submit this form to the Financial Aid Office at your school so that they may complete Section B. When the Financial Aid Office has completed Section B, this form must be returned with your Graduate APLE Application/Nomination Packet.

Applicant's Name

Applicant's Social Security Number

I hereby authorize the Financial Aid Office of _____ to complete and release to the Commission the information requested below which will enable me to apply for the Graduate APLE.

Applicant's Signature:

Date:

Section B: TO BE COMPLETED BY FINANCIAL AID OFFICIAL

Instructions to the Financial Aid Office: Please complete this section and RETURN IT TO THE APPLICANT. Indicate the types, amounts and status of any educational loans the applicant has received or is approved to receive (if available).

Type of loan: (Check all that apply)	Current loan status: Good or Delinquent/Default	Total outstanding amount per type:
<input type="checkbox"/> (1) Stafford Subsidized	<input type="checkbox"/> <input type="checkbox"/>	\$ _____
<input type="checkbox"/> (2) Federal Perkins	<input type="checkbox"/> <input type="checkbox"/>	\$ _____
<input type="checkbox"/> (3) National Direct (<i>Subsidized</i>)	<input type="checkbox"/> <input type="checkbox"/>	\$ _____
<input type="checkbox"/> (4) William B. Ford Direct Loan Program (<i>Subsidized</i>)	<input type="checkbox"/> <input type="checkbox"/>	\$ _____
<input type="checkbox"/> (5) Other: Need-based	<input type="checkbox"/> <input type="checkbox"/>	\$ _____
<input type="checkbox"/> (6) Other: Non-Need-based	<input type="checkbox"/> <input type="checkbox"/>	\$ _____

By my signature, I hereby declare that the above information is true as is reflected on current official school records.

(Signature of Financial Aid Official)

(Date)

(Printed or Typed Name of Official)

(Phone Number)

(Title of Official)

(School Name)

**2001-2002 GRADUATE APLE APPLICATION
APPLICATIONS MUST BE SUBMITTED PRIOR TO JUNE 30, 2001***

(Completed packet must be mailed by college administrator or faculty member)

TO BE COMPLETED BY THE APPLICANT (Please print or type)

1. Last Name	First Name	Middle Initial	2. Social Security Number	
3. Street Address			City	State
				Zip Code
4. Date Of Birth	5. Gender		6. Telephone Number	
	_____ (1) Male _____ (2) Female		()	
7. I Am: (Check one)				
<input type="checkbox"/> (1) A UNITED STATES (U.S.) CITIZEN OR NATIONAL		<input type="checkbox"/> (2) NOTE: AN ELIGIBLE NONCITIZEN You must enclose documentation from the U.S. Immigration and Naturalization Service if you checked #2. See criteria on back of form		
8. I meet the California Student Aid Commission (Commission) California Residency Criteria and I am considered a California resident for financial aid purposes. (See criteria on the back of this form) <input type="checkbox"/> (1) YES <input type="checkbox"/> (2) NO				
9. Baccalaureate degree earned (BA, BS, MAJOR):				

By my signature I understand and agree that:

- I must be nominated by an accredited college or university in order to participate in the Graduate APLE.
- In addition to this application, I must ensure that a completed Graduate APLE packet is submitted.
- I have read and understand the Graduate APLE Fact Sheet.
- The completed application packet must be sent to the Commission prior to June 30, 2001. *(Applications received with a postmark on or before June 30, 2001, will receive priority consideration. All other eligible applications will be reviewed on a first come, first served basis until all awards are made or until June 30, 2002, whichever occurs first.)
- I must have received, or have approval to receive, an eligible educational loan.
- I must be enrolled through the entire 2001-2002 fall term in an academic program leading to a baccalaureate or a graduate level degree.
- I must maintain at least half-time enrollment each academic term, as defined by the institution.
- I must maintain satisfactory academic progress toward my degree objective.
- If I am selected as a Graduate APLE participant, I must sign a Loan Assumption Agreement (LAA) wherein I agree to provide a cumulative total of three full-time years of teaching service taught in a consecutive manner at one or more California colleges or universities. I understand that to obtain assumption benefits, the initial year of eligible teaching must begin within 10 years of receiving an initial LAA from the Commission.
- I will comply with all student loan repayment obligations and continue making scheduled payments on student loan(s) until notified by my lender that the loan is paid in full.

I declare under penalty of the laws of the State of California and of the United States that this form has been examined by me and to the best of my knowledge and belief is true, correct and complete. I do not owe a refund on any state or federal educational grant and I do not have delinquent or defaulted student loans. I authorize the Commission to receive and to release my student records, information regarding this application, and other information I have provided concerning my application and scholarship between institutions and appropriate public and private agencies.

SIGNATURE OF APPLICANT

DATE

Eligible Non-Citizen:

- United States permanent resident, and you have an Alien Registration Receipt Card (I-151 or I-551).
- Conditional permanent resident (I-151C).

California Residency Requirements (for application question #8)

If you are a married or an unmarried student 18 years of age or older, you establish your own residence status. You must be a legal resident of California for one year prior to September 20, 2001.

State of California Information Practices Act of 1977 & Use of Your Social Security Number

State as well as federal law protects the individual's right to privacy in information pertaining to oneself. The State of California Information Practices Act of 1977 requires that the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. Maintenance of this information is authorized by the Commission policy and the policies of the postsecondary institutions to which you are applying for aid. Furnishing information requested on this form is mandatory. Failure to provide such information will delay and may even prevent your receipt of financial assistance. Information furnished on this form may be transmitted to the state and federal governments if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to themselves. The officials responsible for maintaining the information contained on this form are the Director of the Commission and the financial aid administrators at the institutions to which you are applying for financial aid.

The social security number is used to verify your identity under record-keeping systems established prior to January 1, 1975, pursuant to authority of the Commission, The California State University, and the California Community Colleges contained in Title 5, California Administrative Code Section 41201, and authority of the Regents of the University of California under Article IX, Section 9 of the California Constitution.

The Commission and California public postsecondary education institutions, in compliance with federal statutes and the Equal Protection Clause of the California Constitution, do not discriminate on the basis of race, color, national origin, sex or handicap in any of their policies, procedures, or practices. Inquiries regarding these equal opportunity policies may be directed to the Commission and to the financial aid office of the school or college to which you are applying for aid.

**2001-2002 GRADUATE APLE
COLLEGE INFORMATION AND NOMINATION FORM**

The applicant identified below is applying for the Graduate APLE, administered by the California Student Aid Commission (Commission). The Graduate APLE, requires that all applicants must (1) Be enrolled in at least full-time in an academic program leading to a baccalaureate or a graduate level degree and (2) have been judged by their postsecondary institution, to have outstanding ability on the basis of criteria that may include, but need not be limited to, the following: Grade Point Average (GPA), test scores, faculty evaluations, interviews, and other recommendations. To ensure compliance with this provision, the Commission must request specific information from each applicant's college.

Section A: TO BE COMPLETED BY APPLICANT (Please Print or Type)

Instructions to applicant: Complete the following information. Make sure you provide your correct social security number. Submit the form to a college official, preferably an administrator or faculty member in your subject field.

Applicant's Name

Applicant's Social Security Number

I hereby authorize the appropriate college official to complete and release to the Commission the information requested below so that I may apply for the Graduate APLE.

Applicant's Signature: _____ **Date:** _____

Section B: TO BE COMPLETED BY COLLEGE OFFICIAL

Instructions to college official: This section must be completed by a college official, preferably an administrator or faculty member in the applicant's subject field.

1. The applicant's educational level in college during the 2001-2002 fall term:

Master's degree candidate

Ph.D. after advancement to candidacy

Ph.D. prior to advancement to candidacy

Other: _____

2. Field of study in which the applicant is enrolled minimally as a half-time student during the 2001-2002 academic year:

Program: _____

3. Applicant's GPA in undergraduate work: _____ Units completed: _____

4. Date of graduation for undergraduate course work: _____

5. Applicant's GPA in graduate work: _____ Units completed _____

5a. If the school does not use a 4.00 grading scale, test scores may be submitted (see reverse of this form for instructions):

6. Date received Master's degree: _____

7. Projected completion date of degree listed in question #1 (month and year): _____

Nomination:

By my signature, I hereby declare that the above information is true as reflected on current official school records.

(Signature of College Official)

(Date)

(Printed or Typed Name of Official)

(Phone Number)

(Title of Official)

(School Name)

SUBMISSION OF EXAMINATION RESULTS

Applicants are expected to take the appropriate examination for their field of study. The Commission will accept the Graduate Record Exam (GRE) general test results for all fields of study. However, results from the following tests are accepted in lieu of GRE results: Law School Admission Test (LSAT), Medical College Admission Test-MCAT, Graduate Management Admission Test (GMAT), Dental Admission Test-DAT, Optometry Admission Test-OAT. The testing agency should send examination results to the Commission for inclusion in the calculation of applicants' selection scores. **The applicants' name and social security number must correspond on the test score report, the application and financial forms. Except for the LSAT, applicants must arrange for forwarding of test results to the Commission** (The Commission will accept copies of the LSAT scores directly from the students). Tests required by graduate schools may differ from the requirements of the State Graduate APLE. If a test is required, review the available test dates and apply by the deadline listed on the test information sheets or book, usually three or more weeks before the test date.

Examination test results must be requested from the appropriate testing agency. Applicants should arrange to have test scores forwarded to the Commission.

When requesting scores, advise the testing agency of the Commission's June 30, 2001 priority filing date. **The Commission's code is 0120 for GRE and GMAT scores.** Written requests should include the applicant's name exactly as indicated when tested, social security number, and the exact date and test center. Testing agencies may not be able to report scores of tests taken several years ago.

The Commission does not retain applicant test scores or other information submitted as part of a prior year's application. Scores must be sent to the Commission, Graduate APLE, P.O. Box 419029, Rancho Cordova, CA 95741-9029.

**2001-2002 GRADUATE APLE
NOMINATION AND APPLICATION VERIFICATION**

This form must be completed by a college official, preferably an administrator or faculty member from the subject field in which the applicant intends to complete his/her graduate work.

I understand that as the college official completing the nomination process for a Graduate APLE applicant, I must forward the completed application packet to the California Student Aid Commission **prior to JUNE 30, 2001**. (Applications received with a postmark on or before June 30, 2001, will receive priority consideration. All other eligible applications will be reviewed on a first come, first served basis until all awards are made or until June 30, 2002, whichever occurs first.) The following items are included in the completed packet:

- _____ Graduate APLE Application (completed by the applicant)
- _____ Graduate APLE Loan Information Form (completed by the Financial Aid Office)
- _____ Graduate APLE College Information and Nomination Form
(completed by an administrator or faculty member)
- _____ Graduate APLE Checklist For College Administrator or Faculty member (completed by an administrator or faculty member)

By my signature, I am verifying that the documents listed above have been completed as indicated in the instructions. I understand that if the packet is incomplete, it will be returned to the school.

College Official's Printed Name

College Official's Signature

College Official's Title

Date

Name of Institution

Phone Number

- ***It is suggested that photocopies be made and provided to the applicant.***
- ***It is recommended that a Certificate of Mailing be obtained from the U. S. Postal Service as proof that the application packet was mailed prior to the appropriate deadline.***

RETURN THIS FORM WITH COMPLETED PACKET TO THE:

**CALIFORNIA STUDENT AID COMMISSION
GRADUATE APLE
P. O. BOX 419029
RANCHO CORDOVA, CA 95741-9029**

