

How to CLAIM your Cal Grant

WebGrants for Students (WG4S), is the California Student Aid Commission's (CSAC) website for ONE STOP access to check the status of your Cal Grant Award and Chafee Grant applications and manage your records.

To create a WG4S account go to the web address listed on your letter. After you have created an account, you can claim your Cal Grant Award at the "Main Cal Grant Menu."

The following requirements must be completed to claim your Cal Grant Award:

1. **(A) Confirmation of School of Attendance or (B) Submit A School Change–**

- **(A)** On the "Confirmation of your School of Attendance" screen, you can confirm that the school listed is your school of attendance. After completing this requirement, you will receive a notification on WG4S that your school has been confirmed.
- **(B)** On the "Submit School Change" screen, you will select the appropriate academic year. The "Schools listed on FAFSA or California Dream Act Application" and the "Complete a School Change to a New School" sections will appear. You will select your new school of attendance and the school term. If you change your school of attendance, the new school needs to be listed on your financial aid application. After completing this requirement, you will receive a notification on WG4S that your school has been confirmed.

2. **Submit High School Graduation Confirmation–** If you have not had your graduation certified by your high school, you may self-certify on the "Certify High School Graduation Date" screen. You must select the option that best fits your educational status. After completing this requirement, you will receive a notification on WG4S that your graduation date has been certified. Note: You cannot self-certify until you have graduated from high school.

Need more help go to Claiming Your Cal Grant Award Video Tutorial at:

<http://www.csac.ca.gov/training/claimingyourcalgrantaward/index.html>

WebGrants for Students is also your portal to:

- ◆ Change contact information
- ◆ Review grant amount and payment history
- ◆ Review other posted transactions
- ◆ Access important web links related to student financial aid

***You must CLAIM your Cal Grant to accept your award! If you do not claim your award it could delay Cal Grant payments or even withdraw your award.**

PLEASE NOTE: WGS is only supported on Internet Explorer 7 or higher and Mozilla Firefox 2 or higher

If you have trouble setting up or accessing your account contact CSAC Student Support at:

1-888-224-7268 or studentsupport@csac.ca.gov



Cal Grant Award Awarding Process:



1

APPLICATION AND GPA SUBMISSION (October 1- March 2)

After you have completed the FAFSA/CA Dream Act Application (CADAA), and your GPA has been electronically submitted to the California Student Aid Commission (CSAC), you will be considered for a Cal Grant Award. The earlier you apply the sooner you can receive an award offer. You may receive an award offer as soon as November!



2

CAL GRANT ELIGIBILITY NOTIFICATION (Beginning November)

The Cal Grant Eligibility Notification informs you that you have been preliminary awarded a Cal Grant. It lists the Cal Grant maximum award amounts and provides you with information about the Cal Grant Award.



3

CAL GRANT AWARD CLAIMING PROCESS (February)

To claim your Cal Grant Award, you must create a WebGrants for Students (WG4S) account and confirm your school of attendance or make a school change. Once you create a WebGrants for Students Account you will be able to find the latest information on your Cal Grant to update information on pending requirements.



4

CALIFORNIA AID REPORT

The California Aid Report confirms your Cal Grant Award offer. This notification is available on WG4S after you have claimed your award. It will list your school of attendance, identify which Cal Grant you were awarded, and list your award amount. The California Student Aid Commission communicates with you using contact information from your WG4S account so it is important that you keep this information updated.



5

SCHOOL CLAIMING PERIOD (May)

A) After you have claimed your award you will appear on the confirmed school's Cal Grant roster.
B) Starting May, schools may add you to their Cal Grant roster if you have not claimed your award.



6

STUDENT FOLLOW-UP

You should follow-up with your campus Financial Aid Department to ensure you have met all the requirements to receive your financial aid. After schools have confirmed your enrollment and eligibility, a Cal Grant payment can be issued. Check with your campus financial aid office for Cal Grant disbursement dates.



7

Renew Cal Grant (Following Fall)

After you have received your Cal Grant, whether or not you're receiving payments or it's on reserve status, you don't need to submit a verified GPA to renew your award for the next year. However, you will need to submit the FAFSA or CADAA for each academic year of renewal.