

GDS Phase 2 Advisory Committee Meeting

5/6/2008

1:30 PM

South Executive Conference Room - Teleconference

Meeting called by: Debi Jackson

Attendees: Debi Jackson, Bryan Dickason, Crag Yamamoto, Lora Jo Bossio, Nancy Solyn, John Bays, Thea Pot-Van Atta, Tim Lord, Justin Masters, Eric Thorson, Heidi Dillion, Tenia Summerville

Please bring:

Agenda

Introduction	Debi
1. Grant Roster - Excel Data File	Bryan - all
2. Reconciliation - Excel Data File	
3. Unclaimed awards - Excel Data File	
Open discussion / Summary	Team

Additional Information

Next Meeting 20 May 2008

Review Requirements

The meeting was to identify any changes need for the Grant Roster, Reconciliation and unclaimed Awards Excel data files. Bryan requested Schools to look at these data files and define any changes that they would lie. The Roster data file was discussed, the excel data file has macros and in the A&E meeting schools identified issues with the SSN format. The Format was dropping off zeros if they were in the first field. Also the system was not providing a percent for eligibility and there were missing adjustment reason codes. Bryan stated that these items are still defects.

Debi will look into the defects to ensure these items are addressed.

Laura Jo stated that the Grant Roster format is different from the Reconciliation. The Grant Roster data is formatted by row while the Reconciliation is by column. Helen Yang will change them so they are the same by Row. It will provide one student by row.

Bryan asked what additional data fields are needed for schools to do their jobs more effectively. The schools needed time to think about the additional fields so Bryan assigned them homework that will be discusses at the next meeting. Any additional fields will require a 18 month notification to the schools so they can change their programs. So any changes will be effective in 2010.

Some changes requested included:

Need to change the * with flag files.

Need to have a report to give the schools the following data:

- current student status
- a return need
- check for residency
- transfer entitlements
- and a flag to show not ready.

The schools also wanted a Roster Data File compare to pick up all flags and elements.

The roster could display:

1. is a student is eligible for A & B entitlements
2. Can upload a switch from A to B – CSAC has a RT Transaction that will eliminate the need for switches.
3. Payment transactions for A & B that update instantly with grade level changes.

Craig asked why we are increasing the scope. Debi stated that no we are not changing nor increasing the scope but we must make sure that the reports and downloads still work with the Phase 1 & 2 changes. Some of the changes that school request will be future enhancements but CSAC still needs to identify any needs.

Tasks:

Bryan asked what additional data fields are needed for schools to do their jobs more effectively. The schools needed time to think about the additional fields so Bryan assigned them homework that will be discusses at the next meeting.

Unclaimed Awards data file – it is not often used but CSAC still needs to keep the file.

The other files we use are the Excel GPA template that is used for High Schools to enter data to upload to

<p>CSAC. This has no changes. The EL Verification is not used but CSAC still needs to keep the file.</p>	
<p>Changes to the High School Graduation Date on Hold flag needs to be added to file.</p>	
<p>Need additional fields for Hold Reason WebGrants G21 – Submit – the text gets grayed out can't print</p>	
<p>Tasks: Advisory Staff need to do homework and compile changes for the Grant Roster, reconciliation and the Unclaimed Awards data files in Excel.</p>	
<p>Open Discussion</p>	
<p>James Shumate will complete the GPA summary Batch Reports. Debi will email them to all members so we can discuss/approve them at the next meeting.</p>	
<p>Next Meeting</p>	<p>20 May 2008</p>
<p>Review feedback from demonstration and the web site.</p>	