

# GDS Phase 2 Advisory Committee Meeting

1/15/2008

1:30 PM

South Executive Conference Room - Teleconference

Meeting called by: Debi Jackson

Attendees: Cherie Hood, Debi Jackson, Bryan Dickason, Erik Thorson, Helen Montag, James Shumate, Lora Jo Bossio, Lorie Trapani, Leonard Gude, Nancy Solyn, Jeff Austin, John Bays, Wendy King, Rosemarie Nabity, Thea Pot-Van Atta, Rose Sgroi, Helen Montag, Helen Yang

Please bring: Requirements Document

## Agenda

Introduction	Debi
Review Requirements	Debi - all
Identify Web Services Requirements	Debi - all
Open discussion / Summary	Team
Review action items	Debi

## Additional Information

Next Meeting 5 February 2008

## Review Requirements

The Advisory Committee met to review the Business Requirement # 3 and to define requirements. Helen Yang the CSAC programmer who codes all roster, wanted to know the purpose of why committee members wanted to have a web service for this requirement. The committee members stated that the purpose was due to the current roster not being able to sort/filter down to their needs. Helen was concerned since Web Services consists of a computer talking to another computer and this requirement would need sort selection requests by staff. So this would be best in WebGrants. This could be an enhancement to the current roster functionality.

Members of the committee agreed that with the understanding of Web Services that this requirement should be a WebGrants enhancement instead of a Web Service. Helen will work with Lori and Cherie from UC Davis as well as Thea from CSAC to define draft requirements for this enhancement. This draft requirement document will be discussed at the 5 February meeting.

Additional requirement items regarding roster were discussed. Such As:

E2 on hold functionality – Schools can't key in N/A because the student is not at their school.

Students are not transferring as a clean transfer from a CCC to the University in the Fall which doesn't give the school the ability to report to CSAC that the student is not available for the E2. The roster is locked out and they can not report or update it.

Committee members agreed that Requirement # 3 and Requirement # 9 need to be merged into one requirement.

Jeff asked about Requirement #18 and requested it be changed to WebGrants not a Web Service. The requirement states that members want a definition of all the reports. What is the purpose of the reports so schools easily understand the purpose of the report? Bryan suggested that this definition be placed in the Dictionary of terms or in the Help feature in WebGrants. Bryan will gather the definitions of the reports so they can be reviewed.

Bryan was asked to ask School Support if they have any additional needs that could be resolved utilizing Web Services. Bryan will interview Ophelia Barton at CSAC. Bryan will draft up her needs and it will be discussed at the 5 February Meeting.

The XML file format was discussed. CSAC will transmit and accept XML format data from web services transactions that are developed. CSAC will use the standard Oracle XML Format to keep it universal for all parties.

CSAC has developed a web service tool to test the functionality of acquiring the information. Schools would be required to create their own web service client but CSAC is looking into providing a sample client tool to all schools. This tool will be presented to the committee at the 5 February meeting via CC Confer. Debi will coordinate the webinar and provide the details to the committee.

Tasks: Helen will work with Lori and Cherie from UC Davis as well as Thea from CSAC to define draft requirements for this enhancement (which enhancement are we talking about?). This draft requirement document will be discussed at the 5 February meeting.

Bryan will gather the definitions of the reports (requirement #18) so they can be reviewed.

Tasks: Bryan will interview Ophelia Barton at CSAC. Bryan will draft up her needs and it

Tasks: will be discussed at the 5 February Meeting.  
Debi will coordinate the demo webinar and provide the details to the committee.

### **Open Discussion**

All members agreed on the progress of the meeting.

Tasks:

Next Meeting 5 February 2008

**Members will meet and discuss the details of each draft requirement document (Roster-Req#3, Req # 5 and School Support). The Demo was scheduled for 5 February but due to Bryan Dickason not being available, the Demonstration will have to be moved to 19 February. Thank you.**