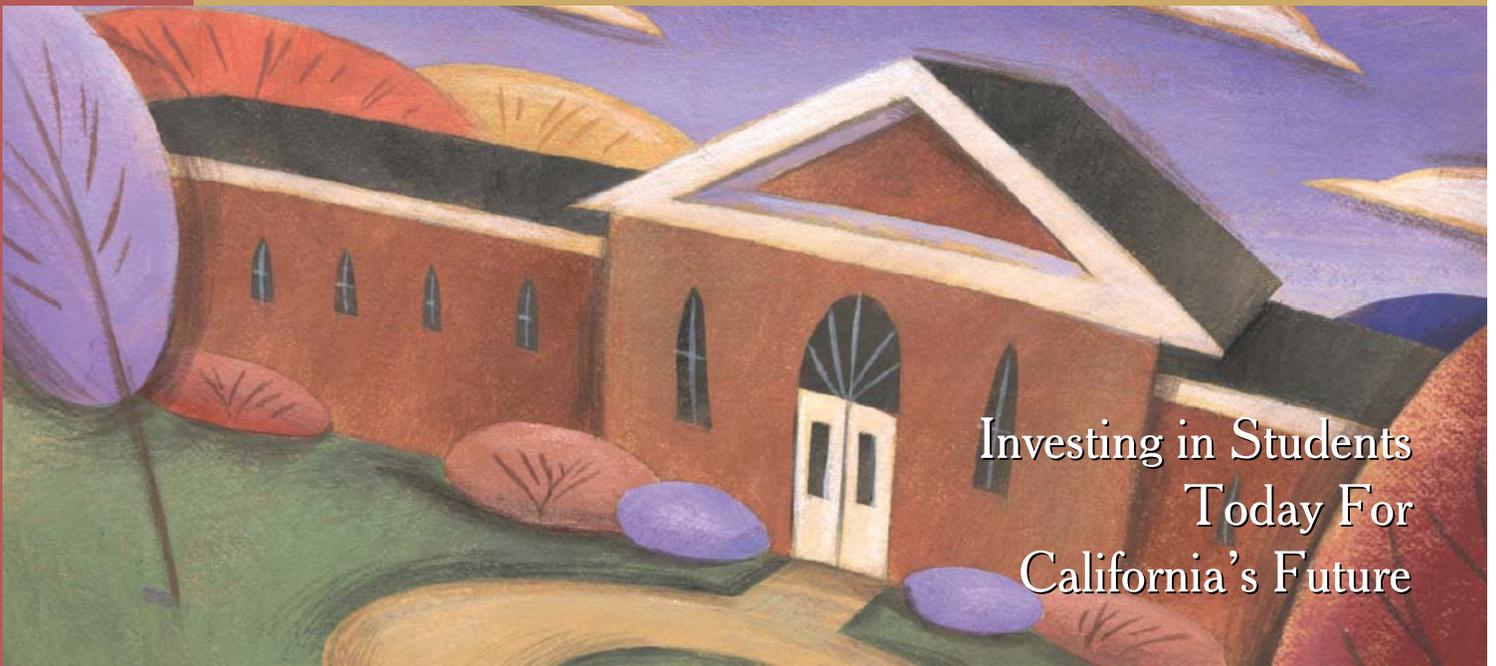


Cal Grant Workshop



Investing in Students
Today For
California's Future

Fall
2004

For College Financial Aid Professionals



NOTES

Contacts

Grant Services Division
(888) 294-0153
otdtraining@csac.ca.gov

Bryan Dickason (916) 526-8919 bryand@csac.ca.gov	Gloria Falcon (916) 526-8238 gfalcon@csac.ca.gov
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Agenda

- Cal Grant Application Cycle
- Award Selection
- Renewals
- Program update
- Payments
- What code to use?
- Cash Management, Reconciliation Compliance
- Where do you find?/What's New?

Cal Grant Application Cycle

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NOTES

The Application

- FAFSA
 - Establishes financial need
 - Sent to CPS
- GPA Verification
 - Confirms academic merit
 - Sent to CSAC
- *Cal Grant C Supplemental Application*

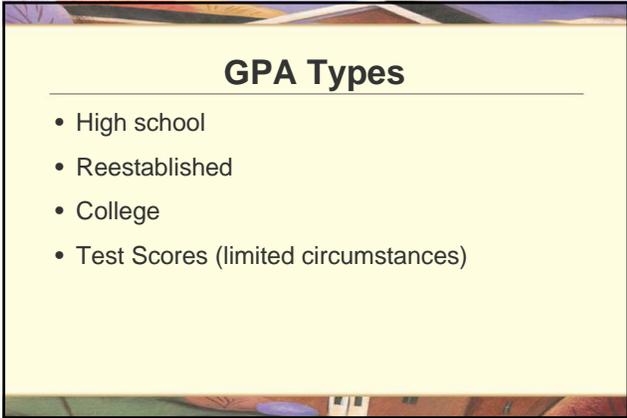
Application Deadlines

- March 2
 - If deadline falls on holiday or Sunday, next working day
- September 2
 - 11,250 competitive A & B awards for community college students only

Cal Grant FAFSA Tips

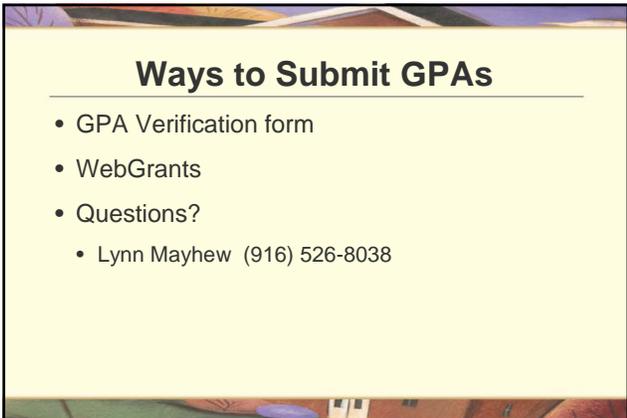
- Verify the name and SSN are correct
- Complete citizenship and residency questions
- Complete the parent's educational level question
- List an eligible California school
- Use FAFSA on the Web www.fafsa.ed.gov
- Print FOTW submission confirmation page

NOTES



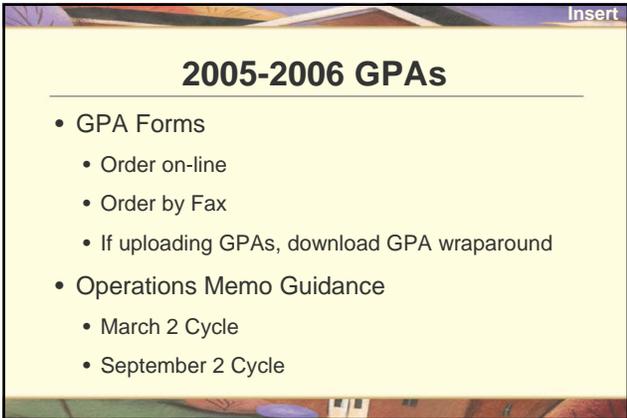
GPA Types

- High school
- Reestablished
- College
- Test Scores (limited circumstances)



Ways to Submit GPAs

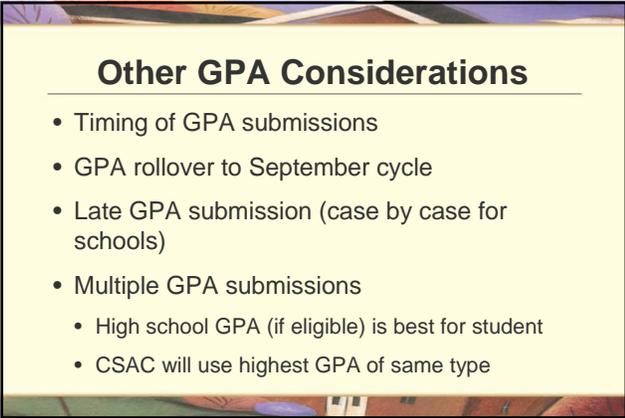
- GPA Verification form
- WebGrants
- Questions?
 - Lynn Mayhew (916) 526-8038



2005-2006 GPAs

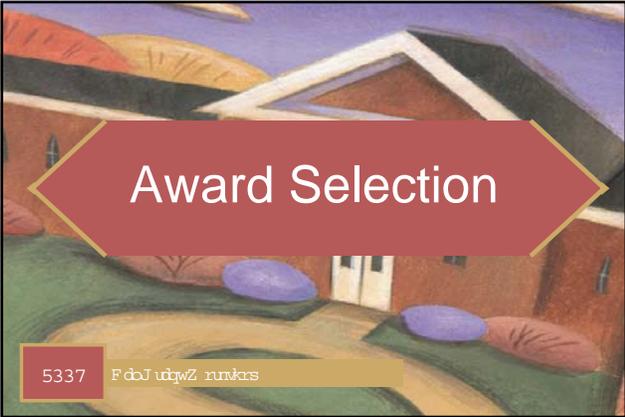
- GPA Forms
 - Order on-line
 - Order by Fax
 - If uploading GPAs, download GPA wraparound
- Operations Memo Guidance
 - March 2 Cycle
 - September 2 Cycle

NOTES



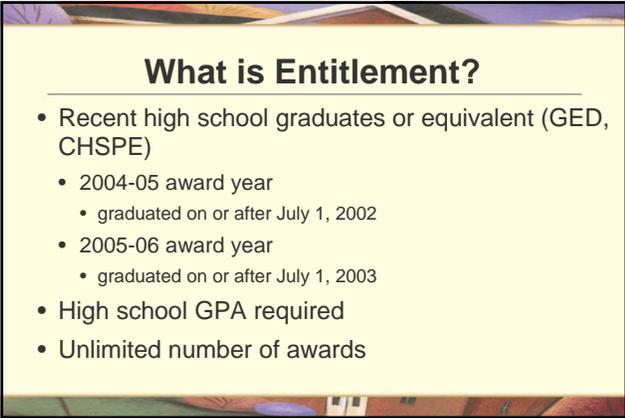
Other GPA Considerations

- Timing of GPA submissions
- GPA rollover to September cycle
- Late GPA submission (case by case for schools)
- Multiple GPA submissions
 - High school GPA (if eligible) is best for student
 - CSAC will use highest GPA of same type



Award Selection

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What is Entitlement?

- Recent high school graduates or equivalent (GED, CHSPE)
 - 2004-05 award year
 - graduated on or after July 1, 2002
 - 2005-06 award year
 - graduated on or after July 1, 2003
- High school GPA required
- Unlimited number of awards

NOTES

Entitlement Opportunities

- As a high school senior
- Within one year of after graduation or GED
- As a Community College Transfer Student

What is Competitive?

- Any applicant not meeting the Entitlement criteria
- 22,500 awards
 - 11,250 March 2nd deadline (all segments)
 - 11,250 Sept 2nd deadline (community colleges)
- Applicants are scored
 - March 2 cutoff score for 2004-05: 157
 - September 2 cutoff score for 2004-05: 159

Step 1: Drawdown

- ISIR drawdown criteria
 - An on-time FAFSA, with California listed as state of residence or at least one California school listed
- Award cycle
 - Entitlement applicants – Most recent valid ISIR available at time of processing
 - Competitive applicants - Most recent ISIR available by application deadline

NOTES

Approximate Drawdown Dates

- Entitlement Applicants
 - Continuous throughout year
- Competitive Applicants
 - "Final" drawdown March 23
 - "Final" drawdown September 23

Step 2: FAFSA and GPA Match

- The Commission matches the FAFSA record with the GPA data using the Social Security number
- Applicants must provide a valid Social Security number in order for the application to be processed
- No letters are sent if an ISIR record cannot be matched to a GPA

Step 3: General Eligibility

- Confirm student meets general and academic requirements
- Confirm the student or parents meet the financial requirements

NOTES

Step 4: Entitlement Awards

- Entitlement eligible applicants are assigned the most beneficial award type based on the first California school listed on the FAFSA
 - A or B Entitlement
 - A or B Transfer Entitlement

Step 5: Competitive Scoring

- About three weeks after the filing deadline, Competitive award candidates are scored
- Applicants who did not receive a Cal Grant A or B and who are eligible for Cal Grant C are sent supplemental applications

A & B Competitive Scoring

• Grade Point Average	70
• Parents' Educational Level	18
• Student/Parent Household marital status	18
• Family Income/Household size	76
• Access Equalizer	18
• TOTAL POSSIBLE POINTS	200

NOTES

Cal Grant C Competitive Scoring

- Work History 25
- Educational History 25
- Occupational/Educational Recommendation 35
- Grade Point Average 15
- TOTAL POSSIBLE POINTS **100**

Step 6: Student Notification

- Recipient
 - California Aid Report (CAR)
 - Notification of eligibility for Cal Grant
 - Displays award status and reason codes at the first 3 eligible California schools on the FAFSA
 - Mailed with the CAR are:
 - New Recipient Manual
 - New Recipient Change Form for Students

Step 6: Notification (cont.)

- No notification will be sent if
 - The application was sent after the filing deadline.
 - There is no SSN match between FAFSA & GPA
 - No GPA verification is received

NOTES

Step 6: Notification (cont.)

- Non-Recipient
 - Letter stating reasons for not getting an award
 - A Cal Grant Non-Recipient Fact Sheet
 - Cal Grant Correction Form
 - Those eligible for entitlements may make changes
 - Should submit corrections within 30 days of receipt of notification.

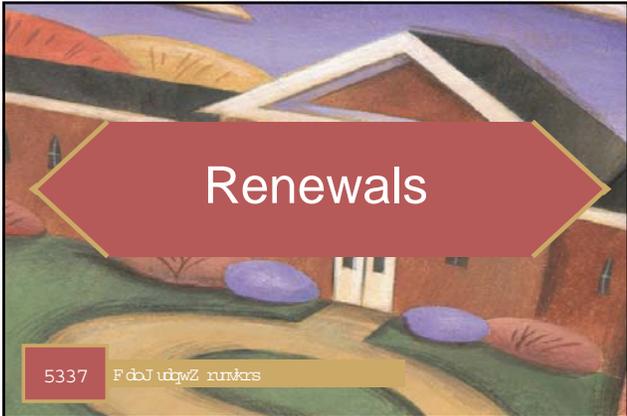
Corrections for Unawarded Students

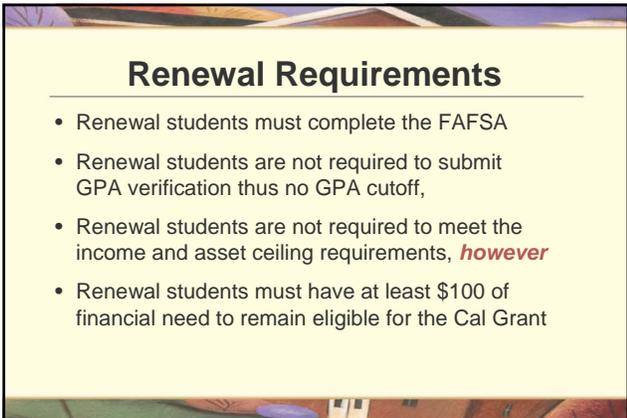
- Competitive applicants
 - No corrections period
- Entitlement applicants
 - Can correct any field that might change their eligibility
 - No EFC
 - Application "on hold"
 - Financially Ineligible

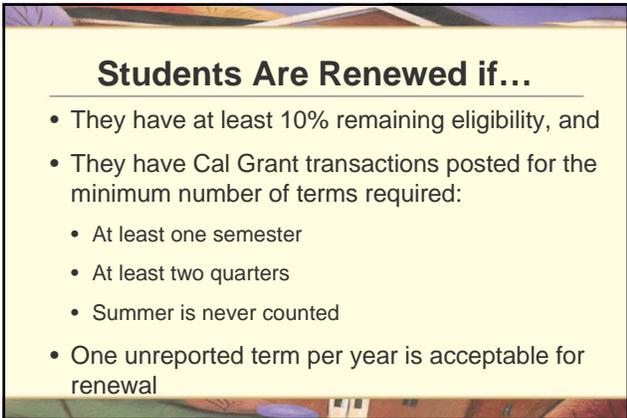
Corrections for Awarded Students

- Some correction examples:
 - Income and asset verification reveals student is not eligible for Cal Grant
 - Financial need changes
 - High school graduation date not in Entitlement range
 - Other basic eligibility requirements
- Use On-line Grant Record Change in WebGrants
 - Form (G-21) also available

NOTES







NOTES

Renewal Notification

- Renewal packet sent to student
 - Renewal FAFSA reminder
 - Renewal Cal Grant Reference Manual
 - Recipient Change Form
- Renewal students appear on school's July grant roster

Renewed with Automatic Leave

- Renewed with Automatic Leave
 - Missing posted transaction for 1 term of prior year
 - Students renewed
- Unable to Determine Renewal Eligibility
 - Missing posted transaction for 2 or more terms of prior year
 - Students **NOT** renewed

Unable to Renew

- Letter sent to student
 - Advises student to contact school
- Report sent to school
 - More than one missing non-summer term
 - Sent to schools from July through November

NOTES

Renewal Need Formula

$$\begin{array}{r} \text{Cost of Attendance} \\ - \text{Expected Family Contribution} \\ - \text{Pell Grant} \\ \hline \text{Cal Grant Need} \end{array}$$

Amount to compare to the minimum \$100 of need required to remain in the Cal Grant program.

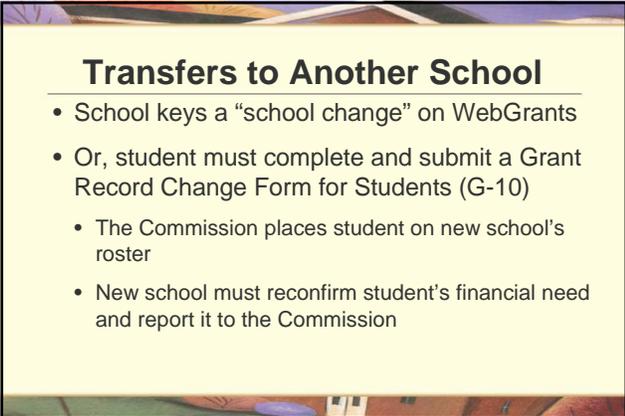
Reporting Renewal Need

- Step One
 - Calculate the need using the Commission's formula
- Step Two
 - Determine if the student has enough financial need to remain in the program (at least \$100)
- Step Three
 - Report the need amount in the Unmet Need field of the WebGrants Roster

Satisfactory Progress

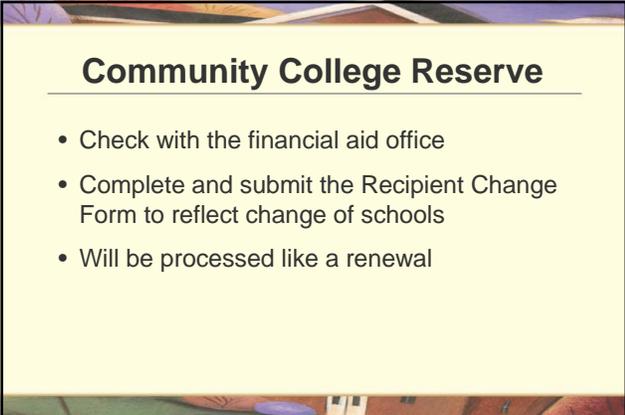
- Schools must confirm students are making satisfactory academic progress before disbursing funds
- Schools must notify the Commission of those students who are not making satisfactory progress

NOTES



Transfers to Another School

- School keys a "school change" on WebGrants
- Or, student must complete and submit a Grant Record Change Form for Students (G-10)
 - The Commission places student on new school's roster
 - New school must reconfirm student's financial need and report it to the Commission



Community College Reserve

- Check with the financial aid office
- Complete and submit the Recipient Change Form to reflect change of schools
- Will be processed like a renewal



PROGRAM UPDATE

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NOTES

2004-2005 State Budget Impact

- Cal Grants
 - Entitlements - intact
 - Competitive awards - 22,500 (no change)
 - Private school award for new recipients decreased to \$8,322
- Cal Grant T - Gone!
- State Work Study - Gone!

2004-2005 Cal Grant Award Amounts

	A	B*	C**
Community College:	Reserve	\$1,551	\$576
California State University:	\$2,334	\$2,334 + \$1,551	NA
TCP:	\$2,706	\$2,706 + \$1,551	
University of California:	\$5,684	\$5,684 + \$1,551	\$2,592 + \$576
TCP:	\$6,269	\$6,269 + \$1,551	
Independent:	\$8,322	\$8,322 + \$1,551	\$2,592 + \$576
TCP:	\$8,322	\$8,322 + \$1,551	

* In general, first time freshmen recipients will not receive the tuition & fee award component
 ** For vocational programs only.

2004-05 Income Ceilings

Dependent students and Independent students with dependents other than a spouse. Based on family size.

Family Size	CG A & C	CG B
Six or more	\$78,100	\$42,900
Five	\$72,400	\$39,700
Four	\$67,600	\$35,500
Three	\$62,200	\$31,900
Two	\$60,700	\$28,300

NOTES

2004-05 Income Ceilings

Income ceilings for independent students without dependents other than a spouse:

	<u>CG A & C</u>	<u>CG B</u>
Single, no dependents	\$24,800	\$24,800
Married	\$28,300	\$28,300

Cal Grant Programs Asset Ceilings:

Dependent	\$52,300	\$ 52,300
Independent	\$24,900	\$24,900

2004-05 Residency Requirements

- Students over 18
 - Legal California resident for one year immediately prior to the application cycle deadline
- Students under 18
 - Custodial parent
 - Custodial non-parent
- Same requirements apply for parents and students in the armed forces

Military Deferment

- Eligibility for up to 3 years for students in:
 - Active military duty
 - Peace Corps
 - VISTA
- Students should submit form G-12

NOTES

Cal Grant Programs Manual

F kdswnu4 OD erxwkh VwzghqW D Jg F rp p lwtrq
F kdswnu5 OlgwvwrqobH djleldw
F kdswnu6 Ü S urjudp G hmfuSwtrqv dgg H djleldw
F kdswnu7 OW kh F doJ udqW sscfowtrq S urfnw
F kdswnu9 OU hqhz dori F doJ udqW z dugv
F kdswnu < 0F dtk P dgdjhp hqwdgg G lexuwhp hqw
F kdswnu43 OW kh F doJ udqW hfrqfddwtrq S urfnw
F kdswnu44 0F rp sddqfn U hylhz
F kdswnu45 0F rp p lwtrq F rp p xqfddwtrq

Chapters Yet to Come

5. Award Selection
7. Program Administration
8. Payment Processing

California Home Thursday, October 7, 2004

Welcome to **California**

CALIFORNIA STUDENT AID COMMISSION

Schools

Cal Grant Manual

Revised Chapters

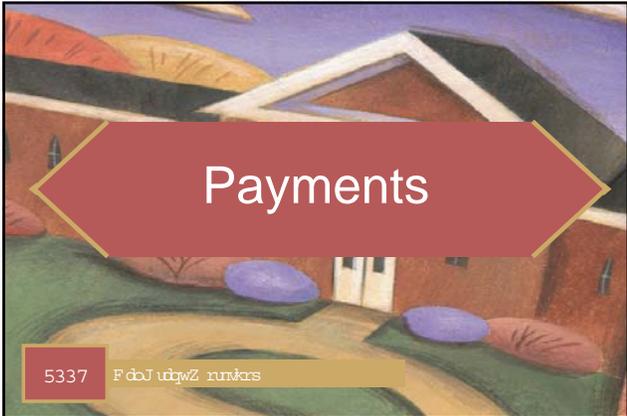
The Cal Grant Programs manual is being revised. The chapters below have been finalized unless they are marked "draft" next to the description.

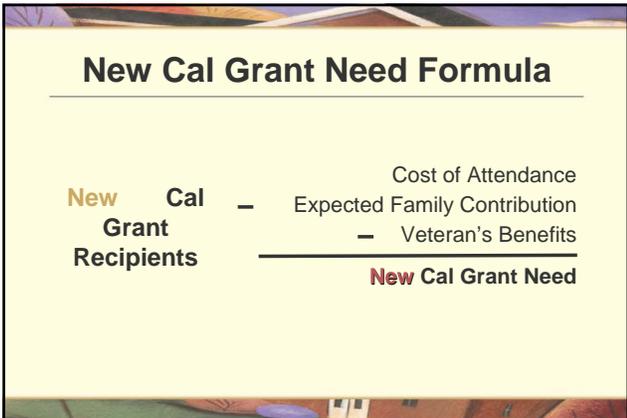
Remaining chapters will be posted as soon as they are completed. If you have comments or questions regarding these documents, please forward them to [OTD Training](#)

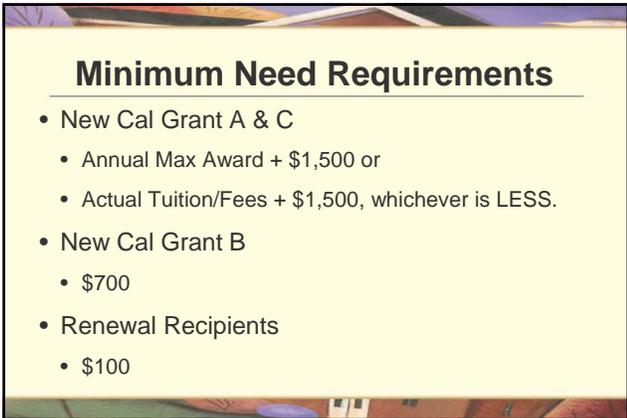
- [Table of Contents](#)
- [Chapter 1](#) - About the Student Aid Commission
- [Chapter 2](#) - Institutional Eligibility
- [Chapter 3](#) - Program Descriptions and Eligibility
- [Chapter 4](#) - The Cal Grant Application Process
- [Chapter 5](#) - Renewal of Cal Grant Awards
- [Chapter 9](#) - Cash Management and Disbursement
- [Chapter 10](#) - The Cal Grant Reconciliation Process
- [Chapter 11](#) - Compliance Review
- [Chapter 12](#) - Commission Investigations

Schools → Colleges → Cal Grant Manual

NOTES







NOTES

More About Need

- To determine if the student has enough need to be renewed...
 - Use the renewal formula to compare the student's need to the minimum \$100 required for Cal Grant renewal.
- To determine the payment amount...
 - Remember to consider all other financial aid the student is receiving.
 - Be aware of your school's attribution policy

Award Components

- Tuition and Fees
- Access
- Books and Supplies

Award Components

- **Tuition and Fees**
 - Mandatory system-wide tuition and fees (CSU & UC)
 - Tuition and Fee payments must be the lesser of:
 - Student's calculated Cal Grant need
 - Actual tuition and fee costs
 - Maximum annual award amount

NOTES

Award Components

- **Access**
 - Educational expenses including tuition and fees, living expenses, transportation, supplies or books
 - Applied to student account or disbursed directly to student.
 - Student ultimately decides disposition of Access payments
 - See IPA and GOM 2003-05

Award Components

- **Books and Supplies**
 - Special clothing, local transportation, required tools, equipment, supplies, books and other educational expenses
 - Applied to student account or disbursed directly to student

Award Components by Program

- Cal Grant A
 - Tuition and Fees
- Cal Grant B
 - Tuition and Fees
 - Access
- Cal Grant C
 - Tuition and Fees
 - Books and Supplies

NOTES

2004-2005 Maximum Awards

- Cal Grant A
 - Tuition & Fees
 - CSU \$2,334
 - UC \$5,684
 - Independent \$8,322
- Cal Grant B
 - Access
 - \$1551
 - Tuition & Fees
 - CSU \$2,334
 - UC \$5,684
 - Independent \$8,322
- Cal Grant C
 - Tuition and Fees
 - \$2,592
 - Books & Supplies
 - \$576

Program Eligibility Limits

- Program Type

Cal Grant A	Cal Grant B	Cal Grant C
400%*	400%*	200%

*may be extended to 500% for mandatory five-year or teacher credential programs.
- Education Level

EL1	EL2	EL3	EL4
400%	300%	200%	100%

Eligibility Reduction by Term

Full Time		Three-Quarter Time		Half Time	
Semester	Quarter	Semester	Quarter	Semester	Quarter
50%	33.33%	37.5%	25%	25%	16.67%

Examples:

- 3 fulltime semesters - $50\% \times 3 = 150\%$
- 4 half-time quarters - $16.67\% \times 4 = 66.68\%$
- 2 three-quarter time semesters - $37.5\% \times 2 = 75\%$

NOTES

Overpayment

- Tuition and Fee payments must be the lesser of:
 - Student's calculated Cal Grant need
 - Actual tuition and fee costs
 - Maximum annual award amount
- If an overpayment is discovered after initial term payment, subsequent term payments may be offset by the reduced amount

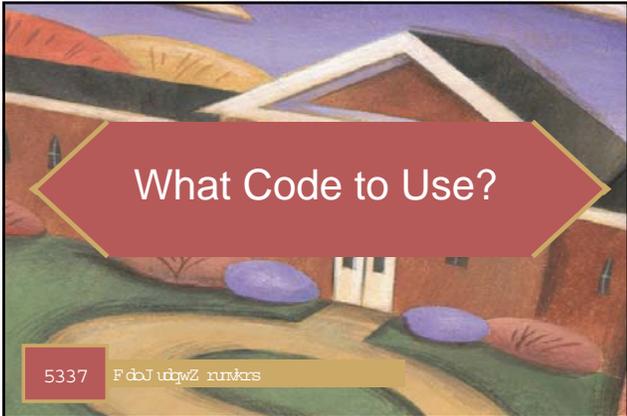
Overpayment Adjustment Example

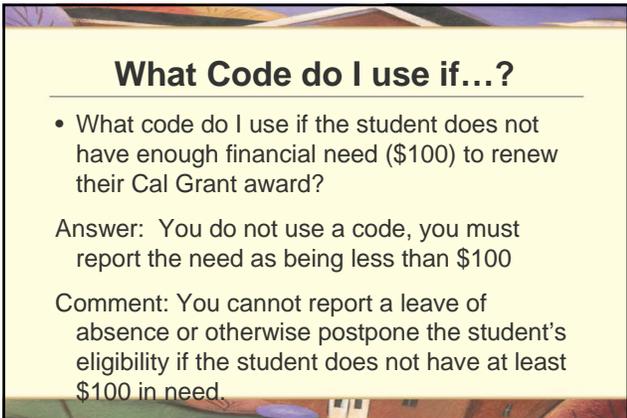
- Student with Cal Grant B thought to be attending full-time and eligible for maximum term award amount when initial Fall payment was disbursed:
First Access Disbursement: \$776
- It is then discovered that the student was only attending $\frac{3}{4}$ time and eligible for a pro-rated amount of \$582 for the first term:
 $\$776 - \$582 = \$192$ (overpayment on the 1st term)
 $\$582 - \$192 = \$388$ (prorated 2nd term - overage)
Second Access Disbursement: \$388

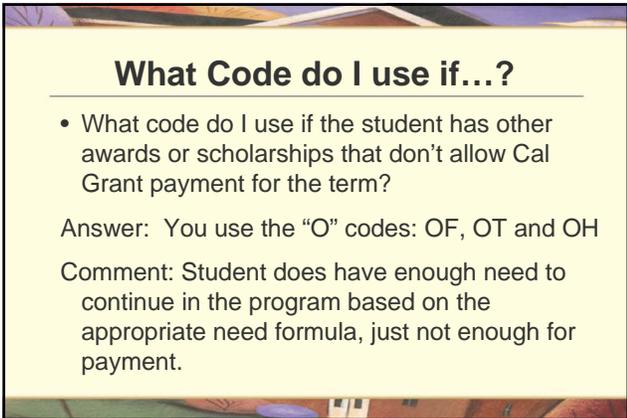
Refund Policy

- Schools are required to have a tuition refund policy that includes the Commission's grant programs
- Policy should be the same for all students
- Policy should consider what is most beneficial to the student
- Policy must ensure that no Cal Grant tuition and fee payments in any programs exceed the actual tuition and fee charges or the Cal Grant need amount for any term

NOTES







NOTES

What Code do I use if...?

- What code do I use if the student had a payment reported for a term but I need to back that payment out?

Answer: You use the "NS" code.

Comment: The student did not attend for the reported term, or you simply made an error.

What Code do I use if...?

- What code do I use if I don't know where the student is for a term? A Leave of Absence?

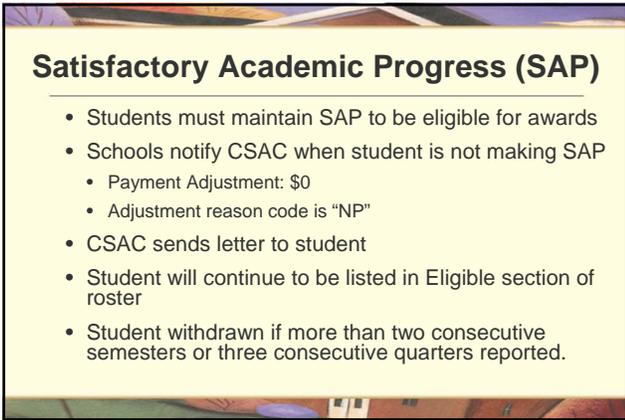
Answer: Trick Question!!! You do not use any code.

Comment: If you don't know where the student is, they may be at another school.

Adjustment Reason Codes

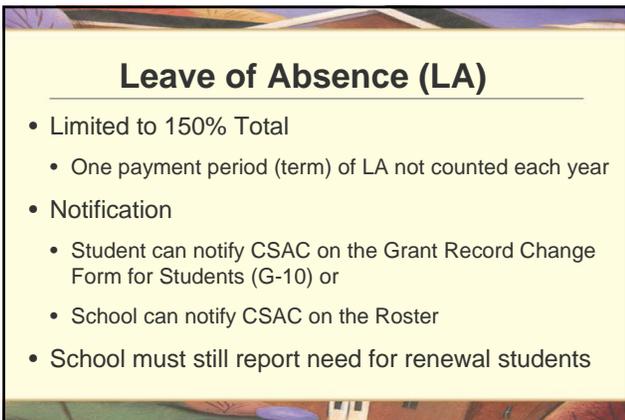
- **HT, TT** Student is attending half-time or three-quarter time and payment is adjusted accordingly
- **OF, OH, OT** Student is receiving Tuition & Fee assistance from outside source
- **AF** Student is attending full-time but is eligible for less than maximum term award
- **NP** Student is not maintaining Satisfactory Academic Progress
- **AH, AT** Student is attending half-time or three quarter-time and is eligible for less than HT or TT adjusted amount
- **NS** School needs to adjust a previously reported payment to zero
- **LA** Student is taking a Leave of Absence

NOTES



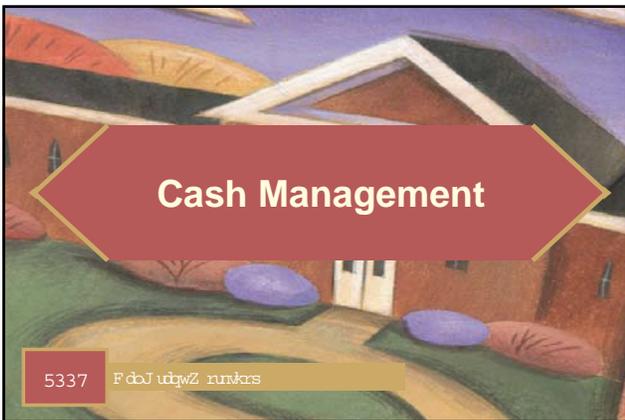
Satisfactory Academic Progress (SAP)

- Students must maintain SAP to be eligible for awards
- Schools notify CSAC when student is not making SAP
 - Payment Adjustment: \$0
 - Adjustment reason code is "NP"
- CSAC sends letter to student
- Student will continue to be listed in Eligible section of roster
- Student withdrawn if more than two consecutive semesters or three consecutive quarters reported.



Leave of Absence (LA)

- Limited to 150% Total
 - One payment period (term) of LA not counted each year
- Notification
 - Student can notify CSAC on the Grant Record Change Form for Students (G-10) or
 - School can notify CSAC on the Roster
- School must still report need for renewal students



Cash Management

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NOTES

Cal Grant Funds Advance

- Initial Term
 - 95% of last year's payments for that term
- Subsequent Terms
 - 95% of last year's payments for that term MINUS remaining funds
- Twice monthly processing - additional funds will be sent if justifying payments have been made

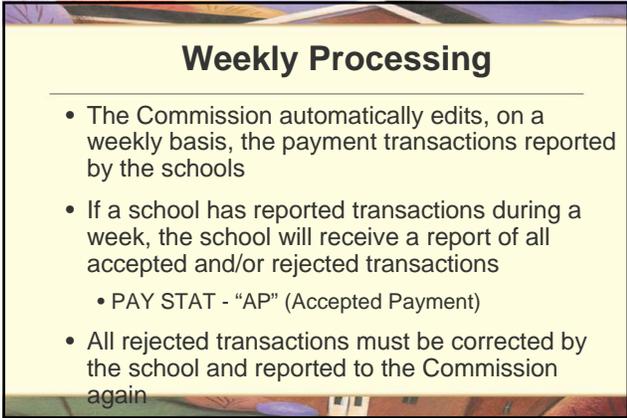
Fund Advance Example

03/04 Fall Payments School reconciles \$100,000 in Cal Grant payments	03/04 Spring Payments School reconciles \$150,000 in Cal Grant payments
04/05 Fall Advance $\$100,000 \times 95\% = \mathbf{\$95,000}$ School reconciles \$80,000 in Cal Grant payments	04/05 Spring Advance $\$150,000 \times 95\% = \mathbf{\$142,500}$ $\$95,000 - \$80,000 = \mathbf{\$15,000}$ $\$142,500 - \$15,000 = \mathbf{\$127,500}$

Banking of Cal Grant Funds

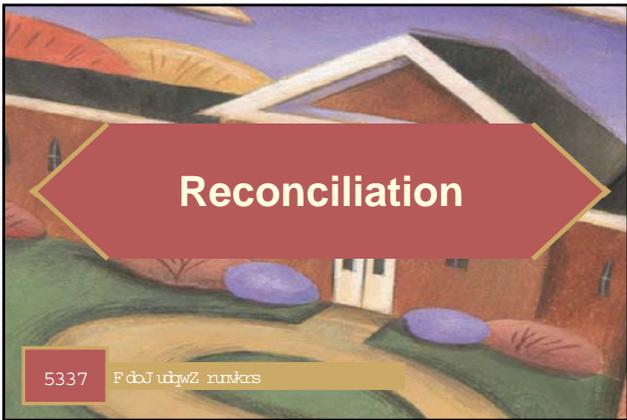
- Institutional Participation Agreement
- Non-interest bearing account OR all interest returned to the Commission
- Separate accounting ledger for Cal Grant funds

NOTES



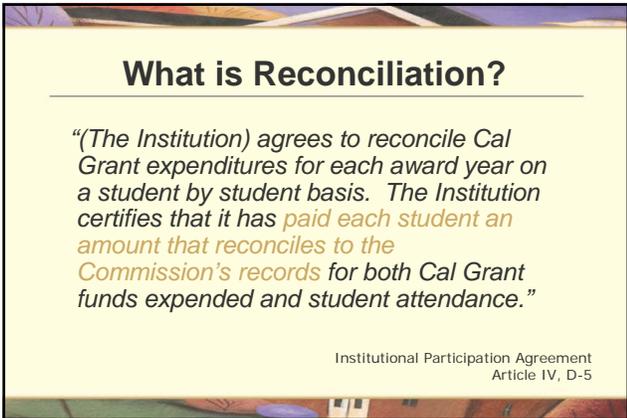
Weekly Processing

- The Commission automatically edits, on a weekly basis, the payment transactions reported by the schools
- If a school has reported transactions during a week, the school will receive a report of all accepted and/or rejected transactions
 - PAY STAT - "AP" (Accepted Payment)
- All rejected transactions must be corrected by the school and reported to the Commission again



Reconciliation

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What is Reconciliation?

"(The Institution) agrees to reconcile Cal Grant expenditures for each award year on a student by student basis. The Institution certifies that it has paid each student an amount that reconciles to the Commission's records for both Cal Grant funds expended and student attendance."

Institutional Participation Agreement
Article IV, D-5

NOTES

5 Steps to Accurate Reconciliation

1. Account for funds received by the institution
2. Verify accuracy of payments delivered to each student
3. Ensure that payment transactions and student statuses are correctly reported to the Commission
4. Verify that actual disbursements match payments reported to the Commission
5. Ensure that remaining funds are returned to the Commission after Final Reconciliation

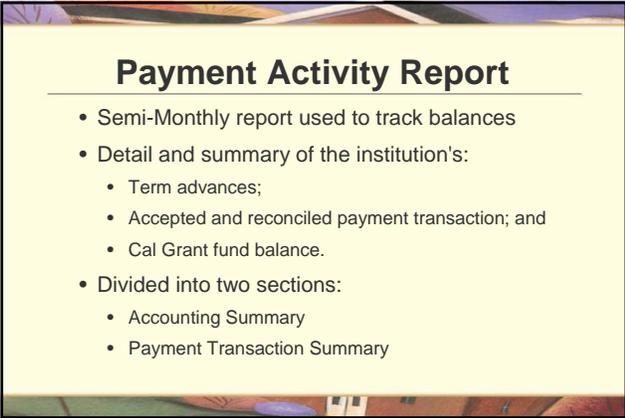
Accept/Reject Report

- Accepted and rejected processed transactions
- Use it to resolve rejected transactions
- No return required
- Weekly report
- Divided into two sections:
 - Rejected transactions with reason code
 - Accepted transactions with transaction details

Additional Funding Processing

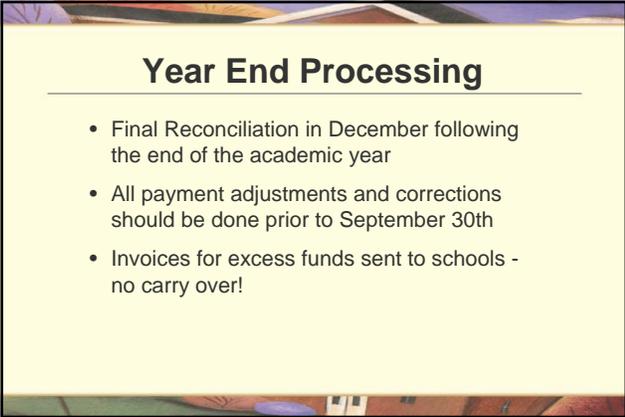
- Occurs twice a month during the academic year
- Compares the dollar amount of all the accepted transactions for a school to the dollar amount in the school's grant account
- Reconciled Payments
 - PAY STAT changes from "AP" to "RP" (Reconciled Payment)
- Additional funds sent via warrant or EFT

NOTES



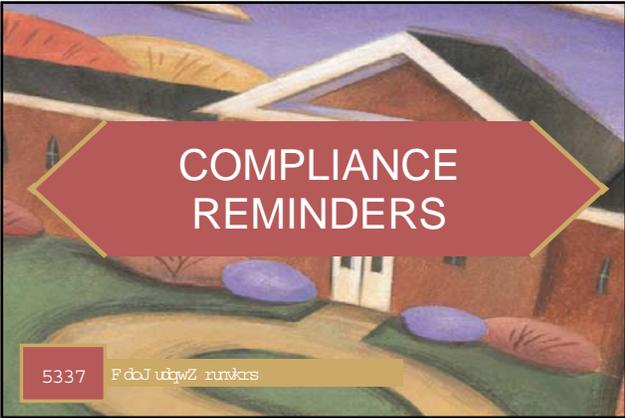
Payment Activity Report

- Semi-Monthly report used to track balances
- Detail and summary of the institution's:
 - Term advances;
 - Accepted and reconciled payment transaction; and
 - Cal Grant fund balance.
- Divided into two sections:
 - Accounting Summary
 - Payment Transaction Summary



Year End Processing

- Final Reconciliation in December following the end of the academic year
- All payment adjustments and corrections should be done prior to September 30th
- Invoices for excess funds sent to schools - no carry over!



COMPLIANCE REMINDERS

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NOTES

Cal Grant Account Maintenance

- Non-interest bearing account OR all interest returned to the Commission
- Separate accounting ledger for Cal Grant funds

"The Institution may deposit funds from various sources including Cal Grant funds into one bank account, but must identify the Cal Grant funds by using subsidiary ledgers. All activity of Cal Grant funds must be supported by appropriate accounting records in accordance with generally accepted accounting principles and practices."

Institutional Participation Agreement
Article III, A-1

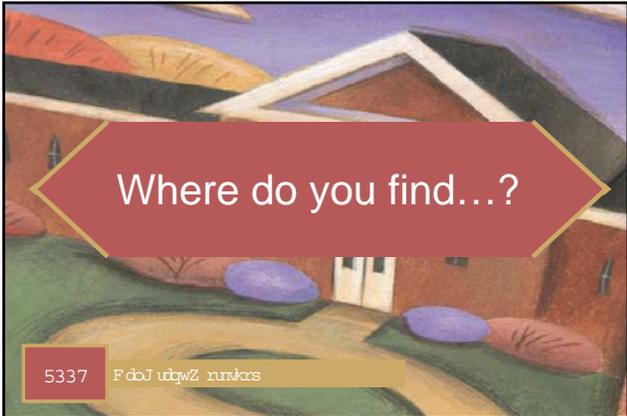
Interest Accrual on Cal Grant Funds

- Inform your accounting office of policy
- Beware of "sweeping" funds into general ledger account
 - ANY interest accrual must be returned to CSAC
- Check for pennies in account balance

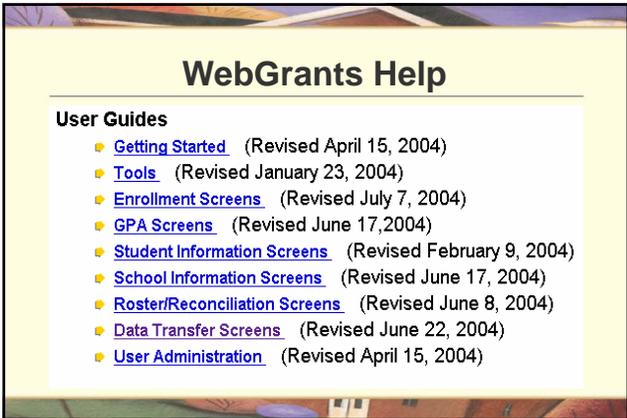
Uncashed Checks

- Does your campus verify that any checks issued to students for Cal Grant amounts are actually cashed?
- If not cashed, dollar amount should be reduced on WebGrants or payment backed out

NOTES







NOTES

Schools
Colleges

Information for Financial Aid Administrators

The following links provide information or College Financial Aid Administrators. Click on the Training link below for up to date information regarding upcoming events.

NEW 2004 Cal Grant Workshop Information

- [Program Information](#) - Overview of Commission Programs
- [Communications](#) - Memos and correspondence to the Financial Aid Community
- [Training](#) - Financial Aid Training Opportunities
- [Cal Grant Manual](#) - Revised Chapters
- [Questions and Answers](#) - for College Aid Administrators
- [Program Compliance Review](#) - For schools participating in Commission-administered programs
- [Internet Tools](#) - Additional Web Site Resources For The Financial Aid Professional

California Home Tuesday, October 12, 2004

Welcome to *California*

Home News Room Calendar of Meetings Students and Parents Cal Grants Outreach Publications Schools About CSAC Links Contact Us

CALIFORNIA STUDENT AID COMMISSION

Schools
Communications

Memos and correspondence to the Financial Aid Community

- [Operations Memos and Special Alerts](#) - Password required
- [Publications](#) - List of Available Commission Publications
- [Letter to CCCSFAAA](#) - August 27, 2004

[Schools](#) → [Colleges](#) → [Communications](#)

California Home Tuesday, October 12, 2004

Welcome to *California*

Home News Room Calendar of Meetings Students and Parents Cal Grants Outreach Publications Schools About CSAC Links Contact Us

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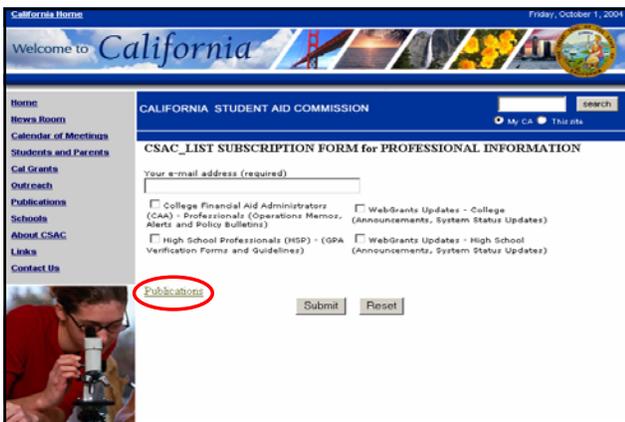
Schools
Communications

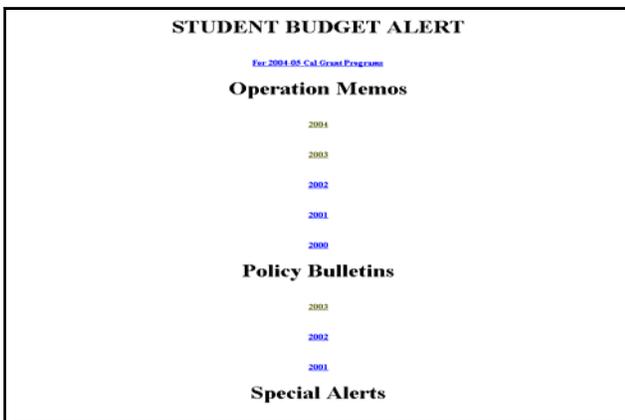
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NOTES







NOTES

Operation Memos - 2004		
Date	Document Reference #	Document Title
11/2	GOM 2004-13	WebGrants and Roster Data File Modifications(81kb)
10/20	GOM 2004-12	Cal Grant Update, September 2, Competitive Awards(68kb)
8/26	GOM 2004-11	California Chafee Grant Program 2004-05(85kb)
		Student Application(44kb)
		California Chafee Grant Program "Frequently Asked Questions"(47kb)
		Financial Need Analysis Report(242kb)
		Chafee Change Form(20kb)
		Renewal Announcement Letter(17kb)
7/21	GOM 2004-10	Cal Grant Renewal Process Update (117kb)
6/8	GOM 2004-09	Changes to Reports Mailed by the Commission (135kb)
6/8	GOM 2004-08	New GPA Summary Report (130kb)
6/8	GOM 2004-07	2004-05 Cal Grant Processing Update (142kb)
		GPA Release Form(68kb)
5/20	GOM 2004-06	September 2, 2004, Competitive Cal Grant Award Information (182kb)
		WebGrants Record Layout for Colleges GPA Verification(77kb)
		Electronic Record Layout for Community College Enrollment Data(77kb)
4/15	GOM 2004-05	Cal Grant Update, April 2004 (142kb)
3/1	GOM 2004-04	California Chafee Grant Program (142kb)
		California Chafee Grant Program (CCCOP) Student Application (43kb)
		California Chafee Grant Program (CCCOP) Frequently Asked Questions (49kb)
		Draft Cover Letter (25kb)
		California Chafee Grant Program (CCCOP) Financial Need Analysis Report (59kb)
		California Chafee Grant Program (CCCOP) Program Announcement Letter (45kb)
1/29	GOM 2004-03	Memo to High School Counselors (138kb)
1/28	GOM 2004-02	Education Level (EL) Verification Processing (157kb)
		Education Level Verification Data File Layout Specifications (144kb)
1/21	GOM 2004-01	Cal Grant Update (153kb)

California Home Tuesday, October 12, 2004

Welcome to California

Home News Room Calendar of Meetings Students and Parents Cal Grants Outreach Publications Schools About CSAC Links Contact Us

CALIFORNIA STUDENT AID COMMISSION

My CA This site

Schools

Communications

Memos and correspondence to the Financial Aid Community

- Operations Memos and Special Alerts - Password required
- Publications - List of Available Commission Publications
- Links to CCCSFAAA - August 27, 2004

Publications Schools

Fund Your Future Counselors' Guide

Designed to assist secondary school counselors and financial aid professionals in advising students and their families about financial aid for postsecondary education.

G-14 Fund Your Future Counselor's Guide (2004-2005) (2421kb)

Links to Program Coordinator's Guides

- G-105 APLE Out-Of-State Coordinator's Guide (26kb)
- G-104 2002-2003 APLE Out-Of-State Application (193kb)
- APLE Out-Of-State Application Instructions (113kb)
- APLE Out-Of-State Application Information (131kb)
- G-208 2004-2005 APLE Application (184kb)
- G-208 2004-2005 APLE Instructions (44kb)
- G-209 2003-2004 APLE Application (189kb)
- G-209 2003-2004 APLE Instructions (26kb)
- G-207 2003-2004 APLE Coordinator's Guide (14774kb)
- APLE Application Information (132kb)

NOTE: If you are a student and you are downloading the G-208, APLE Application Form, please take it to the APLE Coordinator at your institution to secure a nomination. All applications must be submitted to the Commission by a participating institution or district office.

- G-21 Record Change Form for Schools (62kb)
- G-22 Payment Transaction Form for Schools (20kb)

NOTES

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www.csac.ca.gov/doc.asp?id=55

[Schools](#) → [Colleges](#) → [Training](#)

- Cal Grant for Frontline Staff - Archive Available
- Enrollment File Upload Training - Archive Available
- Beginning Cal Grant Administrator's Workshop
- Cal Grant EL Verification - Process Overview/FAQ
- Cal Grant Reconciliation - Process Overview/FAQ
- Chafee Grant Program - Program Overview/FAQ
- WebGrants - Training Information

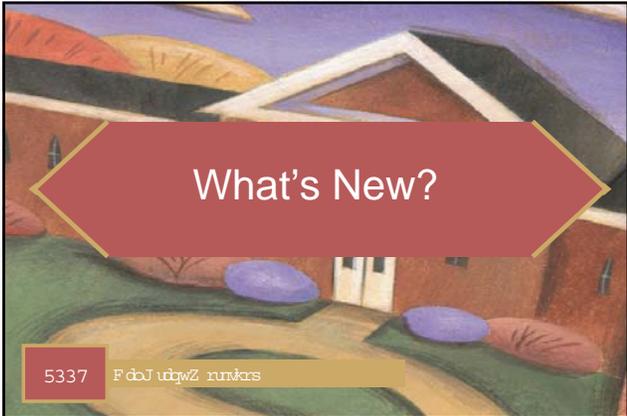
Conference Training Sessions

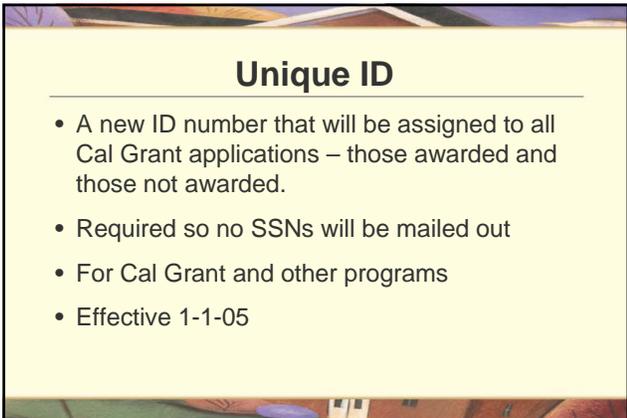
- CCCSFAAA Sessions
 - Using Excel in Cal Grant payment processing
 - California Chafee Grant Program Update
 - The ABC's of the Cal Grant Program
 - "How Will This Affect Us?" – A Discussion of Cal Grant Issues Specific to Community Colleges
 - Technology Update
- CASFAA Sessions
 - CSAC Executive Update
 - Technology Update
 - WebGrants: Tips and Tricks
 - "Reporting" for WebGrants duty – WebGrants reports

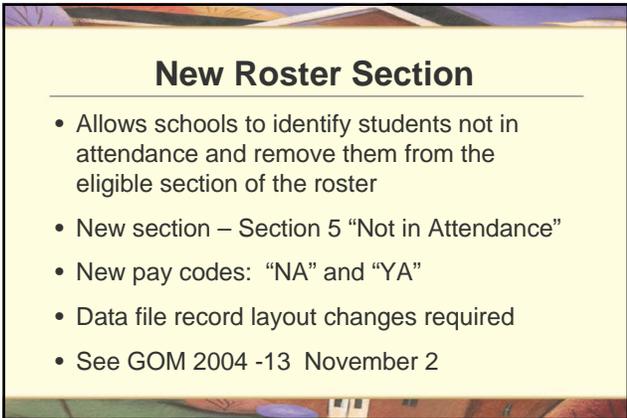
We Want to Hear From You

- Check website for training news
 - Click on Schools > (School Type) > Training
- Give us your ideas and feedback
 - Phone: (888) 294-0153
 - Email: otdtraining@csac.ca.gov

NOTES







NOTES

Correspondence Review

- A comprehensive review of all Commission correspondence
- Input will be accepted from all users, internal and external.
- Think any of our letters are especially bad? Please contact us with your suggestions

California Chafee Grant

- Foster Youth who:
 - Are a minimum age of 16 and who for the 2004/05 year have not reached their 22nd birthday by July 1, 2004
 - Eligible for California Independent Living Program Services between their 16th and 18th birthdays
- Offers education training vouchers of up to \$5000 per academic year

Basic Chafee Eligibility

- Title IV Eligible School
 - Participates in Federal Pell Grant Program
- Minimum half-time enrollment
- Maintain Satisfactory Academic Progress
- Must have financial need
- Program length of at least one year

NOTES

Chafee Application Process

- Student will appear on CDSS list or obtain ILP certification
- Student will file a FAFSA
- Student must complete the Chafee application form
 - Complete on-line at www.chafee.csac.ca.gov
 - Submit printed form



