

CALIFORNIA STUDENT AID COMMISSION

Office of the Executive Director

November 4, 2011

NOTICE OF TELECONFERENCE MEETING

A teleconference meeting of the California Student Aid Commission's (Commission) Personnel, Evaluation and Nominations (PEN) Committee will be held on Tuesday, November 15, 2011, at 3:30 p.m. at the following locations:

Dixon High School
555 College Way
Dixon, CA

2404 N. Heliotrope
Santa Ana, CA

5836 Dovetail Drive
Agoura Hills, CA

Members of the public are also welcome to listen to the meeting and provide public comment by calling in directly to the meeting using the following call-in information:

Toll Free Number: 866-564-4491
Passcode: 7124083
Leader: Gloria Lopez

The PEN Committee will meet to discuss and may take action on the following items:

AGENDA

Call to Order and Roll Call
Public Comment

1. **Closed Session**

The PEN Committee will meet in CLOSED SESSION to discuss and may take action on personnel matters pursuant to California Government Code, section 11126(a)(1). Topics will include:

- a. Evaluation of the Executive Director's performance (Information/Action)

Reconvene Open Session

Upon completion of the CLOSED SESSION, the PEN Committee will reconvene into OPEN SESSION and shall make any required reports.

2. New business (Information)

Adjourn

NOTE: Items designated for information are appropriate for Committee action if the Committee wishes to take action. Any agenda item acted upon at this Committee meeting may be brought to the Commission at its next regularly scheduled meeting.

This information is also available on the Commission's website at www.csac.ca.gov. For information concerning this meeting, contact Gloria Lopez by phone at (916) 464-8074, or (916) 464-8271, or by e-mail at glopez@csac.ca.gov.



Agenda items occur sequentially. When circumstances warrant, the Chair may modify the order of items as they appear on the agenda. The meeting location is accessible to the disabled. If you require special assistance, please contact Gloria Lopez at least 5 days before the meeting to make special arrangements.

Diana Fuentes-Michel
Executive Director