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# 1.5

## Information Item

### *Grants and Programs Committee*

#### System Generated Letter Review

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Staff will present the external review of Cal Grant system generated letters. Although there has been a review of some of the letters with Grant Advisory Committee members in the past, this will be the first time a comprehensive review of the letters will be undertaken with the assistance of our stakeholders. Enclosed is a sample letter that has been sent to various stakeholders and a list of the recipients.

It is hoped that the review will take three to four months with testing and implementation of suggested changes taking place during the fall in time for the 2006-07 awarding cycle.

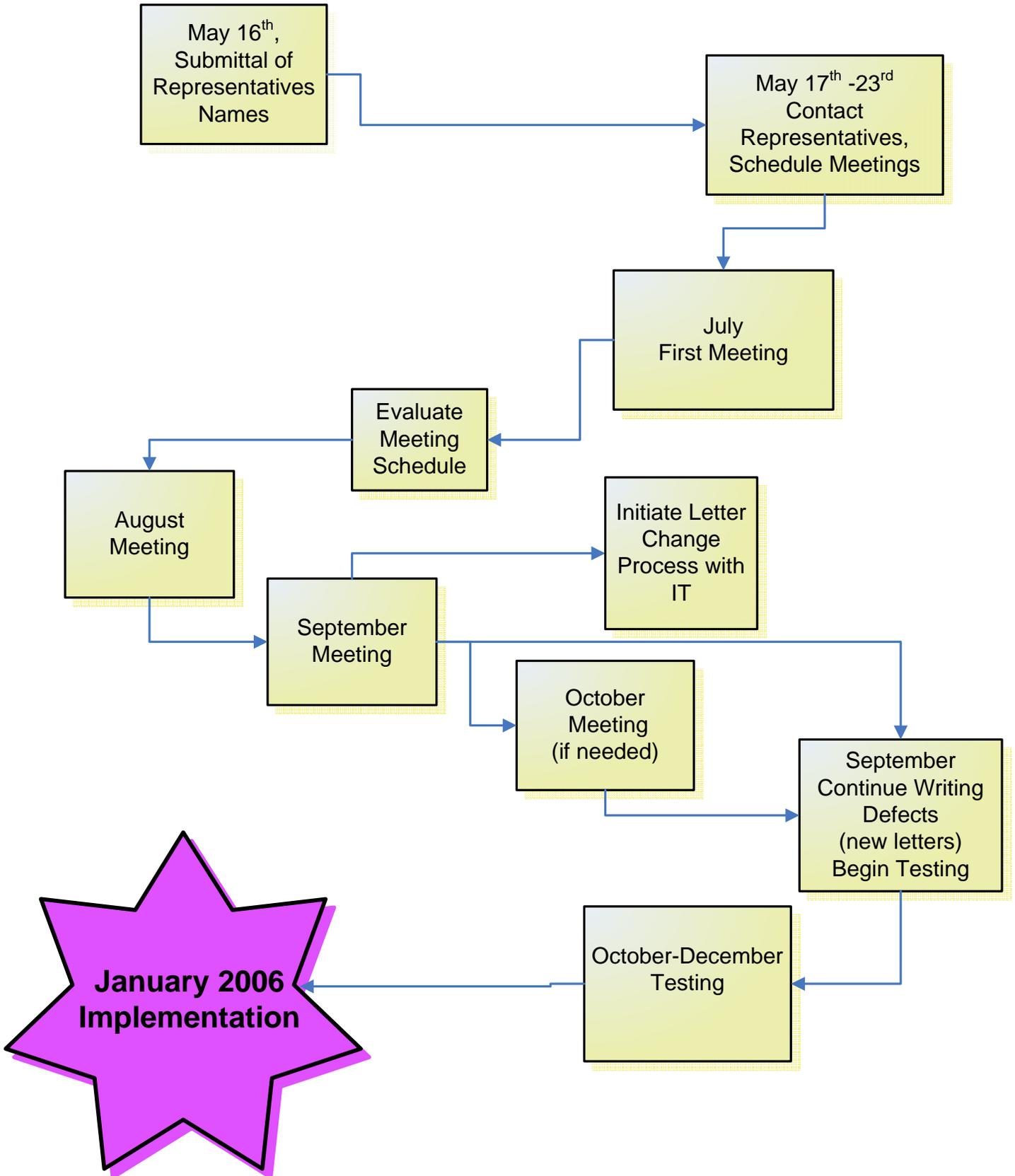
Enclosed for your reference is a copy of the proposed timeline for completing this review. Also enclosed for your reference is a copy of the external letter review committee roster.

**Responsible Staff:** Max Espinoza, Chief  
Program Administration & Services

John Bays, Chief  
Information Technology

Thea Pot-Van Atta, Manager  
School Support Services Branch

# System Generated Letter Review Timeline



**The following individuals received letters requesting participation in the Cal Grant System Generated Letter Review Committee**

Dr. Robert C. Dynes, President  
President's Desk  
UC Office of the President  
1111 Franklin St., 12<sup>th</sup> Floor  
Oakland, CA 94607

2 UC representatives

Honorable Jack O'Connell  
Superintendent of Public Instruction  
California Department of Education  
1430 N Street  
Sacramento, CA 95814

2 high school representatives

Dr. Mark Drummond, Chancellor  
California Community Colleges  
Chancellor's Office  
1102 Q Street  
Sacramento, CA 95814

2 CCC representatives

Dr. Jonathan A. Brown, President  
Association of Independent California Colleges & Universities  
1100 Eleventh Street, Suite 10  
Sacramento, CA 95814

2 student representatives independent college or university

Dr. Jonathan A. Brown, President  
Association of Independent California Colleges & Universities  
1100 Eleventh Street, Suite 10  
Sacramento, CA 95814

2 independent college or university representatives

Mr. Robert Johnson  
Executive Director  
California Association of Private Postsecondary Schools  
921 11<sup>th</sup> Street  
Sacramento, Ca 95814

2 representatives

Mr. Robert Johnson  
Executive Director  
California Association of Private Postsecondary Schools  
921 11<sup>th</sup> Street  
Sacramento, Ca 95814

2 student representatives

Dr. Charles B. Reed, Chancellor  
California State University  
Chancellor's Office 401 Golden Shore  
Long Beach, CA 90802

2 representatives

Ms. Joanne E. Brennan, President  
California Association of Student Financial Aid Administrators (CASFAA)  
Director of Financial Aid  
Career Colleges of America  
5612 E. Imperial Highway  
South Gate, CA 90280

2 CASFAA representatives

Ms. Susan Jones, President  
California Community Colleges Student Financial Aid Association (CCCSFAAA)  
Financial Aid Director  
Mt. San Antonio College  
1100 North Grand Avenue  
Walnut, CA 91789

2 CCCSFAAA representatives

Mr. Pirikana Johnson, President  
California Student Association of Community Colleges  
Compton College  
1111 E. Artesia Blvd.  
Compton, CA 90221

2 student representatives

Ms. Jennifer Lilla, President  
University of California Student Association  
385 Grand Ave., Suite 302  
Oakland, Ca 94610

2 student representatives

Mr. Manolo Platin, Chair  
Office of University Affairs  
California State Student Association  
401 Golden Shore Suite 135  
Long Beach, CA 90802

2 student representatives

## CALIFORNIA STUDENT AID COMMISSION

OFFICE OF THE EXECUTIVE DIRECTOR



May 5, 2005

Dr. Robert C. Dynes, President  
 President's Desk  
 UC Office of the President  
 1111 Franklin St., 12<sup>th</sup> Floor  
 Oakland, CA 94607

Dr. Dynes:

On behalf of the California Student Aid Commission (Commission), I am writing to request that you designate two UC representatives to serve and participate on the Commission's **Special Committee to Review System Generated Cal Grant Letters**. We ask that at least one of these individuals be someone with financial aid program experience directly dealing with students and the Cal Grant program.

The Special Committee to Review System Generated Cal Grant Letters will participate in the most comprehensive review of the Commission's system generated Cal Grant letters ever undertaken in the 50 year history of the Commission, with the goal of ensuring that students are receiving the information on Cal Grants in the most efficient and effective way possible. The Committee will make recommendations to the Commission on specific improvements to the letters to better meet student needs.

We anticipate the Committee will complete its work over the course of several months, with at least one one-day meeting a month, beginning in late May/early June. We intend to make suggested changes to system generated letters in time for next year's awarding cycle. In order to begin the Committee's work as soon as possible, I request that you submit the names of your representatives to Brenda Metzger at (916) 526-8963, or by e-mail at [BMetzger@csac.ca.gov](mailto:BMetzger@csac.ca.gov) **no later than May 16<sup>th</sup>**.

If you have any questions regarding the Committee and its charge, please feel free to contact Max Espinoza, Chief of the Program Administration & Services Division at (916) 526-7976. Thank you in advance for your consideration of this request. We look forward to hearing from you.

Sincerely,

Diana Fuentes-Michel  
 Executive Director

cc: Winston Doby, Vice President, Educational Outreach  
 Dennis Galligani, Associate Vice President, Student Academic Services  
 Kate Jeffery, Director, Student Financial Support

## **Members of the Cal Grant System Generated Letter External Review Committee**

### **Association of Independent California Colleges & Universities (AICCU)**

Steven Bryant, Associate Director of Financial Aid  
University of Southern California  
Telephone: (213) 821-2928  
[sbryant@usc.edu](mailto:sbryant@usc.edu)

Nominated by Catherine Thomas, Director of Financial Aid, USC

Pat Spreer, Assistant Director  
University of the Pacific  
Telephone: (209) 946-2421  
[pspreer@uop.edu](mailto:pspreer@uop.edu)

Nominated by Lynn Fox, Director of Financial Aid, UOP

### **California Association of Student Financial Aid Administrators (CASFAA)**

Barbara Brown  
Financial Services Specialist  
Sierra College  
Telephone: (916) 789-2626  
[bbrown@sierracollege.edu](mailto:bbrown@sierracollege.edu)

Nominated by Susan Jones, President

Erika Garcia  
Financial Aid Technician  
LA Pierce College  
Telephone: (818) 710-4469  
[Garciaev@piercecollege.edu](mailto:Garciaev@piercecollege.edu)

Nominated by Susan Jones, President

### **California State University**

Mr. John Casdorff  
Associate Director of Financial Aid and Scholarships  
California State University, Bakersfield  
Telephone: (661) 664-3265  
[icasdorff@csu.edu](mailto:icasdorff@csu.edu)

Nominated by Charles B. Reed, Chancellor, California State University

Ms. Barbara Hubler  
Director of Financial Aid  
San Francisco State University  
Telephone: (415) 338-2611  
[bhubler@sfsu.edu](mailto:bhubler@sfsu.edu)

Nominated by Charles B. Reed, Chancellor, California State University

### **California Department of Education**

Joy Salvetti Wolfe

Consultant

Intersegmental Relations Office

Telephone: (916) 323-5635

[jslavett@cde.ca.gov](mailto:jslavett@cde.ca.gov)

Nominated by Jack O'Connell, State Superintendent of Public Instruction

George Montgomery

Consultant

Counseling and Student Support Office

Telephone: (916) 319-0504

[gmontgomery@cde.ca.gov](mailto:gmontgomery@cde.ca.gov)

Nominated by Jack O'Connell, State Superintendent of Public Instruction

### **California Community Colleges**

Steve Arena

Assistant Director, Financial Aid

San Joaquin Delta College

Telephone: (209) 954-5856

[sarena@deltacollege.edu](mailto:sarena@deltacollege.edu)

Nominated by Linda Michalowski, Interim Vice Chancellor

Jeremy Villar

Dean of Student Services

Los Angeles City College

Telephone: (323) 953-4000

[villarjv@lacitycollege.edu](mailto:villarjv@lacitycollege.edu)

Nominated by Linda Michalowski, Interim Vice Chancellor

### **University of California**

Lora Jo Bossio, Director

Financial Aid Office

University of California, Davis

Telephone: (530) 752-2396

[Ljbossio@ucdavis.edu](mailto:Ljbossio@ucdavis.edu)

Nominated by Dr. Robert Dynes, President

Brent Yunek, Director

Financial Aid Office

University of California, Irvine

Telephone: (949) 824-5337

[Bwyunek@uci.edu](mailto:Bwyunek@uci.edu)

Nominated by Dr. Robert Dynes, President

**California Association of Private Postsecondary Schools**

Participant names not yet submitted

**University of California Student Association**

Andrea Chinchilla  
UC Santa Barbara  
Nominated by Amalia Chamorro

Elizabeth Burrell  
UC Davis  
602 Anderson Rd.  
Davis, CA 95616  
(310) 594-7840  
[eaburrell@ucdavis.edu](mailto:eaburrell@ucdavis.edu)

Nominated by Amalia Chamorro

**California State Student Association**

Laura Kerr, Director  
Governmental Relations  
California State Student Association  
915 L Street, Suite 300  
Sacramento, CA 95814

Student representative has been selected, name not yet submitted

**California Student Association of Community Colleges**

Participant names not yet submitted

**CAPPS Student Representatives**

Participant names not yet submitted

**AICCU Student Representative**

Aram Nadjarian  
Cal Grant Recipient, GAC Member.  
Loyola Marymount University  
Telephone: (323) 662-9428  
[Anadjar1@lion.lmu.edu](mailto:Anadjar1@lion.lmu.edu)  
Nominated by Dr. Jonathan A. Brown, President

Waiting on one more student