

Item 8

Action Item

Approval of contracts over \$100,000

Assignment Policy 3 of the Governance Policies and Procedures provides in relevant part:

- A. The Executive Director is authorized under state law, to enter into contracts with a third-party service or product vendors in an amount not to exceed \$100,000 or more. . . .

Staff is in the midst of the state procurement process for a contract for a security risk assessment and has not yet selected a vendor or entered into a contract. However, a security risk assessment is a requirement for the continued progress of the Commission's Grant Delivery System Modernization Project (GDS Modernization Project), and is also a state information technology requirement. (See Item 12 for more on the GDS Modernization Project.)

The funding for the contract was appropriated in the 2015 State Budget Act for the GDS Modernization Project. Staff has identified the maximum amount available for the contract to be \$213,800.

Therefore, staff is requesting approval to enter into the contract with an appropriate vendor, upon completion of the state procurement process, at a cost of up to \$213,800.

Recommended Action: Authorize staff to enter into a contract for up to \$213,800 with an appropriate vendor to perform a security risk assessment.

Responsible Person(s): Keith Yamanaka
Acting Executive Director