

Item 12

Information Item

Update on the Grant Delivery System Modernization Project

Staff began the initial stages of planning for the Grant Delivery System Modernization (GDSM) Project last year, and has continued its work in earnest with the appropriation of funds for the project in the 2015 State Budget Act. Implementation of project planning is proceeding on schedule. Following the Commission's approval of budget change proposal (BCP) concepts at the September meeting, CSAC submitted a GDSM BCP for FY2016/17 to secure Project and Program funding through Stage 2 (Alternatives Analysis) and Stage 3 (Solution Development).

Staff continues to work with the California Department of Technology, following the state's newly adopted Stage/Gate planning processes, and are addressing three key areas to ensure organizational readiness and preparedness for GDSM:

1. Complete a current Risk Management and Privacy Program Certification consistent with State requirements. Completion is expected in the first quarter of 2016.
 - Procurement for a qualified security consultant is underway and this 16-week certification activity is expected to begin in early November 2015.
2. Revisit, revise and resubmit the original Stage 1 - Business Analysis planning document for approval. Completion of this S1BA resubmission is targeted for April 2016 and includes the following activities/prerequisites:
 - Ensure the new Information Security Officer participates in the required security assessment (#1 above) as well as in revising security-related concerns in the originally approved planning document and in subsequent stages of the Project Approval Lifecycle (PAL) (currently underway).
 - Involving CSAC's Information Technology Services Division (including the Information Security Officer), Program Administration and Services Division, and external stakeholders in planning for the features of the new system.
 - Project Staff have conducted GDSM Project Visioning and Strategic Imperatives sessions as initially outlined to the Commission in the September 2015 meeting by Gartner Consulting.
 - Stakeholder Outreach and GDSM Project Survey activities will begin in early November 2015 to obtain initial external stakeholder input/feedback. External stakeholder input will be incorporated throughout Stage 1 –Business Analysis, Stage 2 – Alternatives Analysis, and Stage 3 – Solution Development.

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- Ensuring all applicable problems and/or opportunities are addressed by the project;
 - Documenting current baseline systems (recently completed in October 2015 with Gartner Consulting).
3. Forming a dedicated Project Team to plan and prepare for Stage 2 – Alternatives Analysis is underway with the retention of the GDSM Project Manager, with expected completion by July 2016 (pending approval of FY2016/17 BCP).
- Staff is working with the Department of Technology, leveraging their initial approval and have already started on certain portions of Stage 2, including:
 - Defining and documenting the GDSM future state requirements (Gartner Consulting)

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