

# Exhibit 21

## Information/Action Item

### Consideration of amendments to committee charter

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With the Commission's restructuring of its standing committees, a review of the charter of the Personnel, Evaluations and Nominations Committee and revision or confirmation of the charter is appropriate.

Exhibit 21.1 presents the current and proposed charter for the Committee.

**Recommended Action:** Consider the need for revisions to the committee charter.

**Responsible person(s):** Ana Beltran, Chair  
Personnel, Evaluations and Nominations Committee

Keith Yamanaka  
Chief Deputy Director



**DRAFT**  
**California Student Aid Commission**  
**Personnel, Evaluations & Nominations (PEN)**  
**Committee**  
**Charter**  
(to be reviewed and adopted at February 2015 Commission Meeting)

The Personnel, Evaluation and Nominations Committee is responsible for:

1. Developing and making recommendations to the Commission on the process for the annual review of the Executive Director's performance and the establishment of the criteria;
2. Collecting and preparing the information for the annual review of the Executive Director's performance, analyzing the information, and presenting recommendations to the Commission;
3. Developing an inclusive process for the annual election of Commission officers, ensuring that all Commissioners who are willing to serve as officers be considered for election; and
4. Developing the orientation process for new Commissioners, and periodically reviewing the orientation process and materials.

***Proposed to the  
California Student Aid Commission  
On January 16, 2015***