

Action /Information Item

California Student Aid Commission

**Consent Item - Ratification of Amendment to Interagency Agreement with the
Department of Justice in the Amount of \$75,000 with an extension of terms
through June 30, 2009**

The Commission has a contract in place with The Department of Justice (DOJ) for the period of July 1, 2007 through June 30, 2008 in the amount of \$60,000. Through this contract, DOJ provides the Commission with legal services in the area of employment law, including an on-going case. Due to the projected current-year workload along with the fact that the current contract is almost fully expended, DOJ requested that the Commission amend the existing contract amount by \$75,000 (\$15,000 for 2007-08 and \$60,000 for 2008-09) and extend through June 30, 2009.

The Executive Director must obtain approval from the Commission prior to entering into a new contract or executing a contract amendment of over \$100,000. However, in the event an emergency approval is necessary for a contract of over \$100,000, the Executive Director may approve such contract with simultaneous notification to the Commission. Such emergency approval shall be ratified at the next regularly scheduled Commission meeting, and if not ratified, the contract shall be cancelled.

The Executive Director notified the Commission on June 13, 2008 of the extension request and that she had signed the contract amendment and sent it to the Department of General Services for its review and approval.

Recommended Action: Ratify the amendment to Interagency Agreement with the Department of Justice for \$75,000 for a total contract amount of \$135,000 and extend the term for the period of July 1, 2007 through June 30, 2009.

Responsible Person: Janet McDuffie, Chief
Management Services Division