
16.1

Action/Information Item

California Student Aid Commission

Consideration of Nominations to Advisory Bodies

The Personnel, Evaluation and Nominations (PEN) Committee will meet on February 20, 2007, and will present its recommendations on the enclosed nominations on advisory bodies to the Commission at the Commission meeting.

CALIFORNIA STUDENT AID COMMISSION

GRANT ADVISORY COMMITTEE NOMINATIONS

INDEPENDENT COLLEGES AND UNIVERSITIES STUDENT REPRESENTATIVE

Mr. Ricardo Tejada
Loyola Marymount University
1911 W. 156 Street
Compton, CA 90220

**Term: 03/16/05 - 03/16/07 and
03/16/07- 03/16/09**

**Seat: Mr. Aram Nadjarian's remaining
term and for additional full term**

Background: Ricardo Tejada is a second-year Cal Grant recipient at Loyola Marymount University currently working as Administrative Assistant in the Office of the Senior Vice President for Student Affairs. He is concurrently a Special Projects Coordinator for Chicano Latino Student Services (CLSS). As such he coordinates and plans programs and events for the LMU community, assists at events put on by the Ethnic and Intercultural Services and its departments, and collaborates with and assists other departments and clubs at Loyola Marymount with their programs as a representative of CLSS. Mr. Tejada is a current member and co-chair of the LMU Chapter of the Movimiento Estudiantil Chicano de Aztlán. In recent years, Mr. Tejada has also participated as a mentor to eighth grade students through the El Espejo Mentor Program at Lennox Middle School.

Mr. Tejada was an honor roll student at the California Academy of Mathematics and Science during which time he concurrently attended CSU Dominguez. He is currently pursuing a B.A. in Urban Studies with a minor in history at LMU.

CALIFORNIA STATE UNIVERSITY REPRESENTATIVE

Ms. Susan Gutierrez
Director of Financial Aid
Sonoma State University
1801 East Cotati Avenue
Rohnert Park, CA 94928

Term: 11/18/05-11/18/07

Seat: Ms. Maria Hernandez

Background: Susan Gutierrez has seventeen years of experience in the financial aid field across a notable array of segments: proprietary, community college, independent non-profit, and California State University. Ms. Gutierrez began her career as a Financial Aid Officer at Heald College where she put her Cal Grant A on hold in order to support her husband through his schooling. She moved on to Santa Rosa Junior College the following year as a Financial Aid Technician. In 1994 she was able to complete her undergraduate degree at the University of San Francisco using her Cal Grant A, while concurrently working at Dominican University. Since 2001, Ms. Gutierrez has been the Director of Financial Aid at Sonoma State University.

Susan Gutierrez' knowledge of fiscal and regulatory requirements relating to the management of federal, state, and institutional financial aid, ability to work collaboratively with others to develop operational and regulatory policies and procedures, and mastery of written and oral communication skills are only exceeded by her desire to "help other hopeful students navigate and understand the process" of financial aid.



Association of Independent California Colleges and Universities

1100 Eleventh Street, Suite 10
Sacramento, CA 95814
Phone: 916-446-7626
Fax: 916-446-7948

VIA FACSIMILE – (916) 526-8002

November 20, 2006

California Student Aid Commission
Attn: Mr. Drew Schrepel
PO Box 419028
Rancho Cordova, CA 95741

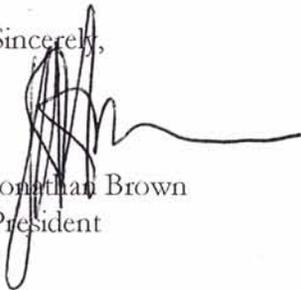
Dear Mr. Schrepel:

The Association of Independent California Colleges and Universities (AICCU) is pleased to nominate Mr. Ricardo Tejada to serve as the independent sector student representative on the Student Aid Commission's Grant Advisory Committee (GAC). Ricardo Tejada is in his second year at Loyola Marymount University – a private, non-profit, WASC accredited university in the Los Angeles area. He is an active member of the LMU community, works on campus and is a Cal Grant recipient. Mr. Tejada's resume is attached and his contact information is below.

Contact information:
Ricardo Tejada
Rictejeda541@aol.com
1911 W 156 St.
Compton, CA 90220
(310) 422-1120 (cell)

We appreciate this opportunity to nominate Ricardo Tejada as our student representative on the Grant Advisory Council. Please feel free to contact Veronica Villalobos of my staff with any questions or concerns at 916-446-7626.

Sincerely,



Jonathan Brown
President

cc: Catherine Graham, Director of Financial Aid, Loyola Marymount University
Ricardo Tejada, Student, Loyola Marymount University

Ricardo Tejeda

Work Experience

09/2005 to Present Office of the Senior Vice President for Student Affairs Westchester, CA

Administrative Assistant

- Answer telephones
- Photocopying, filing, collating, and research
- Special projects and duties

08/2006 to Present Chicano Latino Student Services (CLSS)- Loyola Marymount University Westchester, CA

Special Projects Coordinator

- Coordinate and plan programs and events for the LMU community
- Assist at events put on by Ethnic and Intercultural Services and its departments
- Collaborate and assist other departments and clubs at Loyola Marymount with their programs as a representative of CLSS

Activities

06/2006 to Present Movimiento Estudiantil Chicano de Aztlán (MEChA)- Loyola Marymount University Chapter Westchester, CA

Internal Co Chair

- Lead General Meetings and Executive Board Meetings.
- Contact member for all matters relating to the Loyola Marymount University Community, such as student government, university departments and other clubs.
- Logistical planning for any MEChA event.

01/2006 to 05/2006 Movimiento Estudiantil Chicano de Aztlán (MEChA)- Loyola Marymount University Chapter Westchester, CA

Publicist

- Organize t-shirts and banners for all MEChA activities, projects, and functions.
- Responsible for notifying the community of all activities, projects and functions.
- Maintain annual club records.

09/2005 to Present El Espejo Mentor Program at Lennox Middle School Lennox, CA

Mentor

- Tutor two eighth grade students.
- Foster educational and social growth in each mentee.
- Be a friend and mentor to each mentee and help guide them in the right direction.

Ricardo Tejada

Education

08/2001 to 06/2005 California Academy of Mathematics and Science Carson, CA

High School Diploma

- Honor Roll

08/2003 to 06/2005 California State University Dominguez Hills Carson, CA

General Studies

- Enrichment Classes in addition to the High School Curriculum

08/2005 to Present Loyola Marymount University Westchester, CA

B.A. in Urban Studies (*In Progress*)

- History Minor

References

References are available on request.

THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR

RECEIVED
2007 JAN 30 AM 10:20
CSAC
EXECUTIVE OFFICE

January 29, 2007

BAKERSFIELD

CHANNEL ISLANDS

CHICO

DOMINGUEZ HILLS

FRESNO

FULLERTON

HAYWARD

HUMBOLDT

LONG BEACH

LOS ANGELES

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

POMONA

SACRAMENTO

SAN BERNARDINO

SAN DIEGO

SAN FRANCISCO

SAN JOSE

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

Ms. Diana Fuentes-Michel
Executive Director
California Student Aid Commission
P.O. Box 419026
Rancho Cordova, California 95741-9026

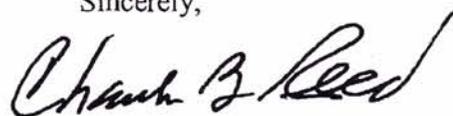
Dear Ms. Fuentes-Michel:

We have been advised that Ms. Maria Hernandez has, as a result of family obligation, resigned from her appointment as the California State University institutional representative to the Commission's Grant Advisory Committee. I am pleased to forward the nomination of Ms. Susan Gutierrez to serve the balance of Ms. Hernandez' term that extends to November 18, 2007. A brief statement of Ms. Gutierrez' professional background is attached.

We are confident that Ms. Gutierrez will represent and serve the CSU and its students as a valued member of the Committee as it provides advice to the Commission on program funding and policy issues related to the provision of state administered grants and specialized programs for California students.

With kind regards,

Sincerely,



Charles B. Reed
Chancellor

Attachment

CBR:mlr

cc: Dr. Ruben Armiñana, President
Ms. Susan Gutierrez, Director of Financial Aid
Ms. Gloria Ogg, Senior Director, University Business Services

Biographical Statement

Susan Gutierrez
Director of Financial Aid
Sonoma State University
1801 East Cotati Avenue
Rohnert Park, CA 94928

I began my career in financial aid in 1989, after having realized that my husband and I would not be able to "live on financial aid" and both finish our undergraduate degrees concurrently. I was grateful to have been eligible for a Cal Grant A at that time, but without any other grant or scholarship assistance, I chose not to rely on subsidized student loans and found a job at Heald College instead while my husband enrolled in school full-time.

My experience as a frustrated financial aid applicant left me inspired to help other hopeful students navigate and understand the process with all its opportunities and limitations. My turn to finish my undergraduate degree came in 1994, and with the assistance of the Cal Grant A program I graduated from the University of San Francisco with a BS in Information Systems Management. This degree was particularly useful in the field of financial aid because of the increasing need for automation to deliver funds to students efficiently and accurately.

As I advanced in my career and pursued opportunities at other institutions, I gained experience in the independent, community college, and California State University segments. I am committed to represent the interests of the students and institutions in my system, but I am also sensitive to the differing needs of the other segments. I received training in my master's degree program in Organizational Development that helped me to understand the human systems that play a critical role in delivering financial aid to students, and I am experienced with collaborative decision-making models that help ensure the needs of all parties are met to the fullest extent possible.

Throughout my seventeen-year career in financial aid as a technician, counselor, supervisor, and director, my commitment to make the process as easy as possible on students has continued. Balanced by the need to put efficient and effective systems in place that maintain program integrity and regulatory compliance, I look forward to working together with others as a member of the Grant Advisory Committee.

January 22, 2006

Susan Gutierrez

Professional Resume

EDUCATION

Sonoma State University, Rohnert Park, CA
M.A. in Psychology (Organizational Development emphasis)

University of San Francisco, San Francisco, CA
B.S. in Information Systems Management

Santa Rosa Junior College, Santa Rosa, CA
A.A. in Liberal Arts

PROFESSIONAL EXPERIENCE

Professional Skills

- ❖ Knowledge of fiscal and regulatory requirements of the management of federal, state, and institutional financial aid funds
- ❖ Ability to supervise staff and manage departmental resources to maximize efficiency and effective of operations
- ❖ Ability to work collaboratively with others to develop policies and procedures that satisfy regulatory, institutional, and student-service priorities
- ❖ Strong interpersonal, presentation, and written and oral communication skills.

Positions Held

DIRECTOR OF FINANCIAL AID, SONOMA STATE UNIVERSITY – MAY 2002 TO PRESENT

Reporting to the Senior Director for University Business Services, the Director of Financial Aid is responsible for the operational, fiscal, and personnel administration of the Financial Aid Office, ensuring timely and customer-oriented service to the students of Sonoma State University and compliance with applicable regulations pertaining to the administration and awarding of Financial Aid funds.

The Sonoma State University Financial Aid Office manages federal, state, and institutional financial aid funds for approximately 48% of 7,800 students enrolled each year.

DIRECTOR OF FINANCIAL AID, DOMINICAN UNIVERSITY – MAY 1996 TO AUGUST 2000

Additional Experience

- ❖ Interim Director of Financial Aid, Sonoma State University, October 2001 – May 2002
- ❖ Lead Financial Aid Representative, Sonoma State University, August 2000 – October 2001
- ❖ Assistant Director of Financial Aid/Financial Aid Counselor, Dominican University, September 1993 – May 1996
- ❖ Financial Aid Technician, Santa Rosa Junior College, April 1990 – September 1993
Financial Aid Officer, Heald College, August 1989 – April 1990

January 22, 2006

16.2

Action/Information Item

California Student Aid Commission

Election of Officers of the Commission

The Personnel, Evaluation and Nominations (PEN) Committee will meet on February 20, 2007, to revisit the nominations of officers of the Commission. The PEN Committee will present its recommendation to the Commission at the Commission meeting.

PERSONNEL, EVALUATION AND NOMINATIONS COMMITTEE (PEN)

Procedures and Criteria for Nomination of a Slate of Officers

Criteria

- ❑ Expression of interest in serving as an officer
- ❑ Skills, capabilities and knowledge
- ❑ Previous level of participation in and contribution to the Commission and its work.
- ❑ Likely contribution to the Commission's effectiveness and image of objectivity if selected as an officer.
- ❑ Recommendations of fellow Commissioners.
- ❑ Date of termination of Commission term.

Procedure

- ❑ Solicitation of Commissioner interest in specific officer positions and order of preference.
- ❑ Solicitation of Commissioner nominations of colleagues for consideration for officer positions with an indication of reasons for their specific nominations.
- ❑ PEN Committee Chair consults with present officers for their assessment of potential nominees for positions.
- ❑ PEN Committee meets to assess all available information and develop a slate of officers with alternates. Committee Chair speaks to nominees to determine whether they will serve if elected.
- ❑ Committee meets again if necessary, and based on responses, develops its recommended slate of officers for the Commission.

CHARACTERISTICS FOR THE POSITION OF CHAIR

PERSONAL	ABILITIES	COMMITMENTS
Fair and open minded	* Develop consensus	* Time and effort
Integrity	*Ability to communicate articulate issues with legislators, governor and segments	Accessibility
	Motivate others	Commit to role and demands of role
	Communicate effectively	Committed to goals of the Commission
	Ability to grasp complex issues	Demonstrate reliability
	Effective listener	Ability to build a sincere relationship between the CSAC Executive Director and EdFund President
	Able to serve the full term of office	

- Note: These items were mentioned by several Commissioners.

COMMISSION BODY

(as of 01/31/07)

Term Ending	Appointing Body	Commission Officer	Commissioner	Segment Representing
06/01/08 ⁱ 06/01/06	G		Rory Diamond	Student, Independent College
10/30/06	G		VACANT	General Public
10/30/06	G		VACANT	General Public
01/01/07	SR		VACANT	General Public
01/01/07	AS		David Roth	General Public
10/03/07	G		Alice Perez	General Public
12/31/07	G		Sally Furay	Independent
12/31/07	G	Acting Chair	Louise McClain	Secondary Schools
12/31/07	G	Treasurer	Dean Johnston	Proprietary Schools
01/01/08	AS	Secretary	Michele Dyke	General Public
01/01/08	SR		Daniel Friedlander	General Public
10/30/08	G		VACANT	CSU Representative
10/30/08	G		Dennis Galligani	UC Representative
06/01/07	G		Chad Charton	Student, CSU
	G		VACANT	CCC Representative

KEY

AS Assembly Speaker
SR Senate Rules
G Governor

Personnel, Evaluation and Nominations Committee

Nominations for the Unexpired Term of Chair Fousekis, and other Officer Positions as Necessary

Commissioners	Chair	Vice Chair	Treasurer	Secretary
Chad Charton				
Rory Diamond				
Michele Dyke				
Daniel Friedlaner				
Sally Furay				
Dennis Galligani	2	1	2	
Dean Johnston		2		
Louise McClain	3			
Alice Perez				
David Roth				

(Number represents the number of nominations received. Commissioners may have nominated more than one person per office.)

Comments provided regarding the nomination of Dennis Galligani as Chair of the Commission:

Although a new commissioner, Dennis has a wealth of professional experience within higher education. I think he would have credibility with our stakeholders. He seems both judicious in temperament and objective...and has no baggage with respect to issues that have been divisive between the Commission and its staff or between the respective staffs of CSAC and EdFund. I think his leadership style would be assertive without being perceived as aggressive. In sum, I believe he is the right leader for us as we continue the process of re-establishing our credibility with stakeholders and state government.

I believe Dennis possess the experience in higher education and a fresh perspective that will be healthy in moving our current initiatives forward. Additionally, his confirmation by the Senate Rules Committee further asserts that his current perspective is aligned with that of many legislators. Additionally, his current work is heavily centered in inter segmental collaboratives which will enable him to provide a unique perspective that accounts for the major segments and their current issues as well.

Comments provided regarding the nomination of Dennis Galligani as Vice Chair of the Commission:

I find Dennis to be thoughtful and probing on various issues. He is extremely new to the Commission – but then so are most of the people who aren't officers already, and we need to give new Commissioners the maximum opportunity to learn more about the Commission

Comments provided regarding the nomination of Dean Johnson as Vice Chair of the Commission and Dennis Galligani as Treasurer:

Dean is willing to serve and we can build future leadership with Dennis.

Comments provided regarding the nomination of Louise McClain as Chair of the Commission:

Louise is one of the most experienced and knowledgeable members of the current Commission, which includes so many new Commissioners. She does a good job at everything she touches.