August 19, 2021   **GOM 2021-26**

TO: Financial Aid Administrators

FROM: Tae Kang *Tae Kang*
           Deputy Director, Program Administration & Services Division

SUBJECT: **September 2 Community College Entitlement Cal Grant Deadline**

This Operations Memo from the California Student Aid Commission (Commission) reminds California Community Colleges of the 2021-22 September 2 Cal Grant deadline and provides guidance on the Grade Point Average (GPA) and enrollment file submission processes.

As announced in GOM 2021-23, the Commission will use 2021-22 GPA and enrollment data to consider California Community College (CCC) students for the expanded Cal Grant A and B entitlement eligibility.

Cal Grant GPA Submission

- The deadline for GPA submission is **September 2, 2021**. Please refer to the College GPA Calculation instructions for complete details on how to calculate a community college GPA or re-established GPA.

- To identify CCC GPAs as re-established, choose the re-established check box before uploading. Uploading both regular and re-established GPAs requires separate data file uploads.

- To add GPAs individually, please use the 'Add GPAs' screen.

- Institutions are encouraged to submit verified GPAs by uploading data files through WebGrants. Select 2021-2022 (C2) option. For California Dream Act Application (CADAA) students, please use the student's Dream Act ID in place of an SSN.

- For students who have not yet submitted a CADAA (do not have a Dream Act ID), authorized school officials can utilize the 'Add NON-SSN GPAs / Test Scores' option in WebGrants.

Financial Aid Applications

- To be considered for a new 2021-22 Cal Grant award, a student attending a CCC must have a GPA on file with the Commission and must have submitted either a Free Application for Federal Student Aid (FAFSA) or CADAA by **September 2, 2021**.

- Requests for postponement of the application deadline for FAFSA or CADAA submissions due to a qualifying event pursuant to California Education Code Section 69513.2. must be received by October 1, 2021.

CCC Enrollment Verification and Submission

- Upload enrollment data files directly to the Commission through WebGrants. Users have the option to upload a complete data file or to enter individual records. The Enrollment Record Layout Specifications are the same as last year and are available in the 'Help' menu in WebGrants, under 'File Specifications.'

- CCCs should report all students enrolled for fall 2021, regardless of the number of units in which the student is enrolled.

- For CADAA applicants, please include the student's Dream Act ID (beginning with 000) in place of a social security number (SSN) when submitting enrollment data. The Dream Act ID is located in position 2-10 on the Cal ISIR file.

- The Dream Act ID can also be located on the roster, award summary and detail screens or the Cal Student Aid Report (SAR) in WebGrants.

- CCC enrollment files should be uploaded using the Enrollment link in the WebGrants Navigation Bar. For additional help, the Enrollment Data Submission guide is available under the WebGrants Help link. **Please do not use secure file transfer to upload the file.**

- CCC enrollment files will be used in the awarding process for the Cal Grant Transfer Entitlement and CCC Entitlement cycles.

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