



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



June 2, 2021

GOM 2021-13

TO: High School Counselors

FROM: Tae Kang *Tae Kang*
Deputy Director, Program Administration & Services Division

SUBJECT: **2021-22 High School Graduation Verification**

This Operations Memo from the California Student Aid Commission (Commission) reminds district and high school administrators of the requirement to verify the graduation date of their students as soon as possible upon graduation but no later than August 30th, as stated in California Education Code 69432.92 (b).

- A student's Cal Grant Entitlement award is placed on hold until the high school graduation requirement is satisfied.
- Verification of high school graduation will be done electronically via [WebGrants](#) beginning the 1st of the month in which a student will graduate. Please note that the Commission launched a new WebGrants for Institutions site on May 10, 2021. For more information about first-time login, please see [GSA 2021-18](#).
- Under "Cal Grant," select GPA>High School Graduate Verification. Three options are available: "Graduated," "Not Graduated" and "Pending."
 - **Graduated**: The student meets high school graduation requirements.
 - **Not Graduated**: The student is not expected to meet graduation requirements by 12/31/2021.
 - **Pending**: Graduation cannot be determined because the student transferred to another school/district **OR** the student will be working toward meeting graduation requirements through enrollment in summer school or adult school and is reasonably expected to complete graduation requirements by 12/31/2021.
- Students verified with the option 'Pending', will be asked to contact the Commission to certify their high school graduation and submit a copy of their high school diploma and the High School Graduation Certification form (G-8). To obtain the form, students can contact Student Support at studentsupport@csac.ca.gov or 1-888-224-7268.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

Working together to effectively promote education beyond high school!