OPERATIONS MEMO
Update from the California Student Aid Commission

August 25, 2020   **GOM 2020-23**

TO: High School Counselors
        High School Principals
        County and District Superintendents

FROM: Steve Caldwell
        Interim Deputy Director, Program Administration & Services Division

SUBJECT: **Reminder: Upcoming Deadlines**

This Operations Memo from the California Student Aid Commission (Commission) reminds district and high school administrators of the following deadlines.

High School Graduation Verification

- High schools must verify the graduation of students who have not self-certified by **August 31, 2020**. Only students who have been awarded a Cal Grant will need to have their high school graduation verified.

- A student's Cal Grant Entitlement award is placed on hold until the high school graduation requirement is satisfied.

- Verification of high school graduation is done electronically via [WebGrants](#).

  o After logging in, click on WebGrants>GPA>High School Graduate Verification. Please refer to GOM [2020-12](#) for additional details.

2021-22 GPA Submission

- GPAs for the class of 2021 must be electronically submitted no later than **October 1, 2020**, as specified under [Education Code 69432.9 (c)(2)](#), unless the student has opted out, per [Education Code 69432.9 (d)(1)(2)](#). Refer to [GOM 2020-06](#) for additional information on the Opt-Out provision.

  o Schools are strongly encouraged to also submit 2021-22 GPAs for 2020 graduates. High school students have a 2-year window to qualify for a High School Entitlement Cal Grant – as seniors, and the year following graduation.

- GPAs for students who are enrolled in summer school should be uploaded after summer school grades have been posted, as these grades should be included in the GPA calculation.

- For additional GPA submission information, including GPA calculation instructions, GPA Opt-Out forms, and GPA upload tools, please visit the [GPA Submission Information web page.](#)

- Ensure your WebGrants access is current or renew, if needed. Please see the WebGrants Access Request web page to obtain the necessary WebGrants Access Forms.

- Online webinar trainings on the GPA upload process and GPA reports are now available. To register for a live webinar, please visit the Upcoming Webinars web page.

Need to contact us?

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