



User Reference Guide

WebGrants 4 Students
Cal Grant C Supplemental Form

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COURSE OVERVIEW

Program Description

Cal Grant C

For students who are pursuing an Occupational or Technical Program

The Cal Grant C program provides FREE MONEY to students pursuing an occupational or technical program.

How to apply

- Complete a Free Application for Federal Student Aid (FAFSA) online at <https://fafsa.ed.gov/> or the California Dream Act Application at <https://dream.csac.ca.gov/> by the March 2 deadline.
- If the Commission determines that you are eligible for a Cal Grant C, complete the Cal Grant C Supplemental Form and return to the California Student Aid Commission by the requested deadline.
- Use up to \$2,462 for tuition and fees and \$547 for books, tools, and equipment at any Cal Grant eligible private for profit or private nonprofit institution.
- Use up to \$1,094 at any California Community College*
*Students with dependent children (children under the age of 18 to whom the student provides 50% or more support to) may be eligible for up to \$4,000 at a California Community College.

Cal Grant C: (7,761 awards offered during the March 2nd deadline)

- For low to middle income students
- No GPA requirement
- For Occupational or Technical training programs of least 4 months in length
- Offers an award amount to assist with tuition and fees, also includes an additional annual book and supplies amount

1 CAL GRANT C SUPPLEMENTAL FORM

In this course the student will learn how to navigate WebGrants for Students to access and complete the Cal Grant C Supplemental Form. ****IMPORTANT**** Once a student is notified of their Cal Grant C Supplemental 'To-Do' item, it is important for the student to complete it before September 2nd to maximize their eligibility.

Lesson Objectives:

- The student will learn how to access and complete the Cal Grant C Supplemental Form.

1.1 Accessing the Form



(Figure 1 – WebGrants 4 Students)

Step	Description	Action
1.	When a student logs into their 'WebGrants 4 Students' account they should scroll down to the Cal Grant Panel (Figure 1).	Scroll down to Cal Grants panel
2.	Within the 'Award Status' Card there should be a 'To Do' button. The student needs to click the 'To Do' button.	Click 'To Do' button

1.1.1 Key Points

- Click the 'To Do' button under 'Award Status' in the Cal Grant Panel.

1.2 Completing the Form

WebGrants 4 Students: Cal Grant C Supplemental Form

Cal Grant C SUPPLEMENTAL FORM

FILE - FAFSA COMPLETED

Name of School you will attend in 2019-2020 academic year

Occupational Goal

How many months of work history do you have in a paid, unpaid or voluntary position in any field?

What is the total number of Occupational/Technical courses you have completed for academic credit?

At the time you submit your FAFSA or CA Dream Act application, were you continuously unemployed for 6 months or more? Yes No

I plan to be enrolled in an occupational, technical or certification program in 2019-2020 academic year.
 I DO NOT plan on being enrolled in occupational, technical or certification program in 2019-2020 academic year.
 (By Selecting this option, you are indicating that you are declining this grant)

I declare under penalty of perjury, under the laws of the State of California that all statements contained in this form are true and correct, with full knowledge that all statements are subject to review. Any false or dishonest answer to any question may be grounds for denial to participate in the program.

Submit Close

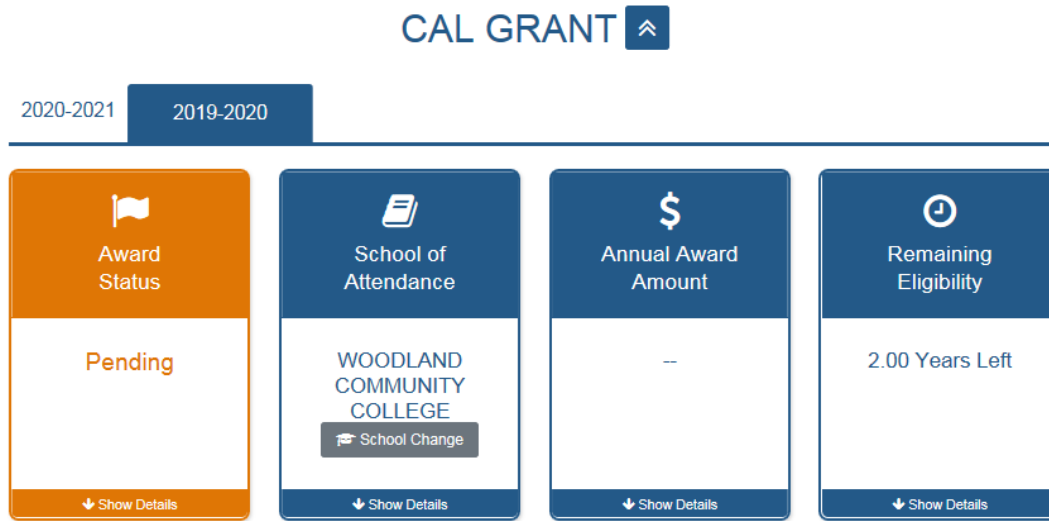
(Figure 2 – WebGrants 4 Students)

Step	Description	Action
1.	After clicking the 'To Do' button the Form will appear (Figure 2) in a modal (pop-up) window. The student needs to complete, certify and submit this form.	Complete, certify, and submit form
2.	Note: This form is used to score the student for priority consideration of the Cal Grant C. When a student selects a high need occupational goal, indicates they have experience/coursework, and indicates that they have been unemployed for 6 or more months, then they will receive a higher score.	'NA'

1.2.1 Key Points

- Complete, certify, and submit the form.

1.3 Verifying the 'To Do' list is complete



(Figure 3 – WebGrants 4 Students)

Step	Description	Action
1.	After the student completes the supplemental form, they should review their Cal Grant Panel (Figure 3) and verify that they no longer have a 'To Do' item.	Verify that 'To Do' button is gone
2.	Note: After the supplemental forms have been processed students will start receiving awards based on available funding.	'NA'

1.3.1 Key Points

- Verify that the 'To Do' button no longer displays under the 'Award Status' card.