



SPECIAL ALERT

STATE OF
CALIFORNIA



Update from the California Student Aid Commission

February 16, 2023

GSA 2023-09

TO: Financial Aid Administrators

FROM: Tae Kang *Tae Kang*
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SUBJECT: Additional Updates to WebGrants G-21 Screen – SWD Certification

This Special Alert from the California Student Aid Commission (Commission) announces further updates to the Grant Application – MG21 screen in WebGrants. Institutions are now able to view and update Students with Dependent Children (SWD) program eligibility for individual students on the Grant Application – MG21 screen in WebGrants. This adds to the screen functionality as previously communicated in [GSA 2022-48](#).

What is the new functionality for schools?

This feature will be helpful for those who need to certify a student as eligible for the SWD program who missed the cutoff date to self-certify (having the award amount withdrawn), to add the SWD award amount to the account for a student who marked themselves as ineligible by mistake, or to remove the SWD award amount for a student who certified themselves as eligible in error.

Follow these steps to make an update, or view the current SWD status:

- In WebGrants, go to Cal Grant > Student Info > Grant Application – MG21.
- Search for the student.
- There will be a dropdown menu for ‘SWD Status’ with 3 options:
 - Read-Only: will show as greyed out and cannot be updated. See note below.
 - Yes – student is flagged as eligible for the SWD award amount.
 - No – student is flagged as ineligible for the SWD award amount.
- To update the status, simply change the dropdown to the appropriate choice, if able, add a relevant comment in the comment section, and submit the change.

Grant Application - MG21 (Renewal Student)	
Name	FAFSA Recd Date 10/04/2021
SSN	EL Verification Required Unknown
CSAC ID	Updated EL
Date of Birth	Student's EL Level 2
Address	Father's Education Level High School
Phone Number	Mother's Education Level Middle School
Cell Phone Number	HS Grad Date mm/dd/yyyy
Email	Degree/Certificate
Cycle ID E3	Student Need Analysis Type 1
App Status 60 - FIN ELIGIBILITY COMPLETE	Dependency Status INDEPENDENT
Current School 0011500000 CSU SACRAMENTO	Parent Marital Status Unknown
Housing OFF CAMPUS	Student Marital Status MARRIED
School Code -- Select --	Domestic Partnership <input type="radio"/> Yes <input checked="" type="radio"/> No
Term -- Select --	SWD Status Yes
Housing Off Campus	
Award Type	Award Status
B	25 - FINANCIALLY ELIGIBLE

Note

This feature will only be available for student records that were initially flagged as eligible for the SWD program. If a student had to make updates to their financial aid application to indicate they have dependents after being awarded a Cal Grant and are now requesting the SWD amount be added, institutions will still need to ensure a subsequent ISIR transaction has been processed by submitting a Grant Record change to CSAC. These students will have the 'SWD Status' section greyed out on the MG-21 screen.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

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