



SPECIAL ALERT

STATE OF
CALIFORNIA



Update from the California Student Aid Commission

May 17, 2022

GSA 2022-31

TO: Financial Aid Administrators

FROM: Tae Kang *Tae Kang*
Deputy Director, Program Administration & Services Division

SUBJECT: **2021-22 Unpaid E3 Awards**

This Special Alert from the California Student Aid Commission (Commission) reminds California Community Colleges (CCC) to make payments to students who have been awarded in the 2021-22 Entitlement 3 (E3) award cycle. As of May 10, 2022, only 46% of E3 awards have been paid to students statewide.

Award Status & Confirmation on the Roster

- **E3 Eligibility** - Students who have not already been awarded in the Entitlement 1 (E1) or Entitlement 2 (E2) cycles, and who have a CCC listed in any position on their Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA), receive Cal Grant consideration during the E3 cycle.
- **Preliminary Awarding** – As the Commission is unable to initially determine the CCC enrollment of the applicant, all students that listed a CCC on their FAFSA or CADAA and meet all other program requirements receive a preliminary award offer and notification. Students with preliminary award status are placed on hold on the roster.
- **Award Confirmation** - Students are placed on hold until attendance at a CCC is confirmed through an enrollment file or manually through the online roster. Once confirmed, the hold is removed on the roster and the student receives a California Aid Report (CAR). The Commission will continue to use enrollment file data to award students throughout the award year.
- **Students with Dependent Children** - If a student has a Student with Dependent Children (SWD) access award and they have an E3 hold on their account, the E3 hold will prevent the student and the institution from being able to certify SWD eligibility. CCC campuses can remove the hold by including the student in an enrollment file upload or via the online display roster. Once the hold is removed, the SWD confirmation can be completed either by the institution or the student.

Notifications			
<ul style="list-style-type: none"> • SWD on hold. • E3 enrollment verification required. 			
Education Level (EL) Verification			
Reported EL: 1	Verified EL:	Status:	1 - Verification Not Required
E3 Enrollment Verification Required			
Please verify enrollment:		<input type="text" value="--Select--"/>	

Customizing the Roster

Institutions are advised to customize their WebGrants roster to identify these newly awarded students for payment purposes. The [Customizing Roster Training Video](#) provides brief instruction on how to customize your roster.

Institutions may use the Cal Grant Award Status Extract (ASE) process to identify their Cal Grant eligible students. The ASE process runs on a weekly basis. The ASE procedure and file specifications can be found under the "Help" Menu in WebGrants.

Award Portability & Renewal Criteria

CCCs must report at least one term payment with a dollar amount in WebGrants for a student to transfer their award to a UC or CSU campus. If you have unpaid students on your roster, please make it a priority to post a payment or adjustment reason code as soon as possible.

- If the CCC reports FI, LA, LH, or NP codes for a student for all terms in an academic year, that student's award will not be renewed for the following academic year.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

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